

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, August 18, 2014

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. Roll Call
2. Pledge of Allegiance

BOARD OF TRUSTEES

3. Introduction of New School Board Trustee—CJ Bailey
4. Presentation—Kathleen Schaeffer, Transportation Department
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

7. Report—Investment
8. Other Items

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

10. Minutes of the July 14, 2014, Regular Board Meeting

APPROVAL OF CLAIMS

11. Claims

INDIVIDUAL ITEMS

12. Approve Lewistown Public Schools 2013-2014 Annual Report
13. Approve Elementary Trustees' Financial Summary for the 2013-2014 Fiscal Year
14. Approve High School Trustees' Financial Summary for the 2013-2014 Fiscal Year
15. Approve Elementary Budget for the 2014-2015 Fiscal Year
16. Approve High School Budget for the 2014-2015 Fiscal Year
17. Second Reading—Board Policy #2158 – Family Engagement Policy
18. Second Reading—Board Policy #2171 – Significant Writing Program
19. Second Reading—Board Policy #5314 – Substitutes
20. Second Reading—Board Policy #5321P – Conditions for Use of Leave
21. Second Reading—Board Policy #6413 – Benefits for Classified Administrators
22. Approve Addition of Work Experience Driver Position and Recommended Salary
23. Approve Rental Agreement between Lewistown Public Schools and Wells Fargo Bank in Roundup
24. Approve IDEA Part B Federal Flow-Through Application to CMLRCC for Special Education Expenses
25. Approve Substitute List for the 2014-2015 School Year
26. Approve Personnel Report

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public school board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

CONSENT GROUP ITEMS

The action of adoption of the "Consent Group" as an official item on the agenda means that all items appearing under the title "Consent Group" shall be adopted by majority approval of a single motion, unless a member of the Board or the Superintendent requests that any particular item be removed from the "Consent Group" and voted on separately.

Generally "Consent Group" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters on the agenda.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

3

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: INTRODUCTION OF NEW SCHOOL BOARD TRUSTEE—CJ BAILEY

Requested By: Board of Trustees Prepared By: Barb Thomas Date: 08/18/2014

SUMMARY:

Board Chair Barb Thomas would like to introduce and welcome CJ Baily as the new Trustee to the Board. Mr. Bailey is the Project Manager for John Valach & Sons and is a graduate of Fergus High School. Since CJ was appointed to this seat, his term will expire in May 2015.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION—KATHLEEN SCHAEFFER, TRANSPORTATION DEPARTMENT

Requested By: Board of Trustees Prepared By: Transportation Date: 08/18/2014

SUMMARY:

Kathleen Schaeffer with the Transportation Department would like to congratulate Joan D'Hooge for being selected as the "Bus Aide of the Year" by the Montana Highway Patrol (MHP) as announced at the MAPT Conference held in Missoula June 18-20, 2014. Scott Fox, MHP from Lewistown, will present Joan with her plaque.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees Prepared By: Committee Date: 08/18/2014

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2014-2015 School Year.

SUGGESTED ACTION: Informational Report

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

STANDING COMMITTEES OF THE BOARD
2014-2015 School Year

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Building & Grounds	3		X			X		X
Insurance Risk Committee	2				X		X	
Transportation	3		X			X		X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2014-2015 School Year

Committee	Number on Comm.	CJ Bailey	Jeremy Bristol	Phil Koterba	Shelley Poss	Barb Thomas	Jennifer Thompson	Monte Weeden
Activities	2				X			X
Curriculum Committees:								
Communication Arts	1			X				
Math	1					X		
Science	1						X	
World Languages	1				X			
Health Insurance Program	2			X			X	
School Calendar	0							
Vocational Advisory Council	1		X					

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

6

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees Prepared By: _____ Date: 08/18/2014

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

7

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent Prepared By: Rebekah Rhoades Date: 08/18/2014

SUMMARY:

Below is the interest earned and distributed for July 2014:

Elementary \$6,598.65

High School \$4,457.39

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Ave	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

8

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: OTHER ITEMS

Requested By: Superintendent **Prepared By:** Superintendent **Date:** 08/18/2014

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing
- ❖ Accreditation
- ❖ **Back-to-School Schedule—**
 - Friday, August 22, 2014—New Staff Orientation
 - 8:00 a.m. – Rolls and Coffee
 - 8:15 a.m. – Introductions and Orientation
 - Monday, August 25, 2014—All Staff Orientation
 - 7:45 a.m. – Rolls and Coffee
 - 8:00 a.m. – Program
 - 10:00 a.m. – Board/Staff School Pictures
 - 5:00 p.m. – All Staff Picnic – Frank Day City Park
- ❖ MTSBA's "Back to School" Legal Primer—Thursday, September 4, 2014—1:30 p.m.
- ❖ MCEL—October 15-17, 2014—Billings – Please let Jason know your plans by Friday, September 26, 2014

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NEW STAFF ORIENTATION

Agenda

Lincoln Board Room

August 22, 2014

- | | |
|-------|--|
| 8:00 | Coffee and Rolls – Meet at the Lincoln Board Room |
| 8:15 | Welcome – Jason Butcher
Introduction of the New Staff
Welcome from Phil Koterba-Lewistown School Board Trustee
Introduction of the Principals
Introduction of Central Office Staff
Introduction of Chris Rice, CMLRCC
Introduction of Margee Smith, LEA Representative |
| 8:30 | Picture for News Argus – Taken by Sandi |
| 8:45 | Insurance Information/Central Office Forms |
| 10:45 | Sexual Harassment Video and Policy |
| 11:15 | Introduction of Mentors-Scott Dubbs |
| 11:30 | Lunch – Provided by the District – Brooks Market |
| 12:30 | Technology (Infinite Campus) – Bill Klapwyk – High School Library |

2014 Staff Orientation

Tentative Schedule

August 25-26, 2014

August 25, 2014

7:45-8:00	Rolls and Coffee-Fergus Lobby
8:00-10:00	Program-Fergus Center for the Performing Arts
10:00-11:30	Building Level Meetings
11:30-12:30	Lunch-On your own-(Principals may change due to Picture Schedule)
12:30-3:30	K-6-Work in Classrooms/Building Level Meetings 7-12 Silverback Learning-Fergus High Cafeteria
5:00	Picnic-Frank Day Park

August 26, 2014

8:30-11:30	K-6 Silverback Learning-Fergus High Cafeteria 7-12 Work in Classrooms/Building Level Meetings
11:30-12:30	Lunch-On your own
12:30-3:30	Work in Classrooms/Building Level Meetings

**Please see the Staff Picture Schedule on the back of this sheet
and plan accordingly.**

Lewistown Staff Picture

Schedule

August 25, 2014

All pictures will be taken on the gym balcony at FHS.

10:00-10:30	School Board/Lincoln/School Food/Adult Ed/Maintenance/Transportation/COOP
10:30-11:00	Fergus
11:00-11:30	Junior High
11:30-12:00	Lewis and Clark
12:00-12:30	Garfield
12:30-1:00	Highland Park

** Substitutes will be coming periodically between 10:00 a.m. to 1:00 p.m.



2014 Back-to-School Legal Primer Afternoon/Evening Session - Agenda

- | | |
|-------------|---|
| 1:30 – 2:00 | Registration |
| 2:00 – 5:00 | Legal Session <ul style="list-style-type: none">• Re-examining Compliance with Open Meeting Laws• Insuring Transparency through the Understanding of Conflict of Interest and Nepotism Laws• Promoting a Healthy Learning Environment: Student and Staff Management |
| 5:00 – 6:15 | Preparing for a Successful Year: Essential Guidance for Trustees |
| 6:15 – 6:30 | Break |
| 6:30 – 7:30 | Regional Meeting <ul style="list-style-type: none">• MTSBA Resolutions• K-12 Vision Group• 2015 Legislative Session |

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

9

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD

Requested By: Board of Trustees Prepared By: _____ Date: 08/18/2014

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

10

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees Prepared By: Rebekah Rhoades Date: 08/18/2014

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the July 14, 2014, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM

215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, July 14, 2014

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. **ROLL CALL**

TRUSTEES PRESENT:

Board Chair Barb Thomas, Jeremy Bristol, Phil Koterba, Shelley Poss

TRUSTEES ABSENT:

Jennifer Thompson, Monte Weeden

STAFF PRESENT:

Superintendent Jason Butcher, Business Manager/District Clerk Rebekah Rhoades, Sandi Chamberlain, Margee Smith, Jackie Rickl

OTHERS PRESENT:

Chris Rice—CMLRCC, Doreen Heintz-Lewistown News-Argus, Joe Zahler—KXLO/KLCM Radio, and other interested parties.

2. **PLEDGE OF ALLEGIANCE**

The group recited the Pledge of Allegiance.

BOARD OF TRUSTEES

3. **DISCUSSION—2013-2014 ANNUAL REPORT**

The Board of Trustees reviewed the Lewistown Public Schools 2013-2014 Annual Report. This report will be placed on the next agenda as an action item for approval.

4. **REPORT—COMMITTEES OF THE BOARD**

There were no committee reports. The County Transportation meeting is scheduled for Monday, July 21, 2014, at 9:00 a.m. at the County Courthouse. The trustees on the Transportation Committee include: Jeremy Bristol, Barb Thomas, and Monte Weeden. Steve Klippenes, Transportation Director, will attend the meeting to address any changes for the Lewistown School District.

5. **CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.**

No items were discussed.

SUPERINTENDENT'S REPORT

6. **REPORT—INVESTMENT**

Interest earned and distributed for June 2014, was reported with \$3,936.16 in the elementary funds and \$2,560.65 in the high school funds for a total of \$6,496.81.

7. **REPORT—END OF YEAR TRANSFERS**

Rebekah Rhoades, Business Manager/District Clerk, updated the Board of Trustees on the various end of year transfers for the 2013-2014 School Year.

8. **OTHER ITEMS**

Superintendent Jason Butcher provided the Board with information on the School Nurse position being recommended for hire. A late resignation of a Junior High Special Ed Teacher was received and is being advertised. The Trustees reviewed the 2010-2015 Goals and Strategic Objectives. The schedule for the Back-to-School events was provided for the Board. Jason

spoke with Rhonda Long, County Superintendent, to notify her that the District was unable to obtain any interest in the open Board of Trustees position. If no one is appointed, the District will run with only 6 Trustees until the next election.

PUBLIC PARTICIPATION

9. RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

There was no public input.

ACTION ITEMS

MINUTES

10. MINUTES OF THE JUNE 9, 2014, REGULAR BOARD MEETING – approved unanimously (Bristol/Poss).
11. MINUTES OF THE JUNE 30, 2014 SPECIAL BOARD MEETING – approved unanimously (Koterba/Bristol).

APPROVAL OF CLAIMS

12. CLAIMS – the claims referenced in the 2014-2015 Bill Schedule and submitted through July 10, 2014, were approved unanimously (Poss/Bristol). The Finance Committee for July-September 2014 is Board Chair Barb Thomas, Jeremy Bristol, Shelley Poss, and Jennifer Thompson.

INDIVIDUAL ITEMS

13. APPROVE REQUEST TO CLOSE FUND 195 – approved unanimously (Poss/Bristol).
14. FIRST READING—BOARD POLICY #2158 – FAMILY ENGAGEMENT POLICY – approved unanimously (Bristol/Poss).
15. FIRST READING—BOARD POLICY #2171 – SIGNIFICANT WRITING PROGRAM – approved unanimously (Koterba/Poss).
16. FIRST READING—BOARD POLICY #5314 – SUBSTITUTES – approved unanimously (Poss/Koterba).
17. FIRST READING—BOARD POLICY #5321P – CONDITIONS FOR USE OF LEAVE – approved unanimously (Bristol/Koterba).
18. FIRST READING—BOARD POLICY #6413 – BENEFITS FOR CLASSIFIED ADMINISTRATORS – approved unanimously (Poss/Bristol).
19. SECOND READING—BOARD POLICY #6412 – BENEFITS FOR PRINCIPALS – approved unanimously (Poss/Koterba).
20. APPROVE EXTENSION OF MOORE BUS ROUTE TO THE ENTRANCE OF SPRING CREEK COLONY – approved unanimously (Bristol/Koterba).
21. APPROVE PERSONNEL REPORT – See Exhibit A – approved unanimously (Bristol/Poss).

ADJOURNMENT

The meeting was adjourned at 6:48 p.m. The next regular meeting will be held on August 11, 2014, at 6:00 p.m. at the Lincoln Board Room (Bristol – unanimous).

BARBARA THOMAS
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

“EXHIBIT A”

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: July 14, 2014

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
MCPHERSON, Bette	Paraprofessional	Highland Park Elementary School	Accept letter of resignation	June 24, 2014	See attached letter.
ADAMS, Steven	Paraprofessional	Fergus High School	Approve appointment on schedule— PARA Step 1+CERT for up to 7.00 hours per day for up to 186 days	July 14, 2014	See attached memo.
RECOMMENDATIONS FOR ACTIVITIES AND ATHLETICS	Extracurricular Assignments	Lewistown Junior High School	Approve appointment on schedule as recommended	July 14, 2014	See attached list.
WEICHEL, Patrick	Technology Director	School District #1	Accept letter of resignation	July 30, 2014	See attached letter.
FRY, Judy	Special Education Summer School Aide	School District #1	Approve appointment on schedule at \$15.00 per hour for up to 70 hours	July 14, 2014	See attached memo.
BECK, Patricia	Special Education Teacher	Lewistown Junior High School	Accept letter of resignation	July 9, 2014	See attached letter.
RECOMMENDATIONS FOR ACTIVITIES AND ATHLETICS	Extracurricular Assignments	Fergus High School	Approve appointment on schedule as recommended	July 14, 2014	See attached list.

2014-2015 School Year					
				Starting Salary	\$31,313.00
JUNIOR HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS					
Activity	Name	Positions	Index	Stipend	Date Approved
COORDINATOR	<i>Jim Daniels</i>	Co-Coordinator	0.0525	\$ 1,643.93	
	<i>Troy Henderson</i>	Co-Coordinator	0.0525	\$ 1,643.93	
BASKETBALL	<i>Brad Breidenbach</i>	Boys Head Coach	0.070	\$ 2,191.91	
	<i>Matt Donaldson</i>	Boys First Assistant	0.062	\$ 1,941.41	
	<i>Chuck Cloud</i>	Boys Assistant - 1	0.055	\$ 1,722.22	
		Boys Assistant - 2	0.055	\$ 1,722.22	
	<i>Sherry Breidenbach</i>	Girls Head Coach	0.070	\$ 2,191.91	
	<i>Lee Crouse</i>	Girls First Assistant	0.062	\$ 1,941.41	
	<i>Kar Connor</i>	Girls Assistant - 1	0.055	\$ 1,722.22	
		Girls Assistant - 2	0.055	\$ 1,722.22	
BUILDERS CLUB	<i>Jenifer Blazicevich</i>	Advisor	0.015	\$ 469.70	
CHEERLEADERS	<i>TBA</i>	Head Coach	0.030	\$ 939.39	
CROSS COUNTRY	<i>Jessica Sower</i>	Head Coach	0.065	\$ 2,035.35	
FOOTBALL	<i>Troy Henderson</i>	Head Coach	0.065	\$ 2,035.35	
	<i>Brad Breidenbach</i>	First Assistant	0.057	\$ 1,784.84	
	<i>Nolan Porter</i>	Assistant - 1	0.050	\$ 1,565.65	
		Assistant - 2	0.050	\$ 1,565.65	
INTRAMURALS			0.030	\$ 939.39	
MATHCOUNTS	<i>Katherine Spraggins</i>	Advisor	0.015	\$ 469.70	

<u>2014-2015 School Year</u>					
				Starting Salary	\$31,313.00
JUNIOR HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS					
Activity	Name	Positions	Index	Stipend	Date Approved
MUSIC	<i>Lauren Ortman</i>	Instrumental Activities	0.034	\$ 1,064.64	
	<i>Lauren Ortman</i>	Vocal Activities	0.034	\$ 1,064.64	
	<i>Lauren Ortman</i>	Jazz Band	0.040	\$ 1,252.52	
	<i>Lauren Ortman</i>	Select Choir Director	0.040	\$ 1,252.52	
PHOTO CLUB	<i>Krystal Ferguson</i>	Advisor	0.015	\$ 469.70	
SKI CLUB	<i>Matt Donaldson</i>	Advisor	0.015	\$ 469.70	
STUDENT COUNCIL	<i>Mandy Eike</i>	Co-Advisor	0.0125	\$ 391.41	
	<i>Krystal Ferguson</i>	Co-Advisor	0.0125	\$ 391.41	
TRACK & FIELD	<i>TBA</i>	Head Coach	0.065	\$ 2,035.35	
	<i>TBA</i>	First Assistant	0.057	\$ 1,784.84	
	<i>TBA</i>	Assistant - 1	0.050	\$ 1,565.65	
		Assistant - 2	0.050	\$ 1,565.65	
VOLLEYBALL	<i>Tara Taylor</i>	Head Coach	0.065	\$ 2,035.35	
	<i>Kris Gapay</i>	First Assistant	0.057	\$ 1,784.84	
	<i>Jean Muragin</i>	Assistant	0.050	\$ 1,565.65	
		Assistant	0.050	\$ 1,565.65	
WRESTLING	<i>Chad Armstrong</i>	Head Coach	0.065	\$ 2,035.35	
	<i>Brendon DeCock</i>	Assistant	0.050	\$ 1,565.65	
ELEMENTARY SCHOOLS ACTIVITY & ATHLETIC RECOMMENDATIONS					
COORDINATOR	<i>Jim Daniels</i>	Coordinator	0.065	\$ 2,035.35	

2014-2015 School Year

Starting Salary \$31,313.00

FERGUS HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS

Activity	Name	Positions	Index	Stipend	Date Approved
CMY MENTOR ADVISOR	<i>Angela Woolett</i>	Co-Advisors	0.0175	\$ 547.98	
	<i>Shalon Wilson</i>	Co-Advisors	0.0175	\$ 547.98	
ANNUAL	<i>Diane Lewis</i>	Advisor	0.050	\$ 1,565.65	
ATHLETIC DIRECTOR	<i>Jim Daniels</i>	Director	0.195	\$ 6,106.04	
BASKETBALL	<i>Jeff Elliott</i>	Boys Head Coach	0.150	\$ 4,696.95	05/12/14
	<i>Derek Lear</i>	Boys First Assistant	0.110	\$ 3,444.43	
	<i>Orin Johnson</i>	Boys Assistant - 1	0.090	\$ 2,818.17	
	<i>Deena Wier</i>	Girls Head Coach	0.150	\$ 4,696.95	05/12/14
		Girls First Assistant	0.110	\$ 3,444.43	
	<i>Jill Murphy</i>	Girls Assistant - 1	0.090	\$ 2,818.17	
BUSINESS PROFESSIONALS OF AMERICA	<i>Diane Lewis</i>	Advisor	0.0350	\$ 1,095.96	
CHEERLEADERS		Head Coach	0.125	\$ 3,914.13	
		Assistant	0.074	\$ 2,317.16	
CONCESSIONS	<i>Chubs</i>	Football	\$75 per game		
	<i>Chubs</i>	Volleyball	\$50 to \$75 per game		
	<i>Chubs</i>	Girls Basketball	\$75 per game		
	<i>Chubs</i>	Boys Basketball	\$75 per game		
	<i>Chubs</i>	Wrestling	\$50 per game/\$100 per day		
	<i>Chubs</i>	Track	\$100 per day		
	<i>Chubs</i>	Speech and Drama	\$100 per day		
	<i>Angela Woolett</i>	Orders		\$ 500.00	
CROSS COUNTRY -- B/G	<i>Susie Flentie</i>	Head Coach	0.125	\$ 3,914.13	05/12/14
	<i>Melanie Smith</i>	Assistant	0.085	\$ 2,661.61	

2014-2015 School Year

Starting Salary \$31,313.00

FERGUS HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS

Activity	Name	Positions	Index	Stipend	Date Approved
F CLUB	<i>Victor Feller</i>	Advisor	0.015	\$ 469.70	
FFA	<i>Jared Long</i>	Advisor	0.110	\$ 3,444.43	
FCCLA	<i>Karen Durbin</i>	Advisor	0.035	\$ 1,095.96	
FOOTBALL	<i>Victor Feller</i>	Head Coach	0.145	\$ 4,540.39	04/09/14
	<i>Troy Hudson</i>	First Assistant	0.105	\$ 3,287.87	
	<i>Steve Olson</i>	Assistant - 1	0.085	\$ 2,661.61	
	<i>Orin Johnson</i>	Assistant - 2	0.085	\$ 2,661.61	
	<i>Derek Lear</i>	Assistant - 3	0.085	\$ 2,661.61	
	<i>Rich Nearhoof</i>	Field Preparation		\$ 700.00	
GOLF	<i>Brett Thackeray</i>	Head Coach	0.090	\$ 2,818.17	05/12/14
	<i>Keithon Walter</i>	Assistant	0.055	\$ 1,722.22	
HONOR SOCIETY	<i>Jessica Miller</i>	NHS Advisor	0.035	\$ 1,095.96	
INTRAMURALS w/Civic Ctr.	<i>TBA</i>	Coach	Paid by Agreement		
KEY CLUB	<i>Melanie Smith</i>	Co-Advisor	0.0235	\$ 735.86	
	<i>Sherry Breidenbach</i>	Co-Advisor	0.0235	\$ 735.86	
MAGAZINE SALES		Coordinator	0.020	\$ 626.26	
MEET MANAGEMENT		Track & Field		\$ 75.00	
		Cross Country		\$ 75.00	
		Volleyball		\$ 75.00	
		Wrestling		\$ 75.00	

2014-2015 School Year

Starting Salary \$31,313.00

FERGUS HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS

Activity	Name	Positions	Index	Stipend	Date Approved
MUSIC	<i>Karl Ortman</i>	F CPA Manager	0.065	\$ 2,035.35	
	<i>Karl Ortman</i>	Instrumental Activities	0.110	\$ 3,444.43	
	<i>Karl Ortman</i>	Jazz Band Director	0.040	\$ 1,252.52	
	<i>Christopher Hildebrant</i>	Vocal Activities	0.070	\$ 2,191.91	
	<i>Christopher Hildebrant</i>	Choralaires Director	0.040	\$ 1,252.52	
RENAISSANCE	<i>Jean Rogan</i>	Advisor	0.047	\$ 1,471.71	
SCHOOL NEWSPAPER		Co-Advisor	0.025	\$ 782.83	
		Co-Advisor	0.025	\$ 782.83	
SCHOOL PLAY		Co-Advisor	0.020	\$ 626.26	
		Co-Advisor	0.020	\$ 626.26	
SCIENCE		Science Bowl Advisor	0.035	\$ 1,095.96	
		Science Olympiad Advisor	0.020	\$ 626.26	
	NA	Envirothon Advisor	0.010	\$ 313.13	
SKI CLUB	<i>Jeff Friesen</i>	Advisor	0.015	\$ 469.70	
SOFTBALL	<i>Mike Mangold</i>	Head Coach	0.125	\$ 3,914.13	05/12/14
	<i>Brett Shelagowski</i>	Assistant	0.085	\$ 2,661.61	
SPEECH & DRAMA	<i>Amanda Gee</i>	Head Coach	0.110	\$ 3,444.43	
	<i>Kristine Leo</i>	Assistant	0.075	\$ 2,348.48	
STUDENT GOVERNMENT	<i>Luke Brandon</i>	Advisor	0.047	\$ 1,471.71	
	<i>Meggan Cirrincione</i>	Assistant	0.023	\$ 720.20	
SkillsUSA	<i>Loren Drivdahl</i>	Advisor	0.035	\$ 1,095.96	

2014-2015 School Year

Starting Salary \$31,313.00

FERGUS HIGH SCHOOL ACTIVITY AND ATHLETIC RECOMMENDATIONS

Activity	Name	Positions	Index	Stipend	Date Approved
TENNIS	<i>Diane Lewis</i>	Head Coach	0.145	\$ 4,540.39	05/12/14
		First Assistant	0.105	\$ 3,287.87	
	<i>NA</i>	Assistant	0.085	\$ 2,661.61	
TRACK & FIELD	<i>Steve Olson</i>	Head Coach	0.145	\$ 4,540.39	05/12/14
	<i>Vic Feller</i>	First Assistant	0.105	\$ 3,287.87	
	<i>Suzy Flentie</i>	Assistant - 1	0.085	\$ 2,661.61	
	<i>Gary Ceehle</i>	Assistant - 2	0.085	\$ 2,661.61	
VOLLEYBALL	<i>Tara Taylor</i>	Head Coach	0.145	\$ 4,540.39	05/12/14
	<i>Ashley Jenness</i>	First Assistant	0.105	\$ 3,287.87	
	<i>Jean Muragin</i>	Assistant	0.085	\$ 2,661.61	
WEIGHT ROOM	<i>TBA</i>	Co-Coordinator	\$15 / Hour up to	\$ 900.00	
	<i>TBA</i>	Co-Coordinator	\$15 / Hour up to	\$ 900.00	
WRESTLING	<i>Chad Armstrong</i>	Head Coach	0.145	\$ 4,540.39	05/12/14
	<i>Brendon DeCock</i>	First Assistant	0.105	\$ 3,287.87	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

11

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees Prepared By: LuAnn Schrauth Date: 08/18/2014

SUMMARY:

Approve claims paid through August 7, 2014, as approved by the Finance Committee.

Members of the Finance Committee for July-September 2014 include: Board Chair Barb Thomas, Jeremy Bristol, Jennifer Thompson, and Shelley Poss.

SUGGESTED ACTION: Approve Claims as Presented

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

12

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE LEWISTOWN PUBLIC SCHOOLS 2013-2014 ANNUAL REPORT

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the Lewistown Public Schools 2013-2014 Annual Report as presented at the July 14, 2014, Regular Board Meeting.

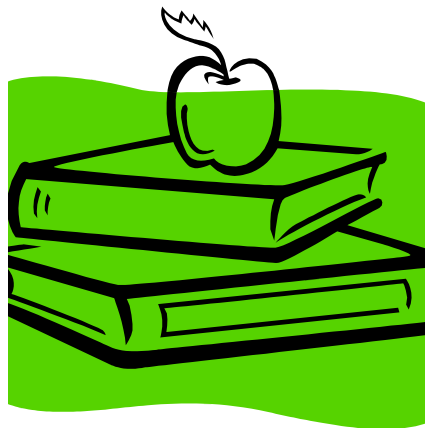
SUGGESTED ACTION: Approve Lewistown Public Schools 2013-2014 Annual Report

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS



2013-2014
ANNUAL REPORT

ANNUAL REPORT

In following Board Policy, staff members will again be required to compile a brief report on their area of responsibility for an annual school report. Reports will include an overall summary along with concerns and areas to be improved. This information will provide the Board with relevant data about the status of the District. Hopefully this will again prove to be useful and lend to an enhanced report in the future.

REPORT / ASSIGNMENT

Highland Park Elementary School	Matt Lewis
Garfield Elementary School	Matt Lewis
Lewis & Clark Elementary School	Michelle Trafton
Lewistown Junior High School	Tim Majerus
Fergus High School	Jerry Feller
Activities – Fergus High School	Jeff Elliott
Activities – Lewistown Junior High	Tim Majerus
Assessment	Scott Dubbs
Business Office	Rebekah Rhoades
Central Montana Education Center	Diane Oldenburg
Curriculum	Scott Dubbs
Maintenance	Paul Stengel
School Food Service	Amie Friesen
Special Education	Chris Rice
Technology	Pat Weichel
Title I	Scott Dubbs
Transportation	Steve Klippenes

**HIGHLAND PARK
ELEMENTARY
SCHOOL**

Matt Lewis



Highland Park Elementary School

Lewistown, Montana

Phone: (406)535-2555**Fax: (406)535-4617



Matthew Lewis, Principal

Lanna Schoenfelder, Secretary

2013-2014 Highland Park Elementary Annual Report

Attendance:

Our average daily attendance for the school year was 95.02%. This on the surface looks like a good percentage but when you really look at what this represents our attendance needs to improve. This 95.02% attendance rate equates to an average of 9 students absent every day. This is a slight improvement from last years' attendance rate of 94.41% or 12 students absent per day.

Enrollment:

The following information represents our ending K-4 enrollment numbers for the given school year:

	2013-2014	2012-2013	2011-2012	2010-2011	2009-2010	2008-2009	2007-2008
Kindergarten	102	93	100	89	77 full time	83 ½ time 15 full time	76 ½ time 15 full time
1 st grade	83	103	86	78	95	95	113
2 nd grade	94	87	76	105	91	108	105
3 rd grade	82	80	101	85	106	100	99
4 th grade	77	109	82	105	101	100	97
Total	458	472	445	478	487	520	525
Change (+ or -)	-14	+27	-33	-11	-33	-5	+3

Montana Behavior Initiative (MBI):

There was a continued effort at Highland Park to reinvesting energy in the Montana Behavioral Initiative. At the school level we had Jean Muragin, Sue Lutke, Polly Weichel, Bridget Sparks, Ashley Jenness and Matthew Lewis involved in this process this year. We continued the use of our "Eagle Expectations" which are school wide expectations that have been used to assist in managing student behavior. Students were asked to "SOAR" every day in everything they do. Every student in the building should be able to tell you that "SOAR" stands for being Safe, Organized, Accepting, and Responsible in all areas of our school. SOAR tickets were utilized to recognize students for going above and beyond our "Eagle Expectations". We announce weekly SOAR winners during our morning announcements ~ a big thank you goes out to Mrs. Jenness and our second grade students for reviewing our expectations and recognizing our winners for the week. Reward recesses were held to celebrate those students with exceptional behavior.

Response to Intervention (Rtl):

This year Highland Park Elementary School participated in the Project Real Grant. The Highland Park team consists of Devney Welsh, Kristine Leo, Gina Armstrong, Bridget Sparks, Tara Murnion, Sarah Cloud, Ashley Jenness and Matthew Lewis. The team this year continued to focus on ensuring all staff members understood the importance of the process. The team also met with teachers throughout the school year to discuss student progress and interventions. This was a great opportunity for teachers to share with other teachers and give suggestions and support to one another. I applaud the team for their work in this area.

The Project Real Grant was a very time consuming process this year. The majority of the focus was on the behavior side of the Rtl process. This was a great chance for us as a school to look at our procedures for how we are dealing with behavioral students. This led to a revised behavior referral/refocus form that better fits with the implementation of the SWIS program, which assists in tracking student behavior. Through this program we are able to analyze where problem behaviors are happening around the school and identify students who we need to target for behavior interventions. Through this process we also began a “check-in/check-out” system that ensures students make a connection with an adult in the building at the beginning of the day and at the end of the day to check on progress in terms of behavior throughout the day. This process seemed to be successful in decreasing the number of office referrals for those students.

We continued our focus on creating a standardized reporting process with Lewis and Clark Elementary and Garfield Elementary. The three teams met several times and formulated a plan for training and implementation of this process in every classroom.

Student Achievement:

While our students do not take the state wide assessments, I include these test results because Highland Park is a feeder school to Garfield. Our AYP determination is directly affected by how the students at Garfield performed. The following are the results for Garfield Elementary School for the 2012-2013 school year:

	Math 2012-13		Reading 2012-13		Math 2011-2012		Reading 2011-2012	
	3 rd grade	4 th grade	3 rd grade	4 th grade	3 rd grade	4 th grade	3 rd grade	4 th grade
Advanced	4%	31%	31%	40%	22%	26%	45%	43%
Proficient	55%	38%	62%	47%	54%	39%	48%	47%
Nearing Proficient	24%	16%	7%	9%	18%	21%	5%	8%
Novice	17%	15%	0%	4%	6%	14%	2%	3%
Measurable objective (percentage of students at or above the proficient level)	90%		94%		80%		89%	

As a quick summary of these scores shows we have 93% of our 3rd grade students reading at or above a proficient level and 59% at or above a proficient level in math. Our 4th grade students have 87% at or above proficient in reading and 69% at or above the proficient level in math. When looking at our schools we see that our 4th grade students did not fare as well as they did in the prior year as 3rd grade students. While the 3% dip in reading is disappointing, the 7% drop in math is a concern but with the changeover to more standards based

curriculum with the Montana Common Core I would believe those schools will rebound. Efforts in the upcoming year to improve our curriculum and instructional model will need to be a priority.

We used AIMSweb reading benchmark tests to identify intensive, strategic and benchmark students in Early Literacy concepts in Kindergarten and Oral Reading Fluency in first and second grades. The chart below gives you a look at how the school year ended:

	Benchmark (low risk) 2012-2013	Strategic (some risk) 2012-2013	Intensive (at risk) 2012-2013
Letter Naming Fluency	66% n=40 students	15% n=9 students	18.2% n=11 students
Letter Sound Fluency	82% n=49 students	15% n=9 student	3% n=2 students
Phoneme Segmentation	78.2% n=47 students	18.2% n=11 students	3.2% n=2 student
Nonsense Word Fluency	80% n=48 students	15% n=9 students	5% n=3 students
1 st grade R-CBM	71% n=59 students	21.6% n=18 students	7.1% n=6 students
2 nd grade R-CBM	73% n=68 students	25.7% n=24 students	1% n=1 students

Benchmark goals:

- For **Letter Naming**, the student must identify as many upper and lower-case letter names as possible in 1 minute. The benchmark goal for all children to have established letter recognition skills of 46 on Letter Naming Fluency by the end of Kindergarten.
- For **Letter Sound**, the student must identify as many lower-case letter sounds as possible in 1 minute. The benchmark goal for all children to have established letter sound recognition skills of 33 on Letter Sound Fluency by the end of Kindergarten.
- For **Phonemic Segmentation**, the student says the sounds in words that you (teacher, examiner) present orally. The words are three-letter (CVC) or two-letter (VC) words The benchmark goal for all children to have established phonemic awareness skills of 41 on Phoneme Segmentation Fluency by the end of Kindergarten.
- The **Nonsense Word** measure requires the student to say each sound (or the whole words) in nonreal words for 1 minute. The benchmark goal is for all children to have established alphabetic principle skills of 33 or more on Nonsense Word Fluency by the middle of First Grade.
- **Reading Curriculum-Based Measurement (R-CBM)** is a brief, individually administered, standardized test of oral reading for grades 1 (winter) through 12. For universal screening (benchmark testing), use the designated set of probes (1, 2, and 3) for the student's grade. Use the same set of probes for each screening period (fall, winter, and spring). Have the student read the passage aloud for 1 minute. Record any errors—words that are mispronounced, substituted, omitted, or read out of sequence, that the student does not self-correct within 3 seconds.
- The benchmark goal for first grade was established at 53 or more words per minute on oral reading fluency by the end of the school year.
- The benchmark goal for second grade was established at 92 or more words per minute on oral reading fluency by the end of the school year.

We used AIMSweb math benchmark tests to identify intensive, strategic and benchmark students in Early Numeracy, Concepts and Application of mathematical skills and Computation. The chart below gives you a look at how the school year ended:

	Benchmark (low risk) 2012-2013		Strategic (some risk) 2012-2013		Intensive (at risk) 2012-2013	
Kindergarten						
Oral Counting	73.2% n=44 students		21.6% n=13 students		5% n=3 students	
Number Identification	81.6% n=49 students		11.6% n=7 student		6.6% n=4 students	
Quantity Discrimination	85% n=51 students		13% n=8 students		2% n=1 student	
Missing Number	87% n=52 students		8% n=5 students		5% n=3 student	
	M-Cap	M-Comp	M-Cap	M-Comp	M-Cap	M-Comp
1 st grade		71% n=59 students		26.4% n=22 students		2.3% n=2 students
Oral Counting	78.2% n=65 students		15.6% n=13 students		6% n=5 students	
Number Identification	64% n=53 students		17% n=14 student		19% n=16 students	
Quantity Discrimination	77% n=64 students		15% n=12 students		8% n=7 students	
Missing Number	75% n=62 students		17% n=14 students		8% n=7 students	
	M-Cap	M-Comp	M-Cap	M-Comp	M-Cap	M-Comp
2 nd grade	83% n=77 students	81% n=75 students	15% n=14 students	18% n=17 students	2% n=2 student	1% n=1 student

Benchmark goals:

- The **Oral Counting** measure requires students to orally count starting from 1 as high as they can in one minute. The benchmark for oral counting for kindergarten is 70 by the end of the school year.
- The **Number Identification** measure requires students to orally identify numbers. Kindergarten students identify numbers between 1 and 10. The benchmark for number identification for kindergarten is 55 by the end of the school year.
- The **Quantity Discrimination** measure requires students to orally identify the bigger number from a pair of numbers. Kindergarten students identify bigger numbers from pairs of numbers between 1 and 10. The benchmark for quantity discrimination for kindergarten is 25 by the end of the school year.
- The **Missing Number** measure requires students to orally identify the missing number from a string of three numbers. Kindergarten students identify missing numbers from a string of numbers between 1 and 10. The benchmark for missing number measure for kindergarten is 13 by the end of the school year.
- **Mathematics Concepts and Applications (M-CAP)** is a brief, standardized test of elements of the typical math curriculum at grades 2 through 8. In order for students to be considered at benchmark they must score a 14 by the end of 3rd grade and must score an 18 by the end of 4th grade.
- **Mathematics Computation (M-COMP)** is a brief, standardized test of math operations that are part of the typical curriculum at Grades 1 through 8. In order for students to be considered at benchmark they must score a 53 by the end of 3rd grade and must score a 55 by the end of 4th grade.

Student Activities:

There were a variety of student activities that happened throughout the year. This year we focused on creating school spirit by designating Friday's as being "Blue and Gold" days. Students and staff were encouraged to participate and raise awareness of school pride. One of the highlights of this effort was seen at the district-wide homecoming assembly held at the Fergus Field House. It was great to see every student in the district participating in this assembly. Students also attended the homecoming parade this year. Watching all of the kids on Main Street has begun in my mind to create a better sense of community and school pride for our students.

Music Programs

First, we must say thank you again to Mary Kepler for making music so much fun for our kids. Mrs. Kepler put on a variety of music programs for all of our students this year. They were energetic and engaging for all involved. She also coordinated our talent show this year which went like clockwork. It was great to see all of the kids perform.

Arts in our Schools

Cheryl Bannes visited our school monthly this year as our "Artist in Residence". Students had a wonderful experience working with a variety of mediums and techniques. This program was funded partially through our PTO and a grant through the Montana Arts Council. We look forward to having Cheryl back next year.

Missoula Children's Theatre

The Missoula Children's Theatre returned to Lewistown this spring with the help of our PTO. The production of "The Secret Garden" was a great success. There were 61 students cast in the production, which was amazing to see. We moved the date to November this year to help with scheduling conflicts with end of the year programs. We are very thankful for the high school allowing us to use their facility. This continues to be a great event for kids in the Lewistown schools.

Fundraising Efforts

Our PTO fundraising efforts (Great American and the 2014 Spring Carnival) were awesome as usual. I feel the 2014 Spring Carnival was a huge success. It is always great to see the families come together during this event. The family movie nights were also very successful in creating a more family friendly atmosphere around our school community.

I Love to Read Month

We had a great time during February and “I Love to Read” month. Mrs. Gruener and the staff had several activities planned to get students engaged in the love of reading. Our PTO also was involved during “I Love to Read” month. They planned rotating activities for each grade level which integrated reading and a variety of art activities with books. The kids from Lewis and Clark also came over to read with our kids. This is always a blast to watch our older students reading with our younger students, I think everyone has a blast. We need to also thank Mr. Butcher and Mrs. Rhoades for coming over and cooking green eggs and ham for our kindergarten classroom again this year.

Field Trips

The PTO also funded our end of the year field trips. The first grade students went to Krings Greenhouse and went bowling again this spring; our second grade students went to Zoo Montana in Billings and also the movie theatre. Our kindergarten students had a couple of picnics in the park to celebrate their accomplishments this year.

**GARFIELD
ELEMENTARY
SCHOOL**

Matt Lewis



Garfield Elementary School

Lewistown, Montana

Phone: (406)535-2366**Fax: (406)535-2367



Matthew Lewis, Principal

Jenni Bristol, Secretary

2013-2014 Garfield Elementary Annual Report

Attendance:

Our average daily attendance for the school year was 96.10%. This on the surface looks like a good percentage but when you really look at what the represents our attendance needs to improve. This 96.10% attendance rate equates to an average of 8 students absent every day. This is a slight improvement from last years' attendance rate of 94.41% or 12 students absent per day.

Enrollment:

The following information represents our ending K-4 enrollment numbers for the given school year:

	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08
Kindergarten	102	93	100	89	77 full time	83 ½ time 15 full time	76 ½ time 15 full time
1 st grade	83	103	86	78	95	95	113
2 nd grade	94	87	76	105	91	108	105
3 rd grade	82	80	101	85	106	100	99
4 th grade	77	109	82	105	101	100	97
Total	458	472	445	478	487	520	525
Change (+ or -)	-14	+27	-33	-11	-33	-5	+3

Montana Behavior Initiative (MBI):

There was a continued effort at Garfield to reinvesting energy in the Montana Behavioral Initiative. At the school level we had Sara Sullivan, Laura Gilskey, Kerry Vaughn, Jill Murphy, Ashley Jenness, and Matthew Lewis involved in this process this year. We continued the use of our "Eagle Expectations" which are school wide expectations that have been used to assist in managing student behavior. Our students were asked to "SOAR" every day in everything they do. Every student in the building should be able to tell you that "SOAR" stands for being Safe, Organized, Accepting, and Responsible in all areas of our school. SOAR tickets were utilized to recognize students for going above and beyond our "Eagle Expectations". The 4th grade students announced our weekly winners on the morning announcements for additional recognition. The 4th grades students also announced a description of those expectations in all areas of the school which really helped with consistency for all of us at the school.

Response to Intervention (Rtl):

This year Garfield Elementary School participated in the Project Real Grant. The Garfield team consists of Sara Sullivan, Laura Gilskey, Kerry Vaughn, Jill Murphy, Ashley Jenness and Matthew Lewis. The team this year continued to focus on ensuring all staff members understood the importance of the process. The team also met with teachers throughout the school year to discuss student progress and interventions. This was a great opportunity for teacher to share with other teachers and give suggestions and support to one another. I applaud the team for their work in this area.

The Project Real Grant was a very time consuming process this year. The majority of the focus was on the behavior side of the Rtl process. This was a great chance for us as a school to look at our procedures for how we are dealing with behavior students. This lead to a revised behavior referral/refocus form that better fits with the implementation of the SWIS program, which assists in tracking student behavior. Through this program we are able to analyze where problem behaviors are happening around the school and identify students who we need to target for behavior interventions. Through this process we also began a “check-in/check-out” system that ensure students make a connection with an adult in the building at the beginning of the day and at the end of the day to check on progress in terms of behavior throughout the day. This process seemed to be successful in decreasing the number of office referrals for those students.

We continued our focus on creating a standardized reporting process with Lewis and Clark Elementary and Highland Park Elementary. The three teams met several times and formulated a plan for training and implementation of this process in every classroom.

Student Achievement:

Students participated in the states annual criterion referenced test throughout the spring. This year the state implemented a new computerized assessment with the Smarter Balanced Assessment Consortium. This was a field test year so no data is available for us to gage the level of performance of our students. This assessment measures students’ mastery of the Montana State Content Standards. While no data is available from the Smarter Balanced Assessment other assessment measures would indicate our students are still quite successful in Reading and Math which will be show later in this report.

The chart below show the previous two years of Reading and Math CRT assessment data from Garfield Elementary:

	Math 2012-13		Reading 2012-13		Math 2011-2012		Reading 2011-2012	
	3 rd grade	4 th grade	3 rd grade	4 th grade	3 rd grade	4 th grade	3 rd grade	4 th grade
Advanced	4%	31%	31%	40%	22%	26%	45%	43%
Proficient	55%	38%	62%	47%	54%	39%	48%	47%
Nearing Proficient	24%	16%	7%	9%	18%	21%	5%	8%
Novice	17%	15%	0%	4%	6%	14%	2%	3%
Measurable objective (percentage of students at or above the proficient level)	90%		94%		80%		89%	

As a quick summary of these scores shows we have 93% of our 3rd grade students reading at or above a proficient level and 59% at or above a proficient level in math. Our 4th grade students have 87% at or above proficient in reading and 69% at or above the proficient level in math. When looking at our schools we see that our 4th grade students did not fare as well as they did in the prior year as 3rd grade students. While the 3% dip in reading is disappointing, the 7% drop in math is a concern but with the changeover to more standards based curriculum with the Montana Common Core I would believe those schools will rebound. Efforts in the upcoming year to improve our curriculum and instructional model will need to be a priority.

We used AIMSweb reading benchmark tests to identify intensive, strategic and benchmark students in Early Literacy concepts in Kindergarten and Oral Reading Fluency in third and fourth grades. The chart below gives you a look at how the school year ended.

	Benchmark (low risk) 2013-2014	Strategic (some risk) 2013-2014	Intensive (at risk) 2013-2014
Letter Naming Fluency	82.8% n=34 students	14.5% n=6 students	2.3% n=1 students
Letter Sound Fluency	90.1% n=37 students	7.2% n=3 student	2.3% n=1 student
Phoneme Segmentation	93% n=38 students	5% N=2 students	2% N=1 student
Nonsense Word Fluency	80.4% n=33 students	14.5% n=6 students	4.8% n=2 students
3 rd grade R-CBM	62.4% n=50 students	28.8% n=22 students	8.7% n=7 students
4 th grade R-CBM	64% n=48 students	25% n=19 students	11% n=8 students

Benchmark goals:

- For **Letter Naming**, the student must identify as many upper and lower-case letter names as possible in 1 minute. The benchmark goal for all children to have established letter recognition skills of 46 on Letter Naming Fluency by the end of Kindergarten.
- For **Letter Sound**, the student must identify as many lower-case letter sounds as possible in 1 minute. The benchmark goal for all children to have established letter sound recognition skills of 33 on Letter Sound Fluency by the end of Kindergarten.
- For **Phonemic Segmentation**, the student says the sounds in words that you (teacher, examiner) present orally. The words are three-letter (CVC) or two-letter (VC) words The benchmark goal for all children to have established phonemic awareness skills of 41 on Phoneme Segmentation Fluency by the end of Kindergarten.
- The **Nonsense Word** measure requires the student to say each sound (or the whole words) in nonreal words for 1 minute. The benchmark goal is for all children to have established alphabetic principle skills of 33 or more on Nonsense Word Fluency by the middle of First Grade.
- **Reading Curriculum-Based Measurement (R-CBM)** is a brief, individually administered, standardized test of oral reading for grades 1 (winter) through 12. For universal screening (benchmark testing), use the designated set of probes (1, 2, and 3) for the student's grade. Use the same set of probes for each screening period (fall, winter, and spring). Have the student read the passage aloud for 1 minute. Record any errors—words that are mispronounced, substituted, omitted, or read out of sequence, that the student does not self-correct within 3 seconds.
- The benchmark goal for third grade was established at 119 or more words per minute on oral reading fluency by the end of the school year.
- The benchmark goal for fourth grade was established at 136 or more words per minute on oral reading fluency by the end of the school year.

We used AIMSweb math benchmark tests to identify intensive, strategic and benchmark students in Early Numeracy, Concepts and Application of mathematical skills and Computation. The chart below gives you a look at how the school year ended.

	Benchmark (low risk) 2012-2013		Strategic (some risk) 2012-2013		Intensive (at risk) 2012-2013	
Kindergarten						
Oral Counting	73.1% n=30 students		19.4% n=8 students		7.2% n=3 students	
Number Identification	73.1% n=30 students		7.2% n=3 student		19.4% n=8 students	
Quantity Discrimination	82.8% n=34 students		12.1% n=5 students		4.8% n=2 student	
Missing Number	85.3% n=35 students		7.2% n=3 students		7.2% n=3 student	
	M-Cap	M-Comp	M-Cap	M-Comp	M-Cap	M-Comp
3 rd grade	71.5% n=58 students	80.1% n=65 students	27.1% n=22 students	13.5% n=11 students	1.1% n=1 student	6.1% n=5 students
4 th grade	57.8% n=44 students	72.3% n=55 students	35.4% n=27 students	22.3% n=17 students	6.5% n=5 student	5.2% n=4 students

Benchmark goals:

- The **Oral Counting** measure requires students to orally count starting from 1 as high as they can in one minute. The benchmark for oral counting for kindergarten is 70 by the end of the school year.
- The **Number Identification** measure requires students to orally identify numbers. Kindergarten students identify numbers between 1 and 10. The benchmark for number identification for kindergarten is 55 by the end of the school year.
- The **Quantity Discrimination** measure requires students to orally identify the bigger number from a pair of numbers. Kindergarten students identify bigger numbers from pairs of numbers between 1 and 10. The benchmark for quantity discrimination for kindergarten is 25 by the end of the school year.
- The **Missing Number** measure requires students to orally identify the missing number from a string of three numbers. Kindergarten students identify missing numbers from a string of numbers between 1 and 10. The benchmark for missing number measure for kindergarten is 13 by the end of the school year.
- **Mathematics Concepts and Applications (M-CAP)** is a brief, standardized test of elements of the typical math curriculum for grades 2 through 8. In order for a student to be considered at benchmark they must score a 14 by the end of 3rd grade and must score an 18 by the end of 4th grade.
- **Mathematics Computation (M-COMP)** is a brief, standardized test of math operations that are part of the typical curriculum for Grades 1 through 8. In order for a student to be considered at benchmark they must score a 53 by the end of 3rd grade and must score a 55 by the end of 4th grade.

Student Activities:

There were a variety of student activities that happened throughout the year. This year we focused on creating school spirit by designating Fridays as being “Blue and Gold” days. Students and staff were encouraged to participate and raise awareness of school pride. One of the highlights of this effort was seen at the district wide homecoming assembly held at the Fergus Field House. It was great to see every student in the district participating in this assembly. Students also attended the homecoming parade this year. Watching all of the kids on Main Street has begun in my mind to create a better sense of community and school pride for our students.

3rd and 4th Grade Ski Days

With the help of our PTO and community donations we had planned on taking our 3rd and 4th grade students skiing three times this year. Each grade level had some very exciting days at Showdown, Montana. By the time we had finished all of our days of skiing almost every student was going to the top of the mountain and skiing down. We had fantastic parent support and the folks at Showdown made our experience a great one.

Music Programs

First, we must say thank you again to Mary Kepler for making music so much fun for our kids. Mrs. Kepler put on a variety of music programs for all of our students this year. They were energetic and engaging for all involved. She also coordinated our talent show this year which went like clockwork. It was great to see all of the kids perform.

Arts in our Schools

Cheryl Bannes visited our school monthly this year as our “Artist-in-Residence”. Students had a wonderful experience working with a variety of mediums and techniques. This program was funded partially through our PTO and a grant through the Montana Arts Council. We look forward to having Cheryl back next year.

Missoula Children’s Theatre

The Missoula Children’s Theatre returned to Lewistown this spring with the help of our PTO. The production of “The Secret Garden” was a great success. There were 61 students cast in the production, which was amazing to see. We moved the date to November this year to help with scheduling conflicts with end of the year programs. We are very thankful for the high school allowing us to use their facility. This continues to be a great event for kids in the Lewistown schools.

Fundraising Efforts

Our PTO fundraising efforts (Great American and the 2014 Spring Carnival) were awesome as usual. I feel the 2014 Spring Carnival was a huge success. It is always great to see the families come together during this event. The family movie nights were also very successful in creating a more family friendly atmosphere around our school community.

I Love to Read Month

We had a great time during February and “I Love to Read” month. Mrs. Gruener and the staff had several activities planned to get students engaged in the love of reading. Our PTO also was involved during “I Love to Read” month. They planned rotating activities for each grade level which integrated reading and a variety of art activities with books.

Field Trips

The PTO also funded our end of the year field trips to the Buffalo Jump outside of Ulm for our 4th grade students. Two 4th grade classes went to the Lewis and Clark Interpretive Center in Great Falls. Our third grade students went to the fairgrounds for Ag. Day and went bowling to celebrate the end of the year. All of the kids at Garfield also participated in the BLM Wildfire day at the fairgrounds this spring. The program was very well put together and really educated our students on the importance of fire safety when they are out in the wilderness of Central Montana.

**LEWIS & CLARK
ELEMENTARY
SCHOOL**

Michelle Trafton



Lewis & Clark Elementary School

212 Crystal Drive
Lewistown, Montana 59457
406-535-2811



Michelle Trafton, Principal

2013-2014 Annual Report

Mission Statement: *“We are here to Achieve, Believe and Care.”*

Lewis and Clark Vision Statement:

Students attend Lewis and Clark to become life long learners equipped with skills that promote their best efforts, appropriate choices, and critical and creative thinking. High expectations and quality education assist in the development of focused, responsible students who strive for academic success and work to be productive citizens. Pride in our efforts to educate all of our students along with positive parental involvement helps create a caring school environment.

Attendance:

Our average daily attendance for the school year showed a slight decrease in days absent from the previous year, with student attending 95.61% of the days. The attendance rate equates to an average of 8 students absent every day. Due to the amount of material that is missed through absenteeism we will continue to focus on positive attendance through our attendance policy, attendance at the After School Learning Center to make up school work, and communication with students and parents on the importance of attending school each day they are healthy. In addition our MTSS (Multi –Tiered System of Support) Team has had training this year on CICO (Check In, Check Out) as an intervention for building relationships with at-risk students and providing support for students needing help with attendance, academic, and behavioral concerns.

Enrollment:

The following information represents our ending enrollment numbers for the given school years. This year we had an increase of 1 student. We had a minimal number of students moving in or out during the school year.

	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07
5 th grade	98	84	98	96	92	85	91	92
6 th grade	81	94	99	91	90	87	91	102
Total	179	178	197	187	182	172	182	194
Change (+ or -)	+1 student	-19 students	+10 students	+5 students	+ 10 students	-10 students	-12 students	

Response to Intervention (Rtl):

Lewis and Clark continued their involvement in the Rtl process. All K-6 elementary buildings were accepted into Project REAL through OPI. Our Lewis & Clark team attended three OPI Rtl face-to-face workshops and six webinar sessions for MTSS (Multi-Tiered System of Support). We also took part in SWIS (School Wide Information Systems) training in Basic SWIS and CICO SWIS. Our MTSS OPI Facilitators were Sheila Lovato and Julie Pribyl and we met with them administratively and with the K-6 team twice during the school year.

Through the MTSS process we met as a team twice a month, held Student Data Meetings with all staff twice a month, and continued our Rtl student folders for students in Tiers 1.5, 2, and 3. The folders include interventions, data, graphs, and documentation. In addition, individual teachers met with our MTSS team for consultation and additional student meetings. By attending workshops and trainings, meeting as a team and staff, and working with our MTSS Facilitators the Rtl process is continuing to develop and address interventions and progress for students who need additional or supplemental assistance.

The Lewis and Clark team consists of Michelle Trafton, Cindy Gremaux, Jackie Rickl, Sarah Henson, Lynn Lensing, Jeff Russell, Teresa Majerus, Jill Reed, Norine McKinney, and Gretchen Conrad. Jacque Sherman, our school psychologist, also attends as she is able.

Montana Behavior Initiative (MBI):

We continue to build upon the Montana Behavior Initiative at Lewis and Clark School. Through Project REAL and MTSS we have learned about braiding Rtl and MBI and our team has combined to work on Tier I, II, and III for academic and behavior assistance. The Lewis and Clark team consists of Michelle Trafton, Cindy Gremaux, Jackie Rickl, Sarah Henson, Lynn Lensing, Jeff Russell, Teresa Majerus, Jill Reed, Norine McKinney, and Gretchen Conrad. Jacque Sherman, our school psychologist, also attends as she is able. Each year a team from Lewis & Clark attends the MBI week-long conference and additionally this year we have had training with Project REAL through the Office of Public Instruction.

During this school year we have continued working with our SOAR Expectations of Safe, Organized, Accepting, and Responsible. Staff continually work with students on meeting those expectations and students are recognized individually with SOAR tickets when expectations are met. We also hold weekly SOAR drawings for tickets and student winners are rewarded throughout the year. In addition, we have schoolwide SOAR rewards as students filled our "EAGLES SOAR" bulletin board with tickets. When the board was full of tickets the students were then rewarded as a grade level with a fun activity and treat. Students enjoyed this very much and did strive to meet SOAR expectations. Our Parent Teacher Organization (PTO) was

very helpful with this program in supplying the ice cream treats. They also supported our SOAR and SBAC reward of a movie with treats at the Judith Theater.

Another program we worked on this year is CICO (Check In, Check Out). This is an intervention for building relationships with at risk students and providing support for students needing help with behavioral and/or academic, as well as attendance concerns.

We also continued the Lewis and Clark Service Council. We had 16 students involved each quarter and they met every other week with the principal. They were also involved in making announcements to classrooms, helping with teacher appreciation week, touring School Board members, announcing and gathering food for the spirit of Christmas, organizing and writing name tags for service men and women for our Christmas for the Troops project, working for the good of others, assisting around the school, selling lollipops for service projects, and serving as positive role models.

The After School Learning Center was held every Monday, Tuesday, and Thursday after school with students attending each session to complete work. Students were able to voluntarily attend the center or could be assigned by a teacher or parent. We recognized a need for students to receive assistance with their school work and each week the center served 40-50 students.

We plan to continue our work in MBI with Michelle Trafton, Jeff Russell, and Sandy Fox attending the MBI Summer Institute June 16 – 20, 2014.

Title 1:

As a Schoolwide Title 1 school we devised and continue to update our Schoolwide Title 1 plan to develop goals and objectives to ensure that all students, particularly those who are low-achieving, demonstrate proficient and advanced levels of achievement on the state's academic achievement standards.

To address those needs we continue to review the progress of our school and students, participate in a comprehensive needs assessment and focus efforts to increase parental involvement. Consistent with the purpose stated above, all parents in a Schoolwide program school are encouraged to participate in parent involvement activities.

Our Schoolwide Title 1 team has included Michelle Trafton, Jackie Rickl, Tracy Conner, Cindy Gremaux, and Lynn Lensing. Lynn Franz is our parent representative.

CSCT:

Lewis & Clark has had Comprehensive School and Community Treatment (CSCT) through Yellowstone Boys and Girls Ranch as a Community Based Service for two years. The team consists of a program therapist and a behavioral specialist. Students are referred by the Lewis & Clark MTSS (Multi-Tiered System of Support) Team and parents are contacted. Parents then have the option of meeting with the CSCT team to assess if their child qualifies for support services. CSCT offers individual therapy, group therapy, and family therapy. They also have a summer program for students and families. The main goal of the program is to work with the students to allow them to remain in their primary setting of school with CSCT support. This year we had four 6th grade students and five 5th grade students in the program.

School Safety:

Throughout the school year we work on school safety in a continual effort to ensure the safety of our students, staff, and school. This year we met quarterly as a Lewis and Clark Safety Team to review safety procedures, create emergency operations for our school, and schedule drills and training. Our Lewis and Clark Safety Team included Michelle Trafton, Nancy Hudson, Tracy Conner, Dee Ann Buehler, and Teresa Majerus. We then met as a staff to update our Lewis and Clark Emergency Operations Manual. We have conducted drills throughout the year including fire drills, an earthquake drill, a tornado drill and lockdowns. In addition, Matt Lewis, Michelle Trafton, and Justin Jenness continued working on updates to the Standard Response Protocol Emergency Reference Guide for the district which is now complete. The guide will be submitted to the School Board for approval in June and printed for all staff in August. Each District building will then train on this guide for improvement of the emergency operations throughout LPS.

Student Achievement:

At our end of the year assembly we recognized 30 sixth grade students with Presidential Awards for Academic Excellence. This award is given to students who have earned a cumulative GPA of 3.5 and above during their fourth, fifth and sixth grade years and are proficient in either reading or math on the spring Measure of Academic Progress (MAP) test. Eight sixth grade students were recognized for Presidential Outstanding Achievement. The purpose of this award is to recognize 6th grade students who show outstanding educational growth, improvement, and commitment. This year we also recognized ten students for perfect attendance and thirteen students for outstanding attendance this school year.

AIMSweb Oral Reading Fluency (CBM)

We used AIMSweb to identify intensive, strategic and benchmark students in oral reading fluency. Below are the Spring 2014 results:

	<u>Intensive (at risk)</u>	<u>Strategic (some risk)</u>	<u>Benchmark</u>
5 th Grade			
2008-2009	12%	18%	70%
2009-2010	11%	16%	73%
2010-2011	18.5%	17.4%	64.1%
2011-2012	18%	16%	67%
2012-2013	10%	15%	75%
2013-2014	9%	16%	75%
6 th Grade			
2008-2009	15%	13%	72%
2009-2010	13%	15%	72%
2010-2011	12.4%	12.4%	75.2%
2011-2012	18%	12%	70%
2012-2013	9%	15%	76%
2013-2014	10%	13%	77%

Benchmark goals:

- The benchmark goal for fifth grade AIMSweb CBM was established at 143 or more words per minute on oral reading fluency by the end of the school year.
- The benchmark goal for sixth grade AIMSweb CBM was established at 161 or more words per minute on oral reading fluency by the end of the school year.

AIMSweb Math Computation and Concepts & Applications

We used AIMSweb to identify intensive, strategic and benchmark students in math computation and concepts and applications. Below are the Spring 2014 results:

	<u>Intensive (at risk)</u>	<u>Strategic (some risk)</u>	<u>Benchmark</u>
5th Grade Math Computation			
2012-2013	10%	15%	75%
2013-2014	9%	15%	76%
5th Grade Math Concepts and Applications			
2012-2013	10%	16%	74%
2013-2014	11%	13%	76%
6th Grade Math Computation			
2012-2013	9%	16%	75%
2013-2014	10%	13%	77%
6th Grade Math Concepts and Applications			
2012-2013	9%	16%	75%
2013-2014	9%	14%	77%

Benchmark goals:

- The benchmark goal for fifth grade AIMSweb Math Computation was established at a score of 30 by the end of the school year.
- The benchmark goal for fifth grade AIMSweb Math Concepts and Applications was established at a score of 13 by the end of the school year.
- The benchmark goal for sixth grade AIMSweb Math Computation was established at a score of 31 by the end of the school year.
- The benchmark goal for fifth grade AIMSweb Math Concepts and Applications was established at a score of 17 by the end of the school year.

SBAC Testing

The Smarter Balanced annual state assessments as required by the Office of Public Instruction measured student progress in Reading and Math. The assessments for 2013-14 were a field test and we will not receive the results of this computer assessment. It took 10 weeks of testing in the lab 5 days a week to complete this assessment for all grade levels and classrooms. We learned a lot from this experience and will apply that knowledge to our testing schedule for next year.

Student Activities:

Band and Choir

Our fifth and sixth grade students had the opportunity to participate in band and choir. We had 30 fifth grade students and 28 sixth grade students in band this year. Sixth grade band students walk to the high school for their classes and fifth grade students have band at Lewis and Clark in two class groupings. Each of the classes have band three times a week. We had 50 sixth grade choir students and they attended choir three times a week at Lewis and Clark. Fifth grade students all took general music and that class focused on music literacy and chorus. Concerts were well attended and students worked hard demonstrating growth throughout the year. This growth was most prevalent at the concert in May. Mr. Hildebrant also had a Select Choir this year for 6th grade during 2nd semester. We had a few students participate and they put on a wonderful performance, along with all of our students, during the spring concert.

Athletics

Students also had the chance to participate in after school athletic events. Little Eagle volleyball, basketball and wrestling were available to interested students. Students were also able to take advantage of community sponsored athletics with soccer, football, jump rope, baseball, and softball. Mr. Daniels and the coaches did a great job again this year. We would like to congratulate all of our student athletes for their accomplishment and representing our school in a great way.

After School Learning Center

This year we held the After School Learning Center on Monday, Tuesday, and Thursday from 3:10-4:00. Students could volunteer to attend, be assigned by a teacher, or assigned by a parent. Students received assistance with their work and were given an after school snack and drink from our Parent Teacher Organization. The center was well attended with 2 to 20 students each session. We saw an improvement in attitude, work ethic, and grades in many of our students. There were also quite a few students who volunteered to attend as they like to get their work finished at school so they would not get behind in their classes. They also like receiving help with their work. In addition, individual teachers also had students working in their classrooms many days after school.

Service Council

We had 64 students involved in Service Council this over the four quarters this year. Students wrote a speech on why they wanted to be involved in Service Council and presented that speech to their class. The class then voted on their representative and two students per classroom participated each quarter of school. They met every other week with the principal and were also involved in making announcements to classrooms, helping with teacher appreciation week, touring School Board members, announcing and gathering food for the spirit of Christmas, organizing and writing name tags for service men and women for our Christmas for the Troops project, working for the good of others, assisting around the school, selling lollipops for service projects, and serving as positive role models.

Geography Bee

In January we held our annual Geography Bee. The 16 participants from various classrooms were: Ryan Fenley, Daniel Thackeray, Taylin Trafton, Carson Lewis, Cialeo Smith, Emily Kolstad, Chloe Shepard, James Aldrich, Bradley Vaughn, Logan Wisenbaugh, Jane Rooney, Levi Boyles, Troy Parsons, Zarius Mitzel, Caleb Myers, and Sam Fulbright. The Bee was held at the Fergus Center for the Performing Arts and the students were asked a variety of geography questions. Our Geography Bee Champion this year is Cialeo Smith. Cialeo also took a state test and qualified to be in the State Geography Bee in Billings.

Fish, Wildlife, and Parks Program

The Fish, Wildlife, and Parks program sponsored a fishing program for all of our 5th grade students. Through our science program the students were involved with fly tying, fish jeopardy, fish dissection, fish art, and fish lure making. With each event we had several parent volunteers involved with helping students. Unfortunately, due to the severe cold in January and melting ice in the spring we were unable to ice fish this year. The plan is to schedule ice fishing for both grade levels next year so all of our students are able to have that experience. We are very thankful to the Fish, Wildlife, and Parks for their contribution to our school and students.

Art in the Schools

We have been very fortunate to have the Art in the Schools program at our school. This started in October and is sponsored by our Parent Teacher Organization. Cheryl Bannes has come to our classrooms once a month teaching students various art techniques of paper beading, recycled art, Bev Doolittle's paintings, wind and kinetic art, and UV vs. visible light painting with fluorescent acrylic paint. Throughout these lessons we really look forward to seeing the art techniques and skills in our students' work.

Spelling Bee

Our Lewis & Clark Spelling Bee was held at the Fergus Center for the Performing Arts in February. We had participants from each classroom including: Aaron Picco, Gage Clinton, Sam Fulbright, Emalee MacBlane, Bradley Vaughn, Logan Wisenbaugh, Truman Pierce, Troy Parsons, Zarius Mitzel, Daniel Thackeray, Grant Swan, Sean Kunau, Michael Cauffman, Caleb Greenburg, Chloe Shepard, and Michael deGuzeman. Truman Pierce is our Lewis & Clark Spelling Bee Champion this year and went on to the Fergus County Spelling Bee along with nine other students from our L&C Spelling Bee. The spellers did a fantastic job up on the big stage spelling some very complex words!

Outdoor Essay

The Outdoor Essay competition was also held in February. Students wrote an essay in their Reading/Language classes at Lewis & Clark about an outdoor event. There were topics ranging from great fishing/hunting trips to skiing and snowshoeing. Those essays were submitted to Walleyes Unlimited and several winners from Lewistown and surrounding areas were chosen. Lewis & Clark winners included Colin Gilpatrick, Colton Picco, James Aldrich, Treyvn Nave, Emalee MacBlane, Logan Errecart, Kendall Barta, Destiny Thomas, Sean Kunau, Darian Johnson, and Caleb Lewellen. In addition, the Grand Prize Winner for the county was Colton Picco! We thank Walleyes Unlimited for their support of this program.

Snowshoeing

This year we started snowshoeing at Lewis & Clark School. Each class had a snowshoe scavenger hunt at the Pine Meadows Golf Course where they learned how to put on the shoes, tighten the bindings, remove the shoes, walk in the shoes, and navigate with directions and landmarks. The second adventure for each class was the Snowshoe Olympics at Brewery Flats. Students participated in snow bowling, snowshoe limbo, snow bolo toss, bobsled, and snow javelin. The Turner Education Building was used through the Park and Recreation Department in Lewistown and was a great center for gathering and learning about the events as well as a rest/snack station. Big thanks to Mr. Russell for his leadership in the snowshoe adventures, to Jim Daniels and Brad McCardle for their assistance with the Turner Education Building, and to the Moodie family for their generous donation that allowed us to purchase snowshoes for these educational adventures!

I Love to Read Month

The entire month of February was dedicated to “I Love to Read” month through our school libraries and classrooms. The theme this year was, “Read for the Gold” and we had a variety of activities throughout the week to promote the love of reading and the Olympics. Fifth and sixth grade students took part in “Reading Buddies” and took busses over to Highland Park School where they read to Kindergarten, 1st and 2nd grade students. The students in both schools really enjoyed this and got exposure to all kinds of new books. Lewis & Clark students surpassed their goal of 2,000 Accelerated Reader points for the month of February and received a school wide treat!

World Tour

The 6th grade students and teachers put on a world tour for the second year in a row. The students created a presentation on a country including a flag, poster with facts, 3D model, and a brochure. The students displayed their project on a desk or table within the gym or classrooms. Community, families, and Garfield students were invited to attend the tour. Students did a fantastic job of educating others about their country and learned an immense amount about their location and all other countries represented.

Wax Museum

The 5th grade students and teachers put on the annual Wax Museum again this year and had a wonderful turn out of visitors and talent. Students created a report, poster, background, and costume as they depicted the deceased person in history. Parents and community members were invited to attend. The students took great pride in their work and received overwhelming accolades about the effort they had put into this project! It was a wonderful presentation of their work and talent as well as an enjoyable community event.

Talent Show

We held our 3rd Annual Talent Show this year. There were 20 acts and 45 students involved. Students performed in several different types of acts such as singing, dance, jump rope, playing guitar, playing piano, and skits. We had a wonderful display of talent and the all of our students, parents, and community in attendance seemed to thoroughly enjoy the Lewis and Clark talent!

Parental Involvement:

The K-8 Parent Teacher Organization (PTO) and their many volunteers continued to provide impressive support at Lewis and Clark this year. They provided parents to help organize our school pictures, organize and run our fall fundraiser, volunteer during our Book Fair, and helped during our oral reading fluency testing. They also provide treats for our Schoolwide SOAR rewards, After School Learning Center, and during SBAC testing. In addition the PTO funded field trips such as the 5th grade trip to Helena to tour the capitol and their journey on the Charlie Russell Chew Choo. They also funded the the 6th grade field trip to the Museum of the Rockies. In addition, they sponsored the Montana SHAKES (Shakespeare in the Parks Program) for 5th and 6th grade at Lewis & Clark. PTO has also hosted Family Movie Night at our school for students and parents. In addition, the PTO Spring Field Day for all schools was held at the Fergus High Field House and was well attended with students and parents enjoying a night of fun.

Furthermore, through the great amount of effort and dedication to our schools, the PTO has fundraised to allow teachers to request supplies for their classroom and for their grade level. PTO is also very involved in our Teacher Appreciation Week with bringing treats and special gifts for all staff. Our staff truly appreciates the kindness and dedication of PTO volunteers that contribute their time, energy, and care to our students, staff, and schools. We are very fortunate to have PTO involved with our schools; they contribute so much to our continued success.

Parents have also been involved in our school throughout the year with the Parent/Student Orientation and Open House the day before school starts, Parent/Teacher Conferences, volunteering during school events such as fish dissection, lure making, fly tying, cow eye dissection, snowshoeing, Charlie Russell Chew Choo/Lewistown Museum, and Museum of the Rockies. The majority of 5th and 6th grade parents attend the Wax Museum and World Tour as well as a number of community members.

We continue to communicate with parents through our K-6 Orientation/Open House at the beginning of the school year to introduce/update parents about several programs in our schools including RtI, MBI/Bullying Prevention, Title I, assessment, programs, and K-6 procedures. The continual collaboration between schools has been very positive for parents, students, and staff. We also inform parents through the Refrigerator Reminder Newsletters that outline the information and events throughout each month and through our website with calendar dates and pictures of events. We have received very positive feedback about the reminders and requests that information continues to be sent in that fashion as it provides important information that parents are easily able to access.

**LEWISTOWN
JUNIOR HIGH
SCHOOL**

Tim Majerus

**Lewistown Junior High School
Annual Report
2013-14
Tim Majerus, Principal**

Completing the annual report is an opportunity for staff to reflect on the strides we have made in continuing our tradition of providing the best educational opportunity for our students. The junior high years are a critical time as students make the transition from the elementary to the high school. As students leave their junior high years they should be able to take a greater ownership in their learning and ultimately, their successes and failures. The LJHS staff feels this year had a number of successes that make us proud, yet we have identified areas in need of improvement. I believe the junior high is staffed with personnel who have strong work ethics and a vision to continually improve. We strive to be students of our profession.

This annual report will provide a summary of the staff, academics, and activities of Lewistown Junior High School during the 2013-14 school year. The information within this report contains some of the data we use to assess our progress and seek improvement.

Staffing

The junior high staff welcomed three new members to the teaching staff and one to the custodial staff. The STAR Room, which is housed at the Junior High, had one new teacher and one new Paraprofessional.

The following made up the staff at the junior high:

Certified Staff

Chad Armstrong.....	Health Enhancement (0.5 FTE)
*Patty Beck	7 th Grade Special Education
Brad Breidenbach.....	7 th Grade Computer Apps/8 th Grade Social Studies
*Lee Crouse	STAR Room Teacher
Matt Donaldson.....	7 th Grade Math
Candice Dunn.....	8 th Grade English
Mandy Eike.....	FaCS
Krystal Ferguson.....	Art/Yearbook/8 th Grade Social Studies
Suzie Flentie.....	8 th Grade Science
Barb Fradley.....	Librarian (0.5 FTE)
Troy Henderson	8 th Grade Special Education
Teresa Majerus.....	Counselor (0.5 FTE)
Tim Majerus.....	Principal
Kim Miller	7 th Grade English
Lauren Ortman	Music
Steve Paulson	7 th Grade Science
Katherine Spraggins.....	8 th Grade Math
*Noah Vallincourt.....	7 th Grade Social Studies

Classified Staff

Jenifer Blazicevich.....	Paraprofessional
Trissy Durbin	STAR Room Behavior Specialist
*Denny Irwin	STAR Room Paraprofessional
Steve Kelly	Custodial
*Mike Kilby	Custodial
Jan Mane	Kitchen Staff
Vicki Rife.....	Paraprofessional
Christy Rogers	Secretary
Barb Sauby.....	Paraprofessional
Sherri Sebek.....	Kitchen Staff
Kim Wiegart.....	Paraprofessional
Denise Williams.....	Kitchen Staff

*New staff at the junior high.

ACADEMICS

ACADEMIC PERFORMANCE

Scholastic Awards - At the end of the school year we recognize students who have maintained a GPA of 3.5 or higher throughout the school year. The following are the number of students who meet the minimum requirement of a 3.5 GPA:

First Year Recipients (the past 4 quarters)

7th Grade - 23 students

8th Grade - 3 students

Second Year Recipients (the past 8 quarters)

8th Grade - 22 students

Honor Roll - We like to recognize the students for the hard work it takes to receive excellent grades. At the end of each quarter we post the names of students who have met one of the four levels of our honor roll.

Number of Students on the Honor Roll Each Quarter

Quarter	A				A- Average				B+ Average				B Average			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
7 th Grade	3	1	6	5	21	20	21	25	24	17	23	18	17	24	11	19
8 th Grade	4	2	4	6	24	24	25	30	19	14	18	15	17	15	13	12

Renaissance Program - The Renaissance Program rewards students in two ways.

- The first is through the GPA rewards cards. Students who have gotten a 4.0 GPA or increased their GPA by 1.0 receive a Gold Card. Students with GPAs between a 3.50 and 3.99 or an increase of .75 receive a Blue Card and students with GPAs between 3.49 and 3.0 or an increase of .50 receive a Silver Card. Each card has rewards from several businesses and the privilege of a few minute early release at the end of specified days.
- The second way the Renaissance Program rewards students is in recognizing them for displays in character. Students who act in a manner that is Safe, Organized, Accepting, and Responsible are given a SOAR ticket. Tickets are collected each month for drawings for a variety of prizes, including Converse shoes.

Struggling Students - Having students struggle in classes is something we try hard to remedy through interventions and communication with students and parents. However, even though we have interventions in place, students still struggle or fail to meet the minimum requirement of passing a class. The following is a summary of the number of students with at least one grade that is either failing or near failing.

Number of Students Each Quarter Struggling to Meet the Minimum Grade Requirement

Quarter	D+				D				D-				F			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
7th Grade	4	7	4	5	2	8	7	7	3	5	10	9	3	7	15	6
8th Grade	7	12	9	15	14	15	7	11	1	7	6	8	11	20	18	17

ACADEMIC INTERVENTIONS

Response to Intervention (RtI) - This year's RtI team continued to build upon our previous progress in identifying struggling students and providing interventions.

- Team members: Candice Dunn, Krystal Ferguson, Patty Beck, Kim Miller, and Katherine Spraggins,
- Current Classification: Exploring "B"
- With the loss of the teacher that was in charge of progress monitoring we were unable to gather data through AIMSweb.
- Areas identified as still in need of improvement: Progress monitoring (need to return to using AIMSweb), Staff Involvement (more implementation of intervention strategies) and Fidelity in implementation of interventions (administrative oversight).

After School Learning Center - Continues to be a valued tool for students who struggle to complete work.

- Students are either assigned a 30 or 60 minute session based upon failing or missing assignments.
- Allows students the opportunity to have a structured environment to complete their missing work. Barb Sauby continues to provide support to students needing that extra help.

- On average about 10 students per night are assigned ASLC. The After School Learning Center is open to all students and staff members; however it is not limited to those rooms after school. All teachers can be found working with students in their individual classrooms.

Common Study Time (CST) - This is the second year of having a common study time in the schedule. At the end of the school year teachers discussed the advantages and disadvantages of the dedicated study time. In the end we have decided to continue the program with modifications.

- Students remain in their homeroom classes unless given a CST pass from a teacher in a class where they need extra instruction.
- This 30 minutes of common time helps students to organize their homework from the day.
- Allows time for students to seek help from a teacher on concepts they may have missed during the day.
- Provides a meeting time for clubs, thus avoiding the inconvenience of lunch time meetings.

Khan Academy - This year the junior high started using this non-profit educational website as a supplement for our math curriculum. Mrs. Spraggins volunteered to manage a select group of 8th grade students to allow them this opportunity to gain individualized instruction in the area of math.

- Students selected based upon their previous MAP and CRT (MontCas) test scores.
- Met 3 days a week during Accelerated Reader time.
- Enrolled students were considered bubble kids in need of individualized practice in math to help improve their understanding and ultimately their test scores.
- Between the features of the program and the guidance of Mrs. Spraggins, students had an individualized program generated based upon their identified weaknesses. Mastery of each concept were recorded to provide an overall score and progress through their specific curriculum.
- RtI team decision to implement additional instructional time in Math.
- Mr. Vallincourt later implemented the use of Kahn Academy with his 7th grade Study Skills class.

Reading Instruction - Thirty minutes of each day is dedicated to having our students read. Most students are involved with the Accelerated Reader program where they set a quarterly goal and seek to reach that goal through reading literature, both fiction and non-fiction. Students who have been identified as needing additional reading instruction are placed in smaller groups, for more directed instruction. In the past we have used the Corrective Reading and Reading Mastery programs for these interventions. After much review, we felt it was more important to change over to a novel based reading program in order to help these students transition to the requirements of high school. For the first year of implementation we felt this was a good change. However, there still needs to be more done in monitoring the progress of these students and the effectiveness of the program.

Study Skills/Computer Applications - As a way of giving 7th grade students more assistance in honing their organization skills and provide additional instruction in math and English some students are enrolled in a study skills-computer application class. Students are selected for this class based on MAP scores and teacher recommendation.

Content Area Reinforcement (CAR) - This is the junior high's version of a study hall. Students who struggle with work completion are taken out of an elective class and placed in a CAR class to provide them with additional time and some additional guidance to complete their work.

Title Classes - The junior high offers leveled classes in both English and math. These Title classes provide more individualized instruction and smaller class sizes. The goal of Title classes is to address areas of academic gaps.

Curriculum - This year the district and Lewistown Junior High took further steps in implementing the Montana Content Standards. Both English and math teachers worked with district curriculum committees to take necessary steps in designing instruction and assessment in line with the new standards. PIR days were also dedicated to helping all staff understand and incorporate the standards into their instruction. Matt Donaldson was also a part of the Office of Public Instruction funded STREAM project. This project created a cohort of K-7 math teachers throughout the state to discuss and design best practices for teaching the Montana Content Standards.

ASSESSMENT

MAP Testing - LJHS continues to utilize the MAP testing three times a year to benchmark students as an indication of how they will perform on state criteria test and to assure correct placement in both English and math. The data from the MAP testing is evaluated by the staff and compiled in data booklets. These booklets make the data readily available during grade level meetings, parent meetings, and RtI meetings.

AIMSweb - AIMSweb was not used this year for the lack of someone to monitor and administrate the frequent testing. It is our intention to continue AIMSweb during the 2014-15 school year.

MontCAS - As the state makes the transition to the Smarter Balanced test there is still the need to assess 8th grade students in Science. Students are given the Science test in grades 4, 8 and 10. The junior high has traditionally scored well above the state average.

8th Grade MontCAS Results in Science	Advanced & Proficient		Nearing Proficient & Novice	
	LJHS	State	LJHS	State
2011-12	76%	67%	24%	33%
2012-13	77%	65%	24%	35%
2013-14	74%	68%	26%	32%

SBAC - This year the Office of Public Instruction implemented the field test for the new CRT testing system through Smarter Balanced. This series of tests were in a much different format than traditional tests. Students were tested in math and English using two types of tests, all to be completed on the computer. The two types were categorized as performance and non-performance tests. The performance tests had students apply their knowledge in addressing a situational problem while the non-performance test were similar to the traditional tests by giving mostly multiple choice questions. However, some on the questions on the non-performance test required students to select words or phrases in a passage that needed to be changed or improved.

The drawback of the testing was scheduling students into computer labs. In the past we were able to test all students at the same time. In order to get all students tested on the computers our schedule had four testing sessions over a two day period for each of the four tests. As a result, the testing occurred over a four week period.

ATTENDANCE

The district policy requests “the cooperation of parents and students in developing consistent school attendance for all pupils”. It is the goal of our school to emphasize the importance of attendance. Our policy focused on maintaining at least a 90% attendance. Students exceeding this minimum are required to attend Saturday School sessions. The student attendance rate was very similar to last year’s with an average attendance rate of 93.67%. (This includes all absences from the classroom except those for school related activities).

The following is a breakdown of the number of students that fit into each of the attendance percentage categories:

Attendance %	Less than 90%	90-94.9%	95% or Better	Average
7 th Grade	12	30	52	94.37%
8 th Grade	10	36	55	94.64%
Totals	22	66	107	94.51%

Each year the goal is to reward the majority of students who are able to maintain their excellent attendance and to seek ways of working with those students, and their families, who struggle with excessive absences. Poor attendance is one of the leading factors that gives students a greater potential for dropping out of high school.

ACTIVITIES

STUDENT ACTIVITIES

At the junior high we stress the importance of school involvement. For this reason we offer a number of clubs and activities to help students get involved beyond the classroom. Clubs and activities have proven to give students a greater sense of belonging to a school. This sense of belonging helps students with better attendance and ultimately, better grades.

Band, Jazz Band, Choir, and Select Choir - The greatest change in the music program this year was moving our choir and band concerts to the junior high auditorium. This use of our facilities had a number of benefits, most important of which was the atmosphere of the smaller venue. Getting the band to fit on the stage was a little difficult, but having all our concerts in our school has saved class time in that we aren’t transporting students to the high school for rehearsals.

Builders Club - The Builders Club is a service club that finds ways they can help the school and community. This year Mrs. Blazicevich was the new advisor for Builders Club. They operate the student store to raise money to purchase items to make the school a better place for the students. This year the Builders Club purchased a new water fountain that has a water bottle filling feature. A couple of the bigger projects the club does is the Spirit of Christmas canned food drive for the Community Cupboard and a highway clean up. The Builders Club is the start-up program for Key Club at the high school. This years’ officers were: Alysah Southworth-President, Mitchell Norslien-Vice President, Sydney Knox-Secretary, Ajiah Ross-Treasurer, Greg Fulbright-Historian, and Emily Eckhardt-Sargent at Arms.

Chess Club - Started a couple years ago upon student request, each Wednesday at lunch students can meet in the FaCS kitchen to eat their lunch and play chess. The club is getting more popular each year.

GIS Club - This club is a hands on activity that involves Geographic Information Systems Software and Geographic Positioning System Units. The group meets every week to learn the GIS software as Mrs. Flentie teaches them using a variety of projects. In May the club had two big activities. The first was working with the Montana Department of Environmental Quality's Abandoned Mines program by using hand held GPS units to map an area on the Divide to show the sites of sink holes occurring as a result of abandoned mines. Also in May the club travelled to Bozeman to visit the physics lab on MSU campus and participate in a Geocache.

Math Counts - continued to have a strong group of students and met on a weekly basis under the leadership of Mrs. Spraggins. Initially approximately, 25 kids started the program and we had about 10 kids who took the test to participate on the team. We started in the second week in October and finished up mid-March. The competing team members were selected in December after the school test. At the Chapter competition in February, the students participated against all classes of Montana schools. If we are lucky enough to make it to the state competition it is the first part of March held in Bozeman. This year was the first time in several years that we didn't have any members go to state.

Robotics Club - Fergus High School junior, Carl Wright approached us with the idea of starting a Robotics Club at the junior high with hopes of competing in the state competition in Bozeman. Carl wrote a grant to the Central Montana Foundation to help purchase the material for the club. Under the guidance of Carl Wright and Mrs. Flentie, eight members regularly met after school to prepare their robot for the competition. Unfortunately a winter storm prevented the team from travelling on the morning of the competition.

Running Club - The winter running club continued to be a big success under the guidance of Mrs. Flentie. This group of students meets after school on Mondays and Thursdays, between the winter and spring sports' seasons.

Ski Club - had a new advisor with Mr. Donaldson. Even though we had a school wide ski trip for both 7th and 8th grade students, the ski club continued to be a popular winter activity. By joining ski club for the membership fee of \$35, students have the opportunity to join the club on one or all of the ten scheduled trips to Showdown. The membership covers the cost of transportation. Students are still responsible for rental cost and the cost of lift tickets for each day they travel. This year 72 students took advantage of the ski club opportunity.

Student Council - This year's student council officers were: President- Ethan Day, Vice President- Jace Philips, Treasurer- Jacob Miller, and Secretary- Ashley Brand. Mrs. Eike and Mrs. Ferguson were co-advisors for the student council. Each year the student council puts on dances and organizes the ever popular Homecoming Spirit Week. During this week the council members come up with 5 theme days for students to show their spirit. Each day class winners were selected for an overall winner for the day. At the end of the week a grand prize was awarded from a drawing of the daily winners. During Teacher Appreciation Week the student council provided a small token of their appreciation during each day of the week. The officers of student council also help at the microphone, hosting the Veteran's Day celebration and the end of the year awards ceremony.

Community Involvement

7th grade Science - Mr. Paulson and his students helped out in many ways. Early in the year his 7th grade students continued a project started in 1990 of sampling macro invertebrates and measuring Water Quality at Big Spring Creek in the Brewery Flats area. His classes also completed studies of plants, animals and ecological changes at the Frog Ponds. Their data will be used in many ways including drawing a map of the bottom of the ponds. From this they are able to calculate the speed at which the ponds are filling with sediment.

Flannel Board Stories - The 7th grade FaCS students continued their tradition of preparing and presenting flannel board stories to the elementary schools, library, Head Start and home day care facilities. Each student selects a children's story to recreate using flannel cut outs of the characters. They then present the stories to children throughout the school year.

FaCS Service Project – Mrs. Eike's Fun with Fabrics class continues to create pillows for surgery patients and blankets for newborn babies. These projects continue to be beneficial for both the hospital and our students.

Veteran's Day Assembly – LHJS presented its 15th Veteran's Day presentation. This year's program may have been bigger and better than past presentations. Much of the focus was on student created writings and performances. This we again provided bus service from the Yogo Inn. The Yogo Inn provided free coffee and desert for all that attended. The overall attendance was excellent with hardly a seat open. LHJS feels honored to have the Veteran's Day Assembly that has become a part of the local tradition. It is our way of honoring those that have given so much to our nation and teaching our students the importance of the sacrifices they have made. This year our guest speaker was Tom Killham.

Parent Teacher Organization (PTO) - The PTO does so many things to support our school. Each year they help sponsor the eighth grade dance, provided treats for the after school learning center, and funded the purchase of the student planner books. They provided support to buy student assignment books for all students during the school year. The funding for all this comes from the annual cookie dough sales that the junior high students participate in each year. This was our third year of the fundraiser and with each year the program brings in more funds from the community. We appreciate their support. .

Recognition of Talent

Scholastic Awards Ceremony -We like to end the year by recognizing those students who have done well in meeting or exceeding the standards of our school. Students were recognized for their academic successes, attendance, and the honors they received throughout the year. Mrs. Dunn presented \$850 in awards to Greg Fulbright, Andrew Coolidge, and Emily Plagenz for winning or placing in state level writing contests. Mrs. Ferguson awarded \$50 to Rainey Snyder for her Honorable Mention Award in the Wildfire Poster Contest. In addition, each year two students are selected for the DAR award. These two 8th graders are selected by staff and are exemplary of positive attitudes and a willingness to put forth an extraordinary effort. This year's DAR award winners were Emily Eckhardt and Greg Fulbright.

Talent Show - Eight acts performed during the talent show, down again from previous years. This year students enjoyed a variety of acts from stand-up comedy, poetry, singing, piano solo, and even men in tights. The talent show was followed by a 16 minute slide show put together by the Yearbook class.

Facility Improvements

Building – Last summer saw additional lockers purchased and installed to nearly complete our project of replacing the original lockers. The newer lockers have allowed more space for students to store their books and has given the hallways a more modern look. The next phase of the project is to replace the remaining lockers with storage for teachers.

Technology – The junior high has seen a large increase in the number of computers available to students. To help make this increase more affordable we have utilized N-Computing and Chromebooks. N-Computing minimizes costs by allowing multiple stations to operate off one CPU or server. We have also purchased more than 60 Chromebooks. The Chromebook is a small internet based laptop at less than half the cost.

**FERGUS
HIGH
SCHOOL**

Jerry Feller



Fergus High School – Office of the Principal
201 Casino Creek Drive, Lewistown, MT 59457

FHS ANNUAL REPORT
2013 – 2014

“Excellence Today, Success Tomorrow”

Fergus High School was under the fourth year leadership team of Mr. Jerry Feller, Principal and Mr. Jeff Elliott, Assistant-Principal. We enjoyed many exciting times and our kids enjoyed many positive outcomes in many different areas of our school community. As a school, we continued to strive and meet the needs of our students as we continually aim for outstanding individual and group achievements. This report is a brief synopsis of the many highlights, goals or happenings of this past year along with a few facts that were compiled during the course of the year.

This report begins by listing all of the staff at FHS. The staff at Fergus High School is truly a great bunch of people to work with. They are very committed to their work and the students at FHS. I would personally like to take this opportunity to thank them all for making Fergus High School a great place to work.

The staff of Fergus High School for the 2013 - 2014 school year was comprised of the following:

Certified Staff

Sandy Armstad
Doug Braulick
Loren Drivdahl
Jeff Friesen
Holly Heser
Diane Lewis
Mike Mangold
Karl Ortman
Robert Rutledge
Jessica Sower

Chad Armstrong
Sherry Breidenbach
Karen Durbin
Gary Gebert
Chris Hildebrant
Jared Long
Jessica Miller
Linda Rinaldi
D.K. Slagel
Rhonda Stenseth

Luke Brandon
Meggan Cirrincione
Victor Feller
Justin Guyer
Troy Hudson
Leslie Long
Steve Olson
Newell Roche
Melanie Smith

Office Staff

Jim Daniels
Robin Moline

Justin Jenness
Wendy Pfau

Terry Lankutis
Angela Woollett

Professional Aides

Steve Adams
Jean Rogan
Betty Sanders

Connie Bowen
Susan Rutledge
Ryan Wilson

Gayle Foster
Meryl Rygg McKenna
Tiffany Wright

Custodians

Joel Bennett
Steven Rowe

Daniel Hensley

Jim Lafever

School Food

Karen Hansen

Rosie Lafever

Jeana Stanton

New staff members hired for the 2013-2014 school year:

Chris Hildebrant – Choral Music
Jessica Miller – Spanish
Steven Adams – Paraprofessional
Ryan Wilson – Paraprofessional
Daniel Hensley – Custodian
Jim Lafever – Custodian
Rosie Lafever – Food Server/Cashier
Jeana Stanton – Food Server/Cashier

Staff Members retiring or not returning for the 2014-2015 school year:

Gary Gebert – Science Teacher/Football Coach - 26 years.
Justin Guyer – Science Teacher/Coach – 12 years of service with the District.
Rhonda Stenseth – Math Teacher/Coach – 6 years of service with the District.
Officer Justin Jenness – School Resource Officer/Coach – 4 years of service with the District.

HIGHLIGHTS FOR THE 2013 - 2014 SCHOOL YEAR:

- ☞ **STUDENT LEADERSHIP** – The leadership from our student body leaders was outstanding throughout the school year and continued that tradition under the leadership of Mr. Luke Brandon and Mrs. Meggan Cirrincione. Student Body President Aiden Stansberry and Vice-President Kaitlyn Moodie did an outstanding job of bringing our students and staff together.
- ☞ **GRADUATION 2014** – The 114th graduating class celebrated Commencement Exercise on May 25th, 2014. Our music performances were awesome, our student speeches were outstanding and our Commencement Address by Justin Jenness, the current School Resource Officer of the Lewistown Schools was truly memorable. This was again the first-class community celebration it is expected to be. The traditions of our ceremony include the “showcasing” of graduates by the faculty members and the wearing of gowns by the graduates, teachers, administration and School Board. This year three students received the Valedictorian award in which went to Gabrielle Casini, Maclaine Day and Kaitlyn Moodie. All students finished with a 4.0 GPA, met the Honors Curriculum requirement along with additional four AP classes and a minimum of 26 credits. Sydney Smith also finished with a 4.0 GPA but was inched out through the tie breaking system in selecting the Valedictorian award.
- ☞ **FERGUS HIGH ACCREDITATION** – In November we were notified that the high school would again receive exemplary accreditation through the Northwest Association of Accredited Schools (NAAS). As a leader in the state, Fergus High School has worked to maintain high standards, with the NAAS recognition indicating a high quality of excellence. Fergus High School (Fergus County High School) has been accredited by the Northwest Association of Schools, Colleges and Universities since 1920. A school visitation was top priority in maintaining exemplary accreditation for the 2013 school year.
- ☞ **CLUBS & ACTIVITIES** – Fergus High School has many things to be proud of when it comes to our clubs and non-athletic groups. Our staff has helped create many strong vocational, academic, artistic and athletic groups. Our traditional groups such as F-Club, Student Council, Weight Club, Ski-Club, Spanish Club, Mentoring, Band, Choir, HOW Club, Key Club, National Honor Society were all very successful along with our vocational clubs such as FCCLA, BPA, FFA and Skills/USA.
- ☞ **PRINCIPALS’ CUP** – Fergus High School again proves to be one of the top academic teams in the state of Montana. Aidan Stansberry, Ryan McKinney, Gabrielle Casini, Jade Fairchild and Carl Wright traveled across the state to Missoula on Tuesday, March 25 to compete with 10 of the top academic teams from around the State. All of the teams at State earned the right to be at the competition by qualifying as one of the top 3 teams in each of their respective divisions. Our divisional qualifier (named *Principals’ Cup*) took place in Centerville, MT against 38 teams in our

region of all classes of schools. Fergus finished 3rd overall with Great Falls CMR taking 1st and Conrad finishing 2nd. All of these schools qualified and went on to attend the State Academic competition in Missoula.

- ☞ MUSIC – With the leadership of Mr. Hildebrant and Mr. Ortman our music department continues to accept the challenge of offering many opportunities to the student of FHS. For the fifth straight year Jazz Band and Choralaires were offered as a zero hour class that begins each day at 7:15 AM.
- ☞ ATHLETICS – 139 individual students received at least one athletic letter during the 2013-14 school year.
- ☞ “BLUE-GOLD” LEADERSHIP BREAKFAST - This spring’s 27th annual FHS Blue-Gold Leadership Breakfast continued its reputation as a showcase event. Mr. Gary Gebert was our honored guest and speaker. Student Council continued the tradition of presenting many Fergus High School students with many leadership awards earned throughout the school year.
- ☞ EAGLE RENAISSANCE – This program continues to provide students with many incentives for good behavior and academic success. On average over the past four quarters – 81% of Fergus High School students received this award. Students received the following cards by percentage: Gold Card – 6.3%; Blue Card – 30.1%; Silver Card – 22.6%; and White Card – 22%. Students that did not receive a card was 18.7%.
- ☞ ACT TESTING SCORES – Fourteen students of the class of 2014 placed in the top 10% in ACT test scores for the nation. In order to place in the top 10% a student received an ACT score of 28 or above.

OTHER VALUABLE FERGUS HIGH STATS:

- ☞ STRONG EDUCATIONAL COMMITMENT – Twenty-two of the thirty-one certified staff have attained advanced educational degrees (a Master’s Degree or higher). Along with other staff members that are currently working toward attaining their Master’s Degrees in the near future. The average tenure of the FHS teaching staff was 18.7 years with 12.9 years committed to the Lewistown Public Schools.
- ☞ ATTENDANCE & ENROLLMENT - Student attendance is excellent with figures showing an overall attendance rate of 94%. If you would include school related and medically verified absences we had an attendance rate of 90%. Our October enrollment was 341 while the February enrollment was 334. Last year those numbers were 362 and 352 respectively. The October, 2013 enrollment by class included: 92 freshmen, 89 sophomores, 87 juniors, and 73 seniors. The February, 2014 enrollment by class included: 90 freshmen, 88 sophomores, 83 juniors and 73 seniors.
- ☞ TRANSFER-IN INFORMATION - Fergus High School had 10 students transfer in or re-enroll during the school year (compared with 26 students in 2012-2013). Of those 10 new students: 1 transferred out at a later date. The other 9 students are still enrolled at FHS.
- ☞ TRANSFER-OUT OR DROPOUT INFORMATION – Fergus High School had 16 students leave school during the 2013–2014 school year. 2 students dropped out of school, 4 signed up for homeschool, 8 re-enrolled in a public school, 2 students went to job corp.
- ☞ SENIOR CLASS ATTENDANCE INFORMATION – The senior class has had a total of 107 students enrolled at one time or another over the past four years. Of those 107 students, 70 graduated at FHS, 9 dropped out of school, 2 foreign exchange students and 26 transfers to another high school.
- ☞ Fergus High School celebrated its 114th anniversary this school year with the Class of 2014 being our 114th graduating class (28th here at the Fergus High School Fieldhouse).

PROFILE OF THE CLASS OF 2014:

The Class of 2014 and its original 90 members entered Fergus High in August 2010, with many high expectations and goals. By the time their tenure was completed, another 11 students had transferred in becoming graduating class members. At graduation the class was smaller with 70 members obtaining Fergus High diplomas.

Of the original 90 class members: (Students enrolled as freshman)

- 70 members graduated this spring with 59 members spending all four years at Fergus.

Of the 17 class members who transferred in:

- 11 members graduated at Fergus High.
- 2 members of the 17 who transferred in, dropped out, 2 were part of the foreign exchange program and 2 transferred out to another high school.

Other Class of 2014 Information: (70 graduating students)

- Thirty-nine members of the Class of 2014 graduated as honor roll students.
- Nineteen members of the Class of 2014 finished our Honor's Curriculum, which requires students to successfully complete our college prep curriculum and four years of Math, Science, and English, along with 2 years of Foreign Language, and 2 advanced placement classes.
- Sixteen members of the Class of 2014 are National Honor Society members.
- The mean average grade point average for the Class of 2014 is 2.99.
- In order to be considered a student in the "Top 25", a member of the Class of 2014 needed to have earned an overall GPA of 3.5, while a "Top 10" student requires a 3.9 GPA.
- Of the seventy graduates in the Class of 2014, fifty-two are planning on attending a post-secondary college or trade school.
- Forty seniors are currently planning on attending a four-year college or university next fall. Thirty-one will attend in-state institutions; with seventeen attending Montana State, five the University of Montana, four to MSU – Billings, four to Carroll, and one to Montana Tech.
- Twelve seniors will attend a two-year college or trade school.
- At graduation, members of the Class of 2014 have received about \$98,000 in local scholarships, \$312,000 in first year scholarships provided by varied institutions, and a total of 1.4 million dollars of scholarship money will be awarded over the next four years.
- Over the past four years, our seniors (athletes and students) have been participants in activities programs that have earned seven state trophies, two of which were state championships. They also have brought home five divisional trophies as divisional champions.
- Individual State Champs were awarded this year to Ethan Blythe in wrestling and Brock Butcher in the 400 meter dash for track.

Class of 2014 - Summary Information – Exit Survey – Given to the Seniors

What area(s) do you plan to pursue immediately after high school?

4 year College – 32 – 53.3%
2 year College – 11 – 18.3%%
Voc/Tech School – 3 – 5%
Work Full Time – 10 – 16.7%
Work Part Time – 6 – 10%
Apprenticeship – 2 – 3.3%
Military – 8 – 13.3%

Was the school helpful in the selection of a path to follow after graduation?

Yes – 26 – 43.3%
No – 34 – 56.7%

Did school make learning exciting and encourage you to continue your education?

Yes – 28 – 46.7%
No – 32 – 53.3%

Were enough electives classes offered for you to explore different career opportunities?

Yes – 34 – 56.7%
No – 26 – 43.3%

Do you think you will be able to find a job that can support you?

Yes – 53 – 88.3%
No – 7 – 11.7%

Did you ever experience significant harassment for other students?

Yes – 16 – 26.7%
No – 44 – 73.3%

Did you have a positive learning experience at FHS?

Yes – 44 – 73.3%
No – 15 – 25%

Your teachers generally held high standards and demanded quality work.

Excellent – 8 – 13.3%
Good – 22 – 36.7%
Average – 22 – 36.7%
Below Average – 4 – 6.7%
Needs Improvement – 3 – 5%
No Response – 1 – 1.7%

Class of 2014 - Summary Information – Exit Survey – Given to the Seniors (cont.)

You feel FHS provided a safe and drug-free environment.

Excellent – 8 – 13.3%

Good – 18 – 30%

Average – 19 – 31.7%

Below Average – 5 – 8.3%

Needs Improvement – 10 – 16.7%

You feel prepared for the transition to college or the workplace.

Excellent – 11 – 18.3%

Good – 18 – 30%

Average – 22 – 36.7%

Below Average – 4 – 6.7%

Needs Improvement – 5 – 8.3%

FHS provided you a strong foundation in the use of technology.

Excellent – 7 – 11.7%

Good – 14 – 23.3%

Average – 24 – 40%

Below Average – 8 – 13.3%

Needs Improvement – 6 – 10%



EXCELLENCE TODAY, SUCCESS TOMORROW



FERGUS HIGH MISSION

The mission of Fergus High School is to challenge and prepare students to become enthusiastic lifelong learners, problem solvers and contributing members of society. Our students will be empowered to make a living, make a life, and make a difference.

FERGUS HIGH VISION STATEMENT

The staff at Fergus High School, along with parents and community members, recognizes their critical role in providing educational opportunities for all students. They are dedicated to establishing and maintaining a safe environment which fosters a positive attitude and a commitment to excellence. As a result, all students at Fergus will be challenged to develop their social, personal, and academic talents to the fullest extent possible. Particular emphasis will be placed on those skills which are necessary in order to become a happy, productive and contributing citizen of the 21st century.

FERGUS HIGH SCHOOL BELIEF STATEMENTS

1. **SAFE SCHOOLS** – All students and staff will contribute to a safe, drug/alcohol free learning environment.
2. **CRITICAL AND CREATIVE THINKING** – All students will develop critical and creative thinking skills.
3. **POSITIVE SELF IMAGE** – All students will be valued and respected as individuals.
4. **SCHOOL TO CAREER** – All students will develop needed academic, technical and life skills for the transition from school to work.
5. **RESPONSIBILITY** – All students will take responsibility for their behavior and their learning.
6. **SOCIAL SKILLS** – All students will develop social skills and appropriate behavior that assist in becoming responsible citizens.
7. **STUDENT SUCCESS** – All students will learn, achieve and succeed throughout their lifetime.
8. **STAKEHOLDERS** – All members of the school community will be included in the decision-making process.
9. **PARTICIPATION** – All students will actively participate in academics and the global community can develop honesty, integrity, and respect for themselves and others.

ACTIVITIES



**FERGUS HIGH
SCHOOL**

Jeff Elliott

Fergus High School
Activities
1001 Casino Creek Drive
Lewistown, Montana 59457
(406) – 535 – 2321

2013-2014
Year End Report

This past year of “Golden Eagle Activities” was again a very successful and exciting one with many exceptional individual and team performances and accomplishments. As we have mentioned before, we feel our activities are providing the educational experiences needed to develop strong individual citizens through this “other half of education.” Again, as in the past years, the many outstanding efforts within the activity program brought our student body together and generally enhanced the overall attitude and educational atmosphere of the school and community.

Special thanks go out to everybody involved, especially Jim Daniels and Wendy Pfau. From pre-season to post-season, we had the support, the guidance, and the organization from our Athletic Director and his office secretary for our schedules, travel time, home events, and divisional and state trips on through our awards nights. Thank you for your time in supporting the students of Fergus High.

Some of the many HIGHLIGHTS for the 2013-2014 school year include:

The Academic All State Awards sponsored by the Montana Coaches Association (MCA) reinforce the importance of academics to our student athletes. To qualify for an award, an individual must earn a varsity letter in athletics and maintain a 3.5 grade point average during the respective quarter of participation. For the 2013 – 2014 school year we had a grand total of **127** individual **Academic All State Awards**. Listing the awards by each individual sport are as follows: Girls Basketball - 10; Football - 7; Cross Country - 11; Wrestling - 4; Volleyball - 6; Boys Basketball – 7; Cheerleading – 5; Track and Field - 33; Tennis - 25; Softball – 15; and Golf – 4.

The 2013-2014 Fergus High School **Bands** experienced a busy, successful year.

The *Symphonic Band* performed three concerts and participated at the Eastern A Band Festival in Hardin and the District Music Festival here in Lewistown. At the District Music Festival the Band members earned superior ratings on their performance and sight reading.

The *Concert Band* also performed at three concerts. At District Music Festival, the members earned a superior and an excellent rating from the adjudicators on their prepared music. On their sight reading portion they earned a superior rating.

The *Jazz Band* performed at three concerts and participated in District and State Music Festival. At both District and State Music Festivals the students earned superior ratings.

Students participated in *Pep Band* at numerous home athletic events, five volleyball divisional tournament games hosted by Fergus, and five games at the Central A Divisional Boys and Girls Basketball tournament in Belgrade.

The following students participated at both District and State Music Festivals in *Solos and Ensembles*:

Hayden Brewer -- Jazz Band
Sam Butcher -- Jazz Band
Cameron Carter -- Jazz Band
Jonathan Chen -- Jazz Band, Piano Solo
Maclaine Day -- Percussion Ensemble
Aubrey Godbey -- Jazz Band, Sax Quartet
Ashley Hayes -- Piano Solo, Brass Quartet
Thomas Helm -- Percussion Ensemble
Celia Honeycutt -- Percussion Ensemble
Alex Irish -- Jazz Band, Sax Quartet
Kayla Irish -- Woodwind Duet
Dalton Jensen -- Jazz Band
Joe Jensen -- Jazz Band, Sax Quartet
Madelyn Kirsch -- Woodwind Duet
Seth Kremer -- Jazz Band
Josie Maddux -- Clarinet Solo
Michelle Monger -- Jazz Band
Kody Neill -- Jazz Band, Percussion Ensemble
Carson Patten -- Percussion Ensemble
Kyle Patten -- Jazz Band, Brass Quartet
Anders Pederson -- Jazz Band, Brass Quartet
Siri Pederson -- Jazz Band
Jakob Plagenz -- Percussion Ensemble
Shaun Reczek -- Percussion Ensemble
Sydney Smith -- Jazz Band, sax quartet
Aidan Stansberry -- Percussion Ensemble
Nick Sweeney -- Jazz Band
Cole Swenson -- Jazz Band, Percussion Ensemble
Heather Wiegert -- Brass Quartet
Peter Wright -- Jazz Band

Mr. Karl Ortman, Instrumental Music Instructor, would like to thank everyone for another amazing year at Fergus High School.

The Fergus High School **Choral** Department, under the direction of new Choral Music Instructor, Chris Hildebrant, experienced a year filled with growth. After graduating a large class last year, the choirs took on a new look and feel. There are many young singers who show a great deal of potential and are starting to show it as well.

The *Concert Choir* held fast at 35 strong throughout the year. They consistently grew as musicians and as a group interacting with each other as the year continued. They have developed the skills to perform a variety of musical styles. The group had a very good showing at the District Music Festival as well.

Symphonic Choir was a smaller group this year, and, as a result, grew a great deal in their listening abilities and their cooperative musicianship. This group was also younger, with many more sophomores and juniors and only two graduating seniors. The independent musicianship in this ensemble is quite strong, and led to this group being able to perform some very interesting music, in styles and genres that few choirs of this age group do.

The *Choralaires*, like many of the choral ensembles this year, were also a young group. A group of four freshmen had the opportunity to not only learn from the upperclassmen, but to jumpstart their musical growth. The music performed by and focused on this year was more classic jazz and older pop music than in the preceding few years, which has greatly affected the way that these students listened to each other and the vocal skills that were primary to these students.

All in all, the growth of these students and the direction of the Choral Department shows the promise that makes the upcoming school year so exciting already!

Speech and Drama's 2013-2014 season was filled with excitement. The Speech and Drama Team had two new first year coaches: Head Coach Amanda Gee and Assistant Coach Kristine Leo. The awesome small team consisted of senior Jade Fairchild; juniors Peter Wright and Shaun Reczek; sophomores Hayden Brewer-Ziolkowski, Michele Bridgeford, Heather Wiegert, and Agape Setu; and freshman Camryn Vaughn. This year was the first year that the team competed in a Class AA meet. It was a fantastic learning experience for everyone. Huge improvements were seen on the performances because of that experience. The team traveled to four meets: Belgrade, Billings Central, Bozeman and Huntley. The Divisional competition was hosted by Fergus High School, with Havre, Browning and Belgrade attending. The entire FHS Speech and Drama team placed well. In Speech, Peter Wright placed 1st in HOI, 3rd in Impromptu, Shaun Reczek placed 2nd in HOI, Agape Setu placed 1st in SOI and Camryn Vaughn placed 2nd in Expository. In Drama, Heather Wiegert placed 3rd in Serious Solo and 3rd in Humorous Duo, and Hayden Brewer-Ziolkowski and Michele Bridgeford placed 2nd in Humorous Duo. At the state tournament in Hamilton, Heather Wiegert took 7th in Serious Solo. It was a fantastic season!

The 2013-2014 Fergus High School **Cheerleaders**, which included eight Varsity cheerleaders, two Varsity stuntmen, and one Mascot, had a great season. Megan Blake, who was a volunteer Cheer Coach for years, was hired as the new Head Cheerleading Coach with Assistant Coach Taylre Sweeney.

Tryouts were held in August and the team was off and running. The team attended a camp put on by UCA and hosted by Belgrade, where they learned a dance, several cheers, and some new stunting techniques. Throughout the season the cheerleaders stayed extremely busy practicing two to three times each week (August through March) and cheering at all home football, volleyball, wrestling, and girls and boys basketball games, as well as assisting at the home cross country meet. They also cheered on our teams at playoffs and divisional and state tournaments.

The team did some fundraising throughout the year, selling Soft Lips Chapstick and Golden Eagles activity calendars. In February, approximately 80 elementary-school students participated in Junior Cheer Camp, where they learned a dance and several cheers, and some of the older students learned basic stunting techniques. Four Lewistown Junior High cheerleaders assisted in Junior Cheer Camp and stunted with the high school team at the basketball game on Cheer Camp night.

On March 22, Fergus hosted CheerFest 2014, a state-wide cheerleading, dance, and mascot competition. Five teams consisting of 63 individuals ranging in age from elementary to high school participated in the competition; the teams hailed from Fergus, Moore-Judith Gap (Tri-City Titans), Roundup, Glasgow, and Great Falls Central Catholic. The Fergus team, which included eight performing cheerleaders, our mascot, and two injured cheerleaders, took home the first-place trophy for the “High School – Class A Division”. Kyle Patten won 3rd place in Mascot with his performance of “Safety Dance”, and the Fergus stunt group took 3rd place.

At the annual recognition night, Head Coach Megan Blake and Assistant Coach Taylre Sweeney presented the following awards:

Most Valuable Cheerleader – Ashley Wickens
Outstanding Cheerleaders – McKayla Henson and Amber Fairchild
Most Improved Cheerleader – Taylor Woods

Other awards presented that evening were:

Most Dedicated Stuntman – Brandon Lane
Most Improved Stuntman – Noah Aamold
Most Likely to “Shake His Tail Feathers” – Kyle Patten

All of the athletes received a Varsity letter, and several students received Academic All-State honors for successfully completing their season and earning a 3.5 or higher GPA during third quarter.

Our seniors are considering pursuing cheer at the college level, with Kyle Patten already having been selected as a member of the Montana State University spirit squad. He will pursue a degree in Agriculture Education and Agriculture Relations. Tiffany Berberet has been accepted to the University of Great Falls and may consider cheering for the Argos, and Brandon Lane is contemplating attending Montana Tech and is thinking about speaking with the spirit coach there about being a stuntman for the Orediggers. Fergus cheer alums Kara Mantooth (class of 2013) and Cameran Adkins (class of 2013) were selected as members of the University of Montana and Montana State University cheer teams, respectively.

The 2013-2014 school year proved to be a successful one for the Fergus High School **Student Council**. Excitement started with a bang in the fall with STUCO consumed with planning, organizing and putting together the Homecoming activities. This year's homecoming week proved to be one of the most successful ever as students dressed out for spirit days, nomination and coronation of the homecoming royalty, participated in the homecoming parade, provided a BBQ lunch for the student body, and finally, danced the night away at the homecoming dance.

2014 brought the return of the MORP dance. This year's dance was held at the Lewistown Civic Center, due to conflicts with the Divisional Wrestling Tournament being held at Fergus. Senior Mikaela Olson was the DJ for the dance which was a great success.

End of the year activities included the 27th annual Blue Gold Breakfast where retiring Biology teacher and football coach, Gary Gebert, gave an illuminating speech on Leadership. Students also participated in nominating and awarding the 2014 Teacher of the Year to Mr. Justin Guyer.

Finally the year was closed out with elections for the 2014-2015 school year. By the look of things FHS Student Council appears to be headed to another successful year!

Student Body President
Student Body Vice-President
Student Body Secretary
Student Body Treasurer

Parker Philipps
James Derheim
Anders Pederson
Rebekah Russell

Senior Class:

President
Vice-President
Secretary/Treasurer
Representatives

Cody Boyce
Jessica Kindzerski
Michelle Monger
Lexie Anderson
Kaitlyn Poss

Junior Class:

President	Aubrey Godbey
Vice-President	Jace Davis
Secretary/Treasurer	Heather Wiegert
Representatives	Kodi Myhre
	*

Sophomore Class:

President	Nicholas Sweeney
Vice-President	Sam Butcher
Secretary/Treasurer	Camryn Vaughn
Representatives	Jonathan Chen
	Taylor Woods

Representatives At-Large:

Annie Adkins,
Kayla Irish
Mikayla Comes

The 2013 Fergus Eagles Girls/Boys **Cross Country** teams were coached by Head Coach Suzie Flentie and Assistant Coach Melanie Smith. Michael Kelsey was a volunteer assistant this year. This was the sixth year for Boys Cross Country since it was reinstated as a sport at FHS. The program has been gradually increasing and this year, for the first time, we had more boys than girls on the team. There were 17 boys and 14 girls with 2 managers.

Individual team positions changed often and several JV runners earned the opportunity to run in the seven varsity positions at some point during the season. The girls took 4th at Divisionals, but there were only 19 points separating 1st and 4th place and the girls were just 3 points out of 3rd. The boys took 2nd losing first place to Browning by only 3 points. At the State meet, the boys placed 9th. The top 9 teams were all very close and then there was an 80 point gap between 9th and 10th. The girls placed 16th, but we were missing our 2nd place runner due to the FFA trip. Had she been there, the girls would also have placed about 9th. This was one of our lowest placing years, but the competition was stiff and the team members felt good about their performance in terms of individual improvements and their growth as a team.

Senior Dalainy Tedesco was the divisional champion. Kaitlyn Poss was 9th, Kaitlyn Lodahl 13th, Jessica Mittal 23rd, and Aubrey Godbey 24th. For the boys, senior Ryan McKinney was 4th, Kale Kelsey 6th, Dylan Sipe 8th, Hayes Majerus 10th and Aidan Stansberry 15th.

At the State meet, we had two All-State medalists with Dalainy taking 4th overall for the girls and Ryan taking 14th for the boys. Seniors Ryan McKinney, Kale Kelsey & Aidan Stansberry all finished in our top 5. We will be losing 3 senior girls and 5 senior boys, but only 4 of those 8 finished in the top 5 for our team at State.

The Fergus Varsity **Football** team, under the direction of Head Coach Gary Gebert, First Assistant Vic Feller, and Defensive Coordinator Rick Wright finished the 2013 football season 2-7, and finished third in the very competitive Central “A” Conference. The Golden Eagles made the playoffs and traveled to Laurel for the first round. Coach Gebert believed that the emphasis on weights, plyos in the spring, and summer camps allowed the Eagles to compete in every game this season except two.

The sub-varsity football teams under the direction of assistant coaches Steve Paulson and Troy Hudson and volunteer coaches Tony Brown and Ryan Wilson competed very well this season. They ended the season 6-3.

The 2013 Fergus High School **Golf** season had twenty-seven participants, six girls and twenty-one boys. The first practice was Thursday, August 15th and we had a total of nine Varsity meets and six JV meets.

The boy’s team finished the regular season in 1st place at the Divisional Tournament in Havre (Prairie Meadows) and 5th place at State (Polson). Four boys finished in the top 15 which qualified them for All-Conference honors. The four boys that finished in the top 15 were: senior Preston Kynett, senior Kyle Myhre, junior Zach Hould and sophomore Tyrell Walter. Sophomore Trip Crouse participated as a varsity member at the Divisional and State golf tournaments. At the State golf tournament Tyrell Walter finished 17th overall, Kyle Myhre and Trip Crouse finished tied for 26th overall, Preston Kynett finished in a tie for 43rd place, and Zach Hould finished in a tie for 57th place. Jace Davis also lettered as a member of the Fergus Boys Varsity golf team.

The girl’s team finished in 3rd place as a team at Divisional golf. This varsity team consisted of seniors Sydney Smith and Marlee Thomas, sophomore Dani Birdwell and freshmen Kayla Irish and Madison Lewis. Marlee Thomas and Sydney Smith received All-Conference honors and went through to State as individuals for finishing in the top 15 at Divisionals. Marlee Thomas finished in 21st place and Sydney Smith finished 38th overall at the State golf tournament.

The 2014 season will be returning three letter winners for the boys golf team and three letter winners for the girls. The future looks bright for the boys and they should finish strong next year with four boys on the team having varsity experience. The girls golf team will return three letter winners with Dani Birdwell, Kayla Irish and Madison Lewis.

Second year Head Coach was Jeff Friesen (2 years as Asst. Coach) and second year Assistant Coach was Brett Thackeray.

The **Volleyball** program under the direction of Head Coach Tara Taylor had another successful year. The varsity finished the season with a 23-9 record, placed 1st at the Central A Divisional Tournament, and finished 2nd at the State A Tournament. Earning 1st Team All-Conference and All-State honors were seniors Mikaela Olson and Paige Zibell. Other 1st Team All-Conference members were junior Michelle Monger and senior Teal Danell. Second Team All-Conference honors went to senior Maddie Comes and sophomore Jaree Mane. Junior Sydney Wier earned Honorable Mention All-Conference honors.

Our sub-varsity volleyball teams both had outstanding seasons as well. Our freshman team, under the direction of first year Coach Jean Muragin, finished the season 14-4. The JV team, under Coach Ashley Jenness, finished the year 13-8. Our team continues to strive for excellence in the classroom as well and 6 of our 12 letter winners earned Academic All-State honors.

The 2013-2014 Fergus **Boys Basketball** team featured several returning lettermen, including four seniors that led this year's team. Dylan Stenseth and Logan Wilcox were not only captains, but also were voted to 2nd Team All-Conference for the Central A. Jakob Plagenz and Kale Kelsey were the other two seniors providing leadership and continuity to the rest of the team. James Derheim, Morgan Ray, and Jessey Perry, all juniors, saw plenty of action this season, starting the majority of the games. James was also selected as All-Conference Honorable Mention by the Central A coaches. Tre' Bradley, Lane Smith, and Brock Butcher also contributed key minutes for the Golden Eagles this season. This year's Golden Eagle Team competed and battled in every game and ended the year with a 6-12 record. The Eagles won the first game of the Central A Tournament on a 3-point basket by James Derheim as the buzzer sounded. We lost to Belgrade, 47-46 the next night. In the loser-out game Saturday morning, we lost to Browning by 17, finishing the 2013-2014 season. Head Coach this season was Jeff Elliott and assistants were Justin Guyer and Sam Helmer.

The 2013-2014 Fergus **Girls Basketball** season proved to be very successful. Coaches for this season included: Head Coach Deena Wier, First Assistant coach Justin Jenness, and Assistant Coach Jill Murphy. The Varsity team ended with a 5-3 record in Conference play with a major highlight being a huge win over an undefeated Havre team at home on our senior night. Injuries plagued the team during the divisional tournament but the team fought hard, not giving up until the buzzer rang. This was how the team played all year, even on nights when the ball just wouldn't fall through the hoop. The girls continued to improve and fight through any adversity that was handed to them. The Junior Varsity finished with a record of 5-11 and the C-Squad also finished 5-11.

The 2013-2014 **Wrestling** team was coached by Chad Armstrong (6th year head coach) along with Vic Feller, and Mark Malone (assistant coaches). It was a season of ups and downs, but when it counted most the wrestlers were able to peek at the right time and have a good State tournament. At the beginning of the season the team went to the CMR tournament and had one Eagle place 3rd. The next tournament was the Cut Bank tournament where they placed in the top ten as a team. Five wrestlers placed in the top six along with two champions. The next tournament was the Rocky Mountain Classic tournament where one wrestler placed 3rd. The Class A duals were next and we did have a good weekend. We were 3-4 during the duals. At the divisional tourney Fergus placed third and had two champions, two second places, three third places, and one fourth place finisher. Eight wrestlers qualified for State. At the State Tournament the wrestlers placed 13th and had two Eagles place in the top six. We had a 3rd place finisher and a

State Champion, Ethan Blythe. Many wrestlers at State won one or more matches for the Golden Eagles. The overall performance of this years' team was filled with ups and downs, but they wrestled hard and they performed when it counted the most, which will give them more to build on. The wrestlers now have confidence that the Golden Eagles can perform with the best teams in the state of Montana.

The 2013-2014 **Tennis** team, under the direction of Head Coach Diane Lewis, Assistant Coach Justin Guyer, and Volunteer Coaches Matthew Gruener and Andrew Bruno, was led by an overall slightly inexperienced team consisting of 6 seniors, 13 juniors, 17 sophomores, and 13 freshmen. The Divisional team included three seniors, nine juniors, five sophomores and five freshmen-including the alternates. Forty-seven players finished the tennis season this year. We are encouraged by the talented returning players as well as the thirty athletic freshmen and sophomores we were privileged to work with this year. Highlighting the year was the play of two players that advanced from Divisional competition to State. They were: Zach Hould and Bryson Behl- taking 3rd at Divisionals. We experienced a successful Central Class A Divisional Tennis Tournament for our placers and those that gained experience playing at Divisional tourney for the first time. Livingston hosted the Divisional Tournament at Bozeman.

A strong group of returning underclassmen appears poised to provide excellent leadership next season. Head Coach Diane Lewis and her assistants look forward to hosting teams during the season next year. We also look forward to talented participants for the 2014-2015 tennis season.

The 2014 **Track** season was a very successful one. Both teams took 2nd at the Divisional meet behind Belgrade. The boys team ended up tied for 5th at State with 36 points. The girls team ended up 10th with 12 points. Scoring for the boys at State was Brock Butcher who took first in the 400 with a time of 50.04, 3rd in the 200 at 22.42, 3rd in the long jump at 20'8", and 4th in the 100 at 11.30. Collin Hartford took 3rd in the javelin with a throw of 173'5". The boys 1600 relay made up of Ethan Blythe, Haiden Collins, Ryan McKinney and Brock Butcher took 4th with a time of 3:30.01. Scoring for the girls were Nicole Karhi who took 4th in the 100 hurdles with a time of 16.01 and 4th in the long jump at 16'4.75". Dalainy Tedesco took 5th in the 3200 at 12:13.19. The girls 400 relay team made up of Nicole Karhi, Whitney Weeden, Mikaela Olson and Jaree Mane took 5th with a time of 50.46. I look forward to next year with both our boys and girls teams. If we stay healthy I believe both teams have a great chance to place high at State.

2014 was another solid year for Fergus **Fastpitch Softball**. The 2014 softball season was a success although the ending wasn't what we'd hoped for. The team lacked experience due to the loss of seniors and other reasons. Six girls had to be replaced off of last year's team and this group of girls played hard throughout. The team finished 10-10 overall and 5-3 in the conference. Fergus finished the regular season as the second seed going into Divisionals. We weren't the most athletic team, but we played hard and beat teams that were more athletic than us. Our inexperience and lack of depth showed at Divisionals as we lost a girl due to injury and we couldn't find anything that would work out. Seven players were selected for All-Conference honors and two players were All-State recipients, seniors Maddie Comes and Cassi Miller. Maddie Comes also finished the

season with the fourth highest batting average in Class A. Coaches for this year's team included: Head Coach Mike Mangold, Assistant Coach Justin Jenness, and Volunteer Coach Kirsten Miller.

At the **elementary level**, in grades five and six, programs were run in volleyball, basketball, and wrestling. There was no track program again this year due to time constraints. Once again due to budget restraints volunteer coaches were used and the length of the programs was six to seven weeks. Wrestling combines with the Junior High to help increase participation. Recruiting coaches has still been challenging for the time period we need them. It is still highly recommended, if we are ever able to afford the stipend for the coaches again, to do so as soon as possible. Elementary participant numbers were: Volleyball-43, Girls Basketball-45, Wrestling-15, Boys Basketball-55.

I feel the activity programs at Fergus have a lot to offer all the young students attending Lewistown Public Schools. Activity programs provide valuable lessons on many practical situations such as teamwork, sportsmanship, winning and losing, and hard work. Through participation in activity programs we provide the opportunity for students to learn self-discipline, build self-confidence, and develop skills to handle competitive situations. Students in activities tend to achieve higher grades than those who do not participate in activities, have a lower drop out rate, and have better school attendance and fewer discipline problems. Students will seek to find educational opportunities available to them as a result of their participation.

Fergus High School provides many activities that support the academic mission of our school. Programs are not a diversion, but rather an extension of a good educational program. The confidence in almost all Fergus activity programs seems to be strong. The staff is highly professional, motivated, and very enjoyable to work with. We, at the Lewistown Public Schools and Fergus High, look forward for good things to come.

Respectfully submitted,

Jeff Elliott
Assistant Principal/Activities Director

ACTIVITIES



**LEWISTOWN JUNIOR
HIGH SCHOOL**

Tim Majerus

2013-2014 Annual Report Lewistown Junior High School Activities

The following is a listing of the activities offered at LJHS and the names of the coaches for each sport. The participation numbers are included within each program area description as well as listed in a separate table that is included at the end of the report.

The athletic programs were lead by Co-Athletic Directors Jim Daniels and Troy Henderson. Jim and Troy provided the LJHS with the needed leadership in organizing and scheduling our extracurricular activities and keeping our equipment inventory in order.

The athletic department continues to up-date some old and outdated equipment. This spring we ordered enough football helmets to replace half of our aging helmets. The Booster Club was instrumental in helping us fund this much needed upgrade. In the winter the 8th grade volleyball team had gotten new uniforms and the 7th grade got their old ones. In the past the 7th graders were using old basketball uniforms. The basketball uniforms didn't fit well and were not designed for volleyball. In the future we will look at ways to upgrade our track uniforms and to replace the other half of our football helmets.

Boys Football – Brad Breidenbach continued as our head football coach with assistant coaches Troy Henderson, Matt Woody, and Nolan Porter. The total participants was down slightly with a total of 49 players participating: 22 seventh graders and 27 eighth graders. One of the highlights of this year was that both the 7th and 8th grade teams went undefeated for the season.

Cross Country – Mary Kepler coached her final season of cross country. Mary has brought to the sport an enthusiasm that had her athletes loving to run. This year was the inaugural season for JH boys cross country. With the help of volunteer coach Teresa Majerus the cross country team had 20 participants: 10 boys and 10 girls.

Girls Basketball – Sherry Breidenbach continued to provide the leadership as the head girls coach. She was assisted by Kar Connor and new assistant coach, Lee Crouse. A total of 34 girls participated: 18 seventh graders and 16 eighth graders.

Boys Basketball – Brad Breidenbach provided the leadership in the boys basketball program and was assisted by two new assistant coaches: Matt Donaldson and Chuck Cloud. There was a jump in numbers this year with a total of 39 boys participating: 22 seventh graders and 17 eighth graders.

Girls Volleyball – Tara Taylor once again provided a successful volleyball program for the junior high by leading both the 7th and 8th grade teams to first and second place finishes in the end of the season tournament. Tara was assisted by Kris Gapay and new assistant, Jean Muragin. A total of 37 girls participated: 19 seventh graders and 18 eighth graders.

Track and Field – Mary Kepler continued as the Head Track Coach, assisted by Brad Breidenbach and Teresa Majerus. A total of 74 students participated: 31 seventh graders and 43 eighth graders. Even though track still has a large number of participants, there continues to be competition from activities outside of school such as club volleyball and soccer.

Cheerleading – The junior high cheer program got a boost this year as former high school cheer coach, Jennifer Pfau stepped in as our coach. She brought to the program a strong sense of pride and commitment. Because of the conflict with other sports the numbers dropped off prior to the Cheerfest, so for the third year in a row, we chose not to compete in the March cheer competition held at FHS. A total of 16 girls and 1 boy participated this year.

Wrestling – Head Coach Chad Armstrong, assisted by Mark Malone. This year the LJHS invitational was classified as a state championship event. This title brought in a record number of participants. The wrestling parents from the junior and senior high schools did a fantastic job of running this tournament. Our program continues to include 6th graders. A total of 11 junior high boys participated. All from the 8th grade.

Though we had some change over in a few assistant coaching positions, all of our head coaches had remained the same. This consistency in the program is a key component in maintaining a quality program and continuing to coordinate with the high school programs. Coaching at the junior high school level is a job driven by the love of the sport and the desire to help your athletes develop their skills and a love of the sport. I have the highest praise for our coaching staff and their commitment to the students at LJHS.

ASSESSMENT

Scott Dubbs

Lewistown Public Schools
2013-2014 Assessment Annual Report



Submitted by:
Scott Dubbs, Curriculum Director

This has been an interesting year concerning assessments in the Lewistown Public Schools. I was pretty sure happenings in this realm would be completely different from the last few years but I really didn't expect the changes to take so much time and effort on the part of students and staff. Last year, I mentioned that assessment will continue to become a bigger part of the world we live in; and that is an understatement.

Having said that I probably need to start with a disclaimer. There are many positive reasons for schools and teachers to use assessment data to help drive school improvement and student learning. We need to analyze and make decisions for our students that will help insure we provide them with strong academics. We just hope there is more of a move by all the competing factions outside of the schools to bring about some assessment balance. This year was hectic at best and our goal is to disrupt teaching and learning less while having teachers improve their understanding of how these assessments can help improve overall student success.

Spring Annual Assessments (Smarter Balanced, MontCAS & ACT)

Early in September we learned that Superintendent Denise Juneau applied for and received an assessment waiver from the Dept. of Education with the goal of having the entire state take the Smarter Balanced (SBAC) Field Test. This was opposed to taking MontCAS Assessments as we have in the past. The waiver was written to avoid double-testing of Montana students this spring and allow schools to transition to the new online statewide assessment of English/Language Arts (ELA) and Math that will begin in 2015. Without this waiver, Montana students would have been tested on our previous standards; as well as, many students also participating in the Field Test, which is aligned to our new standards.

Students in grades 4, 8, and 10 continued to take the Science CRT though MontCAS as they had in the past and special needs students needing to take the CRT-Alternate Assessment did so much as they have in the past. Likewise, this spring our juniors took the ACT+ Writing assessment.

Here is a brief summary of the new changes that took place with our state assessments this spring:

- Students in grades 3-8 and grade 11 took the SBAC Field Test in Math and ELA, with the exception of qualifying students with disabilities, who will take the CRT Alternate assessment. The SBAC assessment is an online computer aided test, much as our MAP have been.
- Unlike previous years when we were able to test an entire school over two or three days, our school's testing sessions were required to be provided in smaller bits and pieces. As a result the District's testing window for the spring assessments ran from early-March to the end of school in May.

- SBAC assessments were administered over multiple days and generally over a number of weeks. The tests were scheduled to allow for approximately four hours of testing time in each ELA and Math.
- Two of the tests students took were performance-based. One in Math and another in ELA. Students were expected to provide an open-ended response to a complex, larger and more global problem.
- The goal of the Field Test is really an opportunity to “test the test” and improve the assessment for future years. Information from this test will be used to evaluate the software, ensure the quality of questions and evaluate the effectiveness of the test administration and training materials. The results will also be used to help Montana and its partner states decide how scores will be determined in future assessments.

It retrospect, the Smarter Balanced assessments did prove to be as rigorous as expected. They required students to use online tools, problem solving skills, application and interpretation of facts. And they clearly emphasized higher order thinking skills. But on a less than positive note, because the Field Test was really a test of the test, our schools will not have individual scores to send home to parents and will not have results to use for school improvement. MontCAS Science results are listed at the end of this report and ACT scores will be included when available.

Measures of Academic Progress (MAP)

About five years ago we decided to be proactive and address the need to have predictive measures of student growth. So, our District partnered with the Northwest Evaluation Association (NWEA) to provide the MAP tests that we give three times per year. The results from MAP tests are valuable in helping each teacher and each school project individual student success by benchmarking our student three times a year. Initially the student scores from MAP tests directly correlated to student scores on the statewide MontCAS tests to help teachers predict whether or not students’ scores are improving.

Today we use NWEA’s new online version of the test which is tied to our new content standards and the Common Core. Scores this year relate to these new expectations will help staff with classroom and curriculum decisions and also support placement decisions at all levels. The conversion to an online version allows us to have more control of the testing process and over our data giving us easier to obtain and more timely results which is important when looking to predict student college and career readiness. Additionally, an added bonus of our work with MAP is their reporting which allows their assessment scores to be shared throughout the school year with students and more importantly with their parents. Summative information from MAP scores are listed at the end of this report.

AIMSweb Assessments

These past couple of years we also started using Pearson’s AIMSweb Assessment system to support our classroom teachers and RtI teams in their quest to more closely benchmark individual student progress and monitor individual student growth.

AIMSweb is an outcome and curriculum-based measurement (CBM). Their measures are used for universal screening and progress monitoring. These brief assessments measure overall performance of key foundational skills by grade level and are very accurate predicts of reading and math achievement and growth. The assessments we use measure student learning in oral reading, early

literacy, reading in the content area, spelling, written expression, early numeracy, math concepts and math computation.

The program's framework has provided staff valuable student data to support their classroom goals. The overall scores may not seem as valuable on a school-wide basis as our other assessments but again the goal is to measure individual student growth and needs. RtI schools such as ours obtain a big benefit in using this data to the multiple systems of support associated with Response to Intervention (RtI) and the ability to provide a far more progressive monitoring system for students in Tier 2 and Tier 3.

In Summary

In my opinion, it is fair to state that our student results are very positive. In most comparisons with last year's scores we have either improved from last year's results or maintained, with a few exceptions. With OPI changing the level of success required to achieve Adequate Yearly Progress (AYP), our final AYP determinations will not appear to reflect the positive results our students achieve. But our students compare well with schools in the state and our grade level results are still higher than state averages in most situations.

The information in the following tables is summaries of the Lewistown Public Schools CRT results. These results are reported by grade level and will be tied to our Annual Yearly Progress (AYP) determinations.

As we look to next year, changes on the horizon include our future participation with other Montana schools in the Smarter Balanced Assessment Consortium (SBAC) and their partners to provide the new statewide spring assessment in the school year 2014-15. This new assessment will be tied to the new Montana Content Standards and are expected to measure student learning in multiple ways. Again it will use technology and is expected that results will be far more immediate than our previous results.

Formative assessment will become more than an educational buzzword and will be a boon to supporting teachers and students in the classroom. As we are finding out from participation in RtI, measures of student progress from data obtained using school-wide measures and individual progress monitoring is extremely important but the real value in assessments is in affecting achievement in the classroom and formative assessments designed to support instruction need to be embedded in our teaching and learning processes.

As mentioned above another transition that we still need work on is improved use of the assessment data we do have. We have learned over the years that the hurdle many times just relates to obtaining of the data itself. To support this need, we are partnering with Silverback Learning (using our designated state database funding) to use their Mileposts software this next school year. Mileposts will manage our data to provide the quick and easy ways needed to create our needed personalized learning plans, manage RtI interventions and monitor individual student achievement and improve classroom instruction. Expect to hear more about Mileposts as we get closer to next school year.

Summative Assessment Results

MontCAS Science Proficiencies

The table below represents the test results for our students in grades 4, 8 and 10 who were given the CRT Science Assessment this past March, in comparison with results from all Montana Schools

Lewistown Public Schools

Grade	Subject	Advanced/ Proficient	# of students	Nearing Proficient /Novice	# of students	Total Students	Class of
4th	Science	72%	53	27%	20	73	2022
8th	Science	74%	72	26%	25	97	2018
10th	Science	43%	35	57%	47	82	2016

State of Montana

Grade	Subject	Advanced/ Proficient	# of students	Nearing Proficient /Novice	# of students	Total Students	Class of
4th	Science	68%	7,332	32%	3513	10845	2022
8th	Science	68%	6,940	32%	3403	10343	2018
10th	Science	47%	4,689	54%	5463	10152	2016

AIMSweb Class Distributions by Scores and Percentile

Students scoring over the target scores have a high probability of being proficient on the high stakes test. Assessment percentiles (10, 25, 75, 90) are calculated at the AIMSWeb level.

Comparison: AIMSweb National Norms

Reporting Method: Norm Referenced Values - Norm Referenced

2014 Spring Reading - Curriculum Based Measurement (R-CBM)

Description	First Grade		Second Grade		Third Grade	
	Students	Percentage	Students	Percentage	Students	Percentage
Well Below Average \geq 0.0	6	7.20%	0	0.00%	2	2.50%
Below Average \geq 10 th %ile	5	6.00%	16	17.20%	11	13.80%
Average \geq 25 th %ile	53	63.90%	51	54.80%	34	42.50%
Above Average \geq 75 th %ile	11	13.30%	17	18.30%	18	22.50%
Well Above Average \geq 90 th %ile	8	9.60%	9	9.70%	15	18.80%

Description	Fourth Grade		Fifth Grade		Sixth Grade	
	Students	Percentage	Students	Percentage	Students	Percentage
Well Below Average ≥ 0.0	2	2.70%	9	9.00%	6	7.60%
Below Average $\geq 10^{\text{th}}$ %ile	11	14.70%	10	10.00%	10	12.70%
Average $\geq 25^{\text{th}}$ %ile	49	65.30%	54	54.00%	36	45.60%
Above Average $\geq 75^{\text{th}}$ %ile	7	9.30%	17	17.00%	16	20.30%
Well Above Average $\geq 90^{\text{th}}$ %ile	6	8.00%	10	10.00%	11	13.90%

2014 Spring Mathematics Concepts and Applications (M-CAP)

Description	First Grade		Second Grade		Third Grade	
	Students	Percentage	Students	Percentage	Students	Percentage
Well Below Average ≥ 0.0	0	0.00%	2	2.20%	0	0.00%
Below Average $\geq 10^{\text{th}}$ %ile	0	0.00%	4	4.30%	5	6.20%
Average $\geq 25^{\text{th}}$ %ile	0	0.00%	51	54.80%	44	54.30%
Above Average $\geq 75^{\text{th}}$ %ile	0	0.00%	17	18.30%	20	24.70%
Well Above Average $\geq 90^{\text{th}}$ %ile	0	0.00%	19	20.40%	12	14.80%
Description	Fourth Grade		Fifth Grade		Sixth Grade	
	Students	Percentage	Students	Percentage	Students	Percentage
Well Below Average ≥ 0.0	5	6.60%	5	5.10%	9	11.80%
Below Average $\geq 10^{\text{th}}$ %ile	6	7.90%	14	14.10%	7	9.20%
Average $\geq 25^{\text{th}}$ %ile	41	53.90%	23	23.20%	46	60.50%
Above Average $\geq 75^{\text{th}}$ %ile	13	17.10%	35	35.40%	10	13.20%
Well Above Average $\geq 90^{\text{th}}$ %ile	11	14.50%	22	22.20%	4	5.30%

2014 Spring Mathematics Computation (M-Comp)

Description	First Grade		Second Grade		Third Grade	
	Students	Percentage	Students	Percentage	Students	Percentage
Well Below Average ≥ 0.0	1	1.30%	1	1.10%	0	0.00%
Below Average $\geq 10^{\text{th}}$ %ile	3	3.90%	5	5.40%	9	11.10%
Average $\geq 25^{\text{th}}$ %ile	51	67.10%	49	52.70%	43	53.10%
Above Average $\geq 75^{\text{th}}$ %ile	12	15.80%	18	19.40%	17	21.00%
Well Above Average $\geq 90^{\text{th}}$ %ile	9	11.80%	20	21.50%	12	14.80%
Description	Fourth Grade		Fifth Grade		Sixth Grade	
	Students	Percentage	Students	Percentage	Students	Percentage
Well Below Average ≥ 0.0	1	1.30%	4	4.10%	5	6.60%
Below Average $\geq 10^{\text{th}}$ %ile	7	9.20%	13	13.30%	13	17.10%
Average $\geq 25^{\text{th}}$ %ile	42	55.30%	44	44.90%	38	50.00%
Above Average $\geq 75^{\text{th}}$ %ile	12	15.80%	24	24.50%	14	18.40%
Well Above Average $\geq 90^{\text{th}}$ %ile	14	18.40%	13	13.30%	6	7.90%

Northwest Evaluation Association – Measures of Academic Progress Results (MAP)

MAP: Reading 2-5 Common Core 2010

Common Core English Language Arts K-12: 2010				Goal Performance		
Term	Grade	Student Count	Mean RIT	Literature	Informational Text	Foundational Skills and Vocabulary
Spring 2013-2014	3	81	204.2	203.9	204.6	204.3
Winter 2013-2014	3	82	198.7	199.5	199.2	197.4
Fall 2013-2014	3	79	194.7	195.8	194.2	194.1
Spring 2013-2014	4	76	207.5	207.8	207.8	206.7
Winter 2013-2014	4	73	204.6	205.3	204.6	204
Fall 2013-2014	4	70	201.7	202.2	201.8	201.1
Spring 2013-2014	5	99	212.5	212	213	212.2
Winter 2013-2014	5	101	210.2	210	210.8	210
Fall 2013-2014	5	99	207.9	208.3	208	207.4

MAP: Reading 6+ Common Core 2010

Common Core English Language Arts K-12: 2010				Goal Performance		
Term	Grade	Student Count	Mean RIT	Literature	Informational Text	Foundational Skills and Vocabulary
Spring 2013-2014	6	80	215.9	216	215.1	216.7
Winter 2013-2014	6	78	214.5	214.4	214.1	215
Fall 2013-2014	6	83	213	213.8	213.3	212.3
Spring 2013-2014	7	96	217.8	218	217.6	217.7
Winter 2013-2014	7	94	216.1	215.3	216.7	216.4
Fall 2013-2014	7	90	216.4	217	215.5	216.5
Spring 2013-2014	8	102	225.8	224.8	225.1	227.4
Winter 2013-2014	8	103	223.7	223.4	222.8	224.9

Fall 2013-2014	8	102	224.9	224.6	224.4	225.6
Fall 2013-2014	9	78	226.1	225	225.6	228.1
Winter 2013-2014	9	79	231	Survey Only		
Fall 2013-2014	10	83	225.3	225	223.5	227.2
Winter 2013-2014	10	78	226.1	Survey Only		

MAP: Language 2-12 Common Core 2010

Common Core English Language Arts K-12: 2010				Goal Performance		
Term	Grade	Student Count	Mean RIT	Writing: Plan, Organize, Develop, Revise, Research	Language: Understand, Edit for Grammar, Usage	Language: Understand, Edit Mechanics
Winter 2013-2014	5	87	214	213.4	214.4	214.1
Fall 2013-2014	5	82	210.3	210.1	210.5	210.4
Spring 2013-2014	6	78	215.7	215.6	215.8	215.7
Winter 2013-2014	6	65	216.4	216.5	216.4	216.2
Fall 2013-2014	6	74	214.2	214.3	214	214.7
Spring 2013-2014	7	96	217.4	218	216.4	217.6
Winter 2013-2014	7	94	216.4	217.4	215.2	216.5
Fall 2013-2014	7	90	215.1	215.7	215	214.9
Spring 2013-2014	8	102	224.3	226.3	222.4	224.1
Winter 2013-2014	8	103	222	222.8	220	223.2
Fall 2013-2014	8	101	222.2	223.4	220.1	223.2
Spring 2013-2014	9	12	226.4	228.9	224.2	225.8
Winter 2013-2014	9	74	226.8	Survey Only		
Fall 2013-2014	9	79	225.8	227.6	223.4	226.6
Winter 2013-2014	10	79	224.2	Survey Only		
Fall 2013-2014	10	83	224.8	226.8	223.3	224.5

MAP: Math 6+ Common Core 2010 V2

Common Core Mathematics K-12: 2010				Goal Performance			
Term	Grade	Student Count	Mean RIT	Operations and Algebraic Thinking	The Real and Complex Number Systems	Geometry	Statistics and Probability
Spring 2013-2014	6	79	222.3	219.5	222.5	223.5	224
Winter 2013-2014	6	77	221	221.3	219.3	221.2	222.2
Fall 2013-2014	6	82	216.7	214.7	216.6	216.3	218.9
Spring 2013-2014	7	96	229.9	227.5	228.2	232.7	231.1
Winter 2013-2014	7	94	225.1	221.1	225.1	226.4	227.3
Fall 2013-2014	7	89	223.5	219.7	223	224.1	227.1
Spring 2013-2014	8	102	237.6	236.9	234.2	240.3	239
Winter 2013-2014	8	102	234	232.7	232.3	236	235.1
Fall 2013-2014	8	101	233	230.9	232.3	234.6	234.1
Fall 2013-2014	9	86	240.1	239	239.6	239.1	243
Winter 2013-2014	9	77	242.7	Survey Only			
Fall 2013-2014	10	84	238	237.8	235.6	238.6	239.9
Winter 2013-2014	10	80	242.4	Survey Only			

BUSINESS OFFICE

Rebekah Rhoades

BUSINESS OFFICE 2013-2014 ANNUAL REPORT

**Rebekah Rhoades
Business Manager/District Clerk**

The 2013-2014 School Year proved to be a time of great learning. We are extremely fortunate to have a knowledgeable and dedicated staff in the Lincoln Building Business Office.

Highlights of the year included:

- Receiving a Finding-Free Audit for FY13
- Approval of a New Bus Barn Building and Land
- Implementation of Student Activity Online Fee Payment
- Cross-Trained Business Manager to do Payroll if Needed
- Implementation of Various Time/Supply Saving Processes within the Business Office

Goals for the Future:

Next year, I hope to streamline some of the cumbersome processes in the District. As a department, we will evaluate our procedures as we continue to look for ways to improve our operation. Our ongoing goal is to become more efficient while maintaining our current high level of accuracy.

My primary goals for the upcoming year include:

- **Budget Training:** A few years ago, the District chose to move to site-based management. In order to keep in line with this type of management, the Business Office has edited some of the account codes and written easy-to-read reports for the principals and department supervisors in order for them to easily keep track of their budgets. While I will certainly continue to monitor all of the budgets, I think a working knowledge of the budget is a key component in effectively managing a building or department.
- **Use of Accounting Software to streamline processes:** The accounting software contains a wealth of information that needs to be used to improve current processes. Exporting data for contracts, years of service, OPI reporting, etc. will replace manual processes used in the past.
- **Cross-train Business Office Employees:** As with all businesses, we need to make sure our positions are not reliant on any one person. This past year, the Business Manager spent time learning how to do Payroll in the absence of the Payroll Clerk. Next year, we will continue to look at other cross-training opportunities.

- **Implementing the Substitute Tracking Module in TimeClock Plus:** This is a piece that exists within our current time clock software and has the ability to allow substitutes to clock-in for their time worked. This would save time for both our secretaries and payroll clerk and allow the District to better track hours for the new Affordable Care Act provisions.
- **Improve Credit Card Purchasing process:** In order to have more accurate real-time budget reporting, the process for credit card purchases must change. Currently, credit cards are done through a paper process that does not allow purchases to show in the accounting software until the credit card is paid. Next year, we plan to use purchase requisitions in the accounting software to reduce the amount of paper and allow reports to accurately show budgets.
- **Develop a standardized Process for Maintenance Projects:** Next year, all maintenance projects will be identified in the Fall and decisions on prioritization of projects will be made in December at Administrative Council. This will allow the Maintenance Director ample time to get pricing estimates, line up contractors, and complete projects throughout the summer months.

Review of Board Objectives

When developing the Strategic Plan, the Board adopted several goals related to Fiscal Management and Responsibility. Following you will find a list of the current goals along with an explanation of their status.

OBJECTIVE 1

Objective: Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.

Status: All staff members need to be taught to look for ways to streamline our operations. Many improvements have been made in the past few years, including implementing a district-wide printer maintenance contract. The focus at this point is to continually evaluate the effectiveness of new processes implemented and continually look for other ways to improve.

Current objectives in this area include:

- Implementing the substitute tracking module of our time clock system
- Use of Accounting Software to streamline processes
- Develop a standardized process for Maintenance Projects
- Cross-train Business Office employees

OBJECTIVE 2

Objective: Seek ways to better involve staff in budget development.

Status: Ongoing. In our current budget development model, principals and supervisors are to evaluate their budgets and make changes and accommodations where necessary. It seems as though most principals and supervisors are not entirely familiar with their budgets.

I believe we can still improve our budget development process. In the future, I plan to set up more frequent budget meetings with Principals and Supervisors in order to increase their comfort in reading and understanding their budgets and expenditures. Reports were built for easier use.

Current objectives in this area include:

- Budget Training for Principals and Supervisors
- Improve Credit Card Purchasing Process to Make Reporting More Accurate

OBJECTIVE 3

Objective: Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2015).

Status: The 2015 session is right around the corner. The Board must determine the level of involvement it wishes to have in the legislative process. If Trustees do desire a “strong and influential presence” as the stated objective indicates, I would encourage you to identify stakeholders, open communication channels, and establish relationships in the very near future.

OBJECTIVE 4

Objective: The Lewistown Schools Leadership Team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.

Status: The District currently cooperates with neighboring districts for technology services and the Construction Academy. We will continue to aggressively seek out opportunities to share resources.

Objective 5 under Fiscal Management and Responsibility is not functions of the Business Office.

As you can see, there is a great deal going on in the Business Office. Being in this position for the past year and a half has given me the opportunity to work with the staff to determine how best to prioritize the needs of the District. We have dependable, hard-working, competent employees and I look forward to working through these goals with them in the coming year.

**CENTRAL
MONTANA
EDUCATION
CENTER**

Diane Oldenburg

CENTRAL MONTANA EDUCATION CENTER ANNUAL REPORT 2013-2014

Diane Oldenburg, Director

The Central Montana Education Center (CMEC) continues to serve area citizens with varied and diverse offerings from each of five departments, which resulted in 2,510 total enrollments during this program year. Please note the attached statistical reports for specific enrollment figures.

ADULT EDUCATION

A comprehensive program of 90 educational, social, recreational and cultural opportunities for adults was offered during the 2013-2014 term. Advertising efforts included distributing 8,000 adult education flyers to area households three times per year, as well as advertising in the Lewistown News-Argus and coverage on KXLO-KLCM Radio. A new addition to our efforts was a weekly column in the Lewistown News Argus wherein we provided information about upcoming classes and the various services offered at CMEC.

Classes were held in conjunction with the American Heart Association, the Alberta Bair Theatre in Billings, MSU-Fergus County Extension Service, Krings Greenhouse, CMR Wildlife Refuge, and Pine Meadows Golf Course.

Enrollment was down somewhat due to unforeseen circumstances, including the government sequestration in the fall that caused cancellation of one of our popular Elk Viewing Bus Trips, and one cancellation in the spring of a large bus trip to the Alberta Bair Theatre due to performer illness.

DRIVER EDUCATION

Our Driver Education program provides quality instruction and excellent hands-on training while teaching important lifetime skills to our students.

We offered two sessions of Driver Education during June 2013, along with our offerings of sessions during Semesters 1 and 2 at Fergus High School. The in-school sessions took place during seventh period of the school day. Students had to be fully enrolled at Fergus High School in order to participate in the in-school sessions, and received a quarter of a credit for successful completion of the course. We provided all summer students with a complete schedule of classroom dates and all behind-the-wheel appointments so their families could plan ahead. They received this schedule approximately one month prior to their Driver Education session start date. The Fergus County Nurse's Office gave all students a vision screening, prior to any behind-the-wheel experience.

We continue to offer installment plans to parents who are unable to pay the \$280 fee in one payment. A new method of payment utilizing the Parent/Student Portal was extremely effective as parents were able to use credit or debit cards and could pay online.

The amount of state reimbursement for a program year is unknown until our students have already been served each year. The reimbursement from the State varies and is approximately \$65 to \$100 per student. It will be necessary to continually look at ways to keep the program affordable and viable. Other variables that continue to affect the program budget are decreasing enrollment numbers, along with higher fuel and insurance costs.

ADULT BASIC EDUCATION / HIGH SCHOOL EQUIVALENCY DIPLOMA PROGRAM

This program serves individuals who are in need of their High School Equivalency Diploma, or who need skills to obtain or retain a job, or those who need assistance to enter post-secondary training or college. Instruction is provided to brush up on basic academic skills, HSE exam preparation, computer literacy, workplace skills, citizenship training, commercial and Montana driver's license assistance, and more. We serve eligible adults, sixteen years of age or older, who are not enrolled in a traditional school setting. Students work at their own pace and may start anytime. Instruction is free of charge to participants.

CMEC also serves the Nexus Treatment Center and their 85 incarcerated men with this program. Eight of the men we served were successful in earning their HSE diplomas. We did full cap and gown graduations with them and the entire facility celebrated their accomplishment. In the seven years that Nexus has been in Lewistown, we have helped 89 men get their High School Equivalency Diplomas through our ABE Program.

I serve as the Chief GED Examiner for the six county area and our program successfully assisted twenty-three people from this area to obtain their HSE diploma this year. These numbers were lower than in the past due to the change by Montana and other states to offer the HiSET exam in place of the now "for profit" GED exam that went to computerized testing for upwards of \$150 in exam cost. The transition was made on January 1st and there is a general lack of recognition of the new exam name causing lower testing numbers in the entire State.

We employ two part-time instructors who prepare students individually with one-to-one instruction in their area of need. The instructor at the Lewistown Adult Learning Center offers classes three days per week and the instructor at the Roundup Adult Learning Center offers classes two days per week from mid-August through mid-June.

My office is responsible for adult basic education in Fergus, Wheatland, Petroleum, Judith Basin, Golden Valley and Musselshell Counties. The outlying counties are served as needs arise. The program will hopefully continue to be available through the renewal of our state and federal grant from the Office of Public Instruction. This grant must be applied for annually.

Throughout the year, the ABE staff and I attended many mandatory training sessions and meetings with the Office of Public Instruction, as well as the HSE Examiner training workshop, and we held three in-service staff trainings.

THE CONSTRUCTION ACADEMY

Seven juniors and seniors from Fergus High School enrolled and participated in the Construction Academy, and were job-ready in carpentry skills upon completion. Students constructed a 1,776 square foot home with three bedrooms and 2 bathrooms. The home was a custom design and was pre-sold to its owner last summer. This was the first house we built on-site because of its proximity to Fergus High School and it provided a different experience for everyone versus building a modular home on the lot.

The students also completed several other projects including building sheds for Edgewood Building Supply, a custom greenhouse and a custom outbuilding for private and public entities. All in all, it was a tremendously successful year for the instructor and the students!

The home for next year is in process of being planned, finalized and a down payment has been put into place. It will be a modular home built on our lot at the Central MT Education Center. This will secure the program into academic program year 2016-2017.

The Construction Academy is working on ways to expand the enrollment of this program by presenting information and videos of the students' work at LJHS and FHS events, and examining ways to serve adults 16 years of age or older who are not enrolled in a traditional school setting in the Construction Academy via the Adult Education Program. Kameron Moline, an excellent CA senior, presented to the LJHS Career Fair and to the Central Montana Administrators Association this year to encourage enrollment in this program in the future.

EDUCATIONAL OPPORTUNITIES FOR CENTRAL MONTANA (EOCM) / MSUN-LEWISTOWN

A wide variety of college courses were taught by adjunct faculty at the Central Montana Education Center along with offerings delivered from campus on-line. In all, 280 courses were offered locally. Course work to complete general education core requirements, an Associate of Arts degree, an Associate or Bachelor's degree in Nursing, an Associate or Bachelor's degree in Business, as well as Master's level courses and continuing education for teachers were provided by MSU-Northern. Financial aid was available to assist qualified students.

Fourteen Registered Nurses graduated this May, for a total of 248 since 1998. The Pinning Ceremony for the graduating nurses was held in Lewistown. Many of our graduates also attended the cap and gown ceremony on campus. The Nursing program continues to be popular and draws students from around the area, state, and nation. Many of our Nursing students received generous scholarships from various entities this spring to assist them with their education expenses.

EOCM additionally offered many different types of educational opportunities, trainings, seminars and workshops throughout the year with 592 total enrollments.

In my role as EOCM director, I also worked with various local service organizations to offer scholarship opportunities for our students. Additionally, I met with various representatives of MSU-Northern and the Montana university system throughout the year.

CENTRAL MONTANA EDUCATION CENTER - 2013-2014

ADULT EDUCATION

FALL 2013		WINTER 2014		SPRING 2014	
Classes Offered	34	Classes Offered	28	Classes Offered	28
Classes Held	28	Classes Held	26	Classes Held	25
Enrollment	350	Enrollment	387	Enrollment	244
TOTAL ADULT EDUCATION PARTICIPANTS: 981					
CONSTRUCTION ACADEMY PARTICIPANTS: 7					

DRIVER EDUCATION

SUMMER 2013	SEMESTER 1 2013	SEMESTER 2 2014
2 Sections	1 Section	1 Section
Enrollment: 27	Enrollment: 20	Enrollment: 14
TOTAL DRIVER EDUCATION PARTICIPANTS: 61		

ADULT BASIC EDUCATION/GED PROGRAM

ABE/GED/HSE Class Enrollment	101	Lewistown 51; Nexus 22; Roundup 28
Total GED/HSE Exams Given	47	Lewistown 18; Nexus 24; Roundup 5
Total GED/HSE Exams Passed	23	Lewistown 12; Nexus 8; Roundup 3
Compass Tests	25	
MUS Writing Assessments	10	
TOTAL ABE/GED/HSE PARTICIPANTS: 206		

EDUCATIONAL OPPORTUNITIES FOR CENTRAL MONTANA/ MSUN- LEWISTOWN

SUMMER SESSION 2013		FALL SEMESTER 2013		SPRING SEMESTER 2014	
Classes Offered	82	Classes Offered	98	Classes Offered	100
Classes Held	21	Classes Held	37	Classes Held	41
Enrollment	39	Enrollment	309	Enrollment	244
NUMBER OF CLASSES OFFERED: 280			NUMBER OF CLASSES HELD: 99		
TOTAL ENROLLMENT - COLLEGE: 621					

SEMINARS & WORKSHOPS: 592 (see attached)

OTHER COLLEGE EXAMS PROCTORED: 42

TOTAL PARTICIPANTS SERVED BY CMEC - 2013-2014: 2,510

CMEC SEMINARS & WORKSHOPS 2013-2014

NO	DATE	EVENT	PRESENTER	AFFILIATION	NO	BILLED	TO MSUN
1	7/10/2013	ENERGY CONFERENCE	VARIOUS	MSU CENT. AG RESEARCH	0	\$240	\$240
2	9/10/13	AGENT TRAINING	RICK	MT HEALTH CO-OP	7	\$50	\$50
3	10/23/13	AUTISM TRAINING		CMLRCC	28	\$50	\$50
4	11/7/13	APPS FOR EVERYDAY LIFE	RUSSELL EPPERSON	LPS	15	NC	
5	11/14-15/14	MANDT TRAINING	DALE KIMMET	CMLRCC	58	\$100	\$100
6	2/25-26/14	MSHA TRAINING	BILL SCHWARTZKOPF	FERGUS COUNTY	41	\$200	\$200
7	3/5-6/14	MANDT SYSTEM TRAINING	DALE KIMMET	CMLRCC	22	\$150	\$150
8	3/7/14	JUDITH BASIN NITROGEN PROJECT	VARIOUS	MSU BOZEMAN	13	\$120	\$120
9	3/11/14	ECONOMIC OUTLOOK	VARIOUS	UNIVERSITY OF MONTANA	60	\$140	\$140
10	3/13/14	LJHS CAREER FAIR		LPS	110	NC	
11	4/1/14	FHS CAREER FAIR	VARIOUS	FERGUS HIGH SCHOOL	111	NC	
12	4/2/14	NURSING RECRUITER		BENEFIS OF GREAT FALLS	18	NC	
13	4/10/14	NURSING RECRUITER		WELCO	18	NC	
14	SEPT-JUN	GED/HISET TESTING	DIANE OLDENBURG	LPS	18	NC	
15	SEPT-JUN	ABE CENTER USAGE	BOB FEIST	LPS	73	NC	
		TOTAL			592	\$1,050	\$1,050

CURRICULUM

Scott Dubbs

Lewistown Public Schools
2013-2014 Curriculum Annual Report



Submitted by:
Scott Dubbs, Curriculum Director

This school year was a continuation of last year's work in curriculum for the Lewistown Schools. Implementation of units aligned to the new state content standards occurred during the year with most of the work being done in grade level or department teams. All available time, including all professional instruction related days (PIR) also were used to work on curriculum and maintain the implementation efforts.

Before I get too detailed however, I would like to express my appreciation for the Board's patience and ongoing support for our continued development of units and classroom assessments. The priority given funding for materials and the flexibility to allow teachers time to make decisions how best to utilize funding is also appreciated and vital in providing much needed resources for instruction for these disciplines within the classroom.

Thanks must also be given for the support and help of our District Technology Department. Their ongoing work in helping store achievement data and enabling access to and sharing of the many documents reviewed and used by teachers throughout the District was very valuable. Many of those documents would have been unable or unreasonable to print out individually, so our folders have been a huge benefit for our teams. Likewise, the District Google Docs site enabled each of our teams to add, delete and modify their curriculum document and standards in a fashion that was organized, clean and efficient. As a result of these documents being electronic and sharable each team is able to update and document their work. Additionally, we continued our work toward providing all of our curriculum documents in a format that would allow easy access to curriculum work and standards by grade-level or subject on the District website.

The emphasis this year was tied to addressing implementation and continued alignment of our instruction to the state content standards, in particular to continue to develop units and assessments needed as the year progressed. Secondary staff in subject matters outside of the Common Core were asked to address its Literacy expectations within their subject matter. In particular, they were asked to develop close reading activities with either primary source materials or with difficult readings from within their discipline.

In addition, our staff worked very hard in anticipation of and the preparations for this spring's online SBAC Field Test; and ultimately for the challenge of developing student's confidence so they can be successful next year in the upcoming Smarter Balanced assessments for Math and English/Language Arts. Part of the challenge is addressing the need to prepare students to take the assessment online but more was addressing the technology skills students would need to use on them. The bigger challenge is insuring students have the depth of knowledge needed to complete the new performance tasks required of all students.

Besides the focus on Math, ELA and Literacy, we also had some work on our carry-over teams that started their work two years ago. Last June, the Board of Trustees approved the new curriculum expectations put together by the Library Media/Information Literacy team. That work was not only aligned to their state standards but also functioned in supporting other curricular areas. The team also strove to maintain the library's position as the core of each school and to strengthen and improve the connection between each school's library and classroom instruction. Recommendations for the District also included appropriate use of Accelerated Reader within elementary and junior high classrooms.

Other leadership teams represented work in Fine Arts (music, drama and art), Health Enhancement, and Career and Technical Education (CTE), as time allowed. The plan is for each of the remaining projects to be in position to present in the following months to the Board of Trustees.

The following summaries are brief outlines or descriptions of each team's work and include a listing of the individual members of the curriculum leadership teams.

Communication Arts Curriculum Team - The Communication Arts leadership team met a couple of times over the school year. In addition to the guidance they provided each other and their grade level teams as they worked with their pacing guides they worked on the fly to finish unit plans and assessments intended to support implementation of the standards. Team members included: Trustee Phil Koterba, Aaryn Bell, Meggan Cirrincione, Julie Comes, Paula Drissell, Scott Dubbs, Candice Dunn, Sandy Fox, Holly Heser, Amanda Jenni, Juanita Kajkowski, Beth Kirsch, Lynn Lensing, Matt Lewis, Leslie Long, Susan Lutke, Kim Miller, Kandis Nielsen, Margee Smith, Melanie Smith, Jessica Sower, LeeAnne Weinheimer and Darcy Zanto.

Mathematics Curriculum Team - The mathematics leadership team also met sparingly during the school year to allow their focus to continue on unit planning and assessments to support implementation of the standards. There was much effort this spring as both elementary and secondary teachers grappled with possible purchase of curricular materials to support their work. As we entered the summer decisions were made to purchase new materials for our junior high and high school courses but work continues this fall on how materials fit into the elementary curriculum. Team members included: Trustee Barb Thomas, Julie Comes, Matt Donaldson, Scott Dubbs, Jerry Feller, Victor Feller, Traci Fitzgerald, Amanda Gee, Bridget Sparks, Sarah Cloud, Cindy Gremaux, Nancy Hudson, Troy Hudson, Bruce Marsden, Jean Muragin, Tara Murnion, Andrea Payne, Jerry Plovanic, Jacalyn Rickl, Linda Rinaldi, Bridget Sparks, Katherine Spraggins, Rhonda Stenseth and Sara Sullivan.

In addition to our team work the District also joined in as a participating District in the STREAM (Standards-Based Teaching Renewing Educators Across Montana) grant, which is intended to support the mathematics professional development needs of participating math teachers from grade five through high school. Matt Donaldson, LJHS Math Teacher and our STREAM Coach Leslie Pehl worked to provide training to support fractions, ratios, and percents as well as the mathematical practices. Activities such as "Peeling a Standard" and "Standards in Practice" were provided as was support for common assessments and peer observations.

Fine Arts Curriculum Team – This leadership team didn't meet on a combined basis during the last school year. The music side had almost all new members at the start of the year so were allowed to work collaboratively within their department to connect to the curriculum work previously completed. With a fourth new music staff member coming on board this next school year the team will need to come together to complete its proposals. The visual arts participants spent many hours during the 2011-2012 school year and were close to completing the adoption portion of their curricular work. Team members included: Visual Arts - Doug Braulick (co-leader), Margee Smith, Amanda Gee, Andrea Payne, Jill Reed, and Krystal Ferguson; Music - Mary Kepler, Karl Ortman, Lauren Ortman and Chris Hildebrandt. The Fine Arts Board member is Barb Thomas.

Health Enhancement Curriculum Team - The leadership team did not meet on a regular basis during last school year but was asked to check and complete their work. Team members included: Trustee Barb Thomas, DeeAnn Buehler (leader), Annette Bjelland, Chad Armstrong, Steve Olson, Mike Mangold, Sherry Breidenbach and administrator Jerry Feller.

In support of secondary Health Enhancement curriculum, three members of the team participated in a Media Literacy grant from OPI. Steve Olson, Chad Armstrong and Scott Dubbs participated in the grant which included obtaining student response devices (referred to as "clickers") for their classrooms and accompanying professional development in Media Literacy.

Career & Technical Education Curriculum Team - The Career and Technical Education (CTE) leadership team also met several times both school years but because of their large number of courses and populous student activities, it has been difficult to take enough time out of their classes to have all their work done. However, they have been active in getting their specific CET work done together and are almost ready to share their information with the Board. Their individual courses have very specific information and work to be completed includes proofing their course information and finishing recommendations and content area visions. Team members included: Trustee Jim Irish, Miranda Eike, Brad Breidenbach, Karen Durbin, Diane Lewis, Loren Drivdahl, Jared Long and administrator Jeff Elliott.

In Summary – Due to the continued work aligning to and developing unit plans and assessments to support the state standards, this year was a challenging one for curricula. While there is still materials work to do I believe there will be many positives coming in their recommendations and when completed their work should be more helpful to them in guiding their work and be more valuable in the coming years.

MAINTENANCE

Paul Stengel

Maintenance Program Summary
2013 – 2014
Paul Stengel, Maintenance Supervisor

The Lewistown Public Schools Maintenance Department has had another productive year. We have continued our preventive maintenance program. (The software for this program is no longer compatible with our windows software. An alternate needs to be found and funded.) Several minor improvement projects were completed by the maintenance staff. These included moving furniture, grounds work, plumbing repairs, minor roof repairs at all buildings, replaced some Formica at Garfield, relocated several projectors, replaced failed hot water heater at Lincoln, working repairs to the practice field area at Fergus High School, excavating, cleaning out and re-plumbing drain line under men's restroom at Fergus High School, and replacing hot water circulating pump at Fergus High School.

Custodial operations have continued with a decrease of ½ FTE at the Junior High School (to mixed reviews). A new floor stripping procedure was initiated at FHS (with new equipment). This resulted in some time savings and we intend to purchase additional equipment to expand to more buildings. We experienced two retirements and one termination, and moved several staff into different positions, resulting in 2 new staff at FHS.

Contracted services continue to be used for numerous repair and maintenance activities, and for major improvement projects. Highlights this year have included:

Flooring Replacement at Several Buildings	\$15,239
Miscellaneous Painting	\$2,500
Repair Concrete Stairs at Lincoln	\$4,665
Replace PA System at Garfield	\$2,500
Replaced Heat Pump #7 at FHS	\$29,000
Replaced Gym Light Fixtures at JHS	\$9,900
Installed Fire Escape at JHS	\$66,404
Replaced Drive Wheels on One Set of Bleachers at FHS	\$10,000
Seal Coated Asphalt at FHS and Highland Park	\$15,000

Goals For The Remainder Of The Year Include:

- Remodel Playground Space at L&C
- Boiler Repairs at Highland Park and FHS
- Replace One Room of Flooring at Garfield
- Install Additional Handicapped Ramp At Garfield
- Replace Countertops in two Rooms at Garfield
- Replace Urinal Flushers at L&C
- Replace Toilet Stalls in Girl's Locker Room at FHS
- Replace Concrete Stairs and Sidewalk at Lincoln

Future Goals Include:

- Increase Budget for Maintenance and Operations
- Continue to Push for Planning Process for District
- Continue Yearly Improvements at all School Sites
- Continue Play-Space Improvements
- Increase Energy Usage Reduction Projects
- Retire

SCHOOL FOOD SERVICE

Amie Friesen

School Food Service
Lewistown Public Schools
215 7th Avenue South
Lewistown, MT 59457
(406) 535-5261



ANNUAL REPORT 2013-2014

The 2013-2014 School Year brought some big changes to School Food Service. Cindy Giese retired after 15 years of directing the Food Service Program. There were also several changes in the menu reflecting the new regulations mandated by OPI. It took a while for us to settle back into a routine, but the year was filled with success and positive learning experiences.

PARTICIPATION

Please refer to the enclosed statistics within this report for actual numbers.

Meals

- Student participation decreased by 3,850 meals. This decrease was attributed, in part, to the fact that the student enrollment was down by an average of 13 students from the previous year. In addition, fewer students qualified for the Free and Reduced Meal Program. This is evidence of our recovering economy. In an effort to provide opportunity for more students to participate in the Lunch Program, I am suggesting there be no price increase for meals in the 2014-2015 School Year. We want to make a balanced and healthy school meal as accessible as possible to our paying students as well as our free and reduced students.
- We believe that the program is essential in Lewistown Public Schools as a contributor to the academic success and nutritional well being of our students.
- Our opinion about the decrease in participation stems from the negative publicity provided by the media regarding the change in federal regulations for the meal program as far as portion sizing and the maximums for certain food items. The School Food Service staff worked extremely hard to educate students and staff on these changes and had some success with our younger students. We also believe that our families are seeing the value in school meals but those on the borderline of eligibility for assistance are finding it difficult to afford the cost.
- The Food Service protocols concerning student allergies and the accommodations that we provide continue to be a daily concern for us. Communication with families is essential so student safety and the availability of healthy food can happen.
- The “Recess Before Lunch” program used in a limited version at Highland Park continues to be a worthwhile venture for students. We are hoping to expand that concept into the older grade levels as time and scheduling allow. This concept is successful in many districts across Montana and the data shows that students eat more of their meal and throw less in the garbage therefore making them more able to concentrate on classroom activities because they are not hungry during the afternoon time.
- The number of daily earned lunches provided to adults was 3,148 amounting to \$12,216.30 of support to the district. School Food Service greatly appreciates the staff supervision of students during the lunch period at each school; however, this has an effect on our year- end balance.
- School Food Service worked closely with the Mentor Program from Fergus High to promote peer interaction between elementary students and their high school mentors. Groups of between 10 and 12 high school students visited the elementary buildings about once a month. These students were provided an “earned” lunch amounting to hundreds of dollars of support to the program. The experience of having a mentor was certainly a success for our elementary students.

Ala Carte

- Statistics show that our ala carte choices have proven successful with an increased amount of income and profit from the sales at both breakfast and lunch at both of the secondary schools.
- Our ala carte choices at both meals reflect nutritious, healthy products aimed at providing students with good alternatives to our reimbursable line.
- Ala Carte showed an average profit of \$99.68 per day for the 2013-14 School Year. New government standards may limit some of the items we offer on the Ala Carte line next year.

CATERING

- The value in dollars from this facet of our operation amounted to approximately \$5,706.30. However, 43.7% of this amount (\$2,496.30) was the total value of food/services provided for in-district events such as cookies for conferences, meals for committee meetings, principal requests, etc. that School Food was not reimbursed for directly.
- Various divisions of the school district were served at staff meetings, special events, student functions, and fundraisers. Student activities and classroom teachers were also assisted by ordering and/or furnishing food and supplies for their events.

EQUIPMENT

- The care, upkeep and replacement of equipment are ongoing challenges in our daily routine. With the assistance of our maintenance department we are generally able to keep abreast of the minor repairs to equipment that we need to operate and use local professionals as situations arise. This year we purchased a new microwave for the High School, shelving for the Central Kitchen's cleaning supplies, printers for Central Kitchen and the High School.
- Infinite Campus remains as our accounting and application processing. The integration of information for students and parents of our district has facilitated access to meal accounts, streamlined the application processing, and made the reporting of reimbursement claims easier. The online payment feature and the automatic messaging system to further alert parents to the status of their student's meal account balances assists families in keeping their meal accounts current. However, this year our negative balance total at year end was the highest it has ever been. Further work and more stringent protocols are needed to make families aware of their financial responsibilities within the district.

EDUCATION

- Regular opportunities for reaching students and parents come in the form of the monthly menus, K-8 newsletters, posters, radio, community television and our District website. Our technology department is always improving the opportunities for families to keep in touch with their students' activities via the electronic media.
- School Food Service will continue to promote the message that nutrition is closely linked to student performance and behavior. The preventive method of teaching and modeling good nutrition habits could be far more effective in improving performance and behavior than dealing with poor results in both areas.
- The new federal mandates from the Healthy, Hunger-Free Child Nutrition Act continue to provide us with more and different challenges as far as portions, required foods, nutrition levels, serving style and budgeting for the increases. It is possible that next year Ala Carte will have the same nutrition requirements as the main meal line. As always, the lunch program will see some changes over the next two years. Finally, there are policies coming for all food entities within the school district including vending, concessions, fundraisers and classroom activities.

Through creative promotion and marketing of our program and its benefits, we hope, with the help of our classroom educators, that students can build healthy lifetime habits for good nutrition and physical activity. Food can be fun!

SAFETY

- As an ongoing effort to comply with our HACCP policy which is a mandated food safety plan, we will again try to get all of our staff trained. Most often this occurs during non-school hours so this shows commitment to the health and safety of our students and staff by Food Service employees and should be commended.
- Two of our staff members will be completing the 8-hour ServSafe class as required within their work agreements this summer. This is an intense food safety program facilitated by the National Restaurant Association. It will be offered at the Montana School Nutrition Association Summer Conference. Other employees will be attending a 4-hour refresher course this winter presented in Lewistown. This training is most helpful in maintaining our high level of excellence in feeding our kids.
- Employees have attended adult education classes throughout the year and are willing to share their information at staff meetings. This is a means for them to acquire Continuing Education Credit as well as improving themselves and our operation.
- As a result of employee training and education, School Food Service, again, received sanitation inspections (as required by the HACCP policy) at our kitchens without any “findings”. The comment from our local sanitarian was that school kitchens are the best in town and he was highly complimentary of our efforts.

PERSONNEL

- We had three resignations at the end of the school year. These positions will be advertised and hired this summer. Our loyal and committed staff does an excellent job of training new people so as to make our operation function at a top level of efficiency.

Facing challenges with new regulations and whatever is put in front of us, our goal at School Food Service remains the same. We will always do our best to feed the students of Lewistown Public Schools. With the assistance of the Board, staff, and students we will work to enable our students to be the best that they can be.

Amie Friesen, Director

*“We serve education everyday.”
We think food because kids can’t think without it!*

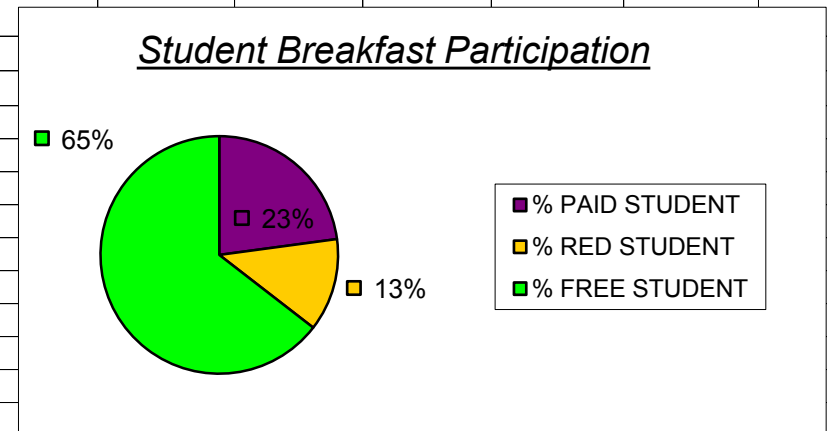
SCHOOL FOOD SERVICE

BREAKFAST PARTICIPATION DATA
2013-2014

SITE: District Summary

MONTH	STUDENT								ADULT			TOTAL	# DAYS
	PAID	ERN-PD	ERN-RD	ERN-FR	ERN-TOT	FREE	REDUCED	SUBTOT	EARNED	PAID	SUBTOT	ST+AD	
Aug/Sept	850	0	0	0	0	2848	653	4351	0	25	25	4376	27
October	924	0	0	2	2	2550	575	4051	0	29	29	4080	21
November	713	0	0	0	0	2053	401	3167	0	21	21	3188	16
December	657	0	0	0	0	1805	322	2784	0	19	19	2803	15
January	820	0	0	0	0	2239	440	3499	4	11	15	3514	19
February	836	0	0	0	0	2295	416	3547	7	16	23	3570	19
March	897	0	0	0	0	2606	480	3983	7	11	18	4001	21
April	953	0	0	0	0	2508	461	3922	5	10	15	3937	20
May/June	909	0	0	0	0	2493	465	3867	5	7	12	3879	21
TOTALS	7559	0	0	2	2	21397	4213	33171	28	149	177	33348	179

MONTH	AVE. ENROLL	AV DAILY PART.	% DAILY PART.	% PAID STUDENT	% RED STUDENT	% FREE STUDENT
Aug/Sept	1194	161	13%	20%	15%	65%
October	1218	193	16%	23%	14%	63%
November	1177	198	17%	23%	13%	65%
December	1173	186	16%	24%	12%	65%
January	1179	184	16%	23%	13%	64%
February	1178	187	16%	24%	12%	65%
March	1182	190	16%	23%	12%	65%
April	1178	196	17%	24%	12%	64%
May/June	1165	184	16%	24%	12%	64%
AVERAGES	1183	186	16%	23%	13%	65%



Participation at individual schools:	Highland Park	16%
	Garfield	20%
	Lewis & Clark	24%
	Junior High	15%
	Fergus High	11%

*This graph reflects the percentage categories for only those students participating in the breakfast program--not the percentages of the total student enrollment.

SCHOOL FOOD SERVICE

LUNCH PARTICIPATION DATA

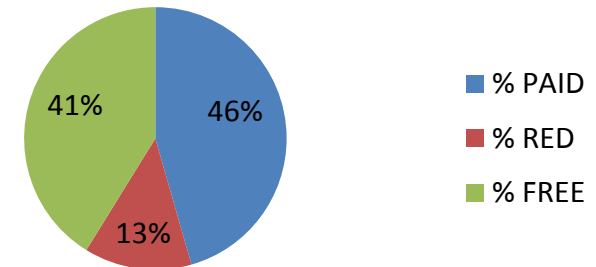
2013-2014

SITE: District Summary

MONTH	STUDENT								ADULT			TOTAL	# DAYS
	PAID	ERN-PD	ERN-RD	ERN-FR	ERN-TOT	FREE	REDUCED	SUBTOT	EARNED	PAID	SUBTOT	ST+AD	
Aug/Sept	8083	24	24	20	68	7088	2619	17858	513	438	951	18809	27
October	6567	41	12	17	70	5628	1903	14168	346	371	717	14885	21
November	5040	31	6	14	51	4443	1369	10903	373	222	595	11498	16
December	4767	37	1	14	52	4191	1297	10307	258	254	512	10819	15
January	5691	39	15	27	81	5206	1571	12549	304	345	649	13198	19
February	5610	34	10	22	66	5164	1631	12471	309	323	632	13103	19
March	6344	36	5	31	72	5878	1868	14162	338	350	688	14850	21
April	5999	36	0	17	53	5631	1797	13480	348	379	727	14207	20
May/June	5804	23	12	0	35	5602	1762	13203	324	354	678	13881	21
TOTALS	53905	301	85	162	548	48831	15817	119101	3113	3036	6149	125250	179

MONTH	AVE. ENROLL	AV DAILY PART.	% DAILY PART.	% PAID STUDENT	% RED STUDENT	% FREE STUDENT
Aug/Sept	1194	661	55%	45%	15%	40%
October	1218	675	55%	47%	14%	40%
November	1177	681	58%	47%	13%	41%
December	1173	687	59%	47%	13%	41%
January	1179	660	56%	46%	13%	42%
February	1178	656	56%	45%	13%	42%
March	1182	674	57%	45%	13%	42%
April	1178	674	57%	45%	13%	42%
May/June	1165	629	54%	44%	13%	42%
AVERAGES	1183	667	56%	46%	13%	41%

Student Lunch Participation



Participation at individual schools:	Highland Park	77%
	Garfield	75%
	Lewis & Clark	77%
	Junior High	76%
	Fergus High	29%

*This graph reflects the percentage categories for only those students participating in the lunch program--not the percentages of the total student enrollment.

SPECIAL EDUCATION

Chris Rice

**ANNUAL REPORT
SPECIAL EDUCATION SERVICES IN LEWISTOWN
2013 – 2014**

CHRIS RICE, SPECIAL EDUCATION DIRECTOR

The Lewistown School District continues its provision of services to children with disabilities, identified and served in compliance with IDEA, in the least restrictive environment, with age-appropriate peers and in home school settings to the greatest extent possible. The District strives to develop its programs and services to meet individual needs of students, empowering all educators in their support of children with special needs.

The following chart indicates the number of students with disabilities served in Special Education programs, Grades K-12, reported on the annual December 1 Child Count. You will notice that the number of children served in the elementary and high school districts has remained fairly constant in the last four years.

Number of Students Receiving Special Education Services

Year	Lewistown Elementary	Fergus High School	Total
2004-05	150	58	208
2005-06	169	60	229
2006-07	166	59	225
2007-08	149	58	207
2008-09	141	54	195
2009-10	117	58	175
2010-11	114	52	166
2011-12	116	52	168
2012-13	115	48	163
2013-14	124	45	169

These numbers reflect identified children directly served and case managed by Special Education teachers or related service providers. To an extent, Lewistown's Special Education programs merge with general education to provide services to non-identified children in need, and, conversely, students with disabilities are also served in general education. Hence, many of the following topics, relative to Special Education, actually touch the entire educational arena in the Lewistown District.

Response to Intervention (RtI) programs continue to be implemented at varying levels within component buildings. Special Education staff team with general educators to identify and serve children in need of intervention to reach grade-level norms. The early and intense intervention has likely lead to reduced numbers of students identified as having a disability and requiring Special Education services. It has, although, raised issues for Special Education teachers who

sometimes struggle with the challenge of meeting the individual needs of children with disabilities while also providing services to non-identified children in RtI formats. In the year ahead, we will continue to examine and build our RtI services so as to have the greatest impact on all students.

Staff Development Opportunities have been offered in Lewistown this year to support the needs of educators serving children with disabilities. Representatives of the Lewistown District participated in local trainings including the following: Special Education Experienced Teacher Training; Autism Spectrum Disorder in the Schools; Mandt System Training; Risk Assessment; A Closer Look at Special Education Law and RtI/MTSS; Instructional Strategies Paraprofessional Academy; Introduction to Special Education Paraprofessional Academy; and Behavior Management Paraprofessional Academy. The Central Montana Learning Resource Center Cooperative (CMLRCC) will continue its work with the Lewistown District to provide staff development opportunities relative to local needs.

In Support of Children with Autism, CMLRCC service providers to the Lewistown District focused this year on the development of support models for children with autism and those providing services to them. Parents, grandparents, and caregivers of children with autism participated in a support group facilitated by CMLRCC. Educators had access to new resources and expanded models of in-school supports.

Section 504 provides a broader definition of disability, outside that addressed in IDEA, and, for identified children, focuses on the provision of accommodations necessary to access the general curriculum. Administrators within the district implemented a Section 504 referral, evaluation, identification, and service plan process for the district.

Risk Assessment was another process addressed by a team within the district. This group studied research and best practices related to the assessment of student situations involving threats and the subsequent development of support plans to address student safety. The team received training on this issue and put together a standard set of procedures for the district which was implemented, reviewed, and revised this year. Training was provided to personnel potentially involved in risk assessments and the development of plans for safety and success. This fall, additional training will be held for those implementing the risk assessment process and for those to be initially involved.

The Special Education Preschool, previously housed at Highland Park Elementary, was relocated to the Head Start building this year, enabling an additional second grade classroom for the school. The move provided greater opportunities for students with disabilities to be integrated in Head Start's preschool settings.

Montana Common Core Standards will bring exciting teaching opportunities and new challenges to all educators. Special educators will be exploring how the Common Core Standards affect their program design and instruction and how this is reflected in Individual Education Plans (IEP). Lots more learning on the horizon!

If I can help with any further information regarding Lewistown's Special Education Programs, feel free to call me at the CMLRCC, 535-9012.

TECHNOLOGY

Pat Weichel

Technology 2013-2014 Annual Report

- ✚ Patrick Weichel, Technology Director
- ✚ Lynne Wise-Klippenes, Technology Integration Specialist
- ✚ Terry Lankutis, Technology Support Specialist
- ✚ Todd Lark, Technology Support Specialist
- ✚ John Jensen, Technology Support Specialist



June 10, 2014

District Web Site – PATRICK WEICHEL

The District's web server continues to be a source of district-wide information including:

- Academic, Activity, and Lunch Calendars
- General Academic Information And News
- School Board Meeting Agendas
- Detailed Course Syllabi
- A Variety Of Resources Dealing With Technology
- Student Created Web Projects
- Administrative Features, Including Online Forms For Requesting The Use Of School Vehicles

We continue to make use of an open source content management system (CMS), Joomla, for the main pages of the district web site. FHS Journalism class continues creating a lot of content for FHS. Joomla makes it very easy to keep the site content current and dynamic. During the 2013-2014 School Year the site was upgraded to a newer more secure version of Joomla.

Site Statistics for June 2013 through end of May 2014:

Page Title ?	Pageviews ?	Unique Pageviews ?	Avg. Time on Page ?
	35,764 % of Total: 100.00% (35,764)	28,139 % of Total: 100.00% (28,139)	00:02:09 Site Avg: 00:02:09 (0.00%)
1. Lewistown Schools Homepage	9,253 (25.87%)	7,432 (26.41%)	00:04:28
2. Lewistown Public Schools, Fergus County Montana	6,506 (18.19%)	5,007 (17.79%)	00:03:14
3. Welcome to Lewistown Schools Public WiFi	2,303 (6.44%)	2,198 (7.81%)	00:03:35
4. School Board Agendas - Lewistown Public School Documents	1,668 (4.66%)	1,472 (5.23%)	00:02:58
5. Lewistown Public School Documents	844 (2.36%)	601 (2.14%)	00:00:38
6. Employment Information - Lewistown Public School Documents	719 (2.01%)	523 (1.86%)	00:02:21
7. School Food Service - Lewistown Public School Documents	642 (1.80%)	570 (2.03%)	00:02:39
8. Lewistown Junior High - Lewistown Public School Documents	587 (1.64%)	427 (1.52%)	00:01:41
9. Staff Forms - Lewistown Public School Documents	478 (1.34%)	349 (1.24%)	00:02:18
10. Garfield Elementary - Lewistown Public School Documents	436 (1.22%)	313 (1.11%)	00:02:45

Infinite Campus software continues to be used as the District Student Information System. The system is completely web-enabled. The site is secured through the use of an ID and PIN number. Students have individual accounts; parents may request an account that allows them to view information on all of their children from one login. Staff, parent, and student access is available from any internet connected computer. In addition to student records information, parents are able to pay for School Food fees online. Approximately 40% of all lunch account deposits were made online during the course of the 2013-14 School Year, the total of \$101,203 was up from \$83,000 during 2012-13. In 2013-14 the online payment system was expanded to include payment of fees. Of the approximately \$26,500 collected in fees at Fergus, \$4,600 was collected online. As offices become more aware of the ability to assess for things and the ease of tracking payment, this use could increase.

0420 Lewistown K-8 & Fergus High District Generated on 06/02/2014 07:34:48 AM Page 1 of 1	Portal Usage Summary Report Start Date:8/1/2013 End Date:06/02/2014 School Year:2014
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All Schools										
Grade	Students	Student Accounts		Student Logins	Average Weekly	Parent Accounts	Students Having Parent With Account		Parent Logins	Average Weekly
All	1233	1195	96.92%	47334	1083	454	726	58.88%	17532	402
KF	111	98	88.29%	0	0	54	54	48.65%	1236	29
PK	20	15	75.00%	0	0	4	3	15.00%	134	4
01	94	87	92.55%	0	0	51	46	48.94%	1170	27
02	99	96	96.97%	0	0	48	46	46.46%	1803	42
03	87	85	97.70%	0	0	51	53	60.92%	2456	57
04	79	76	96.20%	2	1	38	37	46.84%	1160	27
05	104	103	99.04%	615	15	64	61	58.65%	1957	45
06	88	87	98.86%	853	20	50	47	53.41%	3072	71
07	99	99	100.00%	10784	247	66	60	60.61%	5289	121
08	106	106	100.00%	4378	101	75	69	65.09%	3715	85
09	94	93	98.94%	7747	178	65	62	65.96%	4328	100
10	90	90	100.00%	8377	192	77	67	74.44%	3628	83
11	88	87	98.86%	7151	164	64	62	70.45%	1797	42
12	74	73	98.65%	7427	170	62	59	79.73%	2334	54

E-Rate Funding: The District again participated in the Federal Universal Services Fund or “E-rate”. The District received a benefit of \$46,448 in discounts on the Internet connection, long distance, cellular, and local telephone services for the 2013-2014 school year. For the third time in our history, and second year in a row, our District was randomly selected for an audit by the FCC. The audit process requires a large amount of information gathering including sorting through many months of past bills and providing documentation of proof of payment, bid process for vendor selection, and our accreditation. At the time of this report the audit case remains open since April 2014 while we wait for the FCC’s Schools and Libraries Division to respond.

Email / Google Apps: Faced with the prospect of needing to replace our Microsoft Exchange email server, we chose to switch the District’s email service over to Google Apps for Education. The service is free of charges, and includes larger per user storage quotas, greater mobile support, increased remote / web access functionality, and no need to maintain on-premises hardware. Since the switch-over in January 2010, the system has run smoothly. The greatest increase in functional use for the District has been the widespread adoption of web-enabled calendars. While we could have done many of the same things with the old system, use of electronic calendars has skyrocketed. The calendars integrate easily with the District web site and allow for easy sharing of information with the public. The Google docs component that also comes with the package has also been a benefit. Several District forms, such as travel requests have been migrated to Google docs, and a number of teachers are now using Google docs with their students. Students from grades 3-12 have accounts for use with Google Apps. Chromebooks at Fergus High are providing cost effective and easy to manage hardware for student access to the service.

Network Backbone: “Mission critical” systems such as food service point of sale, the accounting system, MAPS testing and Infinite Campus continue to require reliable wide area network (WAN) service between the buildings.

In the fall of 2009 our primary WAN connections for Fergus High, Garfield, Junior High and Lincoln were changed from District owned wireless network equipment to leased fiber optic connections. Highland Park was added to the network during the summer of 2010, while Lewis and Clark and the Bus Barn were added during the summer of 2011. The highest traffic areas: Lincoln, FHS, and LJHS are now upgraded from 10 mbs circuits to 100 mbs circuits. The new fiber connections have proven to be far more reliable and of greater capacity than the aging wireless backbone. Mid-Rivers is aware that we will require a new circuit for our Bus Barn when it relocates in the near future.

Internet service was upgraded during the 2013-14 school year. Our failover circuit from Triangle Telephone was increased from a 50 mbps DSL to a 100 mbps DSL connection. Our Mid-Rivers connection will be increased from a 15 mbps business internet connection to a 100 mbps over the summer of 2014. The circuits are currently configured to share the user load.

During 2011-12 we also completed providing complete coverage of all buildings with “Public Wi-Fi”. In addition to being a convenience for parents and other non-student guests in our buildings, we have also started to encourage students to “Bring Your Own Device” (BYOD). The public Wi-Fi is separated from our production network so that non-district devices are unable to communicate directly with district ones, to protect our equipment. Further, the Public Wi-Fi is completely filtered for content, just as the District network is, as described below.

BYOD has a number of advantages. Students bringing their own devices, in conjunction with teachers adapting technology use to accommodate any platform, has the benefit of students taking their learning home. In addition, it lessens some the use on District computers, and increases the access to technology for those students who don’t own their own device.

During 2014 a third Wi-Fi network was introduced to handle traffic from the influx of Chromebooks. This lead to the replacement and upgrade of some of the Wi-Fi hardware. We now host an open Hardware address authenticated network: “LPS-Private”, the public accessible “LPS-Public”, and an encrypted network “LPSAlt” used by Chromebooks (and iPads if needed).

Content Filtering: As required by the FCC for participation in E-rate, our District complies with CIPA, the Children’s Internet Protection Act. At the start of the 2012-13 school year we switched from an Open Source (i.e. free) web content filtering software, Smoothwall with Dansguardian, to a commercial filtering product that is available as a part of our current antivirus product. This new solution works very well, and is quite flexible for reporting and applying different filtering rules at different times of the day and to different populations.

Technology Levy: These funds were used to purchase new computers for use in classrooms and labs in all buildings. This funding is critical to maintaining a level of computer hardware that is easier to maintain and to use.

The	buildings	received	the	following	new	computers:
	Garfield	3				
	Highland Park	5				
	Lewis and Clark	3				
	Junior High	3				
	Fergus High	20				

Lewistown Junior High and Fergus High also received new Chromebooks labs of 52 machines each.

Technology Integration and Training Activities – LYNNE WISE-KLIPPENES

Additional devices purchased are increasing the departmental workload. Each additional device purchased requires set-up time, some training time and ultimately repair and updating time for the Technology Department. As the numbers of end user devices increase, it seems like a significant amount of time is spent on setting up, repairing and maintaining equipment. An increasing amount of time also seems to go towards daily problem-solving of software and hardware issues. This has definitely affected the time left for training purposes for all staff members.

Chromebooks and iPads are the portable devices found in the Lewistown District as well as the other school districts supported by the Technology Department. The apps on these require some individual and small group training as new items are available. They are quite appropriate for early elementary students in size and capability. Fifteen Chromebooks were purchased for the kindergarten classrooms in spring of 2014 in preparation for use during the 2014-15 academic year. This will be the first Chromebooks used in Highland Park.

Staff training varies because of building hardware and software. Training topics included SBAC, MAPS, Infinite Campus, Network Troubleshooting, Basic Operating System functions, Google Apps, AplusLS, Lexia, Google Earth, iPad apps and Chromebook operation and apps, and N-Computing basics. New and returning staff received training opportunities as small groups and as individuals in all areas as needed. Infinite Campus allowed teachers the flexibility of using a beta gradebook built on software other than Java. Many teachers appreciated this version and the different features it offered. All technology staff engage in training activities.

Windows 8, 8.1 and Office 2013 deployment on new machines required basic training. Windows 8.1 has added back the start button to the desktop and some existing 8 users wanted to upgrade to 8.1. In both operating systems locating programs is different enough that staff repeatedly are reminded of using the search feature.

Electronic Assessments continued with formative and summative data being used by teachers across the district to monitor student academic growth. Smarter Balance or SBAC electronic statewide-testing replaced the previous CRT paper tests for the subjects of Math and Reading. The computer testing required training teachers and principals to set-up and close sessions and add in students. Teachers had to familiarize students with the SBAC tools and format. They received training on this and in turn trained the students. MAPS is structured in the same manner and familiarity with MAPS testing offered teachers some basis for understanding SBAC. The technology and training pieces went well for SBAC. MAPS testing was conducted fall, winter and spring. The spring testing seemed to be the most problematic with the MAPS website and accessing it. The technology issues experienced seemed to be created by slower internet speeds on the main pipelines. Accelerated Reader, Star Testing and AIMSweb are also used as assessments. Currently the process of setting up the Silverback Database has just begun with initial data upload trainings. By the middle of June all preliminary setup should be completed and administrators trained. The intent is to have this ready to roll out for the 2014-2015 School Year.

Joomla Web Page Management System-continues to offer teachers and secretaries the ability to add content themselves creating a need for staff being refreshed and new staff being trained.

MOBI TRAINING continued informally with individual staff developing classroom skills and needing further support to integrate their MOBI use into daily tasks. The IPEVO is also being used by many teachers at the elementary level.

KAHN ACADEMY, THINK CENTRAL, APLUS and LEXIA programs are used throughout the K-6 district by classroom teachers and students to assist in Reading and Math instruction and practice. All of these but AplusLS are web based programs. Aplus is aging and is starting to have problems running consistently which is affecting the use of teachers with the students.

FITNESSGRAM which is the Health and PE software used by K-6 teachers to record content relating to student physical development is also becoming dated - instructors have had some difficulties. As the Health and PE department staff is changing this year evaluations regarding this are being determined as the data entry is a bit time consuming.

META (Montana Education Technologists Association) met this year on a regional and state schedule. All of the departmental members of our Lewistown Technology Support Staff organized, attended and contributed to the advancement of this organization. The peer support and information sharing opportunities have been invaluable for the entire staff.

Highlights from the Region - TODD LARK

The technology team engaged in yet another intense and rewarding year supporting the Lewistown Public Schools Technology Cooperative. All of our supported schools significantly improved their hardware situations, updating and virtualizing servers and purchasing new CPUs and other educational hardware such as iPads (tablet computers), IPEVOS and Hovercams (document cameras), scanners, and even commercial printers (to create their own annuals). Many of our supported schools were also able to upgrade fundamental educational software, such as Infinite Campus, Quicken and Microsoft Office 2013. This was bolstered by further implementation and training of open source software, such as GIMP (a photo editing program), Blender (an open source computer animation program) further integration with Google Apps, especially in one to one environments, Audacity (a sound editing program), ALICE (a JavaScript programming environment), iScribe and Inkscape (open source publishing programs). These pieces of software gave students and teachers a new palette of tools to create an appealing learning environment to push technological skills and techniques to an unprecedented level. We also continued development and training on all websites this year which further opened the doors of modernity to teachers, students, and their communities. As with our own district, each school's website provides valuable resources for their community. The buy-in and subsequent support of the schools remains phenomenal. We utilized Joomla as we do in our district for these projects.

With almost fourteen thousand miles of travel, daily remote sessions, and constant phone contact, the staff of the Lewistown Technology Department capably handled every concern, from network crashes to hardware repair. We offered over 60 tech-infused trainings for PIR days for 2013-2014 and have already scheduled 15 for the upcoming school year (with more to come) as our cooperative schools continue to strive in the technological world. We have also been approached about doing trainings elsewhere in the state. We are constantly given accolades for the speed of our response, the care and concern of our staff, and the thoroughness of our performance. In fact, we are a cutting edge model for smaller schools that do not have a budget for an in-house Technology Department yet benefit from this cooperative experience to reach and maximize their technological potential.

Chromebooks - TERRY LANKUTIS

FHS Math Department continues to use 30 Chromebooks with Khan Academy. FHS purchased Chromebooks for the library instead of purchasing laptops that were due to be replaced. This allowed them to purchase twice as many. These Chromebooks have been heavily used by the English Department and have successfully been used for SBAC and for MAP testing.

The Junior High purchased Chromebooks and have them available for rotating use in the classrooms. Lewis and Clark will implement Chromebooks next year in addition to their roaming laptops and stationary lab.

As teachers become more versed in the use of Google Docs, the Chromebook implementation will surely increase. We have had very little issues with the Chromebooks. They seem to be very cost effective.

Technology Changes and Improvements - JOHN JENSEN

As being the new kid on the block so to speak, it has been a whirlwind of a year. Each of the schools that I help support have implemented new technology, from new servers, Chromebooks, virtual appliances, firewalls, along with substantial upgrades to internet connections.

With the advent of online testing, we are in full swing to provide the best possible experience for both our students and teachers. Overall we had great success this year with the new Smarter Balance testing. When you consider this was the first time, we all feel it went very well.

We have been working on a project that will automate certain administrative tasks. As an example, we have a lab of 25 computers that require a Java update. Rather than putting “hands on” each of the 25 computers, this project allows us to push the necessary software out to each of the computers simultaneously. In the long run this will help us immensely by allowing us to do the same work in a shorter amount of time.

TITLE I

Scott Dubbs

Lewistown Public Schools
2013-2014 Title I Annual Report



Submitted by:
Scott Dubbs, Curriculum Director

The Lewistown Public Schools has worked with support of the Federal Government as a Title I School pretty much since the inception of the Elementary and Secondary Education Act back in the 1960's. There have been many changes in how we were expected to meet its mandates over the years and the program itself was changed dramatically from Title I to Chapter I and back during previous years.

In today's world we work with a Title I program as a schoolwide district and have been a schoolwide district program for the past two school years. The benefits of being schoolwide are many, but the most obvious comes down to how we fund and manage our program locally. Our schools in the past (and many others today) utilized a program model that would provide funding to target funding and services for children who are failing, or most at risk of failing, to meet state academic standards in need, by providing a supplemental program for those that qualify. Generally those programs required student participation in replacement courses, had many additional requirements and were difficult to monitor. However, schools that participate as a Schoolwide Title I program commit to providing an educational program for all students that is seamless in how services are provided, how students are worked with, and how funding is allocated across the school or district.

The purpose of a Schoolwide Title I school or district is to implement comprehensive improvement strategies throughout the entire school or district as a way of improving academic outcomes for every student. It serves all students regardless of eligibility and assists in all core subjects. The major aspects of the required components of a schoolwide program that staff focused on this year included:

- Schoolwide reform strategies based on scientific research that strengthen the core academic program, increase the amount and quality of learning time and include strategies to address the needs of low-achieving students.
- High quality, on-going professional development based on scientifically-based research for staff.
- Measures to include teachers in the decisions regarding the use of the MontCAS and other assessments to improve the achievement of individual students and the overall instructional program.
- Efforts to ensure that students who experience difficulty mastering the proficient or advanced levels of academic achievement are provided with effective assistance.

Associated with this supplemental federal funding and support, all Title I schools must meet additional requirements as a result of Annual Yearly Progress (AYP) through the Department of Education and the "No Child Left Behind" Act (NCLB). One such requirement is for schools designated as being schools "in improvement" must allocate 10% of all Title I funds to be used for professional development. Those professional development programs must also be tied directly to the improvement and reform strategies existing within the District.

In addition, Title I schools are required to have a much higher level of communication about our progress in meeting AYP and therefore must provide a notice to fund SES support. A required goal of all Title I schools is that of improving parent involvement. Included is a requirement to send letters home indicating our AYP status and what options parents have inside and outside of our District to meet the individual academic needs of their student(s). All these parent communication components are mentioned in the Self-Monitoring and Findings section found below.

Recent Changes - Two years ago we participated in the Office of Public Instruction's Title I Self-Monitoring Tool and as a result have modified several processes and activities within the schools to comply with the expectations of a federally funded Schoolwide Title I program. Included in those modifications were the verification and hiring of highly qualified classified staff in all academic related positions, improved parent involvement, and maintenance and review of individual Schoolwide Plans at each building. Additionally, we included new statements relating to our Title I status and program in our student handbooks, maintained a website on all required information and initiated parent meetings in conjunction with each building level Open House at the start of the school year, and initiated procedures to insure that all students K-12 and their parents sign our Title I Compact. The Compact is a mutual agreement between the student, the teacher and the parent to fulfill their role in insuring student learning.

Another area of focus for the District is in bringing consistency into benchmarking assessments that could help support classroom teachers and building level RtI implementations. This effort is geared into providing additional and consistent assessment data to be used in benchmarking students in the fall, winter and spring through the use of MAP and AIMSweb assessments. Part of this effort was to utilize the excellent reports and browser based assessments to allow easier and more accurate data on student achievement that will follow students as they move from grade to grade. AIMSweb also is an excellent progress monitoring system to assess students frequently in interventions for our tier 2 or tier 3 students.

Our secondary staff also is working with students struggling in school or students at risk of dropping out prior to graduation. At the high school many of these efforts coincided with their Graduation Matters efforts while the junior high devoted time and effort to enhancing their RtI efforts and the use of data to improve instruction as they work on sustainable practices in their work to provide multi-tier interventions for students.

Professional Development – As mentioned in the assessment and curriculum reports our primary focus of professional development was tied to working with assessing our Montana Content Standards. This focus is starting to shift from standards toward improving classroom instruction. Improving teacher skills support efforts in providing students the skills needed to be college and career ready upon competition. Addressing student engagement is another need connected to this effort as successful classrooms are engaging classrooms.

Our three elementary schools are now active participants in Project REAL. As a part of that work they have provided several professional learning opportunities during the 2013-14 school year. The effort is designed to coordinate Response to Intervention (RtI) and Montana Behavior Initiative (MBI) building level programs within these schools. While those trainings were primarily geared to help buildings develop strong multi-tiered supports, they also provided other strategies to help staff bring all students into acceptable proficiency levels. Those strategies are listed in our Schoolwide Title I Plans and in each District's 5-Year Comprehensive School Improvement Plans (CSIP).

A list of additional professional development trainings utilized with staff this year included:

- January 15-17, 2014 - The 2014 OPI State Assessment & Data Conference, held in Helena, focused on upcoming assessment changes tied to the Common Core, improving instruction, and an update on needed procedures for administration of the statewide spring assessments. This year's keynote addresses were from Dacia Hopfensperger, Director of State Services for Smarter Balanced, and "Teachers of the Year" Paul Anderson (2011) and Anna Baldwin (2013). The focus was on the new assessments associated with the Common Core and share what was expected for schools to be successful with this spring's SBAC Field Test. Additionally, the conference provides other quality classroom and academic supports or training for teachers. This year the conference was attended by our assessment leadership team, several administrators and teacher leaders within our schools.
- June 16-21, 2014 - The "Montana Behavior Initiative" was held in Bozeman with 11 LPS staff members in attendance. Many of the trainings were directly related to our RtI or Project REAL efforts or were directed at improving classroom instruction and school climate efforts. This year's conference also included training to support the new academic standards in math and English, language arts and literacy. The MBI Conference itself brings together many staff members across the state (over 1000 this year) to take advantage of the opportunities provided by numerous presenters from across the nation. The sessions are primarily centered on the multi-tiered approach used by both RtI and MBI. Participating schools are encouraged to develop strong teams to lead efforts at improving schools and addressing positive behavioral systems and academics. Focused trainings are available at varying grade levels and position. Many sessions also addressed student voice and family engagement in schools.

Other efforts related to our Title I status this past year included:

- Sending out required letters in September and January to Garfield Elementary parents explaining Supplemental Educational Services available from the state providers, as mentioned above. The letters are a requirement of Garfield Elementary School's AYP status of needing improvement and actions mandated as a result of No Child Left Behind.
- Continued use of Odysseyware coursework in the high school with some additional training to support efforts with new staff. Odysseyware is most comparable to online coursework but is managed by high school staff to insure students that participate are working to our level of expectation in core and replacement courses.
- Continued work on referral and placement of students in the elementary for math and reading. The Title teacher leaders in each elementary school worked over the past couple of years to provide data and modify schoolwide student placement structures. The leaders, along with support from Mr. Weichel and myself, now allow each grade level easy access to individual student assessment information previously uploaded into Infinite Campus. The resulting placement spreadsheets enable staff to develop class rosters for next school year that are appropriate by ability. This work will help support and provide various other interventions where appropriate.
- A continued commitment to MAP assessments grade three through tenth grade for reading and grade three through our Algebra II class students for math. We started MAP assessments three years ago and have a progressive wealth of testing data on all these students since that point in time. Considering the direct correlation with student MAP results and CRT scores teachers and administrators have a tool at their disposal that supports their efforts to monitor

and follow the progress of their students. Additionally, we will be moving our MAP assessments from the old state standards into supporting our efforts in the new state standards for both reading and math so that we may better support the new expectations of the Common Core.

- Last year we started to integrate AIMSweb assessments kindergarten through 8th grade to benchmark each of our students. These benchmarks continued throughout the year and are useful for supporting students in each building, as well as providing staff an easy to use tool to monitor student progress.
- This spring we initiated an effort to take the next step in providing an “easy to use” data system for student and curricular data. This effort was mandated by SB 175 during the last legislative session. Its goal was to increase the use of data to drive increased student achievement by enhancing the current data systems so that educator’s data can collaboratively improve opportunities for children. As a result of this mandate, this upcoming fall we are providing access to the Mileposts software package bringing assessment data and working documents to the desktop of our instructional staff. Administrators have already received a day of training on the program and three hours of our initial teacher orientation before school will include training on the use of the software.

TRANSPORTATION

Steve Klippenes

Transportation Department
Annual Report
2013-2014
Steve Klippenes, Transportation Director

During the 2013-2014 School Year we traveled accident free 123,449 miles in yellow buses and 61,612 miles in our activity buses.

One new yellow route bus was acquired this school year for route #9, trading in the 2003 Blue Bird All-American. One yellow route bus is scheduled to be replaced in the 2014-2015 School Year.

The Transportation Department continues to be responsible for the maintenance on fourteen yellow buses and five MCI activity buses, two Drivers Education vehicles, seven Maintenance vehicles, the Hot Lunch Van, one Transportation pickup and snowplow, two tech department vehicles and five fleet vehicles. We continued doing the Maintenance on the Council of Aging buses and ten CMLRCC vehicles.

The bus routes did not change for the 2013-2014 School Year and ran as they have in the recent past few years. Due to changes in ridership, we will be putting Route #2 back to a complete morning and afternoon route, thus eliminating Route #10 for the 2014-2015 School Year. Originally Route #10 was part of the afternoon portion of Route #2 and had to be split off to shorten the length of bus ride. This will no longer be necessary.

As planned, we did transport the school district's Pre-school students to the Head Start building for the entire school year. This change created a very tight schedule for the bus that was assigned. Based on the Pre-school program's scheduling requirements, we will be adding a dedicated route for the pre-school students beginning the 2014-2015 School Year. We are confident that this will facilitate a safer route in terms of time restrictions and at the same time accommodate the program's scheduling needs.

A desire of our department is to establish measurable goals to determine through data analysis, if we are delivering a high quality student transportation program that supports the instructional mission of Lewistown Public Schools. This will include the areas of safety, reliability and efficiency and will be a data driven opinion that can be included in each annual report in the future. During the 2014-2015 School Year we will establish a pertinent data gathering system to facilitate this project.

Our group of drivers continues to focus on the mission statement of the Transportation Department, which is, being dedicated to the safe transportation of students in a responsible and professional manner.

We continue to work with International to become a warranty shop so we can do our own warranty work and be reimbursed by International for doing the work. This would also allow our mechanics to do warranty work for surrounding schools, on a time available basis, and be paid by International for doing this warranty work as well.

We had a very good year, last year in the Transportation Department and look forward to the 2014-2015 School Year being equally successful.

ANNUAL SCHOOL REPORT TRANSPORTATION DEPARTMENT 2013-2014							
BUS NUMBER	YEAR	MODEL	STARTING MILEAGE	ENDING MILEAGE	TOTAL	ROUTE ASSIGNMENT	
1	2006	International RE	78,336	78,584	248	Spare	
2	2009	International RE	92,349	102,655	10,306	6	
3	2006	International RE	150,169	157,293	7,124	10	
Old 4	2003	Blue Bird All American	120,940	121,131	191	gone	
New 4	2015	International Conv	1,736	9,717	7,981	9	
5	2007	International IC RE	120,680	127,714	7,034	Spare	
6	2013	International IC RE	12,622	31,178	18,556	1	
7	2005	International Conv	98,539	98,844	305	Spare	
8	2006	International RE	68,693	77,632	8,939	4	
9	2014	International RE	2,030	11,017	8,987	8	
10	2005	International RE	89,159	98,837	9,678	5	
11	2012	International RE	14,086	22,663	8,577	3	
12	2009	International RE	69,020	82,270	13,250	2	
13	2010	International RE	40,021	53,529	13,508	7	
14	2007	International Conv	95,738	104,503	8,765	Spare	
		YELLOW BUS TOTAL			123,449		
						TOTAL ACCUMULATED COACH MILES	
Eagle 1	2008	MCI J4500	300,414	311,712	11,298	311,712	
Eagle 2	1997	MCI 102DL3	282,195	298,416	16,221	877,216	
Eagle 3	1999	MCI 102DL3	83,914	99,328	15,414	723,152	
Eagle 4	1996	MCI 102D3	253,212	270,331	17,119	817,710	
Eagle 5	1982	MCI MC-9	75,291	76,851	1,560	2,822,916	
		ACTIVITY BUS TOTAL			61,612		
		SHOP TRUCK					
	2008	Cheverolet 1 Ton	135279	139831	4552		
		TOTAL			4552		

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

13

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ELEMENTARY TRUSTEES' FINANCIAL SUMMARY FOR THE 2013-2014
FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 08/18/2014

SUMMARY:

Each year, Montana school districts are required to report their financial activity to the State of Montana. These financial statements, known as the Trustees' Financial Summary or "TFS", are the official financial statements of the District and will be audited this fall. TFS reports are available on the District website for public review.

The Board of Trustees needs to approve the Elementary Trustees' Financial Summary for the 2013-2014 Fiscal Year.

SUGGESTED ACTION: Approve Elementary Trustees' Financial Summary for the 2013-2014 Fiscal Year

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						



Trustees' Financial Summary

FY2013-14

14 Fergus County
0258 Lewistown Elem

Due Dates:

Board of Trustees transmits to County Supt. not later than August 15th (MCA 20-9-213)

County Supt. transmits to the Office of Public Instruction no later than September 15th. (MCA 20-3-209)

This report is the school district's official submission of annual financial information to the county superintendent and state superintendent under section 20-9-213, MCA.

- *Trustees are responsible for ensuring the accuracy and prompt submission of this report.*
- *Subsequent amendments to this report made by the clerk of the district as a result of the desk audit process are considered officially made on behalf of the trustees.*
- *Amendments initiated by OPI to correct coding or to comply with GAAP as a result of the desk audit process and which are communicated in writing to the clerk will be assumed to be accepted by the trustees unless the district notifies OPI in writing of their objection by December 20.*
- *This report and any amendments initiated by the district through December 20 are binding for use in determining various allocations of state and federal grants and in monitoring maintenance of effort*

Certification

Business Manager/Clerk: Rebekah Rhoades

Phone #: (406) 535-8777

(Signature)

(Date)

Chair, Board of Trustees: Barbara Thomas

(Signature)

(Date)

County Superintendent: Rhonda Long

(Signature)

(Date)

Software

Accounting Package: CSA/Infinite Visions

For FY14 did the district employ a certified special education director? No

As reported through TEAMS - Terms of Employment, the district does not employ a certified special education director meeting the requirements of having a class III Administrator's certificate with a principal's endorsement or a supervisor's endorsement in special education. Administrative rules provide expenditures coded to program 280, function 24XX and Object 1XX and 2XX in Funds 01, 24, 25, or 26 to be included in the calculation of reversion and disproportionate costs only if the district employs a certified special education director.

Electronic filers are not required to send the cover page to OPI.



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Project Reporter Codes

PRC	Title	Project Type	Project Number	CFDA #
102	Garfield Donations	LOCAL	2009	
103	Highland Park Donations	LOCAL	2009	
104	Lewis & Clark Donations	LOCAL	2009	
105	LJHS Donations	LOCAL	2009	
107	MT State Reading Council Grant	STATE		
113	School Breakfast	STATE	2013	
114	School Wellness in Action Grant	FEDERAL		
147	Junior High Band Rental	LOCAL		
191	Fund 191 Residual Equity	LOCAL		
224	Bus Driver Training Symposium	LOCAL	2009	
232	Garfield PTO Donations	LOCAL	2013	
233	Highland Park PTO Donations	LOCAL	2013	
234	Lewis & Clark PTO Donations	LOCAL	2013	
235	LJHS PTO Donations	LOCAL	2013	
236	Coats for Kids	LOCAL	2013	
287	Aggregate Reim/Indirects	LOCAL	LOCAL	Local
365	Indian Ed for All	STATE		
367	Full-Time Kindergarten OTO	STATE	2009	
447	GIS Grant	LOCAL	2009	
494	Title I - Schoolwide	FEDERAL	2012	Federal
542	Elementary Book Fair	LOCAL	2009	
566	Moodie Donation	LOCAL	2012	
633	District Reimbursements	LOCAL	2008	
777	MDT Safe Routes to School	STATE	2013	



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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		General Fund (01)	Transportation Fund (10)	Bus Depreciation Fund (11)	School Food Services Fund (12)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	463,661.93	529,936.74	605,005.31	15,087.57
02	Taxes Receivable - Real and Personal (120-149)	64,980.68	10,442.88	194.34	
03	Taxes Receivable - Protested (150-159)	55,148.70	13,356.78	189.56	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				53,398.20
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	583,791.31	553,736.40	605,389.21	68,485.77
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	120,129.38	23,799.66	383.90	11,180.81
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				53,398.20
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	463,661.93	529,936.74	605,005.31	3,906.76
52	TOTAL FUND BALANCE/EQUITY	463,661.93	529,936.74	605,005.31	57,304.96
53	TOTAL LIABILITIES AND FUND BALANCE	583,791.31	553,736.40	605,389.21	68,485.77



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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Tuition Fund (13)	Retirement Fund (14)	Miscellaneous Programs Fund (15)	Adult Education Fund (17)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	357.43	228,427.54	484,424.30	
02	Taxes Receivable - Real and Personal (120-149)	802.10			
03	Taxes Receivable - Protested (150-159)	126.62			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)			78,564.07	
06	Other Current Assets (190-210)			7,727.81	
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)			2,500.00	
20	TOTAL ASSETS AND OTHER DEBITS	1,286.15	228,427.54	573,216.18	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	928.72			
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	357.43	228,427.54	573,216.18	
52	TOTAL FUND BALANCE/EQUITY	357.43	228,427.54	573,216.18	
53	TOTAL LIABILITIES AND FUND BALANCE	1,286.15	228,427.54	573,216.18	



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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Traffic Education Fund (18)	Non-Operating Fund (19)	Lease-Rental Fund (20)	Compensated Absence Fund (21)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)			9,922.27	52,732.52
02	Taxes Receivable - Real and Personal (120-149)				
03	Taxes Receivable - Protested (150-159)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS			9,922.27	52,732.52
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget			9,922.27	52,732.52
52	TOTAL FUND BALANCE/EQUITY			9,922.27	52,732.52
53	TOTAL LIABILITIES AND FUND BALANCE			9,922.27	52,732.52



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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Metal Mines Tax Reserve Fund (24)	State Mining Impact Fund (25)	Impact Aid Fund (26)	Litigation Reserve Fund (27)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	87,569.97			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	87,569.97			
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	87,569.97			
52	TOTAL FUND BALANCE/EQUITY	87,569.97			
53	TOTAL LIABILITIES AND FUND BALANCE	87,569.97			



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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Technology Fund (28)	Flexibility Fund (29)	Permanent Endowment Fund (45)	Debt Service Fund (50)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	57,355.87	158,554.67		1,439,695.27
02	Taxes Receivable - Real and Personal (120-149)	2,648.15			5,133.91
03	Taxes Receivable - Protested (150-159)	2,125.39			4,275.87
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	62,129.41	158,554.67		1,449,105.05
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	4,773.54			9,409.78
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
48	Fund Balance for Budget	57,355.87	158,554.67		1,439,695.27
52	TOTAL FUND BALANCE/EQUITY	57,355.87	158,554.67		1,439,695.27
53	TOTAL LIABILITIES AND FUND BALANCE	62,129.41	158,554.67		1,449,105.05



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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Building Fund (60)	Building Reserve Fund (61)	Day Care Enterprise Fund (70)	Industrial Arts Fund (71)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	18,388.94	715,778.67		
02	Taxes Receivable - Real and Personal (120-149)		4,173.28		
03	Taxes Receivable - Protested (150-159)		3,385.48		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS	18,388.94	723,337.43		
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)		7,558.76		
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget	18,388.94	715,778.67		
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY	18,388.94	715,778.67		



Trustees' Financial Summary

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53	TOTAL LIABILITIES AND FUND BALANCE	18,388.94	723,337.43		
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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Miscellaneous Enterprise Fund (72)	Data Processing Internal Service (73)	Purchasing Internal Service Fund (74)	Central Transportation (75)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
38	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



Trustees' Financial Summary

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Instructional Materials Ctr (76)	Miscellaneous Internal Service (77)	Self Insurance Fund - Health (78)	Self Insurance Fund - Liability (79)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)			14,681.66	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS			14,681.66	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
41	Unrestricted Net Assets (940)			14,681.66	
48	Fund Balance for Budget				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY			14,681.66	
53	TOTAL LIABILITIES AND FUND BALANCE			14,681.66	



Trustees' Financial Summary

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Private Purpose Trust (spend interest (81)	Interlocal Agreement Fund (82)	Student Extracurricular (84)	Private Purpose Trust (spend (85)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)			69,775.16	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS			69,775.16	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
45	Assets Held in Trusts			69,775.16	
52	TOTAL FUND BALANCE/EQUITY			69,775.16	
53	TOTAL LIABILITIES AND FUND BALANCE			69,775.16	



Trustees' Financial Summary

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Payroll Fund (86)	Claims Fund (87)	Investment Earnings Clearing Fund (88)	Retirement/COBRA Insurance Fund (89)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



Trustees' Financial Summary

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Agency - A (90)	Agency - B (91)	Agency - C (92)	Agency - D (93)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



Trustees' Financial Summary

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Agency - E (94)	Cafeteria/Flex Plan Fund (95)		
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	1,451,877.53	1,336,935.42
1112 District Levy - Personal Property	85,998.56	69,865.93
1114 District Levy - Pers Prop/Mobile Homes	16,639.25	16,104.00
1117 District Levy - Distn of Pr Yr's Prot/Dlq Taxes	17,668.04	148,719.46
1190 Penalties and Interest on Taxes	5,234.99	5,846.16
1510 Interest Earnings	5,236.07	5,153.48
1900 Other Revenue from Local Sources	210.00	0.00
3110 Direct State Aid	2,062,207.36	2,104,915.09
3111 Quality Educator	195,807.46	200,918.02
3112 At Risk Student	25,233.14	30,349.48
3113 Indian Education For All	17,299.20	17,238.00
3114 American Indian Achievement Gap	3,200.00	3,600.00
3115 State Spec Ed Allowable Cost Pymt to Districts	349,036.76	333,591.56
3116 Data For Achievement	0.00	8,450.00
3117 State Tuition for State Placement	0.00	30,355.15
3120 State Guaranteed Tax Base Aid	958,372.48	1,006,780.80
3444 State School Block Grant	348,923.41	348,923.41
3446 SB372 Block Grant Reimbursement	34,086.33	0.00
6100 Material Prior Period Revenue Adjustments	7,244.58	2,981.92

Total Current Revenues, Other Financing Sources and Residual Equity

Transfers In:	5,584,275.16	5,670,727.88
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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
1XXX Instruction		
1XX Personal Services - Salaries	2,154,112.57	2,243,872.11
2XX Personal Services - Employee Benefits	255,688.39	289,351.62
3XX Purchased Professional and Technical Services	8,370.00	7,590.00
4XX Purchased Property Services	23,569.35	30,147.49
5XX Other Purchased Services	2,167.58	1,554.00
6XX Supplies and Materials	115,746.68	95,170.60
7XX Property and Equipment Acquisition	16,444.00	0.00
810 Dues and Fees	550.99	257.00
21XX Support Services - Students		
1XX Personal Services - Salaries	120,156.98	91,624.10
2XX Personal Services - Employee Benefits	15,758.69	8,470.54
3XX Purchased Professional and Technical Services	23,758.81	29,123.60
5XX Other Purchased Services	6,795.49	7,073.87
6XX Supplies and Materials	306.72	178.77
810 Dues and Fees	0.00	119.00



Trustees' Financial Summary FY2013-14

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Schedule of Revenues, Expenditures and Changes in Fund Balance 01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	1XX Regular Education Programs - Elementary/Secondary				
	221X Improvement of Instruction Services				
			1XX Personal Services - Salaries	42,012.50	42,853.00
			2XX Personal Services - Employee Benefits	7,366.50	7,803.02
			3XX Purchased Professional and Technical Services	670.00	720.25
			4XX Purchased Property Services	0.00	2,268.63
			5XX Other Purchased Services	4,091.34	1,984.44
			6XX Supplies and Materials	3,411.29	1,408.11
			810 Dues and Fees	391.28	401.26
	222X Educational Media Services				
			1XX Personal Services - Salaries	121,694.05	121,631.75
			2XX Personal Services - Employee Benefits	15,348.42	16,082.89
			3XX Purchased Professional and Technical Services	5,041.68	5,719.50
			6XX Supplies and Materials	22,701.62	14,486.08
	23XX Support Services - General Administration				
			1XX Personal Services - Salaries	73,836.02	76,853.07
			2XX Personal Services - Employee Benefits	15,369.42	15,611.15
			3XX Purchased Professional and Technical Services	8,861.18	7,877.33
			4XX Purchased Property Services	244.93	0.00
			5XX Other Purchased Services	13,907.03	15,744.67
			6XX Supplies and Materials	1,890.60	2,095.38
			810 Dues and Fees	5,384.59	5,319.13
	24XX Support Services - School Administration				
			1XX Personal Services - Salaries	329,506.83	337,745.05
			2XX Personal Services - Employee Benefits	77,452.02	80,691.24
			4XX Purchased Property Services	1,125.00	0.00
			5XX Other Purchased Services	3,477.59	3,247.61
			6XX Supplies and Materials	2,676.28	2,377.34
			810 Dues and Fees	1,215.00	1,215.00
	25XX Support Services - Business				
			1XX Personal Services - Salaries	164,248.91	158,028.56
			2XX Personal Services - Employee Benefits	27,333.01	28,449.99
			3XX Purchased Professional and Technical Services	10,210.82	13,986.92
			4XX Purchased Property Services	9,970.67	9,077.97
			5XX Other Purchased Services	10,373.49	5,886.72
			6XX Supplies and Materials	15,903.90	9,611.56
			810 Dues and Fees	1,139.00	971.50
	26XX Operation and Maintenance of Plant Services				
			1XX Personal Services - Salaries	271,217.77	263,098.81
			2XX Personal Services - Employee Benefits	78,693.29	77,616.33
			3XX Purchased Professional and Technical Services	14,290.07	4,790.59
			4XX Purchased Property Services	235,356.62	250,806.03
			5XX Other Purchased Services	31,247.83	42,593.92
			6XX Supplies and Materials	57,230.05	45,775.08
			7XX Property and Equipment Acquisition	7,099.10	0.00



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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	1XX Regular Education Programs - Elementary/Secondary				
	26XX Operation and Maintenance of Plant Services				
			810 Dues and Fees	310.00	921.00
	4XXX Facilities Acquisition and Construction Services				
			7XX Property and Equipment Acquisition	67,788.91	0.00
	280 Special Education - Local and State				
	1XXX Instruction				
			1XX Personal Services - Salaries	745,739.65	736,503.53
			2XX Personal Services - Employee Benefits	125,143.74	140,505.34
			4XX Purchased Property Services	0.00	100.00
			5XX Other Purchased Services	47.30	0.00
			6XX Supplies and Materials	6,213.51	7,980.61
	221X Improvement of Instruction Services				
			5XX Other Purchased Services	769.90	0.00
			6XX Supplies and Materials	269.95	0.00
	27XX Student Transportation Services				
			1XX Personal Services - Salaries	3,162.63	6,057.19
			2XX Personal Services - Employee Benefits	227.54	257.99
	62XX Resources Transferred to Other School Districts or Cooperatives				
			920 Resources Transferred to Other School Districts or Cooperatives	35,875.19	66,163.90
	316 Data For Achievement				
	25XX Support Services - Business				
			3XX Purchased Professional and Technical Services	0.00	1,006.66
			6XX Supplies and Materials	0.00	2,780.50
	365 Indian Education for All - OTO & Ongoing				
	1XXX Instruction				
			1XX Personal Services - Salaries	11,461.54	12,240.68
			2XX Personal Services - Employee Benefits	1,637.11	1,784.74
	710 School Sponsored Extracurricular Activities				
	27XX Student Transportation Services				
			3XX Purchased Professional and Technical Services	301.50	0.00
			4XX Purchased Property Services	556.44	0.00
			6XX Supplies and Materials	1,613.59	0.00
	34XX Extracurricular - Activities				
			1XX Personal Services - Salaries	7,469.37	7,223.46
			2XX Personal Services - Employee Benefits	224.04	422.51
	720 School Sponsored Athletics				
	27XX Student Transportation Services				
			3XX Purchased Professional and Technical Services	0.00	273.04
			4XX Purchased Property Services	0.00	868.99
			5XX Other Purchased Services	3.64	87.21
			6XX Supplies and Materials	0.00	4,828.20



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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	720 School Sponsored Athletics				
	35XX Extracurricular - Athletics				
			1XX Personal Services - Salaries	43,643.39	44,850.54
			2XX Personal Services - Employee Benefits	2,075.33	2,349.57
			3XX Purchased Professional and Technical Services	0.00	78.78
	910 Food Services				
	31XX Food Services				
			1XX Personal Services - Salaries	83,312.09	86,008.40
			2XX Personal Services - Employee Benefits	20,256.44	20,674.63
			5XX Other Purchased Services	579.00	393.96
	999 Undistributed				
	62XX Resources Transferred to Other School Districts or Cooperatives				
			920 Resources Transferred to Other School Districts or Cooperatives	0.00	55,356.76
	9999 Undistributed				
			892 Material Prior Period Expenditure Adjustments	1,388.79	0.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				<u>5,595,486.54</u>	<u>5,679,080.77</u>

Schedule Of Changes Worksheet

Beginning Fund Balance					551,077.77	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					5,670,727.88	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					5,679,080.77	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	79,062.95	(4b)	-79,062.95	
					-79,062.95	(4)
Ending Fund Balance (1 + 2 - 3 + 4)					463,661.93	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance 10 - Transportation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	322,065.51	220,631.23
1112 District Levy - Personal Property	20,264.04	12,165.32
1114 District Levy - Pers Prop/Mobile Homes	3,981.12	2,786.45
1190 Penalties and Interest on Taxes	1,362.08	1,189.40
1510 Interest Earnings	5,469.62	6,529.91
2220 County On-Schedule Trans Reimb	78,173.48	71,024.77
3210 State On-Schedule Trans Reimb	78,819.59	71,024.77
3444 State School Block Grant	20,360.95	20,360.95
3446 SB372 Block Grant Reimbursement	9,339.42	0.00
5200 Sale or Compensation for Loss of Assets	0.00	71.62
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	539,835.81	405,784.42

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
23XX Support Services - General Administration		
1XX Personal Services - Salaries	9,623.73	9,499.45
2XX Personal Services - Employee Benefits	1,869.37	1,903.68
3XX Purchased Professional and Technical Services	0.00	536.00
25XX Support Services - Business		
1XX Personal Services - Salaries	34,917.16	30,180.50
2XX Personal Services - Employee Benefits	6,350.25	6,507.02
26XX Operation and Maintenance of Plant Services		
4XX Purchased Property Services	5,544.64	7,680.06
5XX Other Purchased Services	481.02	1,816.47
27XX Student Transportation Services		
1XX Personal Services - Salaries	195,391.36	196,237.31
2XX Personal Services - Employee Benefits	38,084.97	40,890.08
3XX Purchased Professional and Technical Services	1,169.32	8,478.62
4XX Purchased Property Services	3,709.38	4,108.85
5XX Other Purchased Services	5,407.70	5,005.03
6XX Supplies and Materials	79,241.89	77,611.12
7XX Property and Equipment Acquisition	25.13	383,566.16
280 Special Education - Local and State		
27XX Student Transportation Services		
1XX Personal Services - Salaries	35,809.79	40,707.53
2XX Personal Services - Employee Benefits	7,162.53	7,137.45



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Schedule of Revenues, Expenditures and Changes in Fund Balance

10 - Transportation Fund

**Total Current Expenditures, Other Financing Uses and Residual
Equity Transfers Out:**

424,788.24

821,865.33

Schedule Of Changes Worksheet

Beginning Fund Balance					946,017.65	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					405,784.42	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					821,865.33	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)					529,936.74	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

11 - Bus Depreciation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	27.76	20.98
1114 District Levy - Pers Prop/Mobile Homes	0.60	0.52
1117 District Levy - Distn of Pr Yr's Prot/Dlq Taxes	7.10	0.00
1190 Penalties and Interest on Taxes	9.86	6.72
1510 Interest Earnings	4,826.65	4,543.77
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	4,871.97	4,571.99

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
27XX Student Transportation Services		
6XX Supplies and Materials	1,773.40	11,286.00
7XX Property and Equipment Acquisition	152,595.85	56,861.27
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	154,369.25	68,147.27

Schedule Of Changes Worksheet

Beginning Fund Balance	668,580.59	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	4,571.99	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	68,147.27	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	605,005.31	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

12 - School Food Services Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2013 Value	2014 Value
	1510 Interest Earnings	509.74	155.33
	1611 National School Lunch Program	258,679.28	253,667.85
	1630 Catering Sales	10,691.19	4,615.72
	1900 Other Revenue from Local Sources	197.00	0.00
	3220 State Food Services Match	3,438.61	0.00
	4550 Federal Child Nutrition	247,923.35	254,580.18
	5200 Sale or Compensation for Loss of Assets	320.00	70.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		<u>521,759.17</u>	<u>513,089.08</u>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	910 Food Services				
		25XX Support Services - Business			
			1XX Personal Services - Salaries	7,319.82	7,370.08
			2XX Personal Services - Employee Benefits	578.50	511.41
		31XX Food Services			
			1XX Personal Services - Salaries	203,039.86	170,966.11
			2XX Personal Services - Employee Benefits	29,458.16	36,629.53
			3XX Purchased Professional and Technical Services	3,406.54	3,938.27
			4XX Purchased Property Services	2,778.63	3,548.20
			5XX Other Purchased Services	1,419.57	2,318.00
			6XX Supplies and Materials	318,053.04	316,256.17
			7XX Property and Equipment Acquisition	22,990.35	0.00
			810 Dues and Fees	2,995.07	2,775.17
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				<u>592,039.54</u>	<u>544,312.94</u>



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Schedule of Revenues, Expenditures and Changes in Fund Balance

12 - School Food Services Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						78,166.20	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						513,089.08	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						544,312.94	(3)
Increase/Decrease of Reserve for Inventories							
This Year	53,398.20	Less Last Year	43,035.58		(4a)	10,362.62	
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00		(4b)	0.00	
						10,362.62	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						57,304.96	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

13 - Tuition Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	0.80	18,050.27
1112 District Levy - Personal Property	0.00	534.26
1114 District Levy - Pers Prop/Mobile Homes	0.00	126.71
1190 Penalties and Interest on Taxes	0.19	19.16
1510 Interest Earnings	0.00	3.21
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	0.99	18,733.61

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
280 Special Education - Local and State		
1XXX Instruction		
1XX Personal Services - Salaries	0.00	11,497.11
2XX Personal Services - Employee Benefits	0.00	4,501.51
5XX Other Purchased Services	0.00	2,380.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	18,378.62

Schedule Of Changes Worksheet

Beginning Fund Balance	2.44	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	18,733.61	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	18,378.62	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	357.43	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance 14 - Retirement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	3,160.03	1,975.20
2240 County Retirement Distribution	584,495.56	789,842.56
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	587,655.59	791,817.76

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
1XXX Instruction		
2XX Personal Services - Employee Benefits	318,501.80	383,366.36
810 Dues and Fees	0.00	175,034.46
21XX Support Services - Students		
2XX Personal Services - Employee Benefits	17,866.97	14,477.20
221X Improvement of Instruction Services		
2XX Personal Services - Employee Benefits	6,407.44	7,194.57
222X Educational Media Services		
2XX Personal Services - Employee Benefits	17,573.85	19,126.21
23XX Support Services - General Administration		
2XX Personal Services - Employee Benefits	12,595.13	13,776.78
24XX Support Services - School Administration		
2XX Personal Services - Employee Benefits	48,233.24	52,093.03
25XX Support Services - Business		
2XX Personal Services - Employee Benefits	28,833.51	28,714.32
26XX Operation and Maintenance of Plant Services		
2XX Personal Services - Employee Benefits	38,557.84	39,338.39
27XX Student Transportation Services		
2XX Personal Services - Employee Benefits	26,696.83	28,597.88
280 Special Education - Local and State		
1XXX Instruction		
2XX Personal Services - Employee Benefits	111,046.38	118,903.73
27XX Student Transportation Services		
2XX Personal Services - Employee Benefits	5,461.76	6,705.08
365 Indian Education for All - OTO & Ongoing		
1XXX Instruction		
2XX Personal Services - Employee Benefits	1,647.57	1,864.47
710 School Sponsored Extracurricular Activities		
34XX Extracurricular - Activities		
2XX Personal Services - Employee Benefits	1,121.08	1,112.91
720 School Sponsored Athletics		



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

14 - Retirement Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	720 School Sponsored Athletics				
		35XX Extracurricular - Athletics			
			2XX Personal Services - Employee Benefits	5,465.75	6,141.53
	910 Food Services				
		25XX Support Services - Business			
			2XX Personal Services - Employee Benefits	1,026.25	1,147.88
		31XX Food Services			
			2XX Personal Services - Employee Benefits	38,340.17	35,829.88
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				679,375.57	933,424.68

Schedule Of Changes Worksheet

Beginning Fund Balance					370,034.46	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					791,817.76	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					933,424.68	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)					228,427.54	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2014 Value
102 Garfield Donations	
1900 Other Revenue from Local Sources	9,417.30
1920 Contributions/Donations from Private Sources	412.00
102 Subtotal	<hr/> 9,829.30
103 Highland Park Donations	
1900 Other Revenue from Local Sources	2,417.90
1920 Contributions/Donations from Private Sources	1,009.53
103 Subtotal	<hr/> 3,427.43
104 Lewis & Clark Donations	
1900 Other Revenue from Local Sources	238.59
1920 Contributions/Donations from Private Sources	550.00
104 Subtotal	<hr/> 788.59
105 LJHS Donations	
1900 Other Revenue from Local Sources	3,306.00
1920 Contributions/Donations from Private Sources	641.23
105 Subtotal	<hr/> 3,947.23
107 MT State Reading Council Grant	
1920 Contributions/Donations from Private Sources	1,000.00
113 School Breakfast	
3290 State - Other State Grants	3.52
6100 Material Prior Period Revenue Adjustments	496.48
113 Subtotal	<hr/> 500.00
114 School Wellness in Action Grant	
4650 Federal Miscellaneous Grants from OPI	808.89
191 Fund 191 Residual Equity	
6100 Material Prior Period Revenue Adjustments	1,000.00
224 Bus Driver Training Symposium	
1950 Services Provided Other School Districts or Coops	3,296.68
232 Garfield PTO Donations	
1920 Contributions/Donations from Private Sources	1,481.33
233 Highland Park PTO Donations	
1920 Contributions/Donations from Private Sources	8,856.97
234 Lewis & Clark PTO Donations	
1920 Contributions/Donations from Private Sources	1,426.43
235 LJHS PTO Donations	
1920 Contributions/Donations from Private Sources	3,722.01
287 Aggregate Reim/Indirects	



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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2014 Value
287 Aggregate Reim/Indirects	
1950 Services Provided Other School Districts or Coops	3,495.28
1960 Services Provided Other Local Governmental Units	5,900.95
287 Subtotal	<hr/> 9,396.23
494 Title I - Schoolwide	
4940 Schoolwide Program	403,905.00
542 Elementary Book Fair	
1900 Other Revenue from Local Sources	8,312.59
566 Moodie Donation	
1920 Contributions/Donations from Private Sources	8,000.00
633 District Reimbursements	
1900 Other Revenue from Local Sources	9,754.85
3356 Medicaid Comprehensive School & Community Treatment Services (CSCT)	229,219.85
3357 Montana Administrative Claiming Reimbursement	23,200.14
5200 Sale or Compensation for Loss of Assets	200.00
6100 Material Prior Period Revenue Adjustments	15,230.41
633 Subtotal	<hr/> 277,605.25
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	<hr/> <hr/> 747,303.93

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2014 Value
102 Garfield Donations	
1XX Regular Education Programs - Elementary/Secondary	
1XXX Instruction	
5XX Other Purchased Services	5,077.95
6XX Supplies and Materials	3,384.13
102 Subtotal	<hr/> 8,462.08
103 Highland Park Donations	
1XX Regular Education Programs - Elementary/Secondary	
1XXX Instruction	
6XX Supplies and Materials	1,452.89
104 Lewis & Clark Donations	
1XX Regular Education Programs - Elementary/Secondary	
1XXX Instruction	
6XX Supplies and Materials	592.90
105 LJHS Donations	



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2014 Value
105	LJHS Donations			
	1XX Regular Education Programs - Elementary/Secondary			
	1XXX Instruction			
		5XX Other Purchased Services		3,234.00
		6XX Supplies and Materials		1,230.03
	105 Subtotal			4,464.03
107	MT State Reading Council Grant			
	1XX Regular Education Programs - Elementary/Secondary			
	1XXX Instruction			
		6XX Supplies and Materials		1,000.00
113	School Breakfast			
	910 Food Services			
	31XX Food Services			
		6XX Supplies and Materials		3.52
114	School Wellness in Action Grant			
	465 Federal Miscellaneous Grants from OPI			
	1XXX Instruction			
		5XX Other Purchased Services		492.00
		6XX Supplies and Materials		316.89
	114 Subtotal			808.89
224	Bus Driver Training Symposium			
	1XX Regular Education Programs - Elementary/Secondary			
	27XX Student Transportation Services			
		3XX Purchased Professional and Technical Services		700.00
		5XX Other Purchased Services		1,636.50
		6XX Supplies and Materials		326.20
	224 Subtotal			2,662.70
232	Garfield PTO Donations			
	1XX Regular Education Programs - Elementary/Secondary			
	27XX Student Transportation Services			
		1XX Personal Services - Salaries		284.97
		2XX Personal Services - Employee Benefits		10.74
	232 Subtotal			295.71
233	Highland Park PTO Donations			
	1XX Regular Education Programs - Elementary/Secondary			
	1XXX Instruction			
		1XX Personal Services - Salaries		198.46
		2XX Personal Services - Employee Benefits		13.86
		5XX Other Purchased Services		12.00
		6XX Supplies and Materials		7,302.09



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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2014 Value
233	Highland Park PTO Donations			
	1XX Regular Education Programs - Elementary/Secondary			
	233 Subtotal			7,526.41
234	Lewis & Clark PTO Donations			
	1XX Regular Education Programs - Elementary/Secondary			
	1XXX Instruction			
		1XX Personal Services - Salaries		533.42
		2XX Personal Services - Employee Benefits		27.88
		5XX Other Purchased Services		48.00
		6XX Supplies and Materials		1,192.07
	234 Subtotal			1,801.37
235	LJHS PTO Donations			
	1XX Regular Education Programs - Elementary/Secondary			
	1XXX Instruction			
		6XX Supplies and Materials		2,663.21
287	Aggregate Reim/Indirects			
	1XX Regular Education Programs - Elementary/Secondary			
	27XX Student Transportation Services			
		1XX Personal Services - Salaries		255.10
		2XX Personal Services - Employee Benefits		17.64
		4XX Purchased Property Services		246.39
		6XX Supplies and Materials		1,209.17
	287 Subtotal			1,728.30
494	Title I - Schoolwide			
	494 Schoolwide Program			
	1XXX Instruction			
		1XX Personal Services - Salaries		272,053.75
		2XX Personal Services - Employee Benefits		88,094.21
		6XX Supplies and Materials		5,952.00
	221X Improvement of Instruction Services			
		1XX Personal Services - Salaries		21,811.50
		2XX Personal Services - Employee Benefits		7,434.09
		3XX Purchased Professional and Technical Services		590.00
		5XX Other Purchased Services		7,817.68
		6XX Supplies and Materials		151.77
	494 Subtotal			403,905.00
542	Elementary Book Fair			
	1XX Regular Education Programs - Elementary/Secondary			
	222X Educational Media Services			
		6XX Supplies and Materials		7,358.63



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2014 Value
542	Elementary Book Fair			
566	Moodie Donation			
	1XX Regular Education Programs - Elementary/Secondary			
	1XXX Instruction			
		1XX Personal Services - Salaries		232.91
		2XX Personal Services - Employee Benefits		7.06
		5XX Other Purchased Services		1,516.66
		6XX Supplies and Materials		6,360.34
	566 Subtotal			8,116.97
633	District Reimbursements			
	1XX Regular Education Programs - Elementary/Secondary			
	1XXX Instruction			
		2XX Personal Services - Employee Benefits		5,042.40
	221X Improvement of Instruction Services			
		5XX Other Purchased Services		0.22
	25XX Support Services - Business			
		5XX Other Purchased Services		8,340.00
	280 Special Education - Local and State			
	1XXX Instruction			
		1XX Personal Services - Salaries		23.92
		2XX Personal Services - Employee Benefits		0.13
	21XX Support Services - Students			
		3XX Purchased Professional and Technical Services		228,803.47
	633 Subtotal			242,210.14
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				695,052.75



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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Schedule Of Changes Worksheet

Beginning Fund Balance					520,965.00	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					747,303.93	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					695,052.75	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
					0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)					573,216.18	(5)

Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
102 Garfield Donations	9,829.30	8,462.08	1,367.22
103 Highland Park Donations	3,427.43	1,452.89	1,974.54
104 Lewis & Clark Donations	788.59	592.90	195.69
105 LJHS Donations	3,947.23	4,464.03	-516.80
107 MT State Reading Council Grant	1,000.00	1,000.00	0.00
113 School Breakfast	500.00	3.52	496.48
114 School Wellness in Action Grant	808.89	808.89	0.00
191 Fund 191 Residual Equity	1,000.00	0.00	1,000.00
224 Bus Driver Training Symposium	3,296.68	2,662.70	633.98
232 Garfield PTO Donations	1,481.33	295.71	1,185.62
233 Highland Park PTO Donations	8,856.97	7,526.41	1,330.56
234 Lewis & Clark PTO Donations	1,426.43	1,801.37	-374.94
235 LJHS PTO Donations	3,722.01	2,663.21	1,058.80
287 Aggregate Reim/Indirects	9,396.23	1,728.30	7,667.93
494 Title I - Schoolwide	403,905.00	403,905.00	0.00
542 Elementary Book Fair	8,312.59	7,358.63	953.96
566 Moodie Donation	8,000.00	8,116.97	-116.97
633 District Reimbursements	277,605.25	242,210.14	35,395.11
Total	747,303.93	695,052.75	52,251.18



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Schedule of Revenues, Expenditures and Changes in Fund Balance

20 - Lease-Rental Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	76.93	103.88
1910 Rentals	7,766.25	25.00
6100 Material Prior Period Revenue Adjustments	7.60	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	7,850.78	128.88

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
26XX Operation and Maintenance of Plant Services		
4XX Purchased Property Services	7,430.00	0.00
6XX Supplies and Materials	157.00	0.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	7,587.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance	9,793.39	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	128.88	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	9,922.27	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

21 - Compensated Absence Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	332.04	366.74
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	<u>332.04</u>	<u>366.74</u>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	<u>0.00</u>	<u>0.00</u>

Schedule Of Changes Worksheet

Beginning Fund Balance	52,365.78	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	366.74	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	52,732.52	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

24 - Metal Mines Tax Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	551.37	609.01
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	551.37	609.01

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance	86,960.96	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	609.01	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	87,569.97	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

28 - Technology Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	56,668.56	57,541.75
1112 District Levy - Personal Property	3,312.18	2,701.69
1114 District Levy - Pers Prop/Mobile Homes	640.75	622.84
1190 Penalties and Interest on Taxes	201.04	225.30
1510 Interest Earnings	301.38	353.57
3281 State Technology Aid	5,464.36	10,750.65

Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	<u>66,588.27</u>	<u>72,195.80</u>
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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
22XX Educational Media Services		
3XX Purchased Professional and Technical Services	1,432.09	759.08
4XX Purchased Property Services	4,731.10	715.00
5XX Other Purchased Services	22.77	138.25
6XX Supplies and Materials	52,033.02	35,986.84
7XX Property and Equipment Acquisition	9,240.27	0.00
23XX Support Services - General Administration		
810 Dues and Fees	160.00	0.00
25XX Support Services - Business		
3XX Purchased Professional and Technical Services	2,330.82	3,410.18
4XX Purchased Property Services	28.29	72.41
5XX Other Purchased Services	2,298.72	1,751.12
6XX Supplies and Materials	3,488.05	1,858.53
7XX Property and Equipment Acquisition	3,393.42	0.00

Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	<u>79,158.55</u>	<u>44,691.41</u>
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Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

28 - Technology Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						29,851.48	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						72,195.80	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						44,691.41	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						57,355.87	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

29 - Flexibility Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	786.79	1,031.62
3445 State Combined Fund School Block Grant	21,745.41	21,745.41
3447 SB372 Combined Block Grant Reimbursement	6,318.14	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	28,850.34	22,777.03

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance	135,777.64	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	22,777.03	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
		0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)	158,554.67	(5)



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

50 - Debt Service Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1110 District Tax Levy	2,317.72	0.00
1111 District Levy - Real Property	106,735.60	116,993.10
1112 District Levy - Personal Property	6,682.62	5,377.53
1114 District Levy - Pers Prop/Mobile Homes	1,304.90	1,241.14
1190 Penalties and Interest on Taxes	424.41	440.62
1510 Interest Earnings	1,392.98	1,220.01
3120 State Guaranteed Tax Base Aid	137,042.95	139,463.73

Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:

255,901.18 264,736.13

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
51XX General Obligation Bonds, Special Assessments and Interest		
860 Agent Fees/Issuance Costs	500.00	500.00

Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

500.00 500.00

Schedule Of Changes Worksheet

Beginning Fund Balance	1,175,459.14	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	264,736.13	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	500.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00	(4a)	0.00
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00	(4b)	0.00
		0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)	1,439,695.27	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

60 - Building Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2013 Value	2014 Value
	1510 Interest Earnings	63.42	76.34
	1900 Other Revenue from Local Sources	0.00	53.06
	1910 Rentals	0.00	7,200.00
	5200 Sale or Compensation for Loss of Assets	861.00	879.30
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		<u>924.42</u>	<u>8,208.70</u>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				<u>0.00</u>	<u>0.00</u>

Schedule Of Changes Worksheet

Beginning Fund Balance					10,180.24	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					8,208.70	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					0.00	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
					0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)					18,388.94	(5)



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

61 - Building Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	90,379.13	91,594.96
1112 District Levy - Personal Property	5,280.17	4,303.67
1114 District Levy - Pers Prop/Mobile Homes	1,021.38	992.18
1190 Penalties and Interest on Taxes	322.23	361.59
1510 Interest Earnings	3,626.43	4,626.25
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	100,629.34	101,878.65

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
4XXX Facilities Acquisition and Construction Services		
7XX Property and Equipment Acquisition	9,101.45	0.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	9,101.45	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance	623,001.47	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	101,878.65	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a) 0.00		
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 9,101.45 (4b) -9,101.45		
	-9,101.45	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	715,778.67	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

78 - Self Insurance Fund - Health

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1970 Services Provided Other Funds	0.00	137,245.87
6100 Material Prior Period Revenue Adjustments	0.00	114,413.17
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	0.00	251,659.04

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
920 Enterprise or Internal Service Programs		
32XX Enterprise Services		
3XX Purchased Professional and Technical Services	0.00	129,691.84
999 Undistributed		
9999 Undistributed		
892 Material Prior Period Expenditure Adjustments	0.00	107,285.54
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	236,977.38

Schedule Of Changes Worksheet

Beginning Fund Balance	0.00	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	251,659.04	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	236,977.38	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a) 0.00		
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b) 0.00		
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	14,681.66	(5)



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

84 - Student Extracurricular Activities Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	0.00	6.37
1XXX Revenues from Student Activities	41,245.97	47,370.70
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	<u>41,245.97</u>	<u>47,377.07</u>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
7XX Extracurricular Athletics and Activities		
3XXX Operation of Non-Educational Services		
XXX Student Extracurricular	36,396.87	43,739.90
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	<u>36,396.87</u>	<u>43,739.90</u>

Schedule Of Changes Worksheet

Beginning Fund Balance	66,137.99	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	47,377.07	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	43,739.90	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
		0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)	69,775.16	(5)



Trustees' Financial Summary

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Detail Expenditure

Fund	Account	Description	2013 Value	2014 Value
XX	210 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	260 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	280 1XXX 112	Certified Teacher Staff Salaries	428,066.01	409,337.26
XX	39X 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	427 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	432 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	451 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	452 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	456 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	457 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	458 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	XXX 1XXX 112	Certified Teacher Staff Salaries	2,599,334.80	2,717,267.84
XX	XXX 1XXX 640	Textbooks and Other Printed Materials - No On-line Services	54,067.68	34,422.47
XX	XXX 1XXX 650	Periodicals - Not On-Line Subscriptions	5,964.43	8,193.74
XX	XXX 26XX 41X	Energy Utility Services	166,402.17	183,466.08
XX	XXX 4XXX 710	Land	0.00	0.00
XX	XXX 4XXX 715	Land Improvements	0.00	0.00
XX	XXX 4XXX 720	Purchase of Existing Buildings	0.00	0.00
XX	XXX 4XXX 725	Major Construction Services	76,890.36	0.00
XX	XXX 4XXX 73X	Major Equipment-New	0.00	0.00
XX	XXX 4XXX 74X	Major Equipment-Replacement	0.00	0.00
XX	XXX XXXX 561	Tuition to Other School Districts Within the State	0.00	0.00
XX	XXX XXXX 562	Tuition to Other School Districts Outside the State	0.00	0.00
XX	XXX XXXX 563	Educational Fees to Detention Facilities	0.00	2,380.00



Trustees' Financial Summary FY2013-14

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Special Education Reversion

Special Education Allowable Cost Payments:

a. Instructional Block Grant Entitlement	127,096.45
b. Related Services Block Grant Entitlement	0.00
c. Total Entitlements Subject to Reversion	127,096.45

Prorated Cooperative Cost Payments:

d. Related Services Block Grant Entitlement (paid to coop)	42,359.85
e. Minimum Special Education Expenditures to Avoid Reversion [(c) * (1.33)] + [(d) * (0.33)]	183,017.03
f. Grand Total Allowable Special Education Expenditures (See attached worksheet)	969,632.00
g. Special Education Reversion Amount If f = 0 then c = reversion ELSE If (e - f) is > 0, then [(e - f) * 0.75] = reversion	0.00

Note to District:

If the amount on Line (g) is greater than zero, revenue source code 3115 State Special Education Allowable Cost Payment to Districts in the General Fund (01) will be reduced automatically. The amount will be used to fund the special education allowable cost entitlement next year. Include the reverted amount on the General Fund (01) balance sheet in Deferred Inflows (680).

Remember:

Local and state special education resource transfers to the coop must be coded as follows: XXX-280-62XX-920.

Percentage of Special Ed Funding FY2016 Maximum Budget: 100%



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Special Education Reversion

Program	Function	Object	Fund 01	Fund 13	Fund 24	Fund 25	Fund 26
280	1XXX	1XX	736,503.53	11,497.11	0.00	0.00	0.00
280	1XXX	2XX	140,505.34	4,501.51	0.00	0.00	0.00
280	1XXX	3XX	0.00	0.00	0.00	0.00	0.00
280	1XXX	4XX	100.00	0.00	0.00	0.00	0.00
280	1XXX	5XX	0.00	2,380.00	0.00	0.00	0.00
280	1XXX	6XX	7,980.61	0.00	0.00	0.00	0.00
280	1XXX	7XX	0.00	0.00	0.00	0.00	0.00
280	21XX	1XX	0.00	0.00	0.00	0.00	0.00
280	21XX	2XX	0.00	0.00	0.00	0.00	0.00
280	21XX	3XX	0.00	0.00	0.00	0.00	0.00
280	21XX	4XX	0.00	0.00	0.00	0.00	0.00
280	21XX	5XX	0.00	0.00	0.00	0.00	0.00
280	21XX	6XX	0.00	0.00	0.00	0.00	0.00
280	21XX	7XX	0.00	0.00	0.00	0.00	0.00
280	221X	1XX	0.00	0.00	0.00	0.00	0.00
280	221X	2XX	0.00	0.00	0.00	0.00	0.00
280	221X	3XX	0.00	0.00	0.00	0.00	0.00
280	221X	4XX	0.00	0.00	0.00	0.00	0.00
280	221X	5XX	0.00	0.00	0.00	0.00	0.00
280	221X	6XX	0.00	0.00	0.00	0.00	0.00
280	221X	7XX	0.00	0.00	0.00	0.00	0.00
280	222X	1XX	0.00	0.00	0.00	0.00	0.00
280	222X	2XX	0.00	0.00	0.00	0.00	0.00
280	222X	3XX	0.00	0.00	0.00	0.00	0.00
280	222X	4XX	0.00	0.00	0.00	0.00	0.00
280	222X	5XX	0.00	0.00	0.00	0.00	0.00
280	222X	6XX	0.00	0.00	0.00	0.00	0.00
280	222X	7XX	0.00	0.00	0.00	0.00	0.00
280	24XX	1XX	0.00	0.00	0.00	0.00	0.00
280	24XX	2XX	0.00	0.00	0.00	0.00	0.00
280	24XX	3XX	0.00	0.00	0.00	0.00	0.00
280	24XX	4XX	0.00	0.00	0.00	0.00	0.00
280	24XX	5XX	0.00	0.00	0.00	0.00	0.00
280	24XX	6XX	0.00	0.00	0.00	0.00	0.00
280	24XX	7XX	0.00	0.00	0.00	0.00	0.00
280	62XX	920	66,163.90	0.00	0.00	0.00	0.00
Totals			951,253.38	18,378.62	0.00	0.00	0.00
							969,632.00

Be sure costs have been properly allocated between the elementary and high school district, if appropriate. Expenditures in Object 8XX are not allowable. Expenditures in function 24XX and Objects 1XX and 2XX are only allowable if the district employs a certified special education director.

* Expenditures under 24XX 1XX/2XX are excluded from the total when there is not a certified special education director as reported for FY14 in TEAMS.



Trustees' Financial Summary

FY2013-14

14 Fergus County
0258 Lewistown Elem

Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

Governmental Activities:*	Beginning Balance	Adjust- ments	Additions	Removals	Ending Balance
Land	84,127.00	0.00	145,755.14	0.00	229,882.14
Land Improvements	293,493.22	0.00	0.00	0.00	293,493.22
Buildings	4,379,743.44	82,129.40	237,811.02	0.00	4,699,683.86
Machinery and Equipment	1,664,120.15	0.00	56,861.27	0.00	1,720,981.42
Totals at Historical Cost	6,421,483.81	82,129.40	440,427.43	0.00	6,944,040.64
Less Accumulated Depreciation For:					
Improvement Accum	183,492.60	0.00	11,188.18	0.00	194,680.78
Building Accum	2,141,829.83	2,773.65	132,665.45	0.00	2,277,268.93
Machinery and Equipment Accum	1,179,853.23	0.00	121,541.50	0.00	1,301,394.73
Total Accumulated Depreciation	3,505,175.66	2,773.65	265,395.13	0.00	3,773,344.44
Governmental Activities, Capital Assets, net	2,916,308.15	79,355.75	175,032.30	0.00	3,170,696.20

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

Depreciation by Function for FY2014	Governmental Activities	Business-Type Activities	Adjustments
Instruction (1XXX)	11,012.80	0.00	0.00
Support Services Staff (22XX)	1,848.05	0.00	0.00
Financial Administration (25XX)	4,199.99	0.00	0.00
Operations and Maintenance (26XX)	135,984.51	0.00	0.00
Transportation (27XX)	98,918.35	0.00	0.00
Food Service (31XX)	3,375.01	0.00	0.00
Unallocated	5,300.20	0.00	0.00
Total Depreciation for FY2014	260,638.91	0.00	0.00

*** Has comment.



Trustees' Financial Summary FY2013-14

14 Fergus County
0258 Lewistown Elem

Schedule of Changes in Long-Term Liabilities

	(a)	(b)	(c)	(d)	(e)	(f)	(g)
	Beginning Balance (7/1/2013)	New Debt & Other Additions	Principal Payments	Refunding & Other Reduction	Ending Balance (6/30/2014) [a + b - c - d]	Current Portion Due FY2015	Long-Term Portion Due FY2016-
Governmental Activities*							
Bonds							
06/16/2009	2,087,250.00	0.00	0.00	0.00	2,087,250.00	0.00	2,087,250.00
Compensated Absences	413,027.80	0.00	0.00	0.00	413,027.80	0.00	0.00
Other Post Employment Benefits	2,395,369.26	0.00	0.00	1,527,504.26	867,865.00	0.00	867,865.00
Other	0.00	72,000.00	0.00	0.00	72,000.00	0.00	72,000.00
Total Governmental Activity							
Long-Term Liabilities	4,895,647.06	72,000.00	0.00	1,527,504.26	3,440,142.80	0.00	3,027,115.00

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

14

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE HIGH SCHOOL TRUSTEES' FINANCIAL SUMMARY FOR THE 2013-2014 FISCAL YEAR

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 08/18/2014

SUMMARY:

Each year, Montana school districts are required to report their financial activity to the State of Montana. These financial statements, known as the Trustees' Financial Summary or "TFS", are the official financial statements of the District and will be audited this fall. TFS reports are available on the District website for public review.

The Board of Trustees needs to approve the High School Trustees' Financial Summary for the 2013-2014 Fiscal Year.

SUGGESTED ACTION: Approve High School Trustees' Financial Summary for the 2013-2014 Fiscal Year

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						



Trustees' Financial Summary

FY2013-14

14 Fergus County

0259 Fergus H S

Due Dates:

Board of Trustees transmits to County Supt. not later than August 15th (MCA 20-9-213)

County Supt. transmits to the Office of Public Instruction no later than September 15th. (MCA 20-3-209)

This report is the school district's official submission of annual financial information to the county superintendent and state superintendent under section 20-9-213, MCA.

- *Trustees are responsible for ensuring the accuracy and prompt submission of this report.*
- *Subsequent amendments to this report made by the clerk of the district as a result of the desk audit process are considered officially made on behalf of the trustees.*
- *Amendments initiated by OPI to correct coding or to comply with GAAP as a result of the desk audit process and which are communicated in writing to the clerk will be assumed to be accepted by the trustees unless the district notifies OPI in writing of their objection by December 20.*
- *This report and any amendments initiated by the district through December 20 are binding for use in determining various allocations of state and federal grants and in monitoring maintenance of effort*

Certification

Business Manager/Clerk: Rebekah Rhoades

Phone #: (406) 535-8777

(Signature)

(Date)

Chair, Board of Trustees: Barbara Thomas

(Signature)

(Date)

County Superintendent: Rhonda Long

(Signature)

(Date)

Software

Accounting Package: CSA/Infinite Visions

For FY14 did the district employ a certified special education director? No

As reported through TEAMS - Terms of Employment, the district does not employ a certified special education director meeting the requirements of having a class III Administrator's certificate with a principal's endorsement or a supervisor's endorsement in special education. Administrative rules provide expenditures coded to program 280, function 24XX and Object 1XX and 2XX in Funds 01, 24, 25, or 26 to be included in the calculation of reversion and disproportionate costs only if the district employs a certified special education director.

Electronic filers are not required to send the cover page to OPI.



Trustees' Financial Summary

FY2013-14

14 Fergus County

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Project Reporter Codes

PRC	Title	Project Type	Project Number	CFDA #
106	Fergus High Donations	LOCAL	2009	
110	Lincoln Donations	LOCAL	2009	
128	County Schools Technology Services	LOCAL	128	
147	High School Band Rental	LOCAL		
201	General Fund	LOCAL	Multi-District Agree	
217	ABE (Adult Basic Ed)	FEDERAL	2010	84.002
218	Aggregate Reim/Indirects	LOCAL	GED	Local
221	Curriculum	LOCAL	Multi-District Agree	
252	Classified Council	LOCAL	2009	
262	Maintenance	LOCAL	Multi-District Agree	
281	Alweis Scholarship	LOCAL	281	
324	Graduation Matters Grant	STATE	LOCAL	
327	Advancing Agriculture Education Program	STATE	2012	NA
365	Indian Ed for All	STATE	2009	
390	Career and Technical Ed	STATE	2009	
451	Vo Ed Carl Perkins Basic Grant	FEDERAL	1402598109BG	84.048A
456	IDEA Part B	FEDERAL	2012	84.027
472	Construction Academy	LOCAL		
566	Moodie Donation	LOCAL	2013	
633	District Reimbursements	LOCAL	2009	
824	EOCM	LOCAL	824	



Trustees' Financial Summary

FY2013-14

14 Fergus County

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		General Fund (01)	Transportation Fund (10)	Bus Depreciation Fund (11)	School Food Services Fund (12)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	314,259.48	416,325.96	100,340.62	
02	Taxes Receivable - Real and Personal (120-149)	39,732.20	3,186.24	253.56	
03	Taxes Receivable - Protested (150-159)	31,139.32	5,214.64	93.73	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	385,131.00	424,726.84	100,687.91	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	70,871.52	8,400.88	347.29	
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	314,259.48	416,325.96	100,340.62	
52	TOTAL FUND BALANCE/EQUITY	314,259.48	416,325.96	100,340.62	
53	TOTAL LIABILITIES AND FUND BALANCE	385,131.00	424,726.84	100,687.91	



Trustees' Financial Summary

FY2013-14

14 Fergus County

0259 Fergus H S

Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Tuition Fund (13)	Retirement Fund (14)	Miscellaneous Programs Fund (15)	Adult Education Fund (17)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	-615.33	131,738.83	128,515.66	49,487.65
02	Taxes Receivable - Real and Personal (120-149)	1,021.29			3,285.02
03	Taxes Receivable - Protested (150-159)	171.50			2,367.47
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)			5,071.00	
06	Other Current Assets (190-210)			1,027.27	
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)			1,092.00	
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	577.46	131,738.83	135,705.93	55,140.14
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	1,192.79			5,652.49
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	-615.33	131,738.83	135,705.93	49,487.65
52	TOTAL FUND BALANCE/EQUITY	-615.33	131,738.83	135,705.93	49,487.65
53	TOTAL LIABILITIES AND FUND BALANCE	577.46	131,738.83	135,705.93	55,140.14



Trustees' Financial Summary

FY2013-14

14 Fergus County

0259 Fergus H S

Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Traffic Education Fund (18)	Non-Operating Fund (19)	Lease-Rental Fund (20)	Compensated Absence Fund (21)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	9,992.29		9,905.18	25,785.58
02	Taxes Receivable - Real and Personal (120-149)				
03	Taxes Receivable - Protested (150-159)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)	7,600.00			
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	17,592.29		9,905.18	25,785.58
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	17,592.29		9,905.18	25,785.58
52	TOTAL FUND BALANCE/EQUITY	17,592.29		9,905.18	25,785.58
53	TOTAL LIABILITIES AND FUND BALANCE	17,592.29		9,905.18	25,785.58



Trustees' Financial Summary

FY2013-14

14 Fergus County

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Metal Mines Tax Reserve Fund (24)	State Mining Impact Fund (25)	Impact Aid Fund (26)	Litigation Reserve Fund (27)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	166,552.15			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	166,552.15			
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	166,552.15			
52	TOTAL FUND BALANCE/EQUITY	166,552.15			
53	TOTAL LIABILITIES AND FUND BALANCE	166,552.15			



Trustees' Financial Summary

FY2013-14

14 Fergus County

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Technology Fund (28)	Flexibility Fund (29)	Permanent Endowment Fund (45)	Debt Service Fund (50)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	96,238.77	153,302.02		
02	Taxes Receivable - Real and Personal (120-149)	2,337.57			249.65
03	Taxes Receivable - Protested (150-159)	1,732.74			
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	100,309.08	153,302.02		249.65
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)	4,070.31			249.65
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
48	Fund Balance for Budget	96,238.77	153,302.02		
52	TOTAL FUND BALANCE/EQUITY	96,238.77	153,302.02		
53	TOTAL LIABILITIES AND FUND BALANCE	100,309.08	153,302.02		249.65



Trustees' Financial Summary

FY2013-14

14 Fergus County

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Building Fund (60)	Building Reserve Fund (61)	Day Care Enterprise Fund (70)	Industrial Arts Fund (71)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	70,449.40	895,825.96		
02	Taxes Receivable - Real and Personal (120-149)		4,068.42		
03	Taxes Receivable - Protested (150-159)		3,133.10		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS	70,449.40	903,027.48		
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)		7,201.52		
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget	70,449.40	895,825.96		
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY	70,449.40	895,825.96		



Trustees' Financial Summary

FY2013-14

14 Fergus County

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53	TOTAL LIABILITIES AND FUND BALANCE	70,449.40	903,027.48		
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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Miscellaneous Enterprise Fund (72)	Data Processing Internal Service (73)	Purchasing Internal Service Fund (74)	Central Transportation (75)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
38	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



Trustees' Financial Summary

FY2013-14

14 Fergus County

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Instructional Materials Ctr (76)	Miscellaneous Internal Service (77)	Self Insurance Fund - Health (78)	Self Insurance Fund - Liability (79)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	TOTAL ASSETS AND OTHER DEBITS				
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget				
50	Invested in Capital Assets, Net of Related Debt				
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



Trustees' Financial Summary

FY2013-14

14 Fergus County

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Private Purpose Trust (spend interest (81)	Interlocal Agreement Fund (82)	Student Extracurricular (84)	Private Purpose Trust (spend (85)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)	96,624.51	380,083.22	131,290.45	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)	13,255.00			
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	TOTAL ASSETS AND OTHER DEBITS	109,879.51	380,083.22	131,290.45	
DEFERRED OUTFLOWS					
21	Deferred Outflows (501)				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	TOTAL LIABILITIES				
DEFERRED INFLOWS					
36	Deferred Inflows (680)				
FUND BALANCE/EQUITY					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
45	Assets Held in Trusts	109,879.51	380,083.22	131,290.45	
52	TOTAL FUND BALANCE/EQUITY	109,879.51	380,083.22	131,290.45	
53	TOTAL LIABILITIES AND FUND BALANCE	109,879.51	380,083.22	131,290.45	



Trustees' Financial Summary

FY2013-14

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Payroll Fund (86)	Claims Fund (87)	Investment Earnings Clearing Fund (88)	Retirement/COBRA Insurance Fund (89)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



Trustees' Financial Summary

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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Agency - A (90)	Agency - B (91)	Agency - C (92)	Agency - D (93)
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



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Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Agency - E (94)	Cafeteria/Flex Plan Fund (95)		
ASSETS AND OTHER DEBITS					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	TOTAL ASSETS AND OTHER DEBITS				
LIABILITIES					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	TOTAL LIABILITIES				
FUND BALANCE/EQUITY					
52	TOTAL FUND BALANCE/EQUITY				
53	TOTAL LIABILITIES AND FUND BALANCE				



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	848,728.60	862,496.84
1112 District Levy - Personal Property	49,881.52	42,227.02
1114 District Levy - Pers Prop/Mobile Homes	10,267.92	10,573.57
1117 District Levy - Distn of Pr Yr's Prot/Dlq Taxes	9,812.12	99,185.15
1190 Penalties and Interest on Taxes	2,941.81	3,346.53
1510 Interest Earnings	2,960.26	2,934.00
1900 Other Revenue from Local Sources	118.00	24.24
3110 Direct State Aid	1,232,882.55	1,201,351.61
3111 Quality Educator	96,808.61	94,630.54
3112 At Risk Student	8,261.83	8,128.49
3113 Indian Education For All	7,956.00	7,568.40
3114 American Indian Achievement Gap	1,600.00	600.00
3115 State Spec Ed Allowable Cost Pymt to Districts	94,789.24	73,669.11
3116 Data For Achievement	0.00	3,710.00
3120 State Guaranteed Tax Base Aid	558,557.78	546,608.58
3444 State School Block Grant	168,042.03	168,042.03
3446 SB372 Block Grant Reimbursement	20,262.10	0.00
6100 Material Prior Period Revenue Adjustments	2,225.93	920.00

Total Current Revenues, Other Financing Sources and Residual Equity

Transfers In:

3,116,096.30 3,126,016.11

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
1XXX Instruction		
1XX Personal Services - Salaries	821,724.01	804,673.23
2XX Personal Services - Employee Benefits	118,542.41	125,779.20
3XX Purchased Professional and Technical Services	2,655.00	1,897.50
4XX Purchased Property Services	10,774.61	14,715.72
5XX Other Purchased Services	4,301.48	764.02
6XX Supplies and Materials	48,243.20	41,860.65
810 Dues and Fees	522.00	325.00
8XX Other Expenditures	192.72	0.00
21XX Support Services - Students		
1XX Personal Services - Salaries	125,662.45	80,795.00
2XX Personal Services - Employee Benefits	14,755.57	8,160.78
3XX Purchased Professional and Technical Services	37,623.00	40,921.02
5XX Other Purchased Services	4,307.55	3,262.99
6XX Supplies and Materials	2,380.88	2,221.71
221X Improvement of Instruction Services		
1XX Personal Services - Salaries	21,561.25	21,426.50



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	1XX Regular Education Programs - Elementary/Secondary				
	221X Improvement of Instruction Services				
			2XX Personal Services - Employee Benefits	3,687.05	4,391.65
			3XX Purchased Professional and Technical Services	330.00	354.75
			4XX Purchased Property Services	0.00	970.39
			5XX Other Purchased Services	1,414.37	1,329.01
			6XX Supplies and Materials	1,039.07	1,155.86
			810 Dues and Fees	0.00	192.74
	222X Educational Media Services				
			1XX Personal Services - Salaries	45,780.14	47,383.95
			2XX Personal Services - Employee Benefits	6,105.32	3,068.21
			4XX Purchased Property Services	916.32	679.71
			5XX Other Purchased Services	235.74	203.30
			6XX Supplies and Materials	9,957.02	9,522.45
			810 Dues and Fees	45.00	55.00
	23XX Support Services - General Administration				
			1XX Personal Services - Salaries	33,853.27	34,314.07
			2XX Personal Services - Employee Benefits	7,081.48	6,992.02
			3XX Purchased Professional and Technical Services	11,336.77	3,398.92
			4XX Purchased Property Services	239.28	0.00
			5XX Other Purchased Services	7,347.28	8,367.98
			6XX Supplies and Materials	4,537.03	1,272.74
			810 Dues and Fees	2,657.41	2,619.87
	24XX Support Services - School Administration				
			1XX Personal Services - Salaries	233,960.04	240,296.70
			2XX Personal Services - Employee Benefits	61,296.14	64,011.62
			4XX Purchased Property Services	308.88	308.88
			5XX Other Purchased Services	4,153.25	6,610.61
			6XX Supplies and Materials	8,490.79	3,441.21
			810 Dues and Fees	1,469.87	1,665.00
	25XX Support Services - Business				
			1XX Personal Services - Salaries	102,202.40	100,792.06
			2XX Personal Services - Employee Benefits	19,537.18	20,523.57
			3XX Purchased Professional and Technical Services	5,039.73	6,863.16
			4XX Purchased Property Services	4,932.44	4,407.21
			5XX Other Purchased Services	6,066.83	3,603.82
			6XX Supplies and Materials	9,569.98	4,831.60
			810 Dues and Fees	561.00	478.50
	26XX Operation and Maintenance of Plant Services				
			1XX Personal Services - Salaries	187,136.61	194,225.83
			2XX Personal Services - Employee Benefits	60,202.95	68,819.97
			3XX Purchased Professional and Technical Services	21,785.95	2,039.88
			4XX Purchased Property Services	254,330.08	218,646.72
			5XX Other Purchased Services	15,869.89	20,691.18
			6XX Supplies and Materials	54,447.89	58,680.05



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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	1XX Regular Education Programs - Elementary/Secondary				
	26XX Operation and Maintenance of Plant Services				
			7XX Property and Equipment Acquisition	24,912.00	0.00
			810 Dues and Fees	155.00	264.00
	27XX Student Transportation Services				
			1XX Personal Services - Salaries	1,349.67	29.09
			2XX Personal Services - Employee Benefits	19.30	2.02
	280 Special Education - Local and State				
	1XXX Instruction				
			1XX Personal Services - Salaries	175,348.65	183,612.55
			2XX Personal Services - Employee Benefits	34,042.96	25,847.52
			5XX Other Purchased Services	1,151.49	1,648.29
			6XX Supplies and Materials	5,672.57	1,749.76
	27XX Student Transportation Services				
			1XX Personal Services - Salaries	1,462.35	2,768.83
			2XX Personal Services - Employee Benefits	95.72	115.48
	62XX Resources Transferred to Other School Districts or Cooperatives				
			920 Resources Transferred to Other School Districts or Cooperatives	11,167.83	10,903.82
	316 Data For Achievement				
	25XX Support Services - Business				
			3XX Purchased Professional and Technical Services	0.00	495.82
			6XX Supplies and Materials	0.00	1,369.50
	365 Indian Education for All - OTO & Ongoing				
	1XXX Instruction				
			1XX Personal Services - Salaries	3,357.86	3,533.49
			2XX Personal Services - Employee Benefits	528.52	576.50
			6XX Supplies and Materials	459.00	399.00
	221X Improvement of Instruction Services				
			3XX Purchased Professional and Technical Services	400.00	0.00
	222X Educational Media Services				
			1XX Personal Services - Salaries	3,969.42	4,201.82
			2XX Personal Services - Employee Benefits	645.62	29.76
	390 State Career & Technical Ed Entitlement - Undistributed				
	1XXX Instruction				
			1XX Personal Services - Salaries	179,407.51	185,207.50
			2XX Personal Services - Employee Benefits	25,627.69	27,686.91
			4XX Purchased Property Services	1,100.52	766.32
			5XX Other Purchased Services	309.18	493.36
			6XX Supplies and Materials	25,895.32	23,579.72
	710 School Sponsored Extracurricular Activities				
	27XX Student Transportation Services				
			3XX Purchased Professional and Technical Services	254.32	0.00
			4XX Purchased Property Services	3,050.34	0.00



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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	710 School Sponsored Extracurricular Activities				
	27XX Student Transportation Services				
			6XX Supplies and Materials	31,916.64	0.00
	34XX Extracurricular - Activities				
			1XX Personal Services - Salaries	39,201.22	37,389.02
			2XX Personal Services - Employee Benefits	3,920.84	5,143.63
			5XX Other Purchased Services	0.00	84.00
	720 School Sponsored Athletics				
	27XX Student Transportation Services				
			1XX Personal Services - Salaries	0.00	2,232.14
			2XX Personal Services - Employee Benefits	0.00	141.19
			3XX Purchased Professional and Technical Services	0.00	554.36
			4XX Purchased Property Services	0.00	2,608.50
			5XX Other Purchased Services	0.00	305.69
			6XX Supplies and Materials	2,868.65	35,556.09
	35XX Extracurricular - Athletics				
			1XX Personal Services - Salaries	120,580.49	121,996.82
			2XX Personal Services - Employee Benefits	7,437.35	10,633.96
			3XX Purchased Professional and Technical Services	0.00	221.60
			4XX Purchased Property Services	4,802.55	4,903.40
			5XX Other Purchased Services	2,646.00	2,254.00
			6XX Supplies and Materials	7,039.11	0.00
	910 Food Services				
	31XX Food Services				
			5XX Other Purchased Services	0.00	194.04
	999 Undistributed				
	61XX Operating Transfers to Other Funds				
			910 Operating Transfers to Other Funds	0.00	145,821.94
	9999 Undistributed				
			892 Material Prior Period Expenditure Adjustments	1,242.81	0.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				<u>3,123,209.08</u>	<u>3,139,334.95</u>



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Schedule of Revenues, Expenditures and Changes in Fund Balance

01 - General Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						402,706.14	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						3,126,016.11	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						3,139,334.95	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	75,127.82	(4b)	-75,127.82		
						-75,127.82	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						314,259.48	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

10 - Transportation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	60,543.73	68,904.59
1112 District Levy - Personal Property	5,780.74	2,947.56
1114 District Levy - Pers Prop/Mobile Homes	1,329.37	742.38
1190 Penalties and Interest on Taxes	544.07	271.07
1510 Interest Earnings	2,535.61	2,557.20
2220 County On-Schedule Trans Reimb	36,841.80	33,071.49
3210 State On-Schedule Trans Reimb	37,151.18	33,071.49
3444 State School Block Grant	14,655.26	14,655.26
3445 State Combined Fund School Block Grant	0.00	26,107.34
3446 SB372 Block Grant Reimbursement	4,610.39	0.00
5200 Sale or Compensation for Loss of Assets	0.00	35.29
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	163,992.15	182,363.67

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
23XX Support Services - General Administration		
1XX Personal Services - Salaries	4,811.81	4,749.72
2XX Personal Services - Employee Benefits	934.62	951.73
3XX Purchased Professional and Technical Services	0.00	311.19
25XX Support Services - Business		
1XX Personal Services - Salaries	17,063.39	15,037.89
2XX Personal Services - Employee Benefits	3,099.94	3,217.35
26XX Operation and Maintenance of Plant Services		
4XX Purchased Property Services	2,730.87	3,782.71
5XX Other Purchased Services	257.14	969.08
27XX Student Transportation Services		
1XX Personal Services - Salaries	94,923.07	95,266.98
2XX Personal Services - Employee Benefits	19,651.50	19,531.49
3XX Purchased Professional and Technical Services	1,436.19	3,182.18
4XX Purchased Property Services	5,863.16	2,106.51
5XX Other Purchased Services	5,743.27	2,591.89
6XX Supplies and Materials	41,710.13	37,270.85
7XX Property and Equipment Acquisition	20.00	0.00
280 Special Education - Local and State		
27XX Student Transportation Services		
1XX Personal Services - Salaries	12,052.40	13,212.21
2XX Personal Services - Employee Benefits	2,829.38	2,946.62



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Schedule of Revenues, Expenditures and Changes in Fund Balance
10 - Transportation Fund

Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	213,126.87	205,128.40
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Schedule Of Changes Worksheet

Beginning Fund Balance					439,090.69	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					182,363.67	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					205,128.40	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)					416,325.96	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

11 - Bus Depreciation Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	13.73	12.15
1114 District Levy - Pers Prop/Mobile Homes	0.30	0.26
1117 District Levy - Distn of Pr Yr's Prot/Dlq Taxes	3.52	0.00
1190 Penalties and Interest on Taxes	4.84	3.89
1510 Interest Earnings	997.85	732.57
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	1,020.24	748.87

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
27XX Student Transportation Services		
6XX Supplies and Materials	1,773.40	5,706.00
7XX Property and Equipment Acquisition	75,159.15	28,006.30
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	76,932.55	33,712.30

Schedule Of Changes Worksheet

Beginning Fund Balance	133,304.05	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	748.87	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	33,712.30	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
		0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)	100,340.62	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

13 - Tuition Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	1,017.11	22,089.72
1112 District Levy - Personal Property	94.83	647.89
1114 District Levy - Pers Prop/Mobile Homes	21.28	166.38
1190 Penalties and Interest on Taxes	6.12	23.86
1510 Interest Earnings	0.00	8.87
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	1,139.34	22,936.72

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
280 Special Education - Local and State		
1XXX Instruction		
1XX Personal Services - Salaries	0.00	21,089.57
2XX Personal Services - Employee Benefits	0.00	2,146.41
5XX Other Purchased Services	1,060.00	240.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	1,060.00	23,475.98

Schedule Of Changes Worksheet

Beginning Fund Balance	-76.07	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	22,936.72	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	23,475.98	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a) 0.00		
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b) 0.00		
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	-615.33	(5)



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

14 - Retirement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	1,376.40	1,202.85
2240 County Retirement Distribution	326,666.76	418,735.16
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	328,043.16	419,938.01

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	1XX Regular Education Programs - Elementary/Secondary				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	132,394.91	144,632.74
			810 Dues and Fees	0.00	87,859.13
		21XX Support Services - Students			
			2XX Personal Services - Employee Benefits	25,494.23	13,308.77
		221X Improvement of Instruction Services			
			2XX Personal Services - Employee Benefits	3,255.78	4,081.88
		222X Educational Media Services			
			2XX Personal Services - Employee Benefits	6,609.34	7,701.79
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	7,305.93	7,763.30
		24XX Support Services - School Administration			
			2XX Personal Services - Employee Benefits	34,184.72	37,229.55
		25XX Support Services - Business			
			2XX Personal Services - Employee Benefits	29,828.72	32,735.71
		26XX Operation and Maintenance of Plant Services			
			2XX Personal Services - Employee Benefits	24,728.85	28,951.54
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	13,063.62	13,797.20
	280 Special Education - Local and State				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	25,827.62	31,989.92
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	1,905.46	2,251.50
	324 Graduation Matters Montana				
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	55.63	47.53
	365 Indian Education for All - OTO & Ongoing				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	503.71	561.39
		222X Educational Media Services			



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

14 - Retirement Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	365 Indian Education for All - OTO & Ongoing				
		222X Educational Media Services			
			2XX Personal Services - Employee Benefits	564.57	686.68
	390 State Career & Technical Ed Entitlement - Undistributed				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	27,101.70	0.00
	391 State Career & Technical Ed Entitlement - Agriculture				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	0.00	7,113.21
	394 State Career & Technical Ed Entitlement - Family & Consumer Sciences				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	0.00	8,336.05
	395 State Career & Technical Ed Entitlement - Technology Ed/Industrial Arts				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	0.00	7,799.67
	397 State Career & Technical Ed Entitlement - Trades & Industry				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	0.00	6,284.05
	610 Adult Continuing Education Programs				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	568.69	661.98
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	3,682.62	4,882.30
	650 Adult Basic Education/GED Programs				
		1XXX Instruction			
			2XX Personal Services - Employee Benefits	502.98	521.58
		23XX Support Services - General Administration			
			2XX Personal Services - Employee Benefits	1,575.17	1,696.84
	710 School Sponsored Extracurricular Activities				
		34XX Extracurricular - Activities			
			2XX Personal Services - Employee Benefits	5,805.34	6,113.75
	720 School Sponsored Athletics				
		27XX Student Transportation Services			
			2XX Personal Services - Employee Benefits	0.00	176.09
		35XX Extracurricular - Athletics			
			2XX Personal Services - Employee Benefits	14,969.29	18,059.53
	890 Other Community Services				
		33XX Community Services			
			2XX Personal Services - Employee Benefits	4,088.39	3,814.63



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

14 - Retirement Fund

Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	<u>364,017.27</u>	<u>479,058.31</u>
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Schedule Of Changes Worksheet

Beginning Fund Balance					190,859.13	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					419,938.01	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					479,058.31	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)					131,738.83	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2014 Value
106 Fergus High Donations	
1900 Other Revenue from Local Sources	338.15
1920 Contributions/Donations from Private Sources	470.00
5200 Sale or Compensation for Loss of Assets	205.00
106 Subtotal	1,013.15
217 ABE (Adult Basic Ed)	
3620 State Adult Basic & Literacy Education	14,478.00
4540 Adult Basic & Literacy Education (ABLE)	25,545.00
217 Subtotal	40,023.00
324 Graduation Matters Grant	
3240 Graduation Matters Montana	3,000.00
6100 Material Prior Period Revenue Adjustments	3,897.17
324 Subtotal	6,897.17
327 Advancing Agriculture Education Program	
3270 State - Advancing Agriculture Education	1,500.00
390 Career and Technical Ed	
3900 State Career & Technical Ed Entitlement	9,112.00
451 Vo Ed Carl Perkins Basic Grant	
4510 Carl Perkins (Federal Vo-Ed) - Basic Grant	19,383.40
456 IDEA Part B	
5700 Resources Transferred from Other School Districts or Cooperatives	56,095.64
633 District Reimbursements	
1900 Other Revenue from Local Sources	1,140.28
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	135,164.64

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2014 Value
106 Fergus High Donations	
1XX Regular Education Programs - Elementary/Secondary	
1XXX Instruction	
4XX Purchased Property Services	117.42
5XX Other Purchased Services	150.00
6XX Supplies and Materials	4,858.52
106 Subtotal	5,125.94
217 ABE (Adult Basic Ed)	



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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2014 Value
217	ABE (Adult Basic Ed)			
	454 Adult Basic & Literacy Education (ABLE)			
		1XXX Instruction		
		1XX Personal Services - Salaries		24,442.64
		2XX Personal Services - Employee Benefits		6,312.37
		6XX Supplies and Materials		4,789.24
		21XX Support Services - Students		
		4XX Purchased Property Services		54.28
		221X Improvement of Instruction Services		
		5XX Other Purchased Services		1,212.70
		26XX Operation and Maintenance of Plant Services		
		4XX Purchased Property Services		2,400.00
		5XX Other Purchased Services		811.77
		217 Subtotal		40,023.00
252	Classified Council			
	1XX Regular Education Programs - Elementary/Secondary			
		1XXX Instruction		
		6XX Supplies and Materials		80.94
324	Graduation Matters Grant			
	324 Graduation Matters Montana			
		1XXX Instruction		
		5XX Other Purchased Services		1,936.54
		6XX Supplies and Materials		2,162.90
		27XX Student Transportation Services		
		1XX Personal Services - Salaries		302.93
		2XX Personal Services - Employee Benefits		1.71
		324 Subtotal		4,404.08
327	Advancing Agriculture Education Program			
	327 State - Advancing Agriculture Education			
		1XXX Instruction		
		6XX Supplies and Materials		355.11
390	Career and Technical Ed			
	390 State Career & Technical Ed Entitlement - Undistributed			
		1XXX Instruction		
		5XX Other Purchased Services		965.58
	391 State Career & Technical Ed Entitlement - Agriculture			
		1XXX Instruction		
		3XX Purchased Professional and Technical Services		300.00
		4XX Purchased Property Services		175.00
		5XX Other Purchased Services		5,216.45
		6XX Supplies and Materials		2,670.19



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Schedule of Revenues, Expenditures and Changes in Fund Balance

15 - Miscellaneous Programs Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2014 Value
390 Career and Technical Ed				
	391 State Career & Technical Ed Entitlement - Agriculture			
		1XXX Instruction		
			810 Dues and Fees	170.00
	394 State Career & Technical Ed Entitlement - Family & Consumer Sciences			
		1XXX Instruction		
			5XX Other Purchased Services	111.24
			6XX Supplies and Materials	732.01
	395 State Career & Technical Ed Entitlement - Technology Ed/Industrial Arts			
		1XXX Instruction		
			5XX Other Purchased Services	162.50
			6XX Supplies and Materials	942.01
	397 State Career & Technical Ed Entitlement - Trades & Industry			
		1XXX Instruction		
			5XX Other Purchased Services	60.00
	390 Subtotal			11,504.98
451 Vo Ed Carl Perkins Basic Grant				
	451 Carl Perkins (Federal Vo-Ed) - Basic Grant			
		1XXX Instruction		
			5XX Other Purchased Services	4,019.20
			6XX Supplies and Materials	14,929.20
			810 Dues and Fees	435.00
	451 Subtotal			19,383.40
456 IDEA Part B				
	456 IDEA, Part B, Children with Disabilities			
		1XXX Instruction		
			1XX Personal Services - Salaries	40,003.73
			2XX Personal Services - Employee Benefits	16,091.91
	456 Subtotal			56,095.64
633 District Reimbursements				
	1XX Regular Education Programs - Elementary/Secondary			
		1XXX Instruction		
			2XX Personal Services - Employee Benefits	2,483.57
			6XX Supplies and Materials	130.16
	633 Subtotal			2,613.73
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				139,586.82



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Schedule of Revenues, Expenditures and Changes in Fund Balance
15 - Miscellaneous Programs Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						140,128.11	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						135,164.64	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						139,586.82	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						135,705.93	(5)

Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
106 Fergus High Donations	1,013.15	5,125.94	-4,112.79
217 ABE (Adult Basic Ed)	40,023.00	40,023.00	0.00
252 Classified Council	0.00	80.94	-80.94
324 Graduation Matters Grant	6,897.17	4,404.08	2,493.09
327 Advancing Agriculture Education Program	1,500.00	355.11	1,144.89
390 Career and Technical Ed	9,112.00	11,504.98	-2,392.98
451 Vo Ed Carl Perkins Basic Grant	19,383.40	19,383.40	0.00
456 IDEA Part B	56,095.64	56,095.64	0.00
633 District Reimbursements	1,140.28	2,613.73	-1,473.45
Total	135,164.64	139,586.82	-4,422.18



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Schedule of Revenues, Expenditures and Changes in Fund Balance

17 - Adult Education Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	82,955.22	73,991.34
1112 District Levy - Personal Property	4,708.11	3,544.08
1114 District Levy - Pers Prop/Mobile Homes	961.58	882.67
1190 Penalties and Interest on Taxes	257.91	294.65
1340 Fees for Adult Education	26,098.25	32,387.00
1510 Interest Earnings	266.89	315.27
1900 Other Revenue from Local Sources	500.00	250.00
6100 Material Prior Period Revenue Adjustments	320.86	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	116,068.82	111,665.01

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
610 Adult Continuing Education Programs		
1XXX Instruction		
1XX Personal Services - Salaries	5,085.48	4,249.00
2XX Personal Services - Employee Benefits	347.69	58.86
3XX Purchased Professional and Technical Services	5,000.00	5,511.64
5XX Other Purchased Services	66.00	60.00
6XX Supplies and Materials	7,483.13	9,721.55
23XX Support Services - General Administration		
1XX Personal Services - Salaries	35,903.68	31,806.87
2XX Personal Services - Employee Benefits	9,195.96	11,970.85
4XX Purchased Property Services	464.86	438.88
5XX Other Purchased Services	2,822.78	2,835.47
6XX Supplies and Materials	523.72	687.99
8XX Other Expenditures	0.00	60.00
25XX Support Services - Business		
1XX Personal Services - Salaries	11,876.18	0.00
2XX Personal Services - Employee Benefits	2,399.78	0.00
26XX Operation and Maintenance of Plant Services		
4XX Purchased Property Services	1,100.00	0.00
5XX Other Purchased Services	1,475.13	1,386.00
27XX Student Transportation Services		
5XX Other Purchased Services	12.00	0.00
650 Adult Basic Education/GED Programs		
1XXX Instruction		
1XX Personal Services - Salaries	3,394.89	3,473.50
2XX Personal Services - Employee Benefits	818.16	1,387.40
3XX Purchased Professional and Technical Services	495.20	221.70
5XX Other Purchased Services	16.16	5.43



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Schedule of Revenues, Expenditures and Changes in Fund Balance

17 - Adult Education Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
	650 Adult Basic Education/GED Programs				
		1XXX Instruction			
			6XX Supplies and Materials	510.00	0.00
			810 Dues and Fees	175.00	0.00
		23XX Support Services - General Administration			
			1XX Personal Services - Salaries	10,168.83	19,871.34
			2XX Personal Services - Employee Benefits	3,042.48	5,140.98
		25XX Support Services - Business			
			1XX Personal Services - Salaries	0.00	12,075.94
			2XX Personal Services - Employee Benefits	0.00	2,631.20
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				102,377.11	113,594.60

Schedule Of Changes Worksheet

Beginning Fund Balance						51,417.24	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						111,665.01	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						113,594.60	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						49,487.65	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

18 - Traffic Education Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1311 Driver's Education Fees	19,600.00	21,280.00
1510 Interest Earnings	65.63	26.45
3260 State Driver's Education Reimbursement	11,516.41	7,600.00
6100 Material Prior Period Revenue Adjustments	3.57	-0.03
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	31,185.61	28,906.42

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
1XXX Instruction		
1XX Personal Services - Salaries	33,960.39	18,002.55
2XX Personal Services - Employee Benefits	6,052.97	1,474.97
4XX Purchased Property Services	325.21	53.60
5XX Other Purchased Services	1,416.08	566.66
6XX Supplies and Materials	334.33	1,131.23
24XX Support Services - School Administration		
5XX Other Purchased Services	283.34	1,783.50
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	42,372.32	23,012.51

Schedule Of Changes Worksheet

Beginning Fund Balance	11,698.38	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	28,906.42	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	23,012.51	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	17,592.29	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

20 - Lease-Rental Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	47.24	54.40
1910 Rentals	8,943.75	10,758.75
6100 Material Prior Period Revenue Adjustments	0.00	975.00
147 High School Band Rental		
1910 Rentals	0.00	180.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	<u>8,990.99</u>	<u>11,968.15</u>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
1XXX Instruction		
6XX Supplies and Materials	289.21	193.94
26XX Operation and Maintenance of Plant Services		
1XX Personal Services - Salaries	2,846.59	4,893.59
2XX Personal Services - Employee Benefits	249.50	654.21
3XX Purchased Professional and Technical Services	0.00	2,021.72
4XX Purchased Property Services	108.08	2,832.00
6XX Supplies and Materials	3,894.00	452.36
7XX Property and Equipment Acquisition	2,000.00	0.00
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	<u>9,387.38</u>	<u>11,047.82</u>

Schedule Of Changes Worksheet

Beginning Fund Balance	8,984.85	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	11,968.15	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	11,047.82	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	9,905.18	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

21 - Compensated Absence Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	142.61	151.83
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	142.61	151.83

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance	25,633.75	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	151.83	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	25,785.58	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

24 - Metal Mines Tax Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	921.19	980.78
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	921.19	980.78

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance	165,571.37	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	980.78	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
		0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)	166,552.15	(5)



Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

28 - Technology Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	50,015.48	50,710.20
1112 District Levy - Personal Property	2,882.87	2,308.84
1114 District Levy - Pers Prop/Mobile Homes	592.00	576.94
1190 Penalties and Interest on Taxes	167.29	187.93
1510 Interest Earnings	520.59	590.86
3281 State Technology Aid	3,030.40	5,659.23

Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	<u>57,208.63</u>	<u>60,034.00</u>
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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
1XX Regular Education Programs - Elementary/Secondary		
22XX Educational Media Services		
3XX Purchased Professional and Technical Services	14,137.62	721.08
4XX Purchased Property Services	1,100.90	636.00
5XX Other Purchased Services	3,025.97	2,663.62
6XX Supplies and Materials	37,208.05	38,994.49
7XX Property and Equipment Acquisition	6,508.25	0.00
23XX Support Services - General Administration		
810 Dues and Fees	160.00	0.00
25XX Support Services - Business		
3XX Purchased Professional and Technical Services	264.00	1,984.97
4XX Purchased Property Services	0.00	36.71
5XX Other Purchased Services	1,180.22	1,013.30
6XX Supplies and Materials	1,736.59	1,096.74

Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	<u>65,321.60</u>	<u>47,146.91</u>
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Trustees' Financial Summary

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Schedule of Revenues, Expenditures and Changes in Fund Balance

28 - Technology Fund

Schedule Of Changes Worksheet

Beginning Fund Balance						83,351.68	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						60,034.00	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						47,146.91	(3)
Increase/Decrease of Reserve for Inventories							
This Year	0.00	Less Last Year	0.00	(4a)	0.00		
Increase/Decrease of Reserve for Encumbrances							
This Year	0.00	Less Last Year	0.00	(4b)	0.00		
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						96,238.77	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

29 - Flexibility Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	768.48	900.04
1900 Other Revenue from Local Sources	800.00	800.00
3445 State Combined Fund School Block Grant	26,107.34	0.00
3447 SB372 Combined Block Grant Reimbursement	5,096.42	0.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	32,772.24	1,700.04

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance	151,601.98	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	1,700.04	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	153,302.02	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

60 - Building Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC	Revenue	2013 Value	2014 Value
	1510 Interest Earnings	382.39	409.59
	1900 Other Revenue from Local Sources	0.00	26.14
	1910 Rentals	0.00	800.00
	5200 Sale or Compensation for Loss of Assets	292.00	425.70
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:		<u>674.39</u>	<u>1,661.43</u>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				<u>0.00</u>	<u>0.00</u>

Schedule Of Changes Worksheet

Beginning Fund Balance					68,787.97	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					1,661.43	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					0.00	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
					0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)					70,449.40	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

61 - Building Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1111 District Levy - Real Property	90,438.45	91,606.18
1112 District Levy - Personal Property	5,212.99	4,172.26
1114 District Levy - Pers Prop/Mobile Homes	1,070.50	1,042.62
1190 Penalties and Interest on Taxes	303.68	342.33
1510 Interest Earnings	4,144.53	4,970.33

Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:

101,170.15	102,133.72
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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	0.00	0.00

Schedule Of Changes Worksheet

Beginning Fund Balance	793,692.24	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	102,133.72	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	895,825.96	(5)



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Schedule of Revenues, Expenditures and Changes in Fund Balance

81 - Private Purpose Trust (spend interest only)

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	525.93	565.70
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	<u>525.93</u>	<u>565.70</u>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	<u>0.00</u>	<u>0.00</u>

Schedule Of Changes Worksheet

Beginning Fund Balance	109,313.81	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	565.70	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	0.00	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	109,879.51	(5)



Trustees' Financial Summary

FY2013-14

14 Fergus County

0259 Fergus H S

Schedule of Revenues, Expenditures and Changes in Fund Balance

82 - Interlocal Agreement Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	967.47	1,084.52
128 County Schools Technology Services		
5700 Resources Transferred from Other School Districts or Cooperatives	92,321.00	106,832.38
201 General Fund		
5300 Operating Transfers from Other Funds	0.00	79,063.99
5700 Resources Transferred from Other School Districts or Cooperatives	0.00	12,856.76
201 Subtotal	0.00	91,920.75
221 Curriculum		
5300 Operating Transfers from Other Funds	0.00	20,000.00
5700 Resources Transferred from Other School Districts or Cooperatives	0.00	42,500.00
221 Subtotal	0.00	62,500.00
262 Maintenance		
5300 Operating Transfers from Other Funds	0.00	46,757.95
472 Construction Academy		
1900 Other Revenue from Local Sources	150.00	0.00
5200 Sale or Compensation for Loss of Assets	117,086.18	137,797.00
472 Subtotal	117,236.18	137,797.00
824 EOCM		
1920 Contributions/Donations from Private Sources	30,000.00	30,000.00
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	240,524.65	476,892.60

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
128 County Schools Technology Services		
1XX Regular Education Programs - Elementary/Secondary		
25XX Support Services - Business		
1XX Personal Services - Salaries	74,719.89	86,120.45
2XX Personal Services - Employee Benefits	9,612.17	11,706.36
3XX Purchased Professional and Technical Services	264.00	0.00
4XX Purchased Property Services	0.00	2,353.08
5XX Other Purchased Services	2,665.95	5,522.77
6XX Supplies and Materials	2,431.35	1,209.35
8XX Other Expenditures	80.00	400.00
128 Subtotal	89,773.36	107,312.01
472 Construction Academy		



Trustees' Financial Summary

FY2013-14

14 Fergus County

0259 Fergus H S

Schedule of Revenues, Expenditures and Changes in Fund Balance

82 - Interlocal Agreement Fund

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC	Program	Function	Object	2013 Value	2014 Value
472	Construction Academy				
	1XX Regular Education Programs - Elementary/Secondary				
	1XXX Instruction				
			1XX Personal Services - Salaries	42,901.56	53,666.51
			2XX Personal Services - Employee Benefits	685.00	1,905.25
			3XX Purchased Professional and Technical Services	480.00	0.00
			4XX Purchased Property Services	775.13	0.00
			5XX Other Purchased Services	1,719.21	2,178.16
			6XX Supplies and Materials	63,676.68	79,907.06
			8XX Other Expenditures	155.00	0.00
			472 Subtotal	110,392.58	137,656.98
824	EOCM				
	8XX Community Services Programs				
	33XX Community Services				
			1XX Personal Services - Salaries	24,145.70	22,817.59
			2XX Personal Services - Employee Benefits	6,695.33	7,099.05
			5XX Other Purchased Services	245.92	269.18
			824 Subtotal	31,086.95	30,185.82
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				231,252.89	275,154.81

Schedule Of Changes Worksheet

Beginning Fund Balance					178,345.43	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					476,892.60	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					275,154.81	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)					380,083.22	(5)



Trustees' Financial Summary

FY2013-14

14 Fergus County
0259 Fergus H S

Schedule of Revenues, Expenditures and Changes in Fund Balance

84 - Student Extracurricular Activities Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:

PRC Revenue	2013 Value	2014 Value
1510 Interest Earnings	14.93	15.03
1XXX Revenues from Student Activities	369,589.01	350,392.95
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:	369,603.94	350,407.98

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:

PRC Program Function Object	2013 Value	2014 Value
7XX Extracurricular Athletics and Activities		
3XXX Operation of Non-Educational Services		
XXX Student Extracurricular	362,775.94	350,184.36
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:	362,775.94	350,184.36

Schedule Of Changes Worksheet

Beginning Fund Balance	131,066.83	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	350,407.98	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	350,184.36	(3)
Increase/Decrease of Reserve for Inventories		
This Year 0.00 Less Last Year 0.00 (4a)	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year 0.00 Less Last Year 0.00 (4b)	0.00	
		0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)	131,290.45	(5)



Trustees' Financial Summary

FY2013-14

14 Fergus County
0259 Fergus H S

Detail Expenditure

Fund	Account	Description	2013 Value	2014 Value
XX	210 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	260 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	280 1XXX 112	Certified Teacher Staff Salaries	106,959.66	121,320.25
XX	39X 1XXX 112	Certified Teacher Staff Salaries	179,407.51	185,207.50
XX	427 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	432 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	451 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	452 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	456 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	457 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	458 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	XXX 1XXX 112	Certified Teacher Staff Salaries	1,067,068.21	1,090,723.98
XX	XXX 1XXX 640	Textbooks and Other Printed Materials - No On-line Services	12,878.04	10,827.62
XX	XXX 1XXX 650	Periodicals - Not On-Line Subscriptions	823.46	1,320.90
XX	XXX 26XX 41X	Energy Utility Services	150,355.11	150,643.20
XX	XXX 4XXX 710	Land	0.00	0.00
XX	XXX 4XXX 715	Land Improvements	0.00	0.00
XX	XXX 4XXX 720	Purchase of Existing Buildings	0.00	0.00
XX	XXX 4XXX 725	Major Construction Services	0.00	0.00
XX	XXX 4XXX 73X	Major Equipment-New	0.00	0.00
XX	XXX 4XXX 74X	Major Equipment-Replacement	0.00	0.00
XX	XXX XXXX 561	Tuition to Other School Districts Within the State	0.00	0.00
XX	XXX XXXX 562	Tuition to Other School Districts Outside the State	0.00	0.00
XX	XXX XXXX 563	Educational Fees to Detention Facilities	1,060.00	240.00



Trustees' Financial Summary

FY2013-14

14 Fergus County

0259 Fergus H S

Special Education Reversion

Special Education Allowable Cost Payments:

a. Instructional Block Grant Entitlement	53,696.37
b. Related Services Block Grant Entitlement	0.00
c. Total Entitlements Subject to Reversion	53,696.37

Prorated Cooperative Cost Payments:

d. Related Services Block Grant Entitlement (paid to coop)	17,896.41
e. Minimum Special Education Expenditures to Avoid Reversion [(c) * (1.33)] + [(d) * (0.33)]	77,321.99
f. Grand Total Allowable Special Education Expenditures (See attached worksheet)	247,237.92
g. Special Education Reversion Amount If f = 0 then c = reversion ELSE If (e - f) is > 0, then [(e - f) * 0.75] = reversion	0.00

Note to District:

If the amount on Line (g) is greater than zero, revenue source code 3115 State Special Education Allowable Cost Payment to Districts in the General Fund (01) will be reduced automatically. The amount will be used to fund the special education allowable cost entitlement next year. Include the reverted amount on the General Fund (01) balance sheet in Deferred Inflows (680).

Remember:

Local and state special education resource transfers to the coop must be coded as follows: XXX-280-62XX-920.

Percentage of Special Ed Funding FY2016 Maximum Budget: 100%



Trustees' Financial Summary

FY2013-14

14 Fergus County

0259 Fergus H S

Special Education Reversion

Program	Function	Object	Fund 01	Fund 13	Fund 24	Fund 25	Fund 26
280	1XXX	1XX	183,612.55	21,089.57	0.00	0.00	0.00
280	1XXX	2XX	25,847.52	2,146.41	0.00	0.00	0.00
280	1XXX	3XX	0.00	0.00	0.00	0.00	0.00
280	1XXX	4XX	0.00	0.00	0.00	0.00	0.00
280	1XXX	5XX	1,648.29	240.00	0.00	0.00	0.00
280	1XXX	6XX	1,749.76	0.00	0.00	0.00	0.00
280	1XXX	7XX	0.00	0.00	0.00	0.00	0.00
280	21XX	1XX	0.00	0.00	0.00	0.00	0.00
280	21XX	2XX	0.00	0.00	0.00	0.00	0.00
280	21XX	3XX	0.00	0.00	0.00	0.00	0.00
280	21XX	4XX	0.00	0.00	0.00	0.00	0.00
280	21XX	5XX	0.00	0.00	0.00	0.00	0.00
280	21XX	6XX	0.00	0.00	0.00	0.00	0.00
280	21XX	7XX	0.00	0.00	0.00	0.00	0.00
280	221X	1XX	0.00	0.00	0.00	0.00	0.00
280	221X	2XX	0.00	0.00	0.00	0.00	0.00
280	221X	3XX	0.00	0.00	0.00	0.00	0.00
280	221X	4XX	0.00	0.00	0.00	0.00	0.00
280	221X	5XX	0.00	0.00	0.00	0.00	0.00
280	221X	6XX	0.00	0.00	0.00	0.00	0.00
280	221X	7XX	0.00	0.00	0.00	0.00	0.00
280	222X	1XX	0.00	0.00	0.00	0.00	0.00
280	222X	2XX	0.00	0.00	0.00	0.00	0.00
280	222X	3XX	0.00	0.00	0.00	0.00	0.00
280	222X	4XX	0.00	0.00	0.00	0.00	0.00
280	222X	5XX	0.00	0.00	0.00	0.00	0.00
280	222X	6XX	0.00	0.00	0.00	0.00	0.00
280	222X	7XX	0.00	0.00	0.00	0.00	0.00
280	24XX	1XX	0.00	0.00	0.00	0.00	0.00
280	24XX	2XX	0.00	0.00	0.00	0.00	0.00
280	24XX	3XX	0.00	0.00	0.00	0.00	0.00
280	24XX	4XX	0.00	0.00	0.00	0.00	0.00
280	24XX	5XX	0.00	0.00	0.00	0.00	0.00
280	24XX	6XX	0.00	0.00	0.00	0.00	0.00
280	24XX	7XX	0.00	0.00	0.00	0.00	0.00
280	62XX	920	10,903.82	0.00	0.00	0.00	0.00
Totals			223,761.94	23,475.98	0.00	0.00	0.00

247,237.92

Be sure costs have been properly allocated between the elementary and high school district, if appropriate. Expenditures in Object 8XX are not allowable. Expenditures in function 24XX and Objects 1XX and 2XX are only allowable if the district employs a certified special education director.

* Expenditures under 24XX 1XX/2XX are excluded from the total when there is not a certified special education director as reported for FY14 in TEAMS.



Trustees' Financial Summary

FY2013-14

14 Fergus County 0259 Fergus H S

Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

Governmental Activities:*	Beginning Balance	Adjust- ments	Additions	Removals	Ending Balance
Land	360,648.45	0.00	0.00	0.00	360,648.45
Land Improvements	763,349.78	0.00	0.00	0.00	763,349.78
Buildings	6,609,522.53	0.00	0.00	0.00	6,609,522.53
Machinery and Equipment	1,547,412.61	0.00	28,006.30	87,270.00	1,488,148.91
Totals at Historical Cost	9,280,933.37	0.00	28,006.30	87,270.00	9,221,669.67
Less Accumulated Depreciation For:					
Improvement Accum	549,939.34	0.00	33,633.64	0.00	583,572.98
Building Accum	3,764,498.34	0.00	140,803.98	0.00	3,905,302.32
Machinery and Equipment Accum	1,113,979.53	0.00	89,353.86	87,270.00	1,116,063.39
Total Accumulated Depreciation	5,428,417.21	0.00	263,791.48	87,270.00	5,604,938.69
Governmental Activities, Capital Assets, net	3,852,516.16	0.00	-235,785.18	0.00	3,616,730.98

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

Depreciation by Function for FY2014	Governmental Activities	Business-Type Activities	Adjustments
Instruction (1XXX)	13,354.19	0.00	0.00
Support Services Staff (22XX)	952.02	0.00	0.00
School Administration (24XX)	1,797.20	0.00	0.00
Financial Administration (25XX)	2,323.31	0.00	0.00
Operations and Maintenance (26XX)	172,466.00	0.00	0.00
Transportation (27XX)	66,644.97	0.00	0.00
Extracurricular (34XX, 35XX)	977.50	0.00	0.00
Unallocated	5,276.29	0.00	0.00
Total Depreciation for FY2014	263,791.48	0.00	0.00

*** Has comment.



Trustees' Financial Summary

FY2013-14

14 Fergus County

0259 Fergus H S

Schedule of Changes in Long-Term Liabilities

	(a)	(b)	(c)	(d)	(e)	(f)	(g)
	Beginning Balance (7/1/2013)	New Debt & Other Additions	Principal Payments	Refunding & Other Reduction	Ending Balance (6/30/2014) [a + b - c - d]	Current Portion Due FY2015	Long-Term Portion Due FY2016-
Governmental Activities*							
Compensated Absences	257,528.85	0.00	0.00	21,273.28	236,255.57	0.00	236,255.57
Other Post Employment Benefits	1,179,808.74	0.00	0.00	311,943.74	867,865.00	0.00	867,865.00
Other	0.00	12,000.00	0.00	0.00	12,000.00	0.00	12,000.00
Total Governmental Activity							
Long-Term Liabilities	1,437,337.59	12,000.00	0.00	333,217.02	1,116,120.57	0.00	1,116,120.57

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

15

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ELEMENTARY BUDGET FOR THE 2014-2015 FISCAL YEAR

Requested By: Board of Trustees Prepared By: Rebekah Rhoades Date: 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the Elementary Budget for the 2014-2015 Fiscal Year.

SUGGESTED ACTION: Approve Elementary Budget for the 2014-2015 Fiscal Year

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						



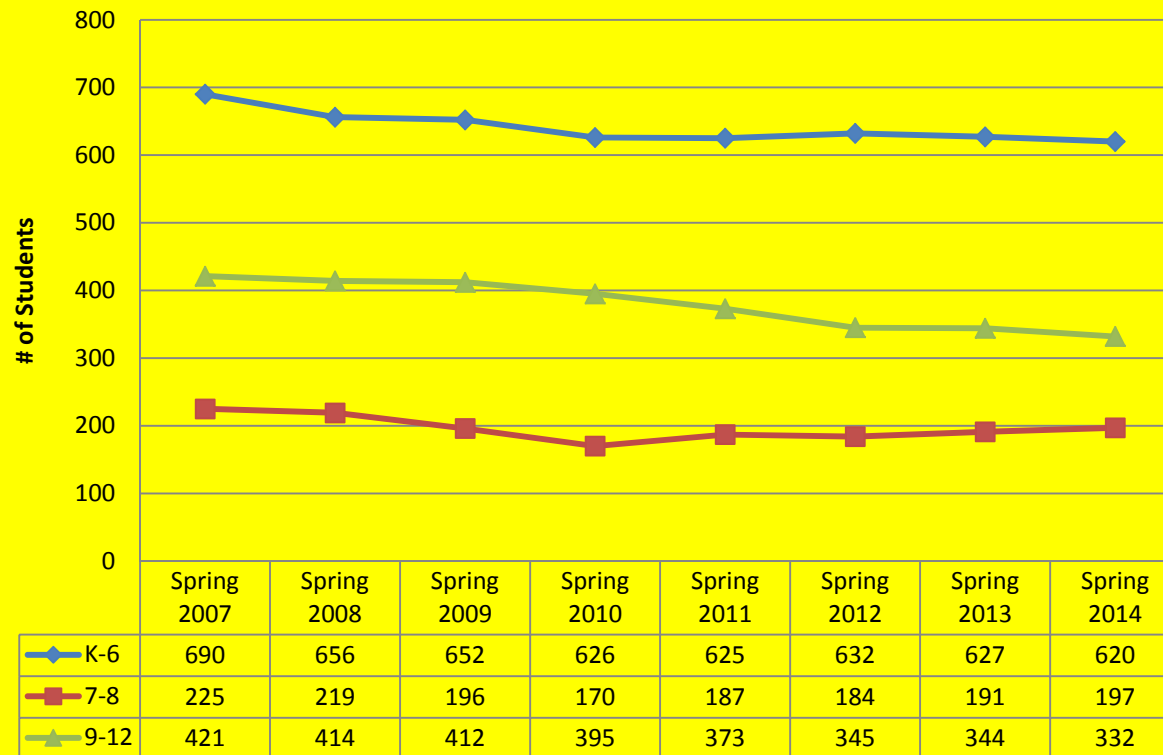
2014-2015 BUDGET

Rebekah Rhoades, Business Manager

A History Lesson...

Enrollment – used to calculate ANB (Average Number Belonging)

Lewistown Public Schools
8-Year Enrollment History



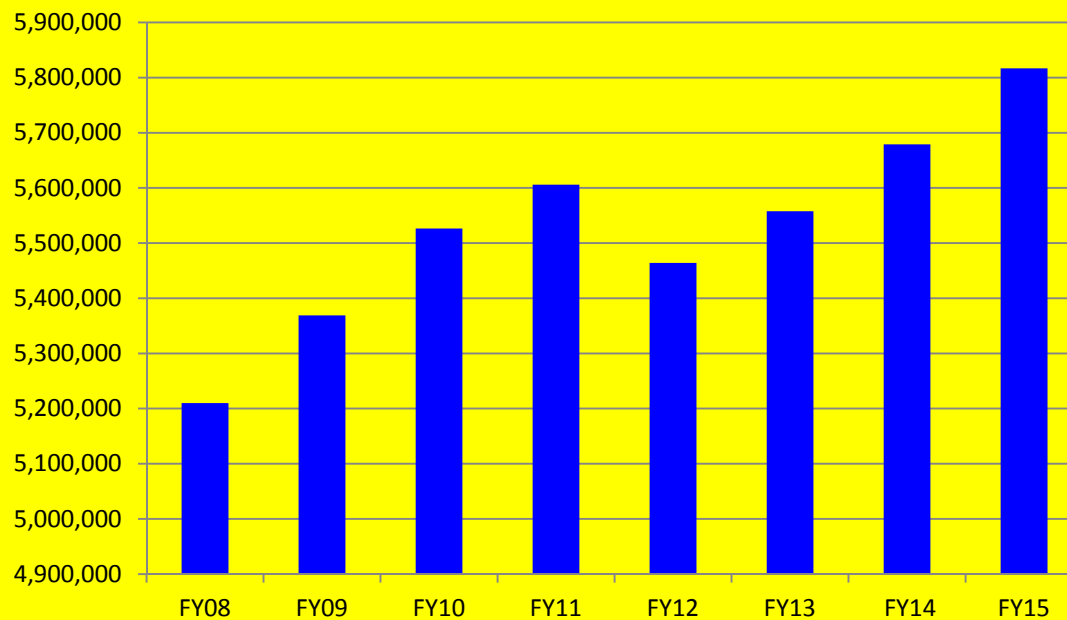
ANB – number used by OPI to calculate budget

LEWISTOWN PUBLIC SCHOOLS 5-YEAR ANB HISTORY



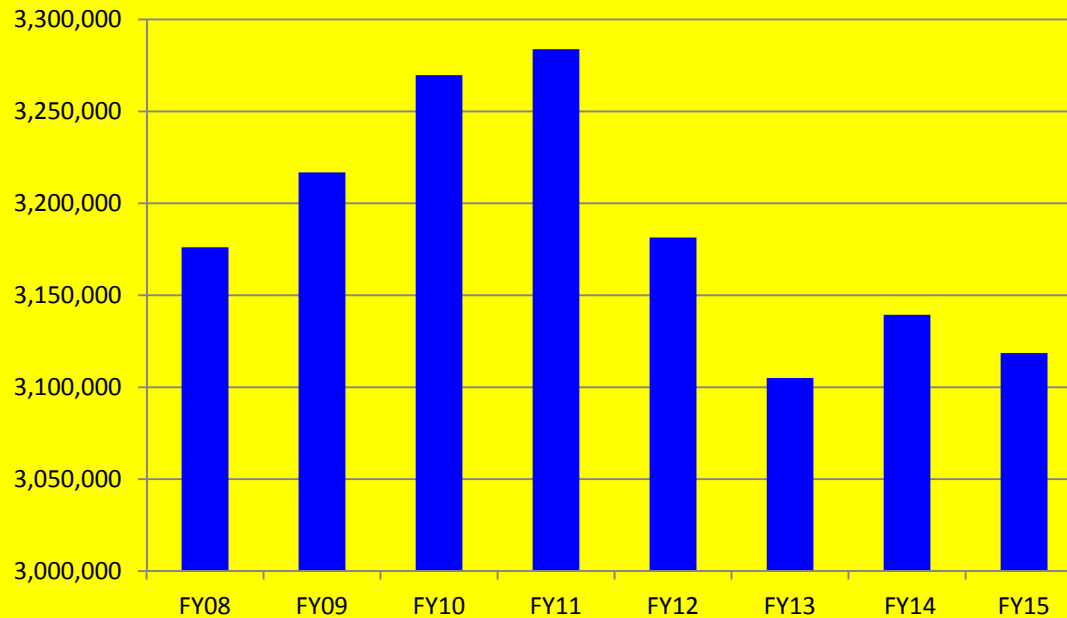
Elementary General Fund Spending Authority

Lewistown Public Schools
Elementary General Fund Spending Authority



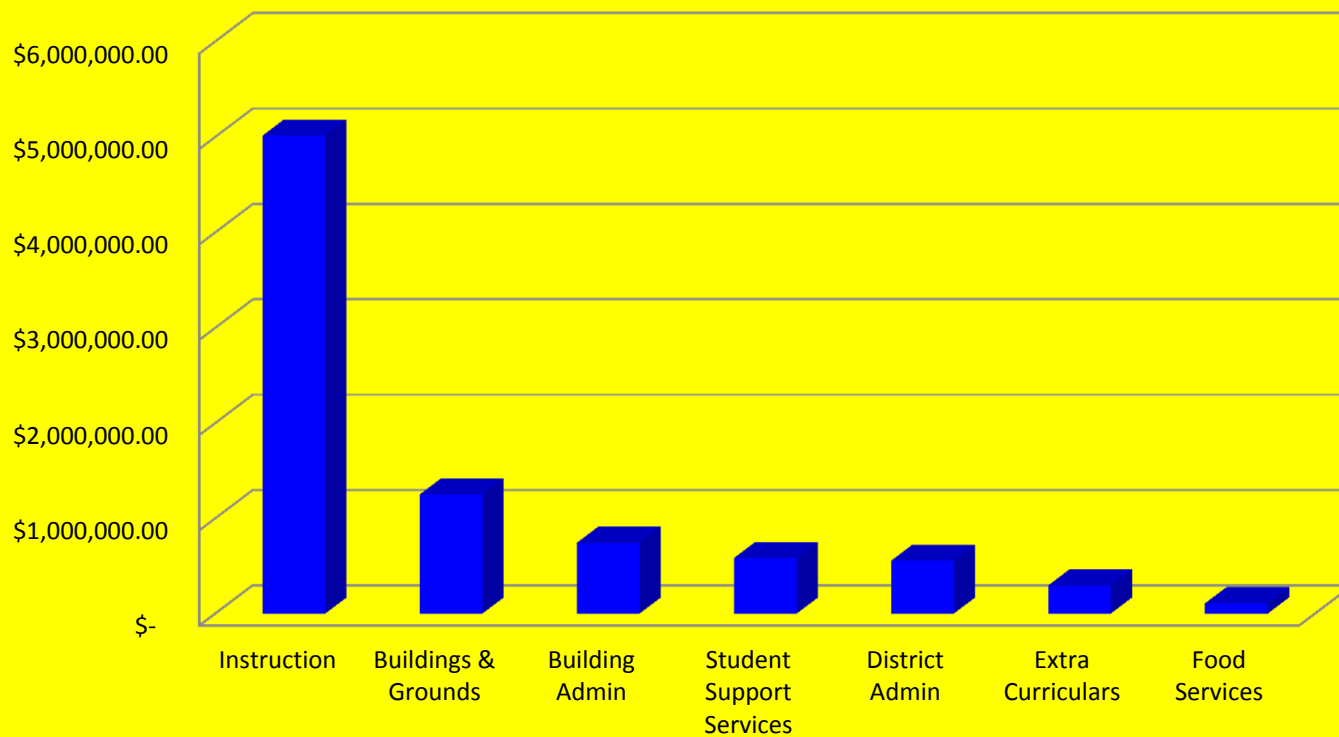
High School General Fund Spending Authority

Lewistown Public Schools
High School General Fund Spending Authority



Where the Money is Spent

**General Fund Expenditure Summary
FY2013-2014**



FY2015 Budget...

2014-2015 Taxable Value

- **Elementary = \$11,775,920**

- **Down \$361,697 from FY14**

- **1 mill = \$11,776**

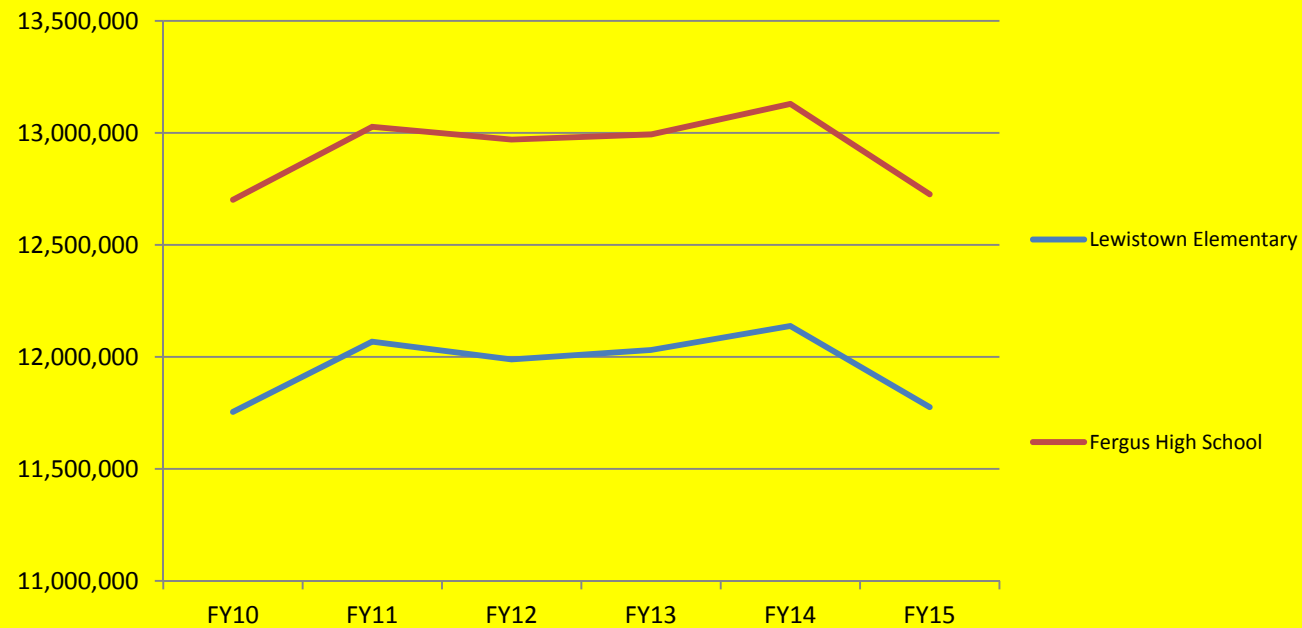
- **High School = \$12,725,847**

- **Down \$403,800 from FY14**

- **1 mill = \$12,726**

Taxable Value History

Lewistown Public Schools 5-Year Taxable Value History



Reasons for Taxable Value Decrease

Fergus High School Values -2013				Leiwstown Elementary - 2013			
		Market	Taxable			Market	Taxable
Mobiles		5,983,396	139,144			5,351,378	123,091
Personal		33,458,947	697,769			30,864,736	645,883
Real		417,117,447	9,993,391			389,831,240	9,348,915
Utilities		33,953,131	2,299,343			29,657,921	2,019,728
Total		490,512,921	13,129,647			455,705,275	12,137,617
Fergus High School Values - 2014				Lewistown Elementary - 2014			
Mobiles		6,060,922	138,014			5,390,712	121,574
Personal		23,887,410	375,734			22,657,803	357,285
Real		432,170,615	10,038,194			404,371,113	9,395,198
Utilities		31,571,200	2,173,905			27,354,326	1,901,863
Total		493,690,147	12,725,847			459,773,954	11,775,920
Reasons for the drop.							
1. Tax rate went from .0254 to .0247 on mobiles and real estate							
2. Personal property was exempt for the first \$100,00 and the rate drop from 3 to 1.5							
3. New utilities, did not offset ones that left along with depreciation loss of value							

Special Ed Tuition Levy

- **SB191 (2013 Legislative Session)**
 - **Allows districts to permissively levy taxes for expenses related to students with an IEP**
 - **Expenses and levy amounts are calculated per student**
 - **Ultimately frees up dollars in the General Fund for unexpected Special Education expenses**

Special Ed Tuition Levy

2013-2014

- **What was levied**
 - **1.0 fte para in the Elementary**
 - **1.5 fte paras in the High School**
- **1-on-1 Aides added after school started**
 - **2.0 fte's in the Elementary**
 - **.5 fte in the High School**

Special Ed Tuition Levy

2014-2015

- **# of Students Requiring 1-on-1**
 - **Elementary = 4 students + 1 potential new student**
 - **High School = 4 students**
 - **Unknown number of students that will transfer to Lewistown Public Schools during the year**
- **Proposed # of Aides to levy**
 - **Elementary – 2.0 fte's**
 - **High School – 2.0 fte's**

Elementary Budget Comparison

2013-2014

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	5,679,080.77	472,014.82	10%	8.31%	0.00	4,090,567.78	1,588,512.99	130.88
10 Transportation	1,140,000.00	228,000.00	20%	20.00%	718,017.65	190,360.95	231,621.40	19.08
11 Bus Depreciation	673,080.59	0.00	N/A	0.00%	668,580.59	4,500.00	0.00	0.00
13 Tuition	19,972.16		N/A		2.44	0.00	19,969.72	1.65
14 Retirement	975,000.00	195,000.00	20%	20.00%	175,034.46	799,965.54		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	102,099.76	0.00	N/A	0.00%	29,851.48	10,750.65	61,497.63	5.07
29 Flexibility	157,523.05	0.00	N/A	0.00%	135,777.64	21,745.41	0.00	0.00
61 Building Reserve	714,900.02	0.00	N/A	0.00%	613,900.02	3,000.00	98,000.00	8.07
Total of All Funds	9,461,656.35	895,014.82			2,341,164.28	5,120,890.33	1,999,601.74	164.75
50 Debt Service								
Tax								
EL2009S	259,319.00	0.00	20-9-438	0.00%	131,835.14	2,087.25	125,396.61	10.33

2014-2015

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	5,816,903.01	463,661.93	10%	7.97%	0.00	4,234,937.36	1,581,965.65	134.34
10 Transportation	755,000.00	151,000.00	20%	20.00%	378,936.74	194,957.57	181,105.69	15.38
11 Bus Depreciation	609,305.31	0.00	N/A	0.00%	605,005.31	4,300.00	0.00	0.00
13 Tuition	38,959.24		N/A		357.43	0.00	38,601.81	3.28
14 Retirement	750,000.00	150,000.00	20%	20.00%	78,427.54	671,572.46		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	124,570.33	0.00	N/A	0.00%	57,355.87	5,716.83	61,497.63	5.22
29 Flexibility	199,073.38	0.00	N/A	0.00%	158,554.67	40,518.71	0.00	0.00
61 Building Reserve	818,278.67	0.00	N/A	0.00%	715,778.67	4,500.00	98,000.00	8.32
Total of All Funds	9,112,089.94	764,661.93			1,994,416.23	5,156,502.93	1,961,170.78	166.54
50 Debt Service								
Tax								
EL2009S	258,847.19	0.00	20-9-438	0.00%	135,165.27	2,609.06	121,073.11	10.28

Elementary Budget Summary

- **TRANSPORTATION:** Able to decrease mills levied by 3.7 due to lower than expected expenses last year. Did NOT reduce any of the current dollars associated with new bus barn, except dollars already spent.
- **BUS DEPRECIATION:** No levy required due to healthy fund balance.
- **TUITION FUND:** Levied expenses for 2 students to allow the District more breathing room in the Elementary General Fund and safeguard against any unexpected Special Education costs.

Elementary Budget Summary, Continued

- **RETIREMENT FUND:** Decreased budget by \$225,000 (was increased in FY14 due to one time TRS Sweep to reduce reserves). Will reduce the number of County mills levied.
- **FLEX FUND:** Block Grant revenue placed here to pay for Retirement Incentive (6 teachers x \$5000 = \$30,000 total 1-year incentive).
- **BUILDING RESERVE:** Levy ends FY15.

Options to Reduce Mills Levied in the Elementary

- **Hold less reserves in the Transportation Fund (reduce from 20% to 15%)**
- **Reduce levy in the Tuition Fund (1.64 mills)**
 - **Levy to fund only 1 student's expenses rather than 2 students' expenses**

High School Budget Comparison

2013-2014

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,139,334.95	327,578.32	10%	10.43%	0.00	2,107,387.02	1,031,947.93	78.58
10 Transportation	555,000.00	83,250.00	20%	15.00%	355,840.69	125,340.60	73,818.71	5.62
11 Bus Depreciation	134,054.05	0.00	N/A	0.00%	133,304.05	750.00	0.00	0.00
13 Tuition	24,382.26		N/A		0.00	0.00	24,382.26	1.86
14 Retirement	515,000.00	103,000.00	20%	20.00%	87,859.13	427,140.87		
17 Adult Education	115,000.00	40,250.00	35%	35.00%	11,167.24	25,000.00	78,832.76	6.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	143,175.96	0.00	N/A	0.00%	83,351.68	5,659.23	54,165.05	4.13
29 Flexibility	152,101.98	0.00	N/A	0.00%	151,601.98	500.00	0.00	0.00
61 Building Reserve	895,192.24	0.00	N/A	0.00%	793,692.24	3,500.00	98,000.00	7.46
Total of All Funds	5,673,241.44	554,078.32			1,616,817.01	2,695,277.72	1,361,146.71	103.65
50 Debt Service								
Tax								
	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00

2014-2015

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,118,589.05	314,259.48	10%	10.08%	0.00	2,113,413.16	1,005,175.89	78.98
10 Transportation	555,000.00	83,250.00	20%	15.00%	333,075.96	133,125.31	88,798.73	6.98
11 Bus Depreciation	151,763.56	0.00	N/A	0.00%	100,340.62	650.00	50,772.94	3.99
13 Tuition	27,266.10		N/A		0.00	0.00	27,266.10	2.14
14 Retirement	400,000.00	80,000.00	20%	20.00%	51,738.83	348,261.17		
17 Adult Education	120,000.00	42,000.00	35%	35.00%	7,487.65	30,300.00	82,212.35	6.46
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	153,643.17	0.00	N/A	0.00%	96,238.77	3,239.35	54,165.05	4.26
29 Flexibility	161,300.58	0.00	N/A	0.00%	153,302.02	7,998.56	0.00	0.00
61 Building Reserve	998,625.96	0.00	N/A	0.00%	895,825.96	4,800.00	98,000.00	7.70
Total of All Funds	5,686,188.42	519,509.48			1,638,009.81	2,641,787.55	1,406,391.06	110.51

High School Budget Summary

- **TRANSPORTATION:** Decreased reserves from 15% to 20% to lessen the tax impact. Did NOT reduce any of the current dollars associated with new bus barn.
- **BUS DEPRECIATION:** The district has not levied in bus depreciation for the past 4 years. The High School Bus Depreciation Fund is at a point where funds should be levied.
- **TUITION FUND:** Levied expenses for 2 students to allow the District more breathing room in the High School General Fund and safeguard against any unexpected Special Education costs.

H.S. Budget Summary, Continued

- **RETIREMENT FUND:** Decreased budget by \$115,000 (was increased in FY14 due to one time TRS Sweep to reduce reserves). Will reduce the number of County mills levied.
- **ADULT ED:** Increased budget by \$5,000 due to increased expenses & budgeting Driver's Ed more appropriately. This budget has not been increased in 3 years.
- **FLEX FUND:** Portion of Block Grant revenue placed here to pay for Retirement Incentive (1 teacher x \$5000 = \$5,000 total 1-year incentive).
- **BUILDING RESERVE:** Levy ends FY15.

Options to Reduce Mills Levied in the High School

- **Reduce levy in the Tuition Fund** (1.06 mills)
 - **Levy to fund only 1 student's expenses rather than 2 students' expenses**
- **Levy \$0 in Bus Depreciation Fund** (3.99 mills)
 - **Will leave a fund balance of approx. \$100,991**
 - **District is purchasing 1 bus next year (FHS portion approx. \$40,000)**

Budget Recommendation

ELEMENTARY

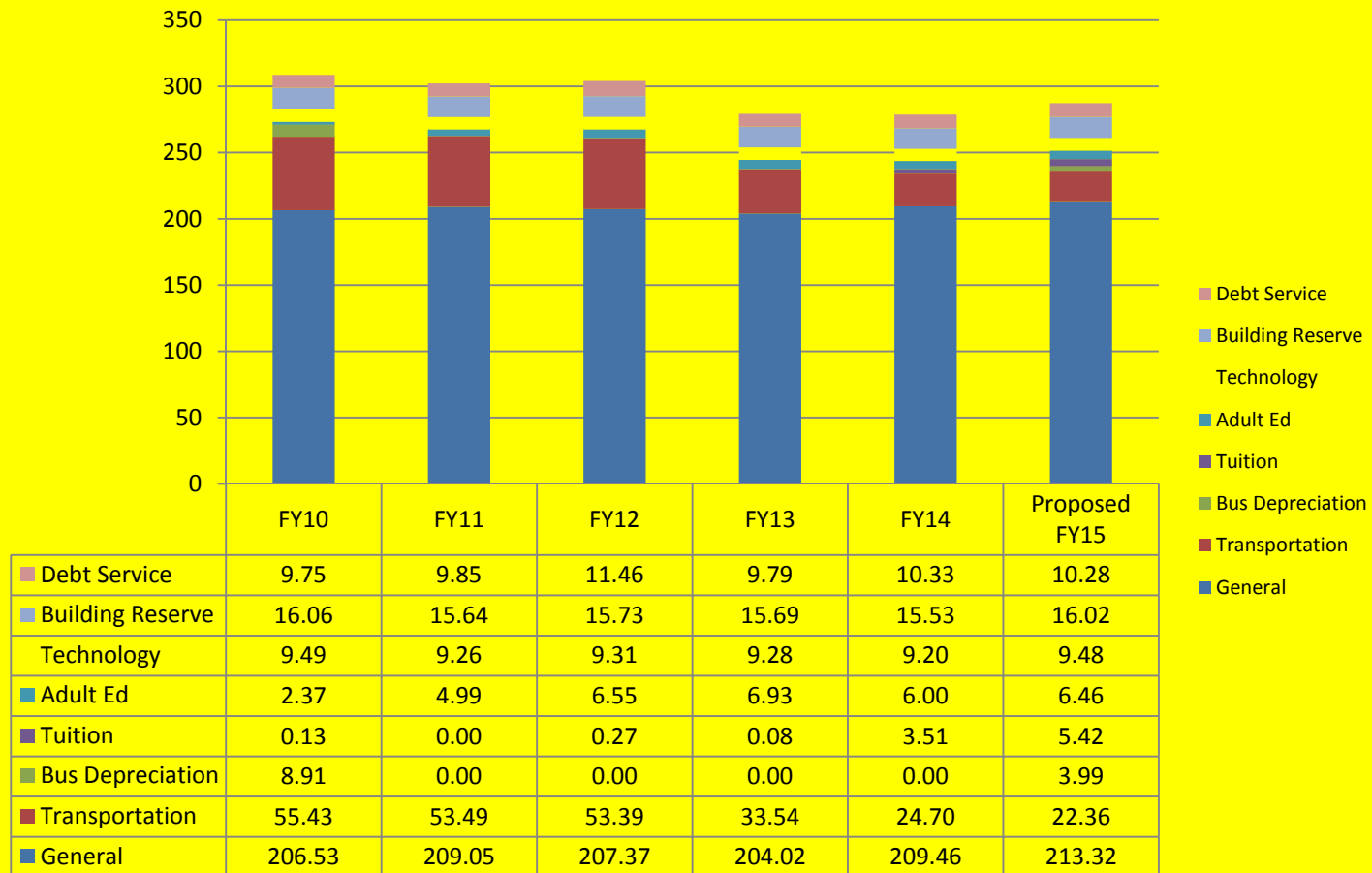
Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	5,816,903.01	463,661.93	10%	7.97%	0.00	4,234,937.36	1,581,965.65	134.34
10 Transportation	755,000.00	151,000.00	20%	20.00%	378,936.74	194,957.57	181,105.69	15.38
11 Bus Depreciation	609,305.31	0.00	N/A	0.00%	605,005.31	4,300.00	0.00	0.00
13 Tuition	38,959.24		N/A		357.43	0.00	38,601.81	3.28
14 Retirement	750,000.00	150,000.00	20%	20.00%	78,427.54	671,572.46		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	124,570.33	0.00	N/A	0.00%	57,355.87	5,716.83	61,497.63	5.22
29 Flexibility	199,073.38	0.00	N/A	0.00%	158,554.67	40,518.71	0.00	0.00
61 Building Reserve	818,278.67	0.00	N/A	0.00%	715,778.67	4,500.00	98,000.00	8.32
Total of All Funds	9,112,089.94	764,661.93			1,994,416.23	5,156,502.93	1,961,170.78	166.54
50 Debt Service								
Tax								
EL2009S	258,847.19	0.00	20-9-438	0.00%	135,165.27	2,609.06	121,073.11	10.28

HIGH SCHOOL

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
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10 Transportation	555,000.00	83,250.00	20%	15.00%	333,075.96	133,125.31	88,798.73	6.98
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13 Tuition	27,266.10		N/A		0.00	0.00	27,266.10	2.14
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19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
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29 Flexibility	161,300.58	0.00	N/A	0.00%	153,302.02	7,998.56	0.00	0.00
61 Building Reserve	998,625.96	0.00	N/A	0.00%	895,825.96	4,800.00	98,000.00	7.70
Total of All Funds	5,686,188.42	519,509.48			1,638,009.81	2,641,787.55	1,406,391.06	110.51

Mills Levied - Districtwide

Lewistown Public Schools
5-Year History of Mills Levied



Mill Summary

2013-2014

Total Mills Levied = 278.73

2014-2015

Total Mills Proposed = 287.33

Using last year's mill values = 278.65

OVERALL DISTRICT-WIDE INCREASE OF 8.6 MILLS
(8.68 mill increase due to decrease in taxable value)

Looking Ahead

- **FY15 is a Legislative Year**
- **Building Reserve Levies End in FY15**
- **Bus Barn Expenditures will be final**
- **Enrollment Changes**

Projecting FY15 Enrollment

2013-2014

Enrollment:

K-6 = 620

7-8 = 197

9-12 = 332

ANB:

K-6 = 650

7-8 = 203

9-12 = 356

2014-2015 Projection

Enrollment:

K-6 = 633

7-8 = 174

9-12 = 362

ANB:

K-6 = 658

7-8 = 194

9-12 = 374

**Junior High and High School Student Per ANB Entitlement =
Approx. \$6600 per student**

**Elementary Student Per ANB Entitlement =
Approx. \$5100 per student**

Questions...



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Due Dates:

Board of Trustees adopts Final Budget no later than August 25th before: computation of GF levy requirement by Cty Supt. & the fixing of district tax levies. (MCA 20-9-131)

Board of Trustees transmits to County Supt. within 3 days after final approval. (MCA 20-9-131)

County Supt. transmits to County Commissioners by the later of the 1st Tuesday in September or within 30 calendar days after receipt of certified taxable values. (MCA 20-9-142)

County Supt. transmits to Office of Public Instruction on or before September 15th. (MCA 20-9-134)

District ANB And Taxable Valuation

	<u>ANB</u>		<u>Taxable Valuation</u>
	<u>EL</u>	<u>HS</u>	
District:	848	N/A	11,775,920

* indicates that the 3 year average ANB was used to calculate the budget limitations

The final budget is approved as set forth in this document.

Certification

District Clerk:

Rebekah Rhoades

(Signature)

(Date)

Chairperson, School Trustees:

Barbara Thomas

(Signature)

(Date)

County Superintendent:

Rhonda Long

(Signature)

(Date)

Chairperson, County Commissioners:

(Print)

(Signature)

(Date)

Name of Contact:

(Print)

(Signature)

(Phone)



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Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
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14 Retirement	750,000.00	150,000.00	20%	20.00%	78,427.54	671,572.46		
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EL2009S	258,847.19	0.00	20-9-438	0.00%	135,165.27	2,609.06	121,073.11	10.28



Budget Report

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General Fund Limits And Reserves Worksheet

PART I. Certified Budget Data

ANB By Budget Unit:	E1	LEWISTOWN K-6	645
	M1	LEWISTOWN 7-8	203

* indicates that the 3 year average ANB was used to calculate the budget limitations

A.	Direct State Aid	(I-A)	2,157,782.31
B.	Mandatory Non-isolated Levy	(I-B)	0.00
C.	Quality Educator	(I-C)	202,274.75
D.	At Risk Student	(I-D)	31,589.56
E.	Indian Education For All	(I-E)	17,299.20
F.	American Indian Achievement Gap	(I-F)	3,600.00
G.	Data For Achievement	(I-G)	12,720.00
H.	State Spec Ed Allowable Cost Pymt to Districts	(I-H)	363,450.78
I.	State Special Education Related-Services Payment To Coop	(I-I)	43,036.00
J.	District GTB Subsidy Per Elementary Base Mill	(I-J)	27,251.00
K.	District GTB Subsidy Per High School Base Mill	(I-K)	N/A

PART II. General Fund Budget Limits

Prior Year Budget Data:

A.	ANB	(II-A)	845
B.	BASE Budget Limit	(II-B)	4,511,713.46
C.	Maximum Budget Limit	(II-C)	5,679,080.77
D.	Over-BASE Levy As Submitted on Budget	(II-D)	1,137,012.16
E.	Adopted Budget	(II-E)	5,679,080.77

Current Year Budget Data:

F.	% Special Education in Maximum Budget	(II-F)	100%
G.	BASE Budget (Minimum Budget Amount Required)	(II-G)	4,655,331.80
H.	Maximum Budget Limit	(II-H)	5,864,674.57
I.	Highest Budget Without a Vote	(II-I)	5,816,903.01
J.	Highest Budget	(II-J)	5,864,674.57
K.	Highest Voted Amount	(II-K)	47,771.56
L.	Amount Approved on Ballot by Voters	(II-L)	0.00
M.	Adopted Budget	(II-M)	5,816,903.01

PART III. General Fund Balance For Budget As Of June 30

A.	Operating Reserve (961)	(III-A)	463,661.93
B.	Excess Reserves	(III-B)	0.00
	1. Reserve For Protested/Delinquent Taxes (963)	(III-B1)	0.00
	2. Reserve For Tax Audit Receipts (964)	(III-B2)	0.00
C.	Unreserved Fund Balance Reappropriated (970)	(III-C)	0.00
	1. Prior Year Excess Reserves Funding Over-BASE (970a)	(III-C1)	0.00
	2. Remaining Fund Balance Available (970b)	(III-C2)	0.00
D.	TOTAL GENERAL FUND BALANCE FOR BUDGET (TFS48)	(III-D)	463,661.93



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PART V. General Fund Worksheet

General Fund Budget:

A.	Adopted General Fund Budget	(V-A)		5,816,903.01
1.	BASE Budget Limit	(V-A1)	4,655,331.80	
2.	Over-BASE Budget	(V-A2)	1,161,571.21	

Funding The BASE Budget:

B.	Direct State Aid	(V-B)		2,157,782.31
1.	Direct State Aid Paid By State	(V-B1)	2,157,782.31	
2.	Direct State Aid Paid By Non-Isolated District	(V-B2)	0.00	
C.	Natural Resource Development	(V-C)		15,376.71
D.	Quality Educator	(V-D)		202,274.75
E.	At Risk Student	(V-E)		31,589.56
F.	Indian Education For All	(V-F)		17,299.20
G.	American Indian Achievement Gap	(V-G)		3,600.00
H.	Data For Achievement	(V-H)		12,720.00
I.	Special Education Allowable Cost Payment	(V-I)		363,450.78
J.	Remaining Fund Balance Available	(V-J)		0.00
K.	Non-Levy Revenue	(V-K)		446,679.18
1.	Actual Non-Levy Revenue	(V-K1)	5,153.48	
2.	Anticipated Non-Levy Revenue	(V-K2)	441,525.70	
L.	Other Non-Levy Revenue	(V-L)		0.00
M.	BASE Levy Requirements	(V-M)		1,404,559.31
1.	State Guaranteed Tax Base Aid	(V-M1)	980,763.49	
2.*	District Property Tax Levy To Fund BASE (BASE Levy)	(V-M2)	423,795.82	
N.	**Subtotal of BASE Budget Revenue	(V-N)		4,655,331.80

Funding The Over-BASE Budget:

O.	Fund Balance & Non-Levy Revenue Available To Fund Over-BASE	(V-O)		0.00
P.	Over-BASE Only Revenues	(V-P)		3,401.38
1.	Prior Year Excess Reserves Reappropriated (Over-BASE Only)	(V-P1)	0.00	
2.	Tuition	(V-P2)	3,401.38	
3.	Flexible Non-Voted Levy Authority Transferred from Other Non-Levy Funds	(V-P3)	0.00	
4.	Oil & Gas Revenues	(V-P4)	0.00	
Q.	District Property Tax Levy To Fund Over-BASE Budget (Over-BASE Levy)(GF)	(V-Q)		1,158,169.83
R.	Subtotal of Over-BASE Revenue	(V-R)		1,161,571.21

Mill Levies:

S.	District Non-Isolated Mills	(V-S)		0.00
T.	BASE Mills - Elementary	(V-T)		35.99
U.	BASE Mills - High School	(V-U)		0.00
V.	Over-BASE Mills	(V-V)		98.35
1.	District Property Tax Levy Mills	(V-V1)	98.35	
2.	Flexible Non-Voted Levy Authority	(V-V2)	0.00	
W.	Total General Fund Mills	(V-W)		134.34

* Should be approximately equal to (Taxable Value X .001) X BASE Mills

** BASE Budget Revenue cannot exceed BASE Budget Limit. Excess BASE Budget Revenue is reported on line V-O and is applied to the Over-BASE Budget



Budget Report
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01 General Fund

Adopted Budget 0001 5,816,903.01

Budget Uses

Expenditure Budget 0002 5,353,241.08
Add To Fund Balance 0003 463,661.93

Estimated Funding Sources

Unreserved Fund Balance Reappropriated 0970 0.00
Direct State Aid 3110 2,157,782.31
Quality Educator 3111 202,274.75
At Risk Student 3112 31,589.56
Indian Education For All 3113 17,299.20
American Indian Achievement Gap 3114 3,600.00
State Spec Ed Allowable Cost Pymt to Districts 3115 363,450.78
Data For Achievement 3116 12,720.00
Natural Resource Development 3118 15,376.71
State Guaranteed Tax Base Aid 3120 980,763.49

Actual Non-levy Revenue

Tax Title and Property Sales 1130 0.00
Interest Earnings 1510 5,153.48
Revenue from Community Services Activities 1800 0.00
Other Revenue from Local Sources 1900 0.00
Rentals 1910 0.00
Dormitory Charges 1915 0.00
Contributions/Donations from Private Sources 1920 0.00
Textbook Sales and Rentals 1940 0.00
Fees - Users/Resale of Supplies 1945 0.00
Services Provided Other School Districts or Coops 1950 0.00
Services Provided Other Local Governmental Units 1960 0.00
Summer School Fees 1981 0.00
State Payment in Lieu of Taxes - FWP 3302 0.00

Anticipated Non-levy Revenue - BASE

Oil & Gas Revenues - BASE Budget 0171 0.00
Coal Gross Proceeds 1123 0.00
State School Block Grant 3444 398,346.92
State Combined Fund School Block Grant 3445 0.00
SB96 Block Grant Reimbursement 3446 43,178.78
SB96 Combined Block Grant Reimbursement 3447 0.00
Federal Revenue in Lieu of Taxes 4800 0.00

Anticipated Non-levy Revenue - Over-BASE

Oil & Gas Revenues - OverBASE Budget 0172 0.00



Budget Report
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01 General Fund

Individual Tuition	1310	0.00
Tuition from Schl Dists Within State	1320	0.00
Tuition from Schl Dists Outside State	1330	0.00
State Tuition for State Placement	3117	3,401.38

Other Non-levy Revenue

District Levy - Distn of Pr Yr's Prot/Dlq Taxes	1117	0.00
District Levy - Dept of Rev Tax Audit Receipts	1118	0.00
Penalties and Interest on Taxes	1190	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00

Levies

Mandatory Non-isolated Levy	1110(a)	0.00	
BASE Levy	1110(b)	423,795.82	
Over-BASE Levy	1110(c)	1,158,169.83	
District Tax Levy	1110		1,581,965.65
Total Estimated Revenues to Fund Adopted Budget	0004		5,816,903.01
Estimated Revenues Exceeding Adopted Budget	0004a		0.00



Budget Report
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10 Transportation Fund

Adopted Budget 0001 755,000.00

Budget Uses

Expenditure Budget 0002 755,000.00

Add To Fund Balance 0003 0.00

Transportation Schedule Data

On-Schedule 0005 141,906.21

Contingency 0006 14,190.62

Over-Schedule 0011 598,903.17

Fund Balance for Budget TFS48 529,936.74

Operating Reserve 0961 151,000.00

Unreserved Fund Balance Reappropriated 0970 378,936.74

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00

Individual Transportation Fees 1410 0.00

Trans Fees from Other Schl Dists Within State 1420 0.00

Trans Fees from Other Schl Dists Outside State 1430 0.00

Other Transportation Fees 1440 0.00

Interest Earnings 1510 5,000.00

Other Revenue from Local Sources 1900 0.00

State Tuition for State Placement 3117 0.00

State Payment in Lieu of Taxes - FWP 3302 0.00

State School Block Grant 3444 27,566.03

State Combined Fund School Block Grant 3445 0.00

SB96 Block Grant Reimbursement 3446 6,294.71

SB96 Combined Block Grant Reimbursement 3447 0.00

Montana Oil and Gas Tax 3460 0.00

Other Revenue 9100 0.00

Residual Equity Transfers In 9710 0.00

Reimbursements

County On-Schedule Trans Reimb 2220 78,048.41

State On-Schedule Trans Reimb 3210 78,048.42

District Tax Levy 1110 181,105.69

District Mills 999 15.38

Total Estimated Revenues to Fund Adopted Budget 0004 755,000.00

Estimated Revenues Exceeding Adopted Budget 0004a 0.00



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11 Bus Depreciation Fund

Adopted Budget 0001 609,305.31

Budget Uses

Expenditure Budget 0002 609,305.31
 Add To Fund Balance 0003 0.00

Fund Balance for Budget TFS48 605,005.31
 Operating Reserve 0961 0.00
 Unreserved Fund Balance Reappropriated 0970 605,005.31

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00
 Interest Earnings 1510 4,300.00
 Other Revenue from Local Sources 1900 0.00
 State Payment in Lieu of Taxes - FWP 3302 0.00
 State Combined Fund School Block Grant 3445 0.00
 SB96 Combined Block Grant Reimbursement 3447 0.00
 Montana Oil and Gas Tax 3460 0.00
 Other Revenue 9100 0.00
 Residual Equity Transfers In 9710 0.00
 Use Estimated Non-levy Revenue to Lower Levies? (Yes or No) No
 District Tax Levy 1110 0.00
 District Mills 999 0.00
 Total Estimated Revenues to Fund Adopted Budget 0004 609,305.31

Asset Information

Asset ID	Year Of Purchase	Original Cost	Depreciated Thru Last Year	20% Limit	Amount Depreciated
2015 CES 47 PASS	2014	56,861.27	0.00	11,372.25	0.00
2013 BLUEBIRD IC 72 PASSENGER	2013	75,409.07	0.00	15,081.81	0.00
2014 BLUEBIRD IC 84 PASSENGER BUS	2013	77,211.91	0.00	15,442.38	0.00
2009 INTL #8040	2008	105,297.00	21,059.40	21,059.40	0.00
2009 INTL #8205	2008	102,235.00	20,447.00	20,447.00	0.00
2007 INTL #6978	2007	66,916.00	13,383.20	13,383.20	0.00
2008 INTL #8925	2007	48,537.00	9,707.40	9,707.40	0.00
2006 INTL #2014	2006	61,970.00	12,394.00	12,394.00	0.00
2006 INTL #4251	2006	33,115.00	6,623.00	6,623.00	0.00
2007 INTL #8714	2006	67,114.00	1,238.40	13,422.80	0.00
2005 INTL 7382 47 PASS	2005	40,411.00	32,328.80	8,082.20	0.00
2005 INTL 7833 66 PASS	2005	51,784.30	41,427.44	10,356.86	0.00
MOTOROLA MCS 2000	2004	2,721.00	3,124.00	544.20	0.00
1982 MCI 9 7423	2002	25,000.00	37,227.38	5,000.00	0.00



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Asset Information

Asset ID	Year Of Purchase	Original Cost	Depreciated Thru Last Year	20% Limit	Amount Depreciated
2002 BLUEBIRD 53 PASS 5515	2002	51,868.05	72,615.27	10,373.61	0.00
BLUEBIRD 60 PASS 0343	1998	43,675.29	65,512.94	NA	NA
Total					0.00

13 Tuition Fund

Adopted Budget 0001 38,959.24

Budget Uses

Expenditure Budget 0002 38,959.24
 Add To Fund Balance 0003 0.00

Fund Balance for Budget TFS48 357.43
 Unreserved Fund Balance Reappropriated 0970 357.43

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00
 Interest Earnings 1510 0.00
 Other Revenue from Local Sources 1900 0.00
 Direct State Aid 3110 0.00
 State Payment in Lieu of Taxes - FWP 3302 0.00
 State Combined Fund School Block Grant 3445 0.00
 SB96 Combined Block Grant Reimbursement 3447 0.00
 Montana Oil and Gas Tax 3460 0.00
 Other Revenue 9100 0.00
 Residual Equity Transfers In 9710 0.00

 District Tax Levy 1110 38,601.81
 District Mills 999 3.28

 Total Estimated Revenues to Fund Adopted Budget 0004 38,959.24
 Estimated Revenues Exceeding Adopted Budget 0004a 0.00



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14 Retirement Fund

Adopted Budget	0001	750,000.00
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Budget Uses

Expenditure Budget	0002	750,000.00
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	228,427.54
Operating Reserve	0961	150,000.00
Unreserved Fund Balance Reappropriated	0970	78,427.54

Estimated Funding Sources

Interest Earnings	1510	1,800.00
Other Revenue from Local Sources	1900	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
County Retirement Distribution	2240	669,772.46
Total Estimated Revenues to Fund Adopted Budget	0004	750,000.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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17 Adult Education Fund

Adopted Budget 0001 0.00

Budget Uses

Expenditure Budget 0002 0.00

Add To Fund Balance 0003 0.00

Fund Balance for Budget TFS48 0.00

Operating Reserve 0961 0.00

Unreserved Fund Balance Reappropriated 0970 0.00

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00

Fees for Adult Education 1340 0.00

Interest Earnings 1510 0.00

Other Revenue from Local Sources 1900 0.00

State Payment in Lieu of Taxes - FWP 3302 0.00

State Combined Fund School Block Grant 3445 0.00

SB96 Combined Block Grant Reimbursement 3447 0.00

Montana Oil and Gas Tax 3460 0.00

Other Revenue 9100 0.00

Residual Equity Transfers In 9710 0.00

District Tax Levy 1110 0.00

District Mills 999 0.00

Total Estimated Revenues to Fund Adopted Budget 0004 0.00

Estimated Revenues Exceeding Adopted Budget 0004a 0.00



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19 Non-Operating Fund

Adopted Budget 0001 0.00

Budget Uses

Expenditure Budget 0002 0.00

Add To Fund Balance 0003 0.00

Transportation Schedule Data

On-Schedule 0005 0.00

Contingency 0006 0.00

Over-Schedule 0011 0.00

Fund Balance for Budget TFS48 0.00

Operating Reserve 0961 0.00

Unreserved Fund Balance Reappropriated 0970 0.00

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00

Interest Earnings 1510 0.00

Other Revenue from Local Sources 1900 0.00

State Payment in Lieu of Taxes - FWP 3302 0.00

State Combined Fund School Block Grant 3445 0.00

SB96 Combined Block Grant Reimbursement 3447 0.00

Montana Oil and Gas Tax 3460 0.00

Other Revenue 9100 0.00

Residual Equity Transfers In 9710 0.00

Reimbursements

County On-Schedule Trans Reimb 2220 0.00

State On-Schedule Trans Reimb 3210 0.00

District Tax Levy 1110 0.00

District Mills 999 0.00

Total Estimated Revenues to Fund Adopted Budget 0004 0.00

Estimated Revenues Exceeding Adopted Budget 0004a 0.00



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28 Technology Fund

Adopted Budget	0001	124,570.33
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Budget Uses

Expenditure Budget	0002	124,570.33
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	57,355.87
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	57,355.87

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	300.00
Other Revenue from Local Sources	1900	0.00
State Technology Aid	3281	5,416.83
State Payment in Lieu of Taxes - FWP	3302	0.00
State Combined Fund School Block Grant	3445	0.00
SB96 Combined Block Grant Reimbursement	3447	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	61,497.63
District Mills	999	5.22
Total Estimated Revenues to Fund Adopted Budget	0004	124,570.33
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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29 Flexibility Fund

Adopted Budget	0001	199,073.38
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Budget Uses

Expenditure Budget	0002	199,073.38
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	158,554.67
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	158,554.67

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	1,000.00
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
State Combined Fund School Block Grant	3445	31,231.34
SB96 Combined Block Grant Reimbursement	3447	8,287.37
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	199,073.38
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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50 Debt Service Fund Jurisdiction EL2009S

Taxable Value		11,775,920.00
Adopted Budget	0001	258,847.19

Budget Uses

Expenditure Budget	0002	258,847.19
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	1,439,695.27
Fund Balance In Sinking Fund	0960	1,304,530.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	135,165.27

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	2,609.06
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
State Combined Fund School Block Grant	3445	0.00
SB96 Combined Block Grant Reimbursement	3447	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	121,073.11
Jurisdiction Mills	999	10.28
Total Estimated Revenues to Fund Adopted Budget	0004	258,847.19
Estimated Revenues Exceeding Adopted Budget	0004a	0.25

Bond Issues

Issue Type	Issue Date	Maturity Date	Issue Amount	Outstanding 6/30/15	Principal	Interest	Agent Fees
Elementary Bond	06/16/2009	06/15/2017	2,087,250.00	537,205.95	258,297.19	0.00	550.00

Total Bond Requirements 258,847.19

Total Debt Service Requirements 0002 258,847.19



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61 Building Reserve Fund

Adopted Budget	0001	818,278.67
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Budget Uses

Expenditure Budget	0002	818,278.67
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	715,778.67
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	715,778.67

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Tax Title and Property Sales	1130	0.00
Interest Earnings	1510	4,500.00
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
State Combined Fund School Block Grant	3445	0.00
SB96 Combined Block Grant Reimbursement	3447	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
Use Estimated Non-levy Revenue to Lower Levies? (Yes or No)		No
District Tax Levy	1110	98,000.00
District Mills	999	8.32
Total Estimated Revenues to Fund Adopted Budget	0004	818,278.67

Voted Reserve Authorities

<u>Election Date</u>	<u>Total Authorized</u>	<u>Years Authorized</u>	<u>Levied Thru Last Year</u>	<u>Maximum Levy</u>	<u>Levy Amount</u>
05/03/2005	980,000.00	10	882,000.00	98,000.00	98,000.00
Total				1110	98,000.00

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

16

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE HIGH SCHOOL BUDGET FOR THE 2014-2015 FISCAL YEAR

Requested By: Board of Trustees Prepared By: Rebekah Rhoades Date: 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the High School Budget for the 2014-2015 Fiscal Year.

SUGGESTED ACTION: Approve High School Budget for the 2014-2015 Fiscal Year

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						



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Due Dates:

Board of Trustees adopts Final Budget no later than August 25th before: computation of GF levy requirement by Cty Supt. & the fixing of district tax levies. (MCA 20-9-131)

Board of Trustees transmits to County Supt. within 3 days after final approval. (MCA 20-9-131)

County Supt. transmits to County Commissioners by the later of the 1st Tuesday in September or within 30 calendar days after receipt of certified taxable values. (MCA 20-9-142)

County Supt. transmits to Office of Public Instruction on or before September 15th. (MCA 20-9-134)

District ANB And Taxable Valuation

	ANB		Taxable Valuation
	EL	HS	
District:	N/A	* 356	12,725,847

* indicates that the 3 year average ANB was used to calculate the budget limitations

The final budget is approved as set forth in this document.

Certification

District Clerk:

Rebekah Rhoades

(Signature)

(Date)

Chairperson, School Trustees:

Barbara Thomas

(Signature)

(Date)

County Superintendent:

Rhonda Long

(Signature)

(Date)

Chairperson, County Commissioners:

(Print)

(Signature)

(Date)

Name of Contact:

(Print)

(Signature)

(Phone)



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Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	3,118,589.05	314,259.48	10%	10.08%	0.00	2,113,413.16	1,005,175.89	78.98
10 Transportation	555,000.00	83,250.00	20%	15.00%	333,075.96	133,125.31	88,798.73	6.98
11 Bus Depreciation	151,763.56	0.00	N/A	0.00%	100,340.62	650.00	50,772.94	3.99
13 Tuition	27,266.10		N/A		0.00	0.00	27,266.10	2.14
14 Retirement	400,000.00	80,000.00	20%	20.00%	51,738.83	348,261.17		
17 Adult Education	120,000.00	42,000.00	35%	35.00%	7,487.65	30,300.00	82,212.35	6.46
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	153,643.17	0.00	N/A	0.00%	96,238.77	3,239.35	54,165.05	4.26
29 Flexibility	161,300.58	0.00	N/A	0.00%	153,302.02	7,998.56	0.00	0.00
61 Building Reserve	998,625.96	0.00	N/A	0.00%	895,825.96	4,800.00	98,000.00	7.70
Total of All Funds	5,686,188.42	519,509.48			1,638,009.81	2,641,787.55	1,406,391.06	110.51

50 Debt Service								
Tax								
	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00



Budget Report

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PART V. General Fund Worksheet

General Fund Budget:

A.	Adopted General Fund Budget	(V-A)		3,118,589.05
1.	BASE Budget Limit	(V-A1)	2,354,256.85	
2.	Over-BASE Budget	(V-A2)	764,332.20	

Funding The BASE Budget:

B.	Direct State Aid	(V-B)		1,180,259.25
1.	Direct State Aid Paid By State	(V-B1)	1,180,259.25	
2.	Direct State Aid Paid By Non-Isolated District	(V-B2)	0.00	
C.	Natural Resource Development	(V-C)		8,410.72
D.	Quality Educator	(V-D)		91,904.90
E.	At Risk Student	(V-E)		8,279.62
F.	Indian Education For All	(V-F)		7,262.40
G.	American Indian Achievement Gap	(V-G)		600.00
H.	Data For Achievement	(V-H)		5,340.00
I.	Special Education Allowable Cost Payment	(V-I)		86,818.31
J.	Remaining Fund Balance Available	(V-J)		0.00
K.	Non-Levy Revenue	(V-K)		233,204.48
1.	Actual Non-Levy Revenue	(V-K1)	2,958.24	
2.	Anticipated Non-Levy Revenue	(V-K2)	230,246.24	
L.	Other Non-Levy Revenue	(V-L)		0.00
M.	BASE Levy Requirements	(V-M)		732,177.17
1.	State Guaranteed Tax Base Aid	(V-M1)	491,333.48	
2.*	District Property Tax Levy To Fund BASE (BASE Levy)	(V-M2)	240,843.69	
N.	**Subtotal of BASE Budget Revenue	(V-N)		2,354,256.85

Funding The Over-BASE Budget:

O.	Fund Balance & Non-Levy Revenue Available To Fund Over-BASE	(V-O)		0.00
P.	Over-BASE Only Revenues	(V-P)		0.00
1.	Prior Year Excess Reserves Reappropriated (Over-BASE Only)	(V-P1)	0.00	
2.	Tuition	(V-P2)	0.00	
3.	Flexible Non-Voted Levy Authority Transferred from Other Non-Levy Funds	(V-P3)	0.00	
4.	Oil & Gas Revenues	(V-P4)	0.00	
Q.	District Property Tax Levy To Fund Over-BASE Budget (Over-BASE Levy)(GF)	(V-Q)		764,332.20
R.	Subtotal of Over-BASE Revenue	(V-R)		764,332.20

Mill Levies:

S.	District Non-Isolated Mills	(V-S)		0.00
T.	BASE Mills - Elementary	(V-T)		0.00
U.	BASE Mills - High School	(V-U)		18.92
V.	Over-BASE Mills	(V-V)		60.06
1.	District Property Tax Levy Mills	(V-V1)	60.06	
2.	Flexible Non-Voted Levy Authority	(V-V2)	0.00	
W.	Total General Fund Mills	(V-W)		78.98

* Should be approximately equal to (Taxable Value X .001) X BASE Mills

** BASE Budget Revenue cannot exceed BASE Budget Limit. Excess BASE Budget Revenue is reported on line V-O and is applied to the Over-BASE Budget



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01 General Fund

Adopted Budget	0001	3,118,589.05
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Budget Uses

Expenditure Budget	0002	3,118,589.05
Add To Fund Balance	0003	0.00

Estimated Funding Sources

Unreserved Fund Balance Reappropriated	0970	0.00
Direct State Aid	3110	1,180,259.25
Quality Educator	3111	91,904.90
At Risk Student	3112	8,279.62
Indian Education For All	3113	7,262.40
American Indian Achievement Gap	3114	600.00
State Spec Ed Allowable Cost Pymt to Districts	3115	86,818.31
Data For Achievement	3116	5,340.00
Natural Resource Development	3118	8,410.72
State Guaranteed Tax Base Aid	3120	491,333.48

Actual Non-levy Revenue

Tax Title and Property Sales	1130	0.00
Interest Earnings	1510	2,934.00
Revenue from Community Services Activities	1800	0.00
Other Revenue from Local Sources	1900	24.24
Rentals	1910	0.00
Dormitory Charges	1915	0.00
Contributions/Donations from Private Sources	1920	0.00
Textbook Sales and Rentals	1940	0.00
Fees - Users/Resale of Supplies	1945	0.00
Services Provided Other School Districts or Coops	1950	0.00
Services Provided Other Local Governmental Units	1960	0.00
Summer School Fees	1981	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00

Anticipated Non-levy Revenue - BASE

Oil & Gas Revenues - BASE Budget	0171	0.00
Coal Gross Proceeds	1123	0.00
State School Block Grant	3444	201,567.33
State Combined Fund School Block Grant	3445	0.00
SB96 Block Grant Reimbursement	3446	28,678.91
SB96 Combined Block Grant Reimbursement	3447	0.00
Federal Revenue in Lieu of Taxes	4800	0.00

Anticipated Non-levy Revenue - Over-BASE

Oil & Gas Revenues - OverBASE Budget	0172	0.00
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01 General Fund

Individual Tuition	1310	0.00
Tuition from Schl Dists Within State	1320	0.00
Tuition from Schl Dists Outside State	1330	0.00
State Tuition for State Placement	3117	0.00

Other Non-levy Revenue

District Levy - Distn of Pr Yr's Prot/Dlq Taxes	1117	0.00
District Levy - Dept of Rev Tax Audit Receipts	1118	0.00
Penalties and Interest on Taxes	1190	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00

Levies

Mandatory Non-isolated Levy	1110(a)	0.00	
BASE Levy	1110(b)	240,843.69	
Over-BASE Levy	1110(c)	764,332.20	
District Tax Levy	1110		1,005,175.89
Total Estimated Revenues to Fund Adopted Budget	0004		3,118,589.05
Estimated Revenues Exceeding Adopted Budget	0004a		0.00



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10 Transportation Fund

Adopted Budget 0001 555,000.00

Budget Uses

Expenditure Budget 0002 555,000.00

Add To Fund Balance 0003 0.00

Transportation Schedule Data

On-Schedule 0005 70,004.70

Contingency 0006 7,000.47

Over-Schedule 0011 477,994.83

Fund Balance for Budget TFS48 416,325.96

Operating Reserve 0961 83,250.00

Unreserved Fund Balance Reappropriated 0970 333,075.96

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00

Individual Transportation Fees 1410 110.60

Trans Fees from Other Schl Dists Within State 1420 0.00

Trans Fees from Other Schl Dists Outside State 1430 0.00

Other Transportation Fees 1440 0.00

Interest Earnings 1510 2,500.00

Other Revenue from Local Sources 1900 0.00

State Tuition for State Placement 3117 0.00

State Payment in Lieu of Taxes - FWP 3302 0.00

State School Block Grant 3444 17,052.97

State Combined Fund School Block Grant 3445 34,405.47

SB96 Block Grant Reimbursement 3446 2,051.10

SB96 Combined Block Grant Reimbursement 3447 0.00

Montana Oil and Gas Tax 3460 0.00

Other Revenue 9100 0.00

Residual Equity Transfers In 9710 0.00

Reimbursements

County On-Schedule Trans Reimb 2220 38,502.58

State On-Schedule Trans Reimb 3210 38,502.59

District Tax Levy 1110 88,798.73

District Mills 999 6.98

Total Estimated Revenues to Fund Adopted Budget 0004 555,000.00

Estimated Revenues Exceeding Adopted Budget 0004a 0.00



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11 Bus Depreciation Fund

Adopted Budget 0001 151,763.56

Budget Uses

Expenditure Budget 0002 151,763.56

Add To Fund Balance 0003 0.00

Fund Balance for Budget TFS48 100,340.62

Operating Reserve 0961 0.00

Unreserved Fund Balance Reappropriated 0970 100,340.62

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00

Interest Earnings 1510 650.00

Other Revenue from Local Sources 1900 0.00

State Payment in Lieu of Taxes - FWP 3302 0.00

State Combined Fund School Block Grant 3445 0.00

SB96 Combined Block Grant Reimbursement 3447 0.00

Montana Oil and Gas Tax 3460 0.00

Other Revenue 9100 0.00

Residual Equity Transfers In 9710 0.00

Use Estimated Non-levy Revenue to Lower Levies? (Yes or No) No

District Tax Levy 1110 50,772.94

District Mills 999 3.99

Total Estimated Revenues to Fund Adopted Budget 0004 151,763.56

Asset Information

Asset ID	Year Of Purchase	Original Cost	Depreciated Thru Last Year	20% Limit	Amount Depreciated
2015 CES 47 PASS	2014	28,006.30	0.00	5,601.26	0.00
2013 BLUEBIRD IC 72 PASSENGER	2013	37,161.78	0.00	7,432.36	0.00
2014 BLUEBIRD IC 84 PASSENGER BUS	2013	38,017.37	0.00	7,603.47	0.00
2009 INTL #8040	2008	105,297.00	0.00	21,059.40	0.00
2009 INTL #8205	2008	102,235.00	20,447.00	20,447.00	0.00
2007 INTL #6978	2007	32,959.00	0.00	6,591.80	6,591.80
2008 INTL #8925	2007	23,907.00	0.00	4,781.40	0.00
2006 INTL #2014	2006	30,523.00	0.00	6,104.60	0.00
2006 INTL #4251	2006	67,234.00	13,446.80	13,446.80	0.00
2006 INTL #8714	2006	33,056.00	3,606.20	6,611.20	0.00
1999 MCI #1249	2005	175,000.00	0.00	35,000.00	35,000.00
2005 INTL 7382 47 PASS	2005	20,400.00	12,240.00	4,080.00	4,080.00
2005 INTL 7833 66 PASS	2005	25,505.70	15,303.42	5,101.14	5,101.14
1996 MCI 7835	2004	130,000.00	79,112.43	26,000.00	0.00



Budget Report
FY2014-15
14 Fergus
0259 Fergus H S

Asset Information

Asset ID	Year Of Purchase	Original Cost	Depreciated Thru Last Year	20% Limit	Amount Depreciated
1997MCI 8929	2004	160,000.00	92,766.10	32,000.00	0.00
MOTOROLA MCS 2000	2004	2,653.50	2,122.80	530.70	0.00
MOTOROLA MSC2000	2004	2,721.50	2,177.20	544.30	0.00
2002 BLUEBIRD 5515	2002	25,546.95	35,765.73	5,109.39	0.00
1998 BLUEBIRD 0343	1998	21,511.71	32,267.57	NA	NA

Total 50,772.94

13 Tuition Fund

Adopted Budget 0001 27,266.10

Budget Uses

Expenditure Budget 0002 27,266.10

Add To Fund Balance 0003 0.00

Fund Balance for Budget TFS48 0.00

Unreserved Fund Balance Reappropriated 0970 0.00

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00

Interest Earnings 1510 0.00

Other Revenue from Local Sources 1900 0.00

Direct State Aid 3110 0.00

State Payment in Lieu of Taxes - FWP 3302 0.00

State Combined Fund School Block Grant 3445 0.00

SB96 Combined Block Grant Reimbursement 3447 0.00

Montana Oil and Gas Tax 3460 0.00

Other Revenue 9100 0.00

Residual Equity Transfers In 9710 0.00

District Tax Levy 1110 27,266.10

District Mills 999 2.14

Total Estimated Revenues to Fund Adopted Budget 0004 27,266.10

Estimated Revenues Exceeding Adopted Budget 0004a 0.00



Budget Report
FY2014-15
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14 Retirement Fund

Adopted Budget	0001	400,000.00
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Budget Uses

Expenditure Budget	0002	400,000.00
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	131,738.83
Operating Reserve	0961	80,000.00
Unreserved Fund Balance Reappropriated	0970	51,738.83

Estimated Funding Sources

Interest Earnings	1510	1,000.00
Other Revenue from Local Sources	1900	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
County Retirement Distribution	2240	347,261.17
Total Estimated Revenues to Fund Adopted Budget	0004	400,000.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



Budget Report
FY2014-15
14 Fergus
0259 Fergus H S

17 Adult Education Fund

Adopted Budget	0001	120,000.00
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Budget Uses

Expenditure Budget	0002	120,000.00
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	49,487.65
Operating Reserve	0961	42,000.00
Unreserved Fund Balance Reappropriated	0970	7,487.65

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Fees for Adult Education	1340	30,000.00
Interest Earnings	1510	300.00
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
State Combined Fund School Block Grant	3445	0.00
SB96 Combined Block Grant Reimbursement	3447	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	82,212.35
District Mills	999	6.46
Total Estimated Revenues to Fund Adopted Budget	0004	120,000.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



Budget Report
FY2014-15
14 Fergus
0259 Fergus H S

19 Non-Operating Fund

Adopted Budget 0001 0.00

Budget Uses

Expenditure Budget 0002 0.00

Add To Fund Balance 0003 0.00

Transportation Schedule Data

On-Schedule 0005 0.00

Contingency 0006 0.00

Over-Schedule 0011 0.00

Fund Balance for Budget TFS48 0.00

Operating Reserve 0961 0.00

Unreserved Fund Balance Reappropriated 0970 0.00

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00

Interest Earnings 1510 0.00

Other Revenue from Local Sources 1900 0.00

State Payment in Lieu of Taxes - FWP 3302 0.00

State Combined Fund School Block Grant 3445 0.00

SB96 Combined Block Grant Reimbursement 3447 0.00

Montana Oil and Gas Tax 3460 0.00

Other Revenue 9100 0.00

Residual Equity Transfers In 9710 0.00

Reimbursements

County On-Schedule Trans Reimb 2220 0.00

State On-Schedule Trans Reimb 3210 0.00

District Tax Levy 1110 0.00

District Mills 999 0.00

Total Estimated Revenues to Fund Adopted Budget 0004 0.00

Estimated Revenues Exceeding Adopted Budget 0004a 0.00



Budget Report
FY2014-15
14 Fergus
0259 Fergus H S

28 Technology Fund

Adopted Budget	0001	153,643.17
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Budget Uses

Expenditure Budget	0002	153,643.17
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	96,238.77
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	96,238.77

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	500.00
Other Revenue from Local Sources	1900	0.00
State Technology Aid	3281	2,739.35
State Payment in Lieu of Taxes - FWP	3302	0.00
State Combined Fund School Block Grant	3445	0.00
SB96 Combined Block Grant Reimbursement	3447	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	54,165.05
District Mills	999	4.26
Total Estimated Revenues to Fund Adopted Budget	0004	153,643.17
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



Budget Report
FY2014-15
14 Fergus
0259 Fergus H S

29 Flexibility Fund

Adopted Budget	0001	161,300.58
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Budget Uses

Expenditure Budget	0002	161,300.58
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	153,302.02
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	153,302.02

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	900.00
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
State Combined Fund School Block Grant	3445	0.00
SB96 Combined Block Grant Reimbursement	3447	7,098.56
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	161,300.58
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



Budget Report
FY2014-15
14 Fergus
0259 Fergus H S

50 Debt Service Fund

Adopted Budget 0001 0.00

Budget Uses

Expenditure Budget 0002 0.00

Add To Fund Balance 0003 0.00

Fund Balance for Budget TFS48 0.00

Fund Balance In Sinking Fund 0960 0.00

Operating Reserve 0961 0.00

Unreserved Fund Balance Reappropriated 0970 0.00

Estimated Funding Sources

Coal Gross Proceeds 1123 0.00

Interest Earnings 1510 0.00

Other Revenue from Local Sources 1900 0.00

State Payment in Lieu of Taxes - FWP 3302 0.00

State Combined Fund School Block Grant 3445 0.00

SB96 Combined Block Grant Reimbursement 3447 0.00

Montana Oil and Gas Tax 3460 0.00

Other Revenue 9100 0.00

Residual Equity Transfers In 9710 0.00

Total Estimated Revenues to Fund Adopted Budget 0004 0.00

Estimated Revenues Exceeding Adopted Budget 0004a 0.00



Budget Report
FY2014-15
14 Fergus
0259 Fergus H S

61 Building Reserve Fund

Adopted Budget	0001	998,625.96
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Budget Uses

Expenditure Budget	0002	998,625.96
Add To Fund Balance	0003	0.00

Fund Balance for Budget	TFS48	895,825.96
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	895,825.96

Estimated Funding Sources

Coal Gross Proceeds	1123	0.00
Tax Title and Property Sales	1130	0.00
Interest Earnings	1510	4,800.00
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
State Combined Fund School Block Grant	3445	0.00
SB96 Combined Block Grant Reimbursement	3447	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
Use Estimated Non-levy Revenue to Lower Levies? (Yes or No)		No
District Tax Levy	1110	98,000.00
District Mills	999	7.70
Total Estimated Revenues to Fund Adopted Budget	0004	998,625.96

Voted Reserve Authorities

<u>Election Date</u>	<u>Total Authorized</u>	<u>Years Authorized</u>	<u>Levied Thru Last Year</u>	<u>Maximum Levy</u>	<u>Levy Amount</u>
05/03/2005	980,000.00	10	882,000.00	98,000.00	98,000.00
Total				1110	98,000.00

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

17

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: SECOND READING—BOARD POLICY #2158 – FAMILY ENGAGEMENT POLICY

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #2158 – Family Engagement Policy and consider adoption of said policy.

This is a new policy being added per recommendation from the Montana School Board Association (MTSBA).

SUGGESTED ACTION: Approve Adoption of Board Policy #2158 – Family Engagement Policy

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye		Nay	Abstain	Other
Bailey							
Bristol							
Koterba							
Poss							
Thomas							
Thompson							
Weeden							

SECOND READING

Lewistown School District

INSTRUCTION

2158
Page 1 of 2

Family Engagement Policy

The Lewistown Public Schools Board of Trustees believes that engaging parents/families in the education process is essential to improved academic success for students. The Board recognizes that a student's education is a responsibility shared by the District, parents, families and other members of the community during the entire time a student attends school. The Board believes that the District must create an environment that is conducive to learning and that strong, comprehensive parent/family involvement is an important component. Parent/Family involvement in education requires a cooperative effort with roles for the Office of Public Instruction (OPI), the District, parents/families and the community.

Parent/Family Involvement Goals and Plan

The Board of Trustees recognizes the importance of eliminating barriers that impede parent/family involvement, thereby facilitating an environment that encourages collaboration with parents, families and other members of the community. Therefore, the District will develop and implement a plan to facilitate parent/family involvement that shall include the following six (6) goals:

1. Promote families to actively participate in the life of the school and feel welcomed, valued, and connected to each other, to school staff, and to what students are learning and doing in class;
2. Promote families and school staff to engage in regular, two-way meaningful communication about student learning;
3. Promote families and school staff to continuously collaborate to support student learning and healthy development both at home and at school and have regular opportunities to strengthen their knowledge and skills to do so effectively;
4. Empower parents to be advocates for their own and other children, to ensure that students are treated equitably and have access to learning opportunities that will support their success;
5. Encourage families and school staff to be partners in decisions that affect children and families and together inform, influence, and create policies, practices, and programs; and
6. Encourage families and school staff to collaborate with members of the community to connect students, families, and staff to expand learning opportunities, community services, and civic participation.

The District's plan for meeting these goals is to:

1. Provide activities that will educate parents regarding the intellectual and developmental needs of their children at all age levels. This will include promoting cooperation between the District and other agencies or school/community groups (such as parent-teacher groups, Head Start, etc.) to furnish learning opportunities and disseminate information regarding parenting skills and child/adolescent development.
2. Implement strategies to involve parents/families in the educational process, including:
 - Keeping parents/families informed of opportunities for involvement and encouraging participation in various programs.
 - Providing access to educational resources for parents/families to use together with their children.
 - Keeping parents/families informed of the objectives of District educational programs as well as of their child's participation and progress within these programs.
3. Enable families to participate in the education of their children through a variety of roles. For example, parents/family members should be given opportunities to provide input into District policies and volunteer time within the classrooms and school programs.
4. Provide professional development opportunities for teachers and staff to enhance their understanding of effective parent/family involvement strategies.
5. Perform regular evaluations of parent/family involvement at each school and at the District level.
6. Provide access, upon request, to any instructional material used as part of the educational curriculum.
7. If practical, provide information in a language understandable to parents.

Legal Reference: 10.55.701(m), ARM Board of Trustees

Policy History:

Adopted on:

Reviewed on:

Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

18

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: SECOND READING—BOARD POLICY #2171 – SIGNIFICANT WRITING PROGRAM

Requested By: Board of Trustees **Prepared By:** Jason Butcher **Date:** 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #2171 – Significant Writing Program and consider adoption of said policy.

This is a new policy being added per recommendation from the Montana School Board Association (MTSBA).

SUGGESTED ACTION: Approve Adoption of Board Policy #2171 – Significant Writing Program

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye		Nay	Abstain	Other
<i>Board Action</i>							
Bailey							
Bristol							
Koterba							
Poss							
Thomas							
Thompson							
Weeden							

SECOND READING

Lewistown School District

INSTRUCTION

2171

Significant Writing Program

The Board of Trustees has determined that incorporating an independent significant writing program in the District is not possible given the financial status of the district, the number of staff employed, and the time available within the class schedule. Writing will be incorporated in all aspects of the curriculum.

Legal References: 10.55.701(2) (p) ARM
 10.55.713 (4) ARM

Board of Trustees
Teacher Load and Class Size

Policy History:

Adopted on:

Reviewed on:

Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

19

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: SECOND READING—BOARD POLICY #5314 – SUBSTITUTES

Requested By: Board of Trustees Prepared By: Rebekah Rhoades Date: 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #5314 - Substitutes and consider adoption of said policy.

Information being deleted from this policy has been marked with a ~~strike through~~; information being added has been **highlighted**.

SUGGESTED ACTION: Approve Adoption of Board Policy #5314 - Substitutes

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye		Nay	Abstain	Other
Bailey							
Bristol							
Koterba							
Poss							
Thomas							
Thompson							
Weeden							

SECOND READING

Lewistown School District

PERSONNEL

5314

Substitutes

The Board authorizes the use of substitutes ~~teachers~~ as necessary to replace ~~teachers~~ staff members who are temporarily absent. The principal, principal's secretary, or sub call-in staff shall arrange for the substitute to work for the absent ~~teacher~~ staff member. Under no condition is a ~~teacher~~ staff member (other than secretaries) to select or arrange for a private substitute.

~~The Board establishes the daily rate of pay for substitute teachers as follows: (effective July 1, 2006).~~

- ~~• \$65.00 per day for certified teachers (current or not) or a Master's degree or higher.~~
- ~~• \$60.00 per day for non-certified, degrees less than a Masters, and non-degreed.~~
- ~~• Additional \$5.00 per day after fifteen (15) days of service in the district during one school year and an active substitute from year to year.~~
- ~~• Minimum payment will be one-half (1/2) day for up to four (4) hours. Any time over four (4) hours will be considered a full day.~~
- ~~• July 1, 2007, and every July 1st thereafter, extend same % increase as classified staff, then rounded to the nearest half dollar up or down.~~
- ~~• No fringe benefits are given to substitute teachers.~~

~~Substitutes for classified positions will be paid by the hour. Certified substitutes will receive the additional Certified Paraprofessional stipend per hour when substituting for classified positions.~~

The Board establishes the hourly rate of pay for substitute teachers as follows: (effective August 11, 2014)

- \$12.00 per hour for Certified Teachers (current or not) or a Master's degree or higher.
- \$11.00 per hour for non-certified, degrees less than a Masters, and non-degreed.
- July 1, 2015, and every July 1st thereafter, extend same % increase as approved by the Board of Trustees.

The Board establishes the hourly rate of pay for substitute paraprofessionals as follows: (effective August 11, 2014)

- \$11.00 per hour for Certified Paraprofessionals (at least two years of college or an Associate's Degree or higher; or Certified Paraprofessional test results and/or certificate)
- \$10.00 per hour for non-certified and non-degreed.
- July 1, 2015, and every July 1st thereafter, extend same % increase as approved by the Board of Trustees.

When a classified employee is called upon to substitute for a teacher, the teacher sub rate shall apply unless the classified rate of pay is higher.

Substitutes for all other classified positions will be paid by the hour at the Step 0 rate for that position as per the classified salary matrix.

No fringe benefits are given to substitutes.

Policy History:

Adopted on: June 28, 2004

Revised on: February 27, 2006

Revised on: January 14, 2008

Revised on: July 9, 2012

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

20

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: SECOND READING—BOARD POLICY #5321P – CONDITIONS FOR USE OF LEAVE

Requested By: Board of Trustees Prepared By: Rebekah Rhoades Date: 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #5321P – Conditions for Use of Leave and consider adoption of said policy.

Information being deleted from this policy has been marked with a ~~strike through~~; information being added has been **highlighted**.

SUGGESTED ACTION: Approve Adoption of Board Policy #5321P – Conditions for Use of Leave

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye		Nay	Abstain	Other
<i>Board Action</i>							
Bailey							
Bristol							
Koterba							
Poss							
Thomas							
Thompson							
Weeden							

SECOND READING

Lewistown School District

PERSONNEL

5321P

Page 1 of 2

Conditions for Use of Leave

Certified staff may use sick leave for those instances listed in the current collective bargaining agreement. Classified staff may use sick leave for illness; injury; medical disability; maternity-related disability, including prenatal care, birth, miscarriage, abortion; quarantine resulting from exposure to contagious disease; medical, dental, or eye examination or treatment; necessary care of or attendance to an immediate family member or, at the District's discretion, another relative for the above reasons until other attendants can reasonably be obtained, and death or funeral attendance for an immediate family member. Leave without pay may be granted to employees upon the death of persons not included on this list.

Accrual and Use of Sick Leave Credits

Certified employees shall accrue and may use their sick leave credits according to the current collective bargaining agreement.

Classified employees shall accrue sick leave in accordance with the provisions of 2-18-618, MCA. Classified employees serving in positions that are permanent full-time, seasonal full-time, or permanent part-time are eligible to earn sick leave credits. Sick leave credits accrue from the first day of employment. A classified employee must be continuously employed for the qualifying period of ninety (90) calendar days in order to use sick leave. Sick leave may not be advanced nor may leave be taken retroactively. Unless there is a break in service, an employee only serves the qualifying period once. After a break in service, an employee must again complete the qualifying period to use sick leave. A seasonal classified employee's accrued sick leave credits may be carried over to the next season if management has a continuing need for the employee or, alternatively, may be paid out as a lump sum to the employee when the season ends, in accordance with ARM 2.21.141.

Persons, whether classified or certified, simultaneously employed in two (2) or more positions, will accrue sick leave credits in each position according to the number of hours or the proration of the contract (in the case of certified) worked. Leave credits will be used only from the position in which the credits are earned and with the approval of the supervisor or appropriate authority for that position. Hours in a pay status paid at the regular rate will be used to calculate leave accrual. Sick leave credits will not accrue for those hours exceeding forty (40) hours in a work week that are paid as overtime hours or are recorded as compensatory time hours. A full-time employee shall not earn less than nor more than the full-time sick leave accrual rate provided classified employees.

When an employee who has not worked the qualifying period for use of sick leave takes an approved continuous leave of absence without pay exceeding fifteen (15) working days, the amount of time on leave of absence will not count toward completion of the qualifying period. The approved leave of absence exceeding fifteen (15) working days is not a break in service, and the employee will not lose any accrued sick leave credits nor lose credit for time earned toward the qualifying period. An approved continuous leave of absence without pay of fifteen (15) working days or less will be counted as time earned toward the ninety-(90)-day qualifying period.

Calculation of Sick Leave Credits

Certified employees shall earn sick leave credits at the rate stated in the current collective bargaining agreement.

Full-time classified employees shall earn sick leave credits at the rate of twelve (12) working days for each year of service. Sick leave credits shall be prorated for part-time employees who have worked the qualifying period. The payroll office will refine this data by keeping records per hour worked.

Sick Leave Banks

Donation and use of sick leave credits to the sick leave bank are governed by the terms of the current collective bargaining agreement and Classified Sick Leave Bank, Policy 5510.

Lump-Sum Payment upon Termination for Classified Employees

~~When a classified employee terminates from the District, the employee is entitled to cash compensation for unused sick leave credit equal to one fourth (1/4) of the compensation the employee would have received if the employee had used the credits, provided the employee has worked the qualifying period.~~ Upon termination a classified employee that has worked the qualifying period and has less than 8 consecutive years of service in the District will be paid a lump-sum payment equal to twenty-five percent (25%) of a day's salary for each day of accumulated sick leave. A classified employee with 8 or more consecutive years of service in the District will be paid a lump-sum payment equal to thirty percent (30%) of a day's salary for each day of accumulated sick leave. The value of unused sick leave is computed based on the employee's salary rate at the time of termination.

Industrial Accident

An employee who is injured in an industrial accident may be eligible for Workers' Compensation benefits. Use of sick leave must be coordinated with receipt of Workers' Compensation benefits on a case-by-case basis, by contacting the Workers' Compensation carrier.

Sick Leave Substituted for Annual Leave

A classified employee, who qualifies for use of sick leave while taking approved annual vacation leave, may be allowed to substitute accrued sick leave credits for annual leave credits. Medical certification of the illness or disability may be required.

Policy History:

Adopted on: June 28, 2004

Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

21

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: SECOND READING—BOARD POLICY #6413 – BENEFITS FOR CLASSIFIED ADMINISTRATORS

Requested By: Board of Trustees Prepared By: Rebekah Rhoades Date: 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the second and final reading of Board Policy #6413 – Benefits for Classified Administrators and consider adoption of said policy.

Information being deleted from this policy has been marked with a ~~strike through~~; information being added has been **highlighted**.

SUGGESTED ACTION: Approve Adoption of Board Policy #6413 – Benefits for Classified Administrators

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye		Nay	Abstain	Other
<i>Board Action</i>							
Bailey							
Btistol							
Koterba							
Poss							
Thomas							
Thompson							
Weeden							

SECOND READING

Lewistown School District

ADMINISTRATION

6413

Page 1 of 2

Benefits for Classified Administrators

Classified administrators will receive the following benefits:

Medical Insurance: A comprehensive major medical insurance program will be provided, and the Board will pay full family coverage for each classified administrator.

Flexible Benefits Plan (IRS Section 125): The District will establish a flexible benefits plan based on Section 125 of the IRS code to pay eligible, non-reimbursable health and dependent care costs. The plan will be administered by an outside carrier based on mutually agreed upon specifications. Participation in the plan by the administration will be voluntary.

Dental Insurance: A dental insurance program will be available to each classified administrator. The Board will provide an annual premium payment for each administrator, at a rate currently approved by the Board.

Professional Leave: If approved by the Superintendent, professional leave at full salary may be granted to each classified administrator for visitation of other districts, attendance at educational conferences, serving officials, and attendance at professional association conferences. Reasonable expenses will be paid to the administrator using such leave, unless expenses are waived by mutual agreement of the principal and the Superintendent. Such waiver shall be in written form signed by both parties. The Board must give prior approval for out-of-state professional leave.

Life & Disability Insurance: A life and disability insurance program will be available to classified administration. The District will provide a maximum premium currently approved by the Board for all administrators included in the group plan. The Superintendent is included in the group plan.

Sick Leave: Classified administrators shall accrue sick leave in accordance with the provisions of 2-18-618, MCA.

Upon termination a classified administrator with less than 8 consecutive years of service in the District will be paid a lump-sum payment equal to twenty-five percent (25%) of a day's salary for each day of accumulated sick leave. A classified administrator with 8 or more consecutive years of service in the District will be paid a lump-sum payment equal to thirty percent (30%) of a day's salary for each day of accumulated sick leave.

Payment will be made before July 1 of the ensuing fiscal year. Payment will be based on the salary at the time of termination of employment.

Holidays: See Personnel Policy #5333

Vacation Days: See Personnel Policy #5334

Bereavement and Family Illness: Up to five (5) days per occurrence will be granted at full salary to each principal, for death in the immediate family. In cases of serious illness in the immediate family, five (5) days per occurrence will be granted at full salary. "Serious illness" is defined as illness generally requiring hospitalization. "Immediate family" is defined as the employee and spouse, and their grandparent, father, mother, sister, brother, daughter, or son and grandchild.

Personal Leave: The Superintendent will authorize five (5) days personal leave per school year to each classified administrator, subject to requirements of the job and advance notice of need for such leave. Personal days do not carry over from year to year.

Policy History:

Adopted on: April 28, 2008

Revised on:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

22

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE WORK EXPERIENCE DRIVER POSITION AND RECOMMENDED SALARY

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the addition of a Work Experience Driver position and recommended salary as presented on the attachment.

This position in previous years has been covered mostly by various bus drivers when available (both route drivers and substitutes). The hours for this position have increased to the point that a designated driver is needed to cover the schedule. The Work Experience Driver will be hired for up to 6.00 hours per day. The District suburban will be used to transport the students from the high school to the work experience locations and back again.

SUGGESTED ACTION: Approve Addition of Work Experience Driver Position and Salary

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye		Nay	Abstain	Other
<i>Board Action</i>							
Bailey							
Bristol							
Koterba							
Poss							
Thomas							
Thompson							
Weeden							

LEWISTOWN PUBLIC SCHOOLS
FY2014-15 CLASSIFIED PAY MATRIX
August 18, 2014

FY15 NEGOTIATED INCREASE: 1.00%

	0	1	2	3	4	5	6	7	8	9	10	11+
WORK EXPERIENCE DRIVER	9.55	9.79	10.02	10.26	10.50	10.74	10.98	10.98	10.98	10.98	10.98	10.98
WORK EXPERIENCE DRIVER+15	10.25	10.49	10.73	10.97	11.21	11.45	11.69	11.69	11.69	11.69	11.69	11.69
WORK EXPERIENCE DRIVER+30	10.56	10.80	11.04	11.28	11.51	11.75	11.99	11.99	11.99	11.99	11.99	11.99
WORK EXPERIENCE DRIVER+45	11.17	11.41	11.65	11.89	12.12	12.36	12.60	12.60	12.60	12.60	12.60	12.60

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

23

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report

☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE RENTAL AGREEMENT BETWEEN LEWISTOWN PUBLIC SCHOOLS AND
WELLS FARGO BANK FOR ADULT EDUCATION IN ROUNDUP

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the Rental Agreement between Lewistown Public Schools and Wells Fargo Bank for the Adult Education office in Roundup as outlined on the attachment.

SUGGESTED ACTION: Approve Rental Agreement between Lewistown Public Schools and Wells Fargo Bank for the Adult Education Office in Roundup

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

OFFICE LEASE

Roundup, MT – 12 Main Street (BE #101611-30004)

KEY PROVISIONS SUMMARY

Lease Date:	The date this Lease is executed by the last to sign of Landlord and Tenant as shown on the signature page(s) attached hereto																
Landlord:	Wells Fargo Bank, N.A., a national banking association																
Tenant:	Lewistown Public Schools, a non-profit & tax exempt <i>[corporation/limited liability company/partnership]</i> [Federal Tax ID # 81-6000307]																
Building:	That certain building containing approximately 7,264 square feet having a street address of 12 Main Street, City of Roundup, MT 59072, and located on the Land																
Premises:	Approximately 600 Rentable Square Feet located in the lower level of the Building, as more particularly depicted in Exhibit A (<u>Section 2.7</u>)																
Notice Addresses:	<u>Landlord:</u> Wells Fargo CPG Attn: MAC D1116-L10 (BE #101611-30004) 1525 West W.T. Harris Blvd. Charlotte, NC 28262 F: 704.590.0436 E: PropertyAdmin@WellsFargo.com	<u>Tenant:</u> Lewistown Public Schools Attn: Paula Walker 903 Main Street Roundup, MT 59072-2225 F: 406-323-2735 E: paulamentzer@yahoo.com															
Tenant's Invoice E-Mail Address:	rrhoades@lewistown.k12.mt.us (<u>Section 8.5</u>) (to be used for invoices and billings only)																
Delivery Date:	Landlord shall deliver the Premises to Tenant not later than the Commencement Date																
Commencement Date:	The earlier of (i) the date Tenant occupies any portion of the Premises for the Permitted Use or (ii) August 15, 2014																
Rent Commencement Date:	September 1, 2014																
Lease Term:	Initial Lease Term - One (1) year after the Rent Commencement Date (<u>Section 5</u>) Renewal Lease Term – Three (3) options of one (1) year each (<u>Section 5</u>)																
Expiration Date:	Midnight at the end of the last day of the last calendar month of the Lease Term																
Annual Base Rent:	<table> <thead> <tr> <th><u>Lease Term:</u></th><th><u>Annual Base Rent:</u></th><th><u>Monthly Base Rent:</u></th></tr> </thead> <tbody> <tr> <td>September 1, 2014 through July 31, 2015</td><td>\$3,600.00/year</td><td>\$300.00/month (\$0.50/sqft)</td></tr> <tr> <td>September 1, 2015 through July 31, 2016</td><td>\$3,672.00/year</td><td>\$306.00/month (\$0.51/sqft)*</td></tr> <tr> <td>September 1, 2016 through July 31, 2017</td><td>\$3,744.00/year</td><td>\$312.00/month (\$0.52/sqft)**</td></tr> <tr> <td>September 1, 2017 through July 31, 2018</td><td>\$3,816.00/year</td><td>\$318.00/month (\$0.53/sqft)***</td></tr> </tbody> </table> <p>* Assumes Tenant exercises first renewal option ** Assumes Tenant exercises second renewal option *** Assumes Tenant exercises third renewal option</p>		<u>Lease Term:</u>	<u>Annual Base Rent:</u>	<u>Monthly Base Rent:</u>	September 1, 2014 through July 31, 2015	\$3,600.00/year	\$300.00/month (\$0.50/sqft)	September 1, 2015 through July 31, 2016	\$3,672.00/year	\$306.00/month (\$0.51/sqft)*	September 1, 2016 through July 31, 2017	\$3,744.00/year	\$312.00/month (\$0.52/sqft)**	September 1, 2017 through July 31, 2018	\$3,816.00/year	\$318.00/month (\$0.53/sqft)***
<u>Lease Term:</u>	<u>Annual Base Rent:</u>	<u>Monthly Base Rent:</u>															
September 1, 2014 through July 31, 2015	\$3,600.00/year	\$300.00/month (\$0.50/sqft)															
September 1, 2015 through July 31, 2016	\$3,672.00/year	\$306.00/month (\$0.51/sqft)*															
September 1, 2016 through July 31, 2017	\$3,744.00/year	\$312.00/month (\$0.52/sqft)**															
September 1, 2017 through July 31, 2018	\$3,816.00/year	\$318.00/month (\$0.53/sqft)***															
Rent Payment Address:	U.S. Mail: Wells Fargo Bank, PO Box 887995, Los Angeles, CA 90088-7995 Overnight Delivery: Wells Fargo Lockbox 887995, 3440 Flair Drive, El Monte, CA 91731 ACH: Wells Fargo Bank–Rental Income Account, 333 Market Street, San Francisco, CA 94105-2102, ABA (routing) #121000248, Account #4159484807, Re: (BE #101611-30004)																
Additional Rent:	Subject to Landlord's right to charge Tenant for any usage that exceeds normal office use during Normal Business Hours (and after-hours HVAC usage) pursuant to Section 15, Base Rent shall be inclusive of the utilities and other services furnished or provided by Landlord (as defined in Section 15.1) as well as Tenant's share of <u>Operating Expenses and Taxes</u>																
Permitted Use:	Tenant may use and occupy the Premises only for general office use and for no other purposes (<u>Section 12</u>)																
Security Deposit:	\$318.00 (<u>Section 33</u>)																
Brokers:	None																

Exhibits:	Exhibit A – Site Plan/Description of Premises Exhibit B – Rules and Regulations
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OFFICE LEASE

THIS OFFICE LEASE is entered into as of the Lease Date by and between Landlord and Tenant. The parties agree as follows:

1. Key Provisions Summary and Enumeration of Exhibits

References in the body of this Lease to a portion of the Key Provisions Summary (e.g., the defined terms in the left-hand column of the Key Provisions Summary) are deemed and construed to incorporate all the terms provided under each such referenced portion of the Key Provisions Summary. References in the Key Provisions Summary to a portion of the body of this Lease (e.g., Section references in the right-hand column of the Key Provisions Summary) are deemed and construed to incorporate all the terms provided under each such referenced portion of the body of the Lease. Notwithstanding the foregoing, if there is any inconsistency between the Key Provisions Summary and another portion of this Lease, the terms of the Key Provisions Summary control. The Exhibits enumerated in the Key Provisions Summary and attached to this Lease are incorporated in this Lease by reference and are to be construed as a part of this Lease. Each party shall perform all obligations on its part as set forth in any Exhibit. **Except where expressly provided otherwise in this Lease, any consent or approval required under this Lease will not be unreasonably withheld, delayed, or conditioned.**

2. Definitions

2.1. **“Additional Rent”** means all sums of money in addition to Base Rent that become due from Tenant under this Lease. Additional Rent is deemed a charge for the use, possession, and enjoyment of the Premises.

2.2. **“Common Areas”** (or sometimes **“Common Area”**) means all areas, improvements, space, and special services within the Building or on the Land provided by Landlord from time to time for the common or joint use and benefit of all tenants, customers, and invitees of the Building including any parking areas, parking garages, access roads, service drives, service areas, driveways, entrances and exits, retaining walls, landscaped areas, truck serviceways, loading docks or ramps, pedestrian walkways, overstreet walkways, connecting malls, atriums, walls, ceilings, patios, courtyards, garden areas, plaza areas, park areas, concourses, ramps, sidewalks, corridors, washrooms, signs, maintenance buildings, utility buildings, hallways, lobbies, elevators, elevator foyers, escalators, stairs, common window areas, and trash, garbage or rubbish areas.

2.3. **“Governmental Regulations”** means all federal, state, county, or municipal laws, ordinances, rules, regulations, directives, orders, and/or requirements, and all recorded declarations, covenants, and restrictions, now in force or which may hereafter be in force affecting the Property.

2.4. **“Land”** means the real property upon which the Building is situated.

2.5. **“Landlord Parties”** (individually, a **“Landlord Party”**) means Landlord’s parent(s), affiliated entities, and subsidiaries, and all of their respective agents, employees, officers, directors, contractors, successors, assigns, attorneys, or representatives.

2.6. **“Operating Expenses”** means all costs and expenses relating to, or associated with, the operation, maintenance, management, and replacement of the Property.

2.7. **“Normal Business Holidays”** means New Year’s Day, Memorial Day, Independence Day (4th of July), Labor Day, Thanksgiving Day, and Christmas Day.

2.8. “**Normal Business Hours**” means 8:00 a.m. to 6:00 p.m., Monday through Friday, and 8:00 a.m. to 1:00 p.m., Saturday, only, exclusive of Normal Business Holidays.

2.9. “**Premises**” means the floor space shown crosshatched (or otherwise indicated) in Exhibit B.

2.10. “**Property**” means the Building and the Land.

2.11. “**Rent**” means Base Rent and Additional Rent.

2.12. “**Rentable Square Feet**” means the gross leasable area of the Premises or the Building (as applicable) intended for the exclusive use of the occupant thereof and its customers and invitees measured from the outside finished surface of the exterior walls or permanent outer building walls, to the mid-point of any walls separating portions of such occupant’s premises from those of adjacent tenants, and to the inside surface of walls separating such occupant’s premises from the Common Areas.

2.13. “**Rules and Regulations**” means the rules and regulations adopted by Landlord for the Property and/or the Common Areas set forth in Exhibit B, and any other rules and regulations that Landlord may adopt from time to time in the future in its sole discretion for the Property and/or the Common Areas, or any portion thereof.

2.14. “**Taxes**” means (i) all real estate and ad valorem taxes, assessments, levies and other governmental impositions and charges of every kind and nature whatsoever, extraordinary as well as ordinary, assessed or imposed upon the Property, or any portion thereof, including any taxes and assessments as a result of the Property or any part thereof being located within a business improvement district; (ii) all personal property taxes, assessments, levies, or other similar governmental charges assessed or imposed upon any machinery, equipment, or other personal property used in connection with the operation, maintenance, or management of the Property; and (iii) all reasonable costs and expenses incurred by Landlord in contesting the amount or validity of any Taxes or the valuation of the Property or any portion thereof including any fees of attorneys, tax consultants, accountants, appraisers, experts, and other witnesses.

2.15. “**Tenant Parties**” (sometimes “**Tenant Party**”) means the Tenant’s employees, agents, contractors, representatives, customers, invitees, guests, licensees, and visitors.

3. **Premises**

Landlord hereby leases the Premises to Tenant and Tenant hereby leases the Premises from Landlord.

4. **Common Areas**

Tenant and the Tenant Parties may use, in common with other tenants and occupants of the Property, the Common Areas. Landlord may on one or more occasions and without liability to Tenant (i) modify the size, use, shape, location, or nature of the Property and the Common Areas other than the Premises (except as permitted hereunder) or (ii) eliminate a Common Area altogether so long as Tenant continues to have reasonable access to the Premises. No easement for view, light, or air rights is granted hereunder.

5. Lease Term

This Lease commences on the Commencement Date and expires on the Expiration Date. Tenant may renew this Lease for the number of Renewal Terms if (i) this Lease is in full force and effect at the time Tenant exercises any such Renewal Lease Term and at the commencement of the applicable Renewal Lease Term; (ii) an Event of Default does not exist at the time Tenant exercises any right to renew or at the commencement of the applicable Renewal Lease Term; (iii) Landlord has not notified Tenant of an Event of Default on more than two (2) occasions during the previous Lease Term; and (iv) Tenant has not assigned this Lease or sublet all or any portion of the Premises (it being the intention of Landlord and Tenant that any right to renew is personal to Tenant). If Tenant desires to exercise a Renewal Lease Term, Tenant must give Landlord written notice of renewal not less than six (6) months prior to the expiration of the Initial Lease Term or the preceding Renewal Lease Term, as applicable. If Tenant does not provide such notice to Landlord within such time period, Tenant is deemed conclusively to have waived all unexercised Renewal Terms and to have elected not to renew this Lease, time being of the essence. Each Renewal Term is subject to all the terms and provisions of this Lease. If Tenant renews, the Initial Lease Term and the applicable Renewal Term(s) are collectively referred to in this Lease as the “**Lease Term**”.

6. Landlord's Work

Tenant acknowledges that it has inspected and accepts the Premises “**AS IS**”, “**WHERE IS**”, and “**WITH ALL FAULTS**”, in their present condition, and as suitable for the purpose for which the Premises are leased. Taking possession of the Premises by Tenant is deemed conclusively to establish that the Premises are in good and satisfactory condition as of the date possession is taken. Tenant further acknowledges that neither Landlord nor any of Landlord's agents, representatives, contractors, or employees have made any representations or warranties, either express or implied, with respect to the Premises or the condition of the Premises, and no representations or promises to alter, remodel, or improve the Premises have been made by Landlord, its agents, representatives, contractors, or employees, except as otherwise expressly set forth in this Lease.

7. Tenant's Work

Any work performed by Tenant within the Premises (“Tenant's Work”) shall be performed in accordance with Section 17.

8. Base Rent

8.1. Beginning on the Rent Commencement Date, Tenant shall pay annual Base Rent in advance, in 12 equal monthly installments, in United States currency, immediately available federal funds, not later than the first (1st) day of each calendar month during the Lease Term, without notice, deduction, demand, abatement, counterclaim, or set off. Tenant shall pay Base Rent for any partial month in advance and pro-rated based on the number of days in such partial calendar month. The first (1st) payment of Base Rent is due and payable on or before the execution of this Lease. Additional Rent is due five days after receipt of written demand unless explicitly provided otherwise in this Lease.

8.2. Tenant shall pay Rent to Landlord at the Rental Payment Address (or to such other address as Landlord may designate to Tenant in writing). To defray administrative and handling expenses, Tenant shall pay an additional charge of Fifty Dollars and No Cents (\$50.00) for each returned check or payment. If any payment of Rent is not received by Landlord when due, then Tenant shall pay Landlord, as a late charge and in addition to the payment of Rent, the greater of (i) five percent (5%) of the amount of the late Rent or (ii) Two Hundred Fifty Dollars and No Cents (\$250.00). The amount of the late charge to be paid to Landlord by Tenant for any month will be computed on the aggregate amount of

delinquent Rent and other payments, including all accrued late charges then outstanding. Such amount is a reasonable estimate of the loss and expense to be suffered by Landlord as a result of such late payment by Tenant and may be charged by Landlord to defray such loss and expense. The provisions of this Section in no way relieve Tenant of the obligation to pay Rent on or before the applicable due date. The late charge is in addition to Landlord's other rights and remedies available under this Lease, at law, or in equity, and the collection of the late charge does not limit Landlord's other rights and remedies. If Landlord accepts any Rent after the same becomes due and payable, such acceptance does not excuse a delay upon subsequent occasions, or constitute a waiver of any of Landlord's rights hereunder, at law, or in equity.

8.3. If at any time during the Lease Term, Rent is not fully collectible by reason of any legal requirements, Tenant shall take such other steps as Landlord may request, and as may be legally permissible, to permit Landlord to collect the maximum rents which may during the continuance of such restriction be legally permissible (but not in excess of the Rent reserved under this Lease). Upon the termination of such restriction during the Lease Term, Tenant shall pay to Landlord, in addition to the Rent for the period following such termination, if legally permissible, the portion of Rent which would have been paid pursuant to this Lease but for such legal restriction, less the Rent paid by Tenant to Landlord while such restriction was in effect.

8.4. Landlord must receive a properly completed W-9 Form (acceptable to Landlord) for Landlord to process Rent payments. Therefore, if such form is not delivered to Landlord on or before the Commencement Date, all Rent payments are considered late.

8.5. Landlord may send invoices to Tenant for any charges due from Tenant to Landlord under this Lease using Tenant's Invoice E-mail Address. Landlord shall not use Tenant's Invoice E-mail Address for legal notices (unless such e-mail address has been provided to Landlord as a notice address pursuant to Section 36 below). Tenant may change Tenant's Invoice E-mail Address by sending written notice thereof to Landlord.

9. Adjustments in Base Rent

All adjustments in Base Rent are set forth in the Key Provisions Summary.

10. Operating Expenses

Base Rent shall be inclusive of Tenant's share of Operating Expenses.

11. Taxes and Assessments

11.1. Subject to Section 11.2 below, Base Rent shall be inclusive of Tenant's share of Taxes.

11.2. Tenant shall reimburse Landlord for any taxes, assessments, impositions, or charges assessed with respect to the Property as a result of alterations, additions, or improvements to the Premises made by, for, or at the direction of Tenant upon demand therefor from Landlord. Tenant shall pay, prior to delinquency, all taxes, assessments, impositions, and charges assessed against or attributable to all personal property, equipment, inventory, and trade fixtures located within the Premises. Tenant shall pay any applicable sales and use taxes levied upon Rent.

12. Use of the Premises

Tenant may use and occupy the Premises only for the Permitted Use and for no other purpose. Tenant shall, at its own cost, promptly comply with Governmental Regulations applicable to its use and occupancy of the Premises. Tenant shall comply with, and shall cause the Tenant Parties to comply with, all Rules and Regulations; provided, however, that Landlord has no liability to Tenant for the non-compliance of the Rules and Regulations by other tenants and occupants of the Property. Tenant shall not use or permit the use of the Premises or the Property for residential uses or for any purpose that is illegal, immoral, or improper or is in violation of any Rule or Regulation or any applicable Governmental Regulation, or that, in Landlord's reasonable opinion, creates a nuisance, disturbs any other tenant or occupant, or injures the reputation of the Property. Neither Landlord nor any Landlord Party has made any representation or warranty (either expressed or implied) as to the suitability of the Premises for the Permitted Use. Tenant is hereby granted 24-hour per day, 7-day per week access to the Premises subject to (i) any reasonable security procedures implemented by Landlord or (ii) a *Force Majeure* Event (as defined in Section 37 below).

13. Maintenance by Landlord

13.1. Tenant shall notify Landlord promptly of any defective or dangerous condition observed by Tenant in the Premises or the Property. Landlord shall maintain and repair (subject to normal wear and tear, casualty, and condemnation) the Common Areas, roof, foundation, exterior walls, all structural parts of the Property, and all electrical, plumbing, heating, air conditioning, and ventilation systems in the Building not exclusively serving the Premises. Landlord shall make all such repairs and replacements promptly, in a good and workmanlike manner, and in compliance with applicable Governmental Regulations. Landlord is not responsible for any interruption, inconvenience, or annoyance to Tenant or Tenant's business caused by any such repairs or maintenance or by any repairs or restoration required to be made pursuant to Section 21 or Section 22 if Landlord uses commercially reasonable good faith efforts to avoid any such interruption, inconvenience, or annoyance. If any repair or maintenance is required because of any act or omission of Tenant or a Tenant Party, then Tenant shall pay Landlord upon demand accompanied by reasonable supporting documentation all reasonable costs and expenses incurred by Landlord in performing any such repair or maintenance.

13.2. Notwithstanding anything contained in this Lease, Landlord has no obligation to make any improvements, alterations, repairs, or maintenance to the Premises prior to or during the Lease Term except as specifically set forth in this Section 13.

14. Maintenance by Tenant

14.1. Except for Landlord's repair obligations set forth in Section 13, Tenant shall, at its sole cost and expense, clean, keep in good repair, maintain, and replace all portions of the Premises, including all doors and plate glass within the Premises, all portions of Tenant's Work, all electrical, plumbing, heating, air conditioning, and ventilation systems exclusively serving the Premises, and all alterations, improvements, betterments, equipment, fixtures, and personal property belonging to Tenant or placed in the Premises by, for, or on behalf of Tenant. Tenant shall make all repairs and replacements promptly, in a good and workmanlike manner, in compliance with applicable Governmental Regulations, in quality at least equal to the original work, and with contractors approved by Landlord. Tenant also shall be solely responsible for providing any janitorial services within the Premises at Tenant's sole cost and expense and agrees that Landlord shall have no responsibility or liability whatsoever for the same.

14.2. Tenant's use of the Premises and Property is at Tenant's own risk. Landlord is not liable to Tenant or a Tenant Party for any loss, injury, or damage to any property or person occasioned by

theft, a *Force Majeure* Event, or any other cause beyond the reasonable control of Landlord, including any loss, injury, or damage caused by any act or omission of Tenant, a Tenant Party, any other tenant or occupant of the Building, or any third-party. All property placed in, on, under, or about the Premises and the Property by, at the direction of, or with the consent of Tenant or a Tenant Party is at the sole risk of Tenant or the owner thereof and Landlord is not liable for any loss of or damage to such property resulting from any cause whatsoever.

14.3. Tenant shall not move any heavy machinery, heavy equipment, freight, bulky matter, or fixtures into or out of the Building without Landlord's prior consent and payment to Landlord of Landlord's reasonable charges in connection therewith. If any such machinery, equipment, or other items require special handling, Tenant shall (i) employ only persons holding a Master Rigger's License to perform such work, and (ii) perform such work only during hours reasonably designated by Landlord.

15. Utilities and Other Services

15.1. Landlord shall furnish the following services: (i) Hot and cold water at those points of supply provided for general use of all tenants in the Building; (ii) Central heat and air conditioning sufficient for the comfortable occupancy of the Premises; provided, however, heating and air conditioning service at times other than during "**Normal Business Hours**" is subject to Section 15.9 below (i.e., Landlord's right to charge Tenant for after-hours service); (iii) electricity for routine lighting and the operation of general office equipment; and (iv) if elevators are located in the Building, reasonable elevator service during Normal Business Hours (except during periods of routine service and repairs).

15.2. Tenant shall not use any electrical equipment or machinery which in Landlord's reasonable opinion will overload the Building's or the Premises' electrical systems or circuits, and Tenant shall pay Landlord upon demand for all costs, expenses, and liabilities associated with Tenant's excessive usage or overloading the electrical systems or circuits serving the Premises or the Building.

15.3. If Tenant uses any equipment or machinery in the Premises such equipment or machinery adversely affects the temperature otherwise maintained by the central heating and air conditioning system for other tenants in the Building, then Landlord may, in its reasonable discretion, install supplemental air conditioning units in the Premises and the cost thereof, including the cost of installation, maintenance, and operation of such units, shall be paid by Tenant to Landlord upon demand; provided, however, that the cost of any utility service related thereto shall be borne by Tenant as provided in Section 15.4 below.

15.4. Landlord may require that Tenant separately meter all or any of the utilities set forth above if Landlord reasonably determines that Tenant's use of such utilities exceeds that of other office tenants in the Building. In such case Tenant shall pay, prior to delinquency and directly to the appropriate utility company, all costs and expenses of such separate meter and utility services, including all hook-up, user and tap fees and all other similar fees and charges.

15.5. Landlord shall not be obligated to furnish any services or utilities other than as set forth in this Section 15; provided, however, if Landlord elects to furnish additional services or utilities that will be utilized by all tenants within the Building (e.g., natural gas for heating), such costs shall be included in Tenant's Base Rent so long as Tenant's usage does not exceed that of other office tenants in the Building.

15.6. Notwithstanding anything set forth in this Lease to the contrary, Landlord may interrupt any utilities or other services provided for in this Section 15 for such periods of time (not longer than thirty (30) days) as Landlord deems reasonably necessary for repairs, alterations, and improvements,

and Landlord is not responsible for the stoppage or interruption of any such utilities or other services during such time and no such stoppage or interruption during such time will result in an abatement of Rent, unless such stoppage or interruption arises out of or results from Landlord's or any Landlord Party's gross negligence, in which event Tenant may abate Rent for the period during which services or utilities are not provided due to such gross negligence.

15.7. The failure by Landlord to furnish, or the interruption or termination of utilities or other services in whole or in part, resulting from causes beyond the reasonable control of Landlord (including *Force Majeure* Event), does not render Landlord liable in any respect, is not to be construed as an eviction of Tenant, does not work an abatement of Rent, and does not relieve Tenant from any of its obligations hereunder.

15.8. Tenant shall comply with any mandatory or voluntary energy conservation measures and other similar legal or quasi-legal requirements instituted by any governmental or quasi-governmental authority.

15.9. Landlord shall provide HVAC to the Premises outside Normal Business Hours, as reasonably requested by Tenant in advance not later than 3:00 p.m. on (i) the business day that additional service is required, or (ii) the last business day prior to a weekend or holiday that additional service is required. Landlord reserves the right to charge Tenant for after-hours HVAC usage provided such charge will not exceed Landlord's standard hourly rates for after-hours HVAC charged from time to time to other tenants in the Building. In addition, as provided in Section 15.4 above, the cost of any separately metered or sub-metered utility service for such after-hours use shall be borne by Tenant.

16. Alterations

16.1. After the completion of Tenant's Work (if any), Tenant shall not make any alterations, additions, or improvements to any portion of the Premises (collectively, "Alteration"), either inside or outside, without Landlord's prior written consent in each instance, which consent may be withheld or conditioned in Landlord's sole and absolute discretion. Upon any request by Tenant to make any Alteration, Landlord reserves the right to require Tenant to submit to Landlord plans and specifications for such Alteration for Landlord's approval and to comply with any other reasonable requirements that Landlord may impose. In addition, Tenant shall pay Landlord a fee for processing such consent request and reviewing such plans and specifications in an amount equal to five percent (5%) of the total estimated cost of such Alteration. Any Alteration (except for movable equipment and furniture owned by Tenant) installed in the Premises by or on behalf of Tenant shall, at Landlord's option, become a part of the Premises and Landlord's property upon the expiration or earlier termination of this Lease unless otherwise stated by Landlord in writing or as provided in Section 23 below; provided, however, Landlord may require that Tenant remove any such Alteration at Tenant's expense upon the expiration or earlier termination of this Lease. If Tenant fails to remove such Alteration, Landlord may remove such Alteration at Tenant's cost, and Tenant shall pay Landlord on demand the cost of removing such Alteration.

16.2. At its sole cost and expense, Tenant shall: (i) perform each Alteration in a good and workmanlike manner using only contractors and subcontractors reasonably approved by Landlord; (ii) obtain all necessary governmental permits and certificates necessary for the commencement and completion of each Alteration (if applicable); (iii) cause all Alterations to be performed in compliance with all applicable Governmental Regulations; and (iv) pay Landlord a reasonable fee for Landlord's supervision of each Alteration for which Landlord's consent is required and for which Tenant does not engage a third-party construction manager to supervise such Alteration.

16.3. Tenant shall not employ, or permit the employment of, any contractor or laborer, or permit any materials to be delivered to or used in the Building, if such employment, delivery, or use will interfere or cause any conflict or disharmony with other contractors or laborers engaged in the construction, maintenance, or operation of the Building by Landlord, Tenant, or others, or the use and enjoyment of the Building by other tenants or occupants. In the event of such interference, conflict, or disharmony, upon Landlord's request, Tenant shall cause all contractors or laborers causing such interference or conflict to leave the Building immediately.

17. Liens

Notice is hereby given that Landlord shall not be liable for any labor or services performed or rendered or materials supplied or furnished to the Premises at the instance of Tenant, and no mechanics' or other liens with respect thereto shall attach to or affect the estate or interest of Landlord or Tenant in and to this Lease, the Premises, or the Property. Tenant shall not create or permit to be created any lien, encumbrance, or charge against this Lease or all of any portion of the Property. If any lien, encumbrance, or charge is filed against this Lease or all or any part of the Property, Tenant shall cause the same to be discharged by payment or by bond within ten (10) business days after the date filed. If Tenant fails to cause any such lien, encumbrance, or charge to be discharged within the permitted time, Landlord may cause it to be discharged and may make any payment which Landlord, in Landlord's sole judgment, considers necessary, desirable, or proper to do so. If Landlord makes any such payment, all amounts paid by Landlord shall be payable by Tenant to Landlord upon demand.

18. Assignment & Subletting

18.1. Tenant shall not sell, assign, encumber, or otherwise transfer by operation of law or otherwise this Lease or any interest herein, sublet the Premises or any portion thereof, or allow any other person or entity to occupy or use the Premises or any portion thereof without the prior written consent of Landlord. Tenant shall, by written notice, advise Landlord of its desire from and after a stated date (which shall not be less than thirty (30) days nor more than ninety (90) days after the date of Tenant's notice) to assign this Lease or to sublet all or any portion of the Premises. Tenant's notice shall include the name and address of the proposed assignee or subtenant, the terms of the proposed assignment or sublet, a copy of the proposed assignment or sublease, and a copy of the proposed assignee's or subtenant's financial information (e.g., balance sheet, income statement, etc.).

18.2. Landlord may terminate this Lease with respect to the portion of the Premises described in Tenant's notice sent pursuant to Section 18.1 above by sending written notice of termination to Tenant within fifteen (15) business days after receipt of Tenant's notice, such termination to be effective as of the proposed date of assignment or sublet set forth in Tenant's notice. If Tenant's notice specifies a portion of the Premises to be sublet in accordance with Section 18.1 above, and Landlord exercises its right to terminate, the Rent will be adjusted on a pro rata basis to the number of square feet retained by Tenant and this Lease, as so amended, will continue thereafter in full force and effect. Tenant shall, at Tenant's sole cost and expense, discharge in full any commission which may be due and owing as a result of any proposed assignment or subletting, whether or not the Lease is terminated pursuant hereto and rented by Landlord to the proposed subtenant or any other tenant.

18.3. Tenant shall pay to Landlord one hundred percent (100%) of Tenant's profits from any assignment or sublease to any person or entity ("**Transfer Profits**"). All reasonable costs incurred by Tenant ("**Transfer Expenses**") in subleasing or assigning the Premises may be subtracted before determining the Transfer Profits. Tenant's Transfer Expenses may include brokerage commissions, free rent, any improvement allowance, and space planning fees only. Transfer Expenses will be credited to Tenant first rather than amortizing them over the sublease/assignment term.

18.4. Any assignment or subletting does not result in Tenant being released or discharged from any liability or obligation under this Lease. As a condition to Landlord's prior written consent as provided for in this Section 18, the subtenant or assignee must agree in writing to comply with and be bound by all of the terms, covenants, conditions, provisions, and agreements of this Lease, and Tenant shall deliver to Landlord promptly after execution, an executed copy of each sublease, assignment, and agreement of such compliance. In the case of default hereunder after a sublet, Landlord may, in addition to any other remedies herein provided or provided by law, collect directly from the subtenant all rents and other sums becoming due to Tenant under the sublease and apply the rent against any sums due to Landlord by Tenant hereunder, and Tenant hereby authorizes and directs any such subtenant to make payments of rent directly to Landlord upon receipt of notice from Landlord. No direct collection by Landlord from any subtenant will be construed to constitute a novation or a release of Tenant from the further performance of its obligations hereunder. Receipt by Landlord of rent from any assignee, subtenant, or occupant of the Premises will not be deemed a waiver of the covenants contained in this Lease or a release of Tenant under the Lease. The receipt by Landlord from any subtenant obligated to make payments of rent will be a full and complete release, discharge, and acquittance to the subtenant of its obligations to Tenant to the extent of any such amount of rent so paid to Landlord. Landlord is authorized and empowered, on behalf of Tenant, to endorse the name of Tenant upon any check, draft, or other instrument payable to Tenant with respect to the Premises and evidencing payment of rent, or any part thereof, and to receive and apply the proceeds therefrom in accordance with the terms hereof.

18.5. Landlord's consent to any sale, assignment, encumbrance, subletting, occupation, lien or other transfer does not release Tenant from any of Tenant's obligations hereunder or be deemed to be consent to any subsequent occurrence. Any sale, assignment, encumbrance, subletting, occupation, lien, or other transfer of this Lease that does not comply with the provisions of this Section 18 is void.

18.6. Any transfer of this Lease by merger, consolidation, or liquidation, or any change in ownership of or power to vote the majority of outstanding voting stock of Tenant, or if Tenant is a partnership, any withdrawal, replacement, or substitution of any partner or partners, either general or limited, constitutes an assignment, whether the result of a single or series of transactions, and is subject to Landlord's approval under Section 18.1 above.

18.7. Tenant shall pay to Landlord a fee of One Thousand Five Hundred Dollars and No Cents (\$1,500.00) for each request to Landlord to consent to an assignment of this Lease or a sublet or other transfer of all or any portion of the Premises, such payment to be delivered to Landlord at the time of Tenant's request.

18.8. Landlord may assign its interest herein at any time and is relieved from any further liability or obligation accruing under this Lease on or after the effective date of the written assumption by the assignee of all of Landlord's obligations hereunder.

19. Insurance

19.1. Landlord's Insurance. During the Lease Term, Landlord shall maintain Commercial Property insurance ("**CP Insurance**") on the Building (exclusive of Tenant's Work and any alterations, additions, improvements, and betterments constructed in and about the Premises by Tenant) on a replacement cost basis. Landlord hereby waives and releases Tenant of and from any and all rights of recovery, claims, actions, or causes of action against Tenant and any Tenant Party for any loss or damage that may occur to Landlord's property by reason of fire or other casualty, regardless of cause or origin. Landlord shall obtain a waiver of subrogation from its insurers and shall endorse its CP Insurance policy to reflect the waiver of subrogation. The above waiver of subrogation applies whether or not there are any deductibles or self-insured retentions and in the absence of any CP Insurance. Landlord may carry and

maintain commercial liability insurance in such amounts as determined by Landlord. The cost of Landlord's insurance is an Operating Expense, and payments for losses under any Landlord insurance policy will be made solely to Landlord or to any mortgagee of Landlord, as their interests may appear.

19.2. Tenant's Insurance.

(a) During the Lease Term, Tenant shall maintain CP Insurance that covers Tenant's Work and any alterations, additions, improvements, and betterments constructed in and about the Premises by Tenant on a replacement cost basis. The CP Insurance policy shall, at a minimum, insure against the perils included in the ISO special causes of loss form CP 10 30 and any amendments or "all-risk" coverage, including loss or damage due to fire and the risks normally included in extended coverage (flood, windstorm, earthquake, and terrorism).

(b) Tenant hereby waives and releases Landlord of and from any and all rights of recovery, claims, actions, or causes of action against Landlord or a Landlord Party for any loss or damage that may occur to the Tenant's Work and any alterations, additions, improvements, and betterments constructed in and about the Premises by Tenant by reason of fire or other casualty, regardless of cause or origin, including the negligence of Landlord or the Landlord Parties. Tenant shall obtain a waiver of subrogation from its insurers and shall endorse its CP Insurance policy to reflect the above waiver of subrogation. The above waiver of subrogation applies whether or not there are any deductibles or self-insured retentions and in the absence of any CP Insurance.

(c) During the Lease Term, Tenant shall maintain: (i) Commercial General Liability insurance ("**CGL Insurance**") with limits of liability not less than \$1,000,000 per occurrence with a general aggregate of not less than \$2,000,000 covering liability arising from the Premises, its operations, independent contractors, product-completed operations, personal injury, and advertising injury, and also must include a contractual liability endorsement that insures Tenant's assumed liability under this Lease; (ii) Commercial Auto Liability insurance ("**CAL Insurance**") with combined single limits of liability not less than \$1,000,000 covering bodily injury, including death, and property damage for liability arising from use of Tenant's owned, non-owned, and hired vehicles; (iii) Workers' Compensation insurance ("**WC Insurance**") in accordance with all federal and state statutory requirements and Employers' Liability insurance ("**EL Insurance**") in an amount of not less than \$1,000,000 per accident for bodily injury and \$1,000,000 per employee/aggregate for disease; and (iv) Umbrella Liability insurance ("**Umbrella Liability Insurance**") with limits of liability of not less than \$5,000,000 per occurrence that applies on a "following form" basis and is in excess of the underlying CGL Insurance, CAL Insurance, and EL Insurance limits of liability with the Umbrella Liability Insurance policy listing the CGL Insurance, CAL Insurance, and EL Insurance policies on its schedule of underlying insurance (collectively, "**Liability Insurance**").

(d) Tenant hereby waives and releases Landlord of and from any and all rights of recovery, claims, actions, or causes of action against Landlord or a Landlord Party to the extent covered by Liability Insurance. Each Liability Insurance policy must be endorsed to reflect the insurer's acceptance of this waiver of subrogation. The above waiver of subrogation applies whether or not there are any deductibles or self-insured retentions and in the absence of any Liability Insurance.

(e) For each Liability Insurance policy, except WC Insurance, EL Insurance, and CAL Insurance, Tenant shall name Landlord and the Landlord Parties as additional insureds. In addition, the Liability Insurance policies must be endorsed to be primary and non-contributory, rather than excess, with respect to their additional insured status. If a Liability Insurance policy does not contain a standard ISO separation of insureds provision, it must be endorsed to provide cross-liability coverage. Further, these Liability Insurance policies must not (i) contain any endorsement or provision that states

the limits of the policy will not stack, pyramid, or be in addition to any other limits provided by that insurer or (ii) have any cross suits exclusion or any similar exclusion that excludes coverage for claims brought by an additional insured under the policy against another insured under the policy.

(f) All insurance policies required by this Section 19 (i) must be issued by insurance companies having an “A” rating or better by Standard and Poor’s, and if not rated by Standard & Poor’s, then a rating of “A” by A.M. Best Company, and (ii) may be satisfied by a primary policy or combination of primary and umbrella policies. The insurance provisions in this Section 19 set forth the minimum amounts and scopes of coverage to be maintained by Tenant and are not to be construed in any way as a limitation on Tenant’s liability under this Lease.

(g) Tenant shall not self-insure any of its obligations under this Lease; provided, however, that Tenant may elect not to provide WC Insurance, but only for those employments that are not compulsory according to applicable Governmental Regulations. The responsibility to fund any financial obligation for the election to not insure or any deductibles is hereby assumed by, for the account of, and at the sole risk of Tenant. The application of coverage within the election not to provide WC Insurance and/or any deductibles is deemed covered in accordance with the policy forms set forth in this Section 19.

(h) Tenant shall furnish Certificate(s) of Insurance evidencing all of the above-described insurance policies, waivers of subrogation, additional insured obligations, and separation of insured provision prior to or upon execution of this Lease and annually not later than ten (10) business days after the expiration of each policy. All policies must provide that not less than thirty (30) days’ prior written notice of cancellation, material modification, reduction in coverage, or non-renewal must be given to the Landlord.

(i) If Tenant fails to procure any of the insurance required under this Section 19, or fails to maintain the same in full force and effect continuously during the Lease Term, then Landlord may obtain such insurance and Tenant shall reimburse Landlord upon demand for all costs and expenses of obtaining such insurance.

20. Indemnification

Tenant shall indemnify, defend, hold harmless, pay, and reimburse Landlord and the Landlord Parties from, for, and against any and all suits, actions, claims, costs, fees, sums, amounts, losses, causes of action, damages, liabilities, and expenses (including reasonable attorneys’ fees, court costs, expert witness fees, and alternative dispute resolution expenses) caused in whole or in part, or arising directly or indirectly out of (a) any occurrence in, about, upon, at, or from the Premises, including any occurrence or act associated with Tenant’s Work and use or occupancy of the Premises; (b) any negligent or intentional act or omission of Tenant or a Tenant Party; or (c) any breach by Tenant of its obligations under this Lease. The foregoing indemnity survives the expiration or earlier termination of this Lease.

21. Casualty

21.1. If the Building is, or the Premises are, rendered partially or wholly untenantable by fire or other casualty, and if (i) such damage cannot, in Landlord’s reasonable estimation, be materially restored within two hundred seventy (270) days after such damage, or (ii) such damage is of a material nature and Landlord reasonably determines that it would not be feasible to restore such damage, or (iii) Landlord reasonably determines that it will not receive sufficient insurance proceeds to restore such damage, then Landlord may, at its sole option, terminate this Lease as of the date of such fire or casualty

by sending written notice of termination to Tenant not later than sixty (60) days after the date of such fire or other casualty.

21.2. If this Lease is not terminated pursuant to Section 21.1 above, then Landlord shall proceed, at Landlord's cost and with commercially reasonable due diligence, to repair and restore the Building and the Building Shell Work; provided, however, that Landlord may elect not to restore the Building Work if the Premises are damaged during the last eighteen (18) months of the Lease Term and Tenant has not yet renewed as provided in Section 5 above (if applicable). Tenant shall proceed with commercially reasonable due diligence to repair and restore Tenant's Work after the Premises have been materially restored by Landlord.

21.3. If this Lease is terminated pursuant to Section 21.1 above, the Lease Term ends on the date of such damage as if that date had been originally fixed as the Expiration Date. If this Lease is not terminated by Landlord pursuant to Section 21.1 above, and if Landlord fails to complete the repairs and material restoration within three hundred thirty (330) days after the date of such damage (subject to extension for *Force Majeure* Events), Tenant may, at its option and as its sole remedy, terminate this Lease by delivering written notice to Landlord, whereupon the Lease ends on the date of such notice as if the date of such notice were the date originally fixed in this Lease as the Expiration Date.

21.4. Tenant shall continue the operation of Tenant's business within the Premises to the extent practicable during any period of restoration or repair of the Premises. Rent does not abate during the period from the date of the damage until the date that the untenable portion of the Premises is materially restored.

21.5. Landlord is not required to rebuild, repair, or replace any portion of Tenant's Work (if any). Any insurance which may be carried by Landlord or Tenant against loss or damage to the Building or Premises is for the sole benefit of the party carrying such insurance and under its sole control except that Landlord's insurance may be subject to control by the holder or holders of any indebtedness secured by a mortgage or deed of trust covering any interest of Landlord in the Premises, the Building, or the Property.

21.6. Notwithstanding anything set forth in this Lease to the contrary, if the holder of any superior interest in the Property (e.g., the landlord under any master lease or any holder of any indebtedness secured by a mortgage or deed of trust covering the Property) requires that any insurance proceeds be paid to it, and such proceeds are applied to reduce the debt and not made generally available for reconstruction, then Landlord may terminate this Lease by delivering written notice of termination to Tenant within ten (10) business days after such requirement is made (but in no event later than sixty (60) days of such fire or other casualty), whereupon the Lease ends on the date of such damage as if the date of such damage were the date originally fixed in this Lease as the Expiration Date.

21.7. If the Building or the Premises is damaged as provided in this Section 21, and the Lease is not terminated as provided in this Section 21, Tenant shall, upon notice from Landlord, remove forthwith, at its sole cost and expense, all or such portion of the personal property belonging to Tenant or a Tenant Party from the Building or the Premises (as applicable) as Landlord reasonably requests to effect a restoration of the Building or the Premises (as applicable).

22. Eminent Domain

22.1. If all or any substantial part of the Property or Premises is taken for any public or quasi-public use under applicable Governmental Regulations, or by right of eminent domain, or by private purchase in lieu thereof (collectively, a "Taking"), and the Taking would prevent or materially interfere

with Tenant's then existing Permitted Use of the Premises, this Lease terminates effective when the physical Taking occurs in the same manner as if the date of such Taking were the date originally fixed in this Lease as the Expiration Date.

22.2. If there is a Taking and this Lease is not terminated as provided in Section 22.1 above, this Lease will not terminate but the Rent during the unexpired portion of this Lease will be reduced to such extent, if any, as may be fair and reasonable under the circumstances, and Landlord shall undertake to restore the Property or Premises, as applicable, to a condition for Tenant's use, as near to the condition existing prior to such Taking as is reasonably feasible under the circumstances.

22.3. Tenant will not share in any condemnation award or payment in lieu thereof, the same being hereby assigned to Landlord by Tenant; provided, however, that Tenant may separately claim and receive from the condemning authority, if legally payable, compensation for Tenant's removal and relocation costs and for Tenant's loss of business and/or business interruption, except that no such claim will diminish or otherwise adversely affect Landlord's award or the awards of any and all ground and underlying lessors and mortgagees (including deed of trust beneficiaries).

22.4. If the temporary use or occupancy of any part of the Premises is taken or appropriated under power of eminent domain during the Lease Term, this Lease will remain unaffected by such Taking or appropriation and Tenant shall continue to pay in full all Rent payable hereunder by Tenant during the Lease Term. However, in the event of any such temporary appropriation or Taking, Tenant is entitled to receive that portion of any award that represents compensation for the use of or occupancy of the Premises during the Lease Term and Landlord is entitled to receive that portion of any award that represents the cost of restoration of the Premises and the use and occupancy of the Premises after the end of the Lease Term.

23. Surrender

23.1. Upon the expiration or earlier termination of this Lease, Tenant shall immediately (i) quit and surrender the Premises to Landlord; (ii) remove from the Premises all of Tenant's property, trade fixtures, and equipment (regardless of whether such property, trade fixtures, or equipment was installed during the initial build-out of the Premises or otherwise and including any signage, systems, equipment, or accessories installed specifically for Tenant's business (e.g., security, card access, intercom, supplemental HVAC, back-up electrical power, etc., and any associated wiring, plumbing, etc.)) and repair any damage caused by such removal; (iii) remove all cable and communications wires (collectively, "**Cables**") as that term is defined in the 2002 National Electric Code, Section 800.52, that Tenant installed or caused to be installed, existing in horizontal and vertical spaces in the Premises, the plenum areas above the raised ceiling and under the raised floor, and in all other riser and communication areas; (iv) clean the Premises and restore them to their original or better condition, exclusive of ordinary wear and tear; (v) execute any requested bills of sales for the alterations or improvements permitted by Landlord to remain in the Premises free of any and all liens and encumbrances; and (vii) perform all other obligations required of Tenant under the terms of this Lease (e.g., removal of Alterations as provided in Section 16 above).

23.2. If Tenant fails to remove the personal property, trade fixtures, Cables, and personal equipment ("**Personal Property**") in the Premises upon the expiration or earlier termination of this Lease, then all such Personal Property located in the Premises are conclusively deemed abandoned and Landlord may remove and/or store any such Personal Property at Tenant's expense without liability to Tenant for any loss or damage thereto. If Tenant does not claim and take delivery of any of Tenant's Personal Property that remains in the Premises or in storage within ten (10) days after the expiration or earlier termination of this Lease, including paying Landlord all amounts due under this Lease and all costs of

removal and storage of such Personal Property, Landlord may sell all or any portion of such Personal Property at a public or private sale after having given Tenant ten (10) days' prior written notice, such notice being deemed by Tenant to be commercially reasonable and sufficient. Landlord may apply the proceeds of such sale to the costs of removal, storage, and sale of the Personal Property and then to all amounts due Landlord under this Lease. Landlord shall pay any amount remaining to Tenant upon Tenant's written demand therefor, without interest.

24. Holding Over

If Tenant holds over and remains in possession of the Premises beyond the expiration or earlier termination of this Lease, such holding over is not deemed or construed to be a renewal of this Lease, or with the consent of Landlord, but constitutes the creation of a month-to-month tenancy which may be terminated by either Landlord or Tenant upon thirty (30) days' prior written notice to the other party. During such holding over, Tenant is bound by the terms and conditions of this Lease, except that during such month-to-month tenancy, Tenant shall pay a monthly Base Rent equal to two hundred percent (200%) of the monthly Base Rent for the last full month of the Lease Term prior to the holdover term (plus any other charges that may be due under this Lease during the holdover term). Tenant shall indemnify, defend, hold harmless, pay, and reimburse Landlord from and against any and all suits, actions, claims, costs, fees, sums, amounts, losses, causes of action, damages, liabilities, and expenses (including reasonable attorneys' fees, court costs, expert witness fees, and alternative dispute resolution expenses) caused in whole or in part, or arising directly or indirectly out of any holdover by Tenant, including any costs or expenses incurred in connection with any successor tenant of the Premises.

25. Default

25.1. The following events or occurrences constitute events of default by Tenant under this Lease (each, an "**Event of Default**"): (i) Tenant's failure to pay any installment of Rent within five (5) days of when due; (ii) Tenant's vacation or abandonment of the Premises, or removal of all or substantially all of Tenant's Personal Property from the Premises; (iii) Tenant's general assignment of all or substantially all of its assets for the benefit of creditors; (iv) Any attachment or execution against a substantial part of Tenant's assets, or Tenant's interest in this Lease is taken by legal process in any action against Tenant; (v) Tenant's failure to execute an attornment agreement or an estoppel certificate within ten (10) business days of written request therefor as provided in Section 26 and Section 32, respectively, and such failure continues for more than ten (10) days after Tenant's receipt of written notice of such failure from Landlord; (vi) Tenant's failure to obtain and maintain insurance as required by Section 19.2 above if such failure is not cured within ten (10) business days of Landlord's written notice of such default; (vii) Tenant's filing a petition for relief of any kind under the provisions of any federal, state, or local bankruptcy or insolvency laws or an involuntary petition under any of such laws is filed against Tenant, or a receiver or trustee is appointed for all or substantially all of Tenant's assets; or (viii) Tenant's failure to perform any other covenant or condition of this Lease if such failure is not cured within thirty (30) days of Landlord's written notice of such default.

25.2. Upon the occurrence of any Event of Default, and in addition to any other rights and remedies under this Lease, at law, or in equity, including distraint, and with or without terminating this Lease, Landlord and its agents and representatives may exercise any or all of the following rights and remedies (and use by Landlord of one or more of the following remedies do not preclude Landlord from simultaneously or later utilizing any one or more of these remedies):

(a) Landlord may, at its election, upon the occurrence of an Event of Default, bring suit for the collection of any amounts for which Tenant may be in default or for the performance of any covenant or agreement required to be performed by Tenant hereunder.

(b) Landlord may, at its election, upon the occurrence of the Event of Default or at any time thereafter, terminate this Lease, in which event Tenant shall immediately surrender the Premises to Landlord and if Tenant fails to do so, Landlord may, without prejudice to any other remedy which it may have for possession or arrearages in Rent, enter upon and take possession of the Premises and expel or remove Tenant and any other person who may be occupying said Premises or any part thereof, by force, if necessary, without being liable for prosecution or any claim of damages therefor. Tenant shall pay to Landlord on demand the amount of all loss and damage which Landlord may suffer by reason of such termination, whether through inability to re-let the Premises on satisfactory terms or otherwise.

(c) Landlord may, at its election, upon the occurrence of an Event of Default, terminate Tenant's right of possession (but not this Lease) and enter upon and take possession of the Premises and expel or remove Tenant and any other person who may be occupying the Premises or any portion thereof, by entry (including the use of force, if necessary), dispossessory suit or otherwise, without thereby releasing Tenant from any liability hereunder, without terminating this Lease, and without being liable for prosecution or any claim of damages therefor.

(d) At any time or from time to time after the repossession of the Premises or any part thereof pursuant to Section 25.2(c) above, whether or not this Lease is terminated pursuant to Section 25.2(b) above, Landlord may (but is under no obligation to) re-let the Premises or any other part thereof for the account of Tenant, in the name of Tenant, Landlord or otherwise, without notice to Tenant, for such term or terms (which may be greater or less than the period which would otherwise have constituted the balance of the term hereof) and on such conditions (which may include concessions or free rent) and at such a rate (which may be at a rental rate greater than or less than the Rent under this Lease) and for such uses as Landlord, in its absolute discretion, may determine, and Landlord may collect and receive any rents payable by reason of such re-letting. Landlord is not responsible or liable for any failure to collect any rent due upon such re-letting.

(e) No expiration or termination of this Lease pursuant to Section 25.2(b) above, by operation of law or otherwise, and no repossession of the Premises or any part thereof pursuant to Section 25.2(c) above or otherwise, and no re-letting of the Premises or any part thereof pursuant to Section 25.2(d) above, relieves Tenant of its obligations and liabilities hereunder, all of which survive such expiration, termination, repossession, or re-letting.

(f) In the event of any termination of this Lease or repossession of the Premises or any part thereof by reason of the occurrence of an Event of Default, Tenant will pay to Landlord the Rent for the period to and including the date of such expiration, termination, or repossession, and monthly thereafter until the end of what would have been the term hereof in the absence of such expiration, termination, or repossession, and whether or not the Premises or any part thereof has re-let (unless and until Landlord elects to utilize the remedy set forth in Section 25.2(g) below). Tenant is liable to Landlord for, and shall pay to Landlord, as liquidated and agreed current damages, all Rent which would be payable under this Lease in the absence of such termination or repossession, less the net proceeds, if any, of any re-letting effected for the account of Tenant pursuant to Section 25.2(d) above, after deducting from such proceeds all of Landlord's expenses reasonably incurred in connection with such re-letting (including all repossession costs, marketing expenses, brokerage commissions, legal expenses, attorneys' fees, employee expenses, repairs, reasonable alteration costs and expenses of preparation for such re-letting (including any redecorating of the Premises)). Tenant will pay such current damages monthly on the day that Rent would have been payable under this Lease in the absence of such expiration, termination, or repossession, and Landlord is entitled to recover the same from Tenant on each such day.

(g) At any time after any or termination of this Lease or repossession of the Premises or any part thereof by reason of the occurrence of an Event of Default, whether or not Landlord

has collected any current damages monthly pursuant to Section 25.2(f) above, Landlord is entitled to recover from Tenant, and Tenant will pay to Landlord on demand, as and for liquidated and agreed final damages (and not as penalty or forfeiture) for Tenant's default and in lieu of collecting monthly current damages beyond the date of such demand pursuant to Section 25.2(f) above (it being agreed that it would be impracticable or extremely difficult to fix the actual damages), a lump sum payment equal to (x) the entire amount of Rent which would be payable under this Lease from the date of such demand (or, if it be earlier, the date to which Tenant satisfied in full its obligations under Section 25.2(f) above to pay monthly current damages) for what would be the then unexpired term hereof in the absence of such termination or repossession, discounted to present value by using a discount factor of four percent (4%) per annum, plus (y) all of Landlord's costs and expenses (including Landlord's repossession costs, marketing expenses, brokerage commissions, legal expenses, attorneys' fees, employee expenses, repairs, additions and alteration costs and expenses of preparation for such re-letting (including any redecorating of the Premises)) incurred in connection with or related to the re-letting of the Premises, minus (z) the market rental value for the Premises for the remainder of the Lease Term based on Landlord's reasonable determination of both future rental value and the probability of re-letting the Premises for all or part of the remaining Lease Term, discounted to present value by using a discount factor of four percent (4%) per annum. If any applicable Governmental Regulations limits the amount of such liquidated final damages to less than the amount above agreed upon, Landlord is entitled to the maximum amount allowable under such applicable Governmental Regulations. If Landlord obtains lump sum damages pursuant to this Section 25.2(g), Landlord is no longer be entitled to collect monthly damages pursuant to Section 25.2(f) above. Nevertheless, Landlord may continue to collect monthly damages pursuant to Section 25.2(f) above until such time as Landlord collects lump sum damages pursuant to this Section 25.2(g); provided, however, that in no event is Landlord entitled to collect more than once for the same damages.

(h) No right or remedy herein conferred upon or reserved to Landlord is intended to be exclusive of any other right or remedy, and each and every right and remedy is cumulative and in addition to any other right or remedy given hereunder or now or hereafter existing at law or in equity. The failure of either party to insist at any time upon the strict performance of any covenant or agreement or to exercise any option, right, power, or remedy contained in this Lease is not to be construed as a waiver or relinquishment thereof for the future. The receipt by Landlord or payment by Tenant of any Rent with knowledge of the breach of any covenant or agreement contained in this Lease is not to be deemed a waiver of such breach, and no waiver by either party of any provision of this Lease will be deemed to have been made unless expressed in writing and signed by such party. In addition to the other remedies provided in this Lease, either party is entitled, to the extent permitted by applicable Governmental Regulations, to injunctive relief in case of the violation, or attempted or threatened violation, of any of the covenants, agreements, conditions or provisions of this Lease, or to a decree compelling performance of this Lease, or to any other remedy allowed to such party at law or in equity.

(i) Landlord may, but is not obligated to, cure any default by Tenant after complying with the notice provisions herein set forth, and whenever Landlord so elects, all costs and expenses paid or incurred by Landlord in curing such default, including reasonable attorneys' fees, is due on demand. Notwithstanding anything to the contrary contained in this Lease, in the event of an emergency, Landlord may immediately cure any such breach or default by Tenant prior to the expiration of the applicable notice and cure period if reasonably necessary to protect the Premises or the Property to prevent injury or damage to persons or property or in the event of any other emergency, and Tenant shall pay to Landlord all amounts expended by Landlord to cure such default within ten (10) business days after Tenant's receipt of invoice therefor accompanied by reasonable supporting documentation.

26. Subordination and Transfer by Landlord

Tenant's interest under this Lease and in the Premises are and will remain subordinate and subject to every present and future ground lease or underlying lease of the Property and to any and all mortgages, deeds of trust or other security instruments encumbering all or any portion of the Property and/or the Premises (each, a "**Mortgage**") and any extensions, modifications or renewals thereof, and to all advances made thereunder. This provision is self-operative; provided, however, upon Landlord's request, Tenant shall execute any additional documents as may be required by Landlord or by any third party to evidence such subordination within ten days of Tenant's receipt of such request. If Tenant fails to execute any such documents within ten days of request, then Tenant is deemed to have approved such document and all the information set forth therein. Failure of Tenant to execute any such document within ten days of request is deemed an "**Event of Default**" as set forth in Section 25. If such Event of Default occurs, Tenant hereby appoints Landlord as Tenant's attorney-in-fact to execute such documentation. If Landlord sells or transfers the Premises, or if the Premises are acquired by any person or entity through a foreclosure sale, a deed in lieu of foreclosure, or by the exercise of any right or remedy pursuant to the terms of any Mortgage, then (i) Tenant shall attorn to such purchaser or transferee as Tenant's landlord under this Lease; (ii) Tenant shall continue to perform all of Tenant's obligations under this Lease for such purchaser or transferee; and (iii) Tenant shall look solely to such purchaser or transferee as the landlord under this Lease, Landlord is released from all of its liabilities and obligations hereunder, and Tenant's remedies for any breach of this Lease is solely against such purchaser or transferee.

27. Hazardous Substances

27.1. Throughout the Lease Term, Tenant and the Tenant Parties shall not cause, permit, or allow any substances, chemicals, materials, or pollutants (whether solid, liquid, or gaseous) deemed to be toxic or hazardous or the manufacture, storage, transport, or disposal of which is regulated, governed, restricted, or prohibited by any Governmental Regulation related to the environment, health, or safety (collectively, the "**Environmental Laws**"), including any oil, gasoline, petroleum, petroleum by-products, asbestos, or asbestos containing materials (collectively, "**Hazardous Substances**"), to be handled, placed, stored, dumped, dispensed, released, discharged, deposited, manufactured, generated, treated, processed, used, transported, or located (collectively, "**released**" or "**release**") in, on, under, or about the Premises or the Property in violation of applicable Environmental Laws. Upon the expiration or earlier termination of this Lease, Tenant shall, at Tenant's sole cost and expense, as may be required by applicable Environmental Laws, remove (i) all Hazardous Substances from the Premises (except to the extent placed upon the Premises by Landlord), and (ii) any and all Hazardous Substances released in, on, under, or about the Property by Tenant or a Tenant Party.

27.2. Tenant shall notify Landlord promptly, but in no event later than five (5) business days after Tenant becomes aware, of any release or threatened release of any Hazardous Substances in, on, under, or about the Premises or the Property by Tenant or a Tenant Party in violation of applicable Environmental Laws or any claim or action related thereto. Such notice must include a description of measures proposed to be taken by Tenant to contain and/or remediate the release of such Hazardous Substances and any resultant damage to or impact on property, persons, and/or the environment (which term includes air, soil, surface water, or groundwater). Upon Landlord's approval and at Tenant's sole cost and expense, Tenant shall promptly take all steps necessary to clean up and remediate any such release of Hazardous Substances to the extent required by applicable Environmental Laws and otherwise report and/or coordinate with Landlord and all appropriate governmental agencies.

27.3. Tenant shall indemnify, defend, and hold harmless Landlord and the Landlord Parties from and against any and all Liabilities (as defined below) suffered by, incurred by, or assessed against Landlord or a Landlord Party arising out of or resulting from the release, removal, or remediation

of any Hazardous Substances in, on, under, or about the Property arising out of or resulting from the act or omission of Tenant or a Tenant Party. Tenant's obligations and liabilities under this Section 27 survive the expiration or earlier termination of this Lease.

27.4. "Liabilities" means any and all liabilities, expenses, demands, fees, sums, amounts, damages (including punitive, exemplary and consequential damages), costs, cleanup costs, response costs, remediation costs, losses, causes of action, claims for relief, attorneys' fees, court costs, alternative dispute resolution expenses and other legal fees, other professional fees, penalties, fines, assessments, and charges.

28. Parking

During the Lease Term, Tenant is hereby granted the non-exclusive right to use, in common with Landlord, other tenants and occupants of the Property and their respective guests, employees and invitees and others granted a right to use, the non-reserved common automobile parking areas located in the Common Areas, as such parking areas are designated and/or modified by Landlord from time to time in its sole discretion. Notwithstanding the foregoing, Landlord may reserve parking spaces as it elects and condition the use thereof on such terms as it elects, all in Landlord's sole discretion.

29. Limitation of Liability

Any judgment obtained by Tenant against Landlord with respect to this Lease may be satisfied only against the interest of Landlord in the Property. Landlord is not personally liable for any deficiency, and Tenant has no right to levy execution of such judgment against any property of Landlord other than its interest in the Property. In no event will any Landlord Party have any personal liability with respect to this Lease.

30. Entry

Landlord, the Landlord Parties, and representatives of Landlord's current or prospective lender(s) may enter the Premises at all reasonable times (except in the event of an emergency when such entry may be made at any time) for the purpose of inspecting the Premises, performing alterations, additions, improvements, and repairs to the Premises or adjacent premises, exhibiting the Premises to prospective buyers, mortgagees, or tenants, or for any other reasonable purpose. Any such entry by Landlord shall not unreasonably interfere with Tenant's business. Landlord may take all materials and supplies into the Premises that may be required for the purpose of performing the foregoing alterations, additions, improvements, and repairs without the same constituting a constructive eviction of Tenant, in whole or in part, and Rent does not abate while such alterations, additions, improvements, and repairs are being performed.

31. Signage

Subject to Landlord's prior written approval, Tenant may, at its sole cost, install a suite identification sign outside the main entrance to the Premises. Such signage must comply with applicable Governmental Regulations and Landlord's signage criteria for the Building (if any). Tenant shall maintain such signage at its sole cost and expense and in a first-class manner. If the Building contains a tenant directory sign in the main lobby of the Building, Landlord agrees to include Tenant on such directory during the Lease Term at no additional charge to Tenant.

32. Estoppel

Tenant shall, from time to time, upon ten (10) business days' prior written notice, deliver to Landlord or its designee or mortgagee, a written statement certifying the following: (a) this Lease is unmodified and is in full force and effect; (b) the amount of Rent then payable under this Lease and the date to which Rent has been paid; (c) there are no defaults under this Lease by Landlord or Tenant, or a detailed description of such default; (d) Tenant is in possession of the Premises and Tenant's Work is completed in accordance with the terms of this Lease; and (e) any other information reasonably requested. If Tenant fails to execute any such document within ten (10) business days of request, then Tenant is deemed to have approved such document and all the information set forth therein.

33. Security Deposit

Simultaneously with the execution of this Lease, Tenant shall deposit with Landlord the Security Deposit as security for the performance by Tenant of all the terms, covenants and conditions of this Lease upon Tenant's part to be performed, including the payment of all Rent. Landlord shall return the Security Deposit to Tenant within sixty (60) days after the expiration or earlier termination of this Lease provided no Event of Default exists. Landlord, without prejudice to any other remedy, may apply all or any part of the Security Deposit to cure any default of Tenant under this Lease. If Landlord so uses any part of the Security Deposit, Tenant shall, upon demand, deposit with Landlord the amount so applied so that Landlord has the full Security Deposit on hand at all times during the Lease Term. In the event of a sale of the Premises, Landlord may transfer or credit the Security Deposit to the purchaser of the Premises. Landlord is thereupon released from all liability for the return of the Security Deposit and Tenant shall look solely to the new landlord for the return of the Security Deposit. Tenant shall not assign or encumber the Security Deposit without the prior written consent of Landlord. The Security Deposit will not bear interest and may be commingled with other funds of Landlord. The Security Deposit is not an advance rental deposit or a measure of Landlord's damages in the event of Tenant's default under this Lease.

34. Landlord's Lien

In addition to any statutory lien in Landlord's favor, Tenant hereby grants to Landlord a continuing security interest, for the timely and faithful performance of all of Tenant's obligations hereunder, including the timely payment of all Base Rent, Additional Rent and other sums of money becoming due hereunder from Tenant, upon all goods, wares, equipment, fixtures, furnishings, furniture, inventory, accounts, contract rights, chattel paper and other personal property of Tenant which are or may be put into the Premises during the Lease Term and all replacements and proceeds (including insurance proceeds) of the foregoing, and Tenant will not remove such property from the Premises during the Lease Term without the consent of Landlord. Such lien is in addition to all rights of distraint available under applicable Governmental Regulations. Upon the occurrence of an Event of Default under this Lease, Landlord has, in addition to any other remedies provided herein or at law, all rights and remedies of a secured creditor under the Uniform Commercial Code, as adopted in the state, commonwealth, or jurisdiction where the Premises are located, including the right to foreclose upon the lien in the manner and form provided by law for the foreclosure of security instruments in the State, Commonwealth, or jurisdiction in which the Premises are located. In the course of any such foreclosure, Landlord may become the purchaser of such property, upon being the highest bidder at the sale. Tenant hereby authorizes Landlord to prepare and record in the appropriate recording offices such financing statements, continuation statements, or other necessary documents requested by Landlord to effect and/or perfect such security interest. In addition, this Lease may be recorded in the appropriate recording offices as a financing statement. This Lease is intended as, and constitutes a security instrument, within the meaning of the Uniform Commercial Code as adopted within the State in which the Premises are located. Any statutory lien for rent is not hereby waived, the express contractual lien herein granted being in addition and supplementary thereto.

35. Brokers.

Each party represents to the other that it has had no dealings with any real estate broker, agent, or finder in connection with the negotiation of this Lease (other than the Broker(s), if any) and that it knows of no real estate broker or agent entitled to any commission or finder's fee in connection with this Lease other than the Broker(s). If applicable, Landlord shall pay to the Broker(s) a commission fee pursuant to a separate written agreement with the Broker(s). Each party shall indemnify and hold harmless the other party from and against any and all claims, demands, losses, liabilities, lawsuits, judgments, costs, and expenses (including attorneys' fees and costs) with respect to any leasing commission, finder's fee, or equivalent compensation alleged to be owing on account of the indemnifying party's dealings with any real estate broker, agent, or finder.

36. Notices.

36.1. Written Notice; Delivery Methods. Each party giving or making any notice, request, demand, consent, approval, or other communication (each, a "**Notice**" (but sometimes "**notice**")) pursuant to this Lease shall: (i) give the Notice in writing; (ii) cause the Notice to be signed by an authorized representative of the sending party (the sending party's attorney is authorized to sign and send a Notice on behalf of the sending party); and (iii) use one of the following methods of delivery, each of which for purposes of this Lease is a writing: (a) personal delivery; (b) Registered or Certified Mail, in each case, return receipt requested and postage prepaid; (c) nationally recognized overnight courier, with all fees prepaid; (d) facsimile (but only if a party's fax number is included in its notice address in the Key Provisions Summary or is otherwise provided to the other party by a Notice); or (e) e-mail (but only if a party's e-mail address is included in its notice address in the Key Provisions Summary or is otherwise provided to the other party by a Notice)).

36.2. Addresses. Each party giving a Notice shall address the Notice to the appropriate person at the receiving party (the "**Addressee**") at the addresses listed in the Notice Addresses section of the Key Provisions Summary or to another Addressee or at another address as designated by a party in a Notice pursuant to this Section 29.

36.3. Effectiveness of a Notice. Except as provided elsewhere in this Lease, a Notice is effective only if (A) the party giving the Notice has complied with Sections 36.1 and 36.2 above and (B) the Notice is deemed to have been received by the Addressee as provided below. A Notice is deemed to have been received by the Addressee as follows: (i) if a Notice is delivered in person, or sent by Registered or Certified Mail, or nationally recognized overnight courier, upon receipt by the Addressee as indicated by the date on the signed receipt; (ii) if a Notice is sent by facsimile, upon receipt by the party giving the Notice of an acknowledgment or transmission report generated by the machine from which the facsimile was sent indicating that the facsimile was sent in its entirety to the Addressee's facsimile number; (iii) if a Notice is sent by e-mail, upon sending the e-mail to the Addressee's designated e-mail address; and (iv) if the Addressee rejects or otherwise refuses to accept the Notice, or if the Notice cannot be delivered because of a change in address for which no Notice was given, then upon the rejection, refusal, or inability to deliver the Notice; provided, however, that if a Notice is sent by facsimile or e-mail, the party sending the Notice also must send, on the date that the facsimile or e-mail is sent, a confirmation copy of the Notice (including the acknowledgement/transmission report described above) by one of the other methods set forth in Section 36.1 above (or else such facsimile or e-mail notice is void).

36.4. Delivery Time of Notice. Notwithstanding the foregoing, if any Notice is received after 5:00 p.m. on a Business Day where the Addressee is located, or on a day that is not a Business Day where the Addressee is located, then the Notice is deemed received at 9:00 a.m. on the next Business Day where the Addressee is located.

37. **Force Majeure.**

37.1. Definition. “***Force Majeure Event***” means any act or event, whether foreseen or unforeseen, that meets all three of the following tests: (a) the act or event prevents a party (the “**Non-Performing Party**”), in whole or in part, from (i) performing its obligations under this Lease, or (ii) satisfying any conditions to the obligations of the other party (the “**Performing Party**”) under this Lease; (b) the act or event is beyond the reasonable control of and not the fault of the Non-Performing Party; and (c) the Non-Performing Party has been unable to avoid or overcome the act or event by the exercise of due diligence. In furtherance of the definition of *Force Majeure* Event and not in limitation of that definition, each of the following acts or events is an example of an act or event that could be a *Force Majeure* Event if the act or event meets each of the above requirements of this Section 37.1: accident, fire, act of God, act of a public enemy, injunction, riot, strike, lockout, insurrection, war, terrorist attack, court order, requisition or order of governmental body or authority, and inability to procure labor or materials from normally available sources. Notwithstanding the preceding definition of a *Force Majeure* Event, a *Force Majeure* Event excludes economic hardship, changes in market conditions, and insufficiency of funds.

37.2. Suspension of Performance. If a *Force Majeure* Event occurs, the Non-Performing Party is excused from (i) whatever performance is prevented by the *Force Majeure* Event to the extent prevented, and (ii) satisfying whatever conditions precedent to the Performing Party’s obligations that cannot be satisfied, but only to the extent they cannot be satisfied due to the *Force Majeure* Event. Notwithstanding the preceding sentence, a *Force Majeure* Event does not excuse any obligation by either the Performing Party or the Non-Performing Party to make any payment required under this Lease.

37.3. Obligations of Non-Performing Party. Not later than five (5) business days after becoming aware of the occurrence of a *Force Majeure* Event, the Non-Performing Party shall send written notice to the Performing Party describing the particulars of the occurrence, including an estimate of its expected duration and probable impact on the performance of the Non-Performing Party’s obligations under this Lease. During the continuation of the *Force Majeure* Event, the Non-Performing Party shall (i) furnish timely, regular written reports updating the initial notice and providing any other information reasonably requested by the Performing Party; (ii) exercise commercially reasonable efforts to mitigate or limit damages to the Performing Party; (iii) exercise commercially reasonable due diligence to overcome the *Force Majeure* Event; (iv) to the extent that it is able, continue to perform its obligations under this Lease; and (v) cause the suspension of performance to be of no greater scope and no longer duration than the *Force Majeure* Event requires.

37.4. Resumption of Performance. When a *Force Majeure* Event no longer prevents the Non-Performing Party from (i) resuming performance of its obligations under this Lease, or (ii) satisfying the conditions precedent to the Performing Party’s obligations, the Non-Performing Party shall immediately give the Performing Party written notice to that effect and shall resume performance under this Lease no later than five (5) business days after the notice is delivered.

37.5. Exclusive Remedy. The relief offered by this *Force Majeure* provision is the exclusive remedy available to the Non-Performing Party with respect to a *Force Majeure* Event. In addition, the liability of either party for an event that arose before the occurrence of the *Force Majeure* Event is not excused as a result of such occurrence.

38. Guaranty (Intentionally deleted)

39. Relocation

Upon thirty (30) days' prior notice from Landlord to Tenant, Landlord is entitled to relocate Tenant from the Premises to a comparable space (a "**Relocation Space**") within the Building. Landlord shall pay for Tenant's reasonable expenses to physically move from the Premises to the Relocation Space. Such a relocation does not terminate or otherwise affect or modify this Lease, except that from and after the date of such relocation, the term "**Premises**" refers to the Relocation Space instead of the original Premises as herein defined, and Base Rent will be adjusted to reflect the Rentable Square Feet of the Relocation Space as determined by Landlord. If Landlord needs to recapture the Premises for its own business operations, but Landlord is unable to locate suitable Relocation Space for Tenant within the Building, Landlord may terminate this Lease and recapture the Premises upon 60 days' prior written notice to Tenant.

40. Rights Reserved to Landlord

Landlord has the following rights exercisable without notice and without liability to Tenant for damage or injury to property, person or business (all claims for damage being hereby waived and released by Tenant) and without effecting an eviction or disturbance of Tenant's use or possession of the Premises or giving rise to any claim for set-offs or abatement of Rent: (i) To change the name or street address of the Building or the suite number of the Premises; (ii) To install and maintain signs on the exterior and interior of the Building; (iii) To designate all sources furnishing sign painting and lettering, towels, coffee cart service, vending machines, or toilet supplies used or consumed in the Premises and the Building; (vi) To have pass keys to the Premises; (vii) To grant to anyone the exclusive right to conduct any business or render any service in the Building, provided such exclusive right does not operate to exclude Tenant from the Permitted Use; (viii) To have access to all mail chutes or boxes according to the rules of the United States Postal Service; (ix) To require all persons entering or leaving the Building during such hours as Landlord may from time to time determine in its sole discretion to identify themselves to security personnel by registration or otherwise, and to establish such persons' right to enter or leave the Building, and to exclude or expel any peddler, solicitor, or beggar at any time from the Property; and (x) To close the Building on Normal Business Holidays and outside Normal Business Hours subject to Tenant's right to access its Premises at all times as provided in Section 12 above.

41. Additional Terms.

41.1. Accord and Satisfaction. No payment by Tenant or receipt by Landlord of a lesser amount than any installment or payment of Rent due is deemed to be other than on account of the amount due and no endorsement or statement on any check or payment of Rent is deemed an accord and satisfaction.

41.2. No Joint Venture. Landlord and Tenant are deemed and construed as independent contractors with respect to one another for all purposes relating to this Lease, and nothing contained in this Lease is intended to constitute, nor is it deemed or construed as constituting, the creation of any partnership, joint venture, or principal/agent relationship between Landlord and Tenant arising out of the existence or exercise by Landlord or Tenant of their respective rights under this Lease. If Tenant is two or more individuals or entities, such individuals or entities are jointly and severally liable for the performance of all obligations, covenants, and agreements of Tenant in this Lease.

41.3. No Estate. This Lease creates the relationship of landlord and tenant only between Landlord and Tenant and no estate passes out of Landlord. Tenant has only a usufruct, not subject to levy and sale, and not assignable in whole or in part by Tenant except as provided herein.

41.4. Consent to Jurisdiction. Except as expressly provided to the contrary in this Lease, all disputes arising, directly or indirectly, out of or relating to this Lease, and all actions to enforce this Lease, will be dealt with and adjudicated in the local or federal courts of the state, commonwealth, or jurisdiction in which the Premises are located and for that purpose Tenant expressly and irrevocably submits itself to the jurisdiction of such courts. So far as is permitted under applicable law, this consent to personal jurisdiction is self-operative and no further instrument or action, other than service of notice of process as required by applicable Governmental Regulations is necessary to confer jurisdiction upon Tenant in any such court. Any judgment against Tenant in any such action or proceeding is conclusive and, to the extent permitted by applicable Governmental Regulations, enforceable in any other jurisdiction within or outside the United States of America by suit on the judgment, a certified or exemplified copy of which is conclusive evidence of the fact and of the amount of its indebtedness.

41.5. Waiver of Rights. TO THE EXTENT ALLOWED BY APPLICABLE LAW TENANT HEREBY WAIVES FOR ITSELF AND ALL THOSE CLAIMING UNDER IT, ANY RIGHTS WHICH IT MAY HAVE UNDER ANY PRESENT OR FUTURE GOVERNMENTAL REGULATION: (A) TO REDEEM THE PREMISES AFTER TERMINATION OF TENANT'S RIGHT OF OCCUPANCY BY ORDER OR JUDGMENT OF ANY COURT OR BY ANY LEGAL PROCESS OR WRIT; (B) WHICH EXEMPTS PROPERTY FROM LIABILITY FOR DEBT OR FOR DISTRESS FOR RENT; (C) WHICH ENTITLES TENANT TO NOTICE OR HEARING PRIOR TO LANDLORD OBTAINING ANY PREJUDGMENT REMEDY; AND (D) WHICH ENTITLES TENANT TO RECEIVE ANY PRIOR NOTICE TO QUIT AS A CONDITION PRECEDENT TO LANDLORD'S FILING OF A COMPLAINT AND SUMMONS FOR IMMEDIATE POSSESSION OR OCCUPANCY OF THE PREMISES.

41.6. Certification. Tenant certifies that: (i) it is not acting, directly or indirectly, for or on behalf of any person, group, entity, or nation named by any Executive Order or by the U.S. Treasury Department as a terrorist, a "Specially Designated National and Blocked Person," or any other banned or blocked person, entity, nation, or transaction pursuant to any law, order, rule, or regulation that is enforced or administered by the Office of Foreign Assets control; and (ii) it is not engaged in this transaction directly or indirectly on behalf of, or instigating or facilitating this transaction directly or indirectly on behalf of, any such person, group, entity, or nation. Tenant shall indemnify, defend, and hold harmless Landlord from and against any and all claims, damages, losses, liabilities, costs, expenses, and fines, including but not limited to reasonable attorneys' fees, witness fees, and court costs actually incurred, arising out of or related to any breach of the foregoing certification.

41.7. Acceptance of Keys. The acceptance of keys to the Premises by Landlord, its agents, employees, contractors, or any other person on Landlord's behalf is not to be deemed and does not constitute an early termination of this Lease unless such early termination is evidenced in writing and signed by Landlord.

41.8. Successors or Assigns. The terms, conditions, covenants, and agreements of this Lease extend to and are binding upon Landlord, Tenant, and their respective heirs, administrators, executors, legal representatives and permitted successors, subtenants, and assigns, if any, and upon any person or entity coming into ownership or possession of any interest in the Premises by operation of law or otherwise.

41.9. Severability. If any term, covenant, or condition of this Lease or the application thereof to any person or circumstance is, to any extent, invalid, illegal, or unenforceable, the remainder of this Lease, or the application of such term, covenant, or condition to parties or circumstances other than those to which it is held invalid, illegal, or unenforceable, is not affected thereby and each term, covenant, and condition of this Lease remains valid and enforceable to the fullest extent permitted by law, but only if the essential terms and conditions of this Lease for each party remain valid, binding, and enforceable.

41.10. Memorandum of Lease. Neither Landlord nor Tenant shall permit, allow or cause this Lease, or any amendment to this Lease, to be recorded in any public registry or office of register of deeds; provided, however, at the request of either party, Landlord and Tenant shall execute a recordable memorandum of this Lease setting forth the names and addresses of the parties, a reference to this Lease with its date of execution, specific legal descriptions of the Premises and the Property, the actual Commencement Date, the Lease Term, any Renewal Term(s), and all other information that may be required by statute, which memorandum may be recorded by Tenant at Tenant's expense or by Landlord at Landlord's expense in the appropriate public records of the jurisdiction in which the Premises are situated.

41.11. Waiver. The parties may waive any provision of this Lease only by a writing executed by the party or parties against whom the waiver is sought to be enforced. No failure or delay in exercising any right or remedy or in requiring the satisfaction of any condition under this Lease, and no act, omission, or course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition. A waiver once given is not to be construed as a waiver on any future occasion or against any other person or entity.

41.12. Amendment. The parties may amend this Lease only by a written agreement of the parties that identifies itself as an amendment to this Lease (including a facsimile thereof per Section 41.17 below).

41.13. Headings & Interpretation. The descriptive headings/captions of the sections and subsections of this Lease are for convenience only, do not constitute a part of this Lease, and do not affect this Lease's construction or interpretation. Whenever used in this Lease: (i) the words "herein", "hereof", and similar words refer to this Lease in its entirety and not solely to any specific sentence, paragraph, or section; (ii) the words "include" or "including" are to be construed as incorporating "without limitation"; and (iii) reference to a specific Section or Exhibit is a reference to a Section or Exhibit in this Lease.

41.14. Choice of Law. The laws of the state, commonwealth, or jurisdiction where the Premises are located (without giving effect to its conflict of laws principles) govern all matters arising out of or relating to this Lease and the transactions it contemplates, including its interpretation, construction, performance, and enforcement.

41.15. Authority to Execute. Each party represents to the other that this Lease has been duly authorized, executed, and delivered by and on behalf of such party and constitutes the valid, binding, and enforceable agreement of such party in accordance with the terms of this Lease. In addition, Tenant represents to Landlord that Tenant has the full right, power, and authority to enter into this Lease without the necessity of obtaining any third party approval (other than those already obtained by Tenant) and that the terms of this Lease do not violate any lease, loan, condition, covenant, restriction, exclusive, or any other agreement or provisions which existed prior to the date of this Lease.

41.16. No Construction Against Drafting Party. Landlord and Tenant acknowledge that each of them and their respective counsel have had an opportunity to review this Lease and that this

Lease will not be construed for or against either party merely because such party prepared or drafted this Lease or any particular provision thereof.

41.17. Counterparts. The parties may execute this Lease in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement. The signatures of all of the parties need not appear on the same counterpart, and delivery of an executed counterpart signature page by facsimile (e.g., Telecopier, scanned PDF by e-mail, etc.) is as effective as executing and delivering this Lease in the presence of the other parties to this Lease. This Lease is effective upon delivery of one executed counterpart from each party to the other parties. In proving this Lease, a party must produce or account only for the executed counterpart of the party to be charged. Any party delivering an executed counterpart of this Lease by facsimile also shall deliver a manually executed counterpart of this Lease, but the failure to do so does not affect the validity, enforceability, or binding effect of this Lease.

41.18. Acceptance. The submission of this Lease to Landlord by Tenant or to Tenant by Landlord does not constitute an offer to lease. This Lease becomes effective only upon the execution and delivery thereof by both Landlord and Tenant.

41.19. Damages. Notwithstanding anything set forth in this Lease to the contrary, neither party is liable to the other for any special, indirect, punitive, or consequential damages.

41.20. Time of the Essence. Time is of the essence in this Lease.

41.21. Business Days. “**Business Day**” (or “**business day**”) means, as to any party, any day that is not a Saturday, Sunday, or other day on which national banks are authorized or required to close in the state, commonwealth, or jurisdiction where the Premises are located. If the last day of any time period under this Lease, or the last day for performance of any obligation, or for giving any notice, or for taking any other action under this Lease falls on a day that is not a Business Day, then the last day of such time period is extended to the first day thereafter that is a Business Day.

41.22. Attorneys’ Fees. In the event of any litigation related to this Lease, whether to enforce its terms, recover for default, or otherwise, if either party receives a judgment, settlement, or award in its favor (the “**Receiving Party**”) against the other party (the “**Paying Party**”) in such litigation, the Paying Party shall pay upon demand all of the Receiving Party’s costs, charges, and expenses (including reasonable attorneys’ fees, court costs, and expert witness fees) arising out of such litigation (including the costs of any appeal related thereto); provided, however, that if prior to commencement of a trial in the litigation the Paying Party offers to pay an amount equal to or in excess of such judgment, settlement, or award, the Receiving Party is not entitled to any such costs, charges, expenses, or attorneys’ fees.

41.23. Third-Party Beneficiaries. This Lease does not and is not intended to confer any rights or remedies upon any person or legal entity other than the signatories.

41.24. Survival. The provisions of this Lease that would require that they survive the termination of the Lease in whole or part to give them full effect survive the termination of this Lease in whole or part for any reason, regardless of the date, cause, or manner of such termination. In addition, all rights of action arising from or related to this Lease that accrue during the Lease Term, and any remedies for such claims, both legal and equitable, survive termination.

41.25. Confidentiality. Tenant shall hold the terms of this Lease in strict confidence, and will not disclose same to any person other than to (i) Tenant’s directors, officers, employees, and partners, and (ii) those brokers, consultants, lenders, or other third parties working with Tenant in connection with this Lease and who need to know such information for the purpose of consummating this trans-

action and who agree in writing to the terms of this Section. This confidentiality obligation will not be applicable to disclosure of information required by applicable Governmental Regulations. Tenant acknowledges and stipulates that Landlord may suffer irreparable harm in the event of a breach of this confidentiality agreement, for which Landlord has no adequate remedy at law. Therefore, in addition to all other remedies available pursuant to the terms of this Lease or at law, Landlord may obtain immediate injunctive or other equitable relief upon a breach of this confidentiality agreement by Tenant, without the necessity of giving any notice of such default or opportunity to cure the same.

41.26. Voluntary Programs. Landlord may institute certain voluntary programs for the Property that Landlord believes will be in the best interest of the Property and its tenants. Such programs may include, but shall not be limited to, recycling and/or car-pooling programs. Tenant shall promptly, at no cost or expense, comply with and carry out its obligations under such programs, as the same may exist from time to time. However, Tenant is not obligated to join, participate in, or contribute to an advertising program or merchants' association.

41.27. Effectiveness; Date. This Lease will become effective when all parties have signed it. The date this Lease is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this Lease. If a party signs but fails to date a signature, the date that the other party receives the signing party's signature will be deemed to be the date that the signing party signed this Lease, and the other party may inscribe that date as the date associated with the signing party's signature.

41.28. Merger/Prior Agreements. THIS LEASE CONSTITUTES THE FINAL AGREEMENT BETWEEN THE PARTIES. IT IS THE COMPLETE AND EXCLUSIVE EXPRESSION OF THE PARTIES' AGREEMENT ON THE MATTERS CONTAINED IN THIS LEASE. ALL PRIOR AND CONTEMPORANEOUS NEGOTIATIONS AND AGREEMENTS BETWEEN THE PARTIES ON THE MATTERS CONTAINED IN THIS LEASE ARE EXPRESSLY MERGED INTO AND SUPERSEDED BY THIS LEASE. THE PROVISIONS OF THIS LEASE MAY NOT BE EXPLAINED, SUPPLEMENTED, OR QUALIFIED THROUGH EVIDENCE OF TRADE USAGE OR A PRIOR COURSE OF DEALINGS. IN ENTERING INTO THIS LEASE, THE PARTIES HAVE NOT RELIED UPON ANY STATEMENT, REPRESENTATION, OR AGREEMENT OF THE OTHER PARTY EXCEPT FOR THOSE EXPRESSLY CONTAINED IN THIS LEASE. THERE IS NO CONDITION PRECEDENT TO THE EFFECTIVENESS OF THIS LEASE OTHER THAN THOSE EXPRESSLY STATED IN THIS LEASE.

42. Waiver of Jury Trial.

EACH PARTY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVES ITS RIGHT TO A TRIAL BY JURY TO THE EXTENT PERMITTED BY LAW IN ANY ACTION OR OTHER LEGAL PROCEEDING ARISING OUT OF OR RELATING TO THIS AGREEMENT AND THE TRANSACTIONS IT CONTEMPLATES. THIS WAIVER APPLIES TO ANY ACTION OR OTHER LEGAL PROCEEDING, WHETHER SOUNDING IN CONTRACT, TORT, OR OTHERWISE. EACH PARTY ACKNOWLEDGES THAT IT HAS RECEIVED THE ADVICE OF COMPETENT COUNSEL.

[SIGNATURES ON FOLLOWING PAGE]

The parties hereby execute this Lease as of the dates set forth below.

Landlord:

**Wells Fargo Bank, N.A.,
a national banking association**

By: _____

Print Name: _____

Title: _____

Date: _____

By: _____

Print Name: _____

Title: _____

Date: _____

Tenant:

Lewistown Public Schools

By: _____

Print Name: _____

Title: _____

Date: _____

By: _____

Print Name: _____

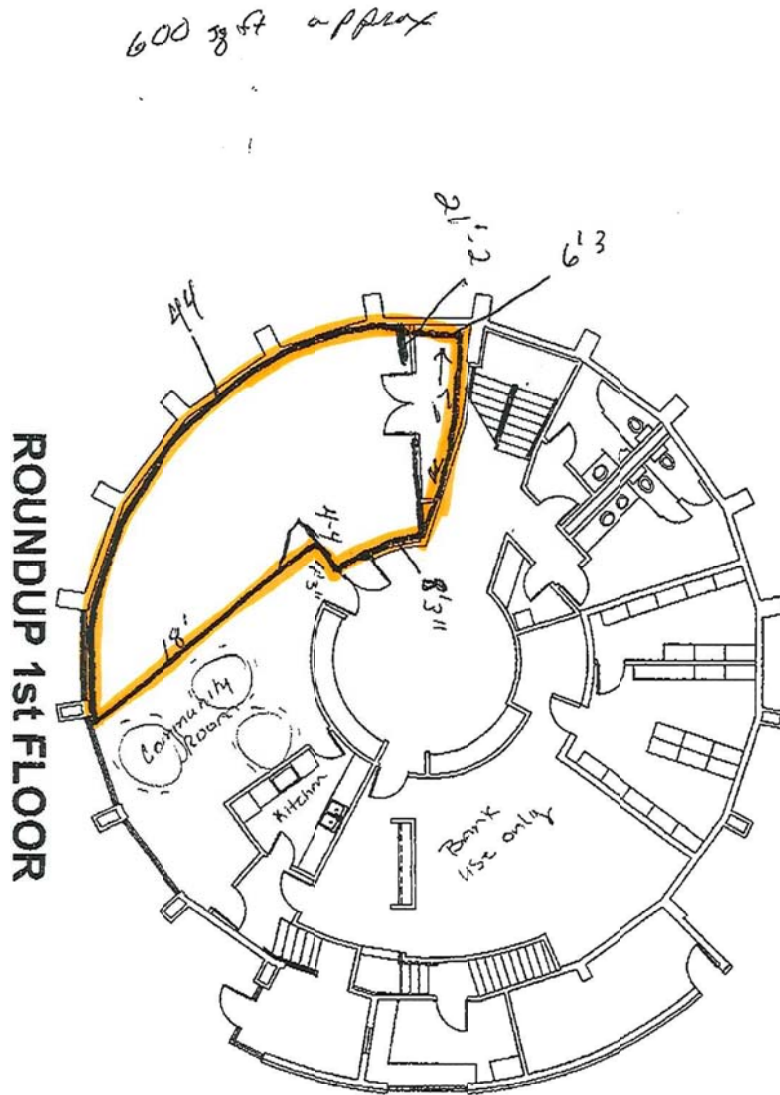
Title: _____

Date: _____

EXHIBIT A

DESCRIPTION OR SITE PLAN OF PREMISES

08/06/2014 10:28AM (GMT-05:00)



No. 1785 P. 1

Aug. 6. 2014 9:25AM WELLS FARGO CPG

EXHIBIT B

RULES AND REGULATIONS

1. Smoking, whether cigarettes, cigars, or otherwise, is prohibited at all times (i) within the Building (including the Premises and the Common Areas within the Building) and (ii) at or in all interior or exterior areas of the Building, the Common Areas, and the Land.
2. Tenant shall not obstruct, or use for any purpose other than ingress and egress, any sidewalk, hall, passage, exit, entrance, elevator, or stairway (collectively, “**Access Areas**”). The Access Areas are not intended for use by the general public and Landlord may at all times control and prevent access thereto by all persons whose presence, in the reasonable judgment of Landlord, is prejudicial to the safety, character, reputation, or interests of the Building; provided, however, that nothing herein is construed to prevent access by persons with whom Tenant normally deals in the ordinary course of Tenant’s business unless such persons are engaged in illegal, immoral, or improper activities. Tenant and the Tenant Parties are not allowed access to the roof of the Building except as otherwise specifically provided in the Lease.
3. Tenant shall not inscribe, paint, affix, install, or otherwise display any sign, picture, placard, name, advertisement, or notice (each, a “**Sign**”), within the Premises and visible from the exterior of the Premises, or on any part of the Building, without the prior written consent of Landlord, which consent may be withheld by Landlord in its sole discretion. Landlord may, without notice and at Tenant’s sole cost and expense, remove any unapproved Sign. Only contractors approved by Landlord may install approved Signs. Installation of Signs will be at Tenant’s sole cost and expense.
4. Except as otherwise approved as part of Tenant’s Work, no curtains, draperies, blinds, shutters, shades, screens or other coverings, awnings, hangings or decorations may be attached to, hung, or placed in or used in connection with, any window or door in the Premises without the prior written consent of Landlord (which consent may be withheld by Landlord in its sole discretion). All such items may only be installed in such a manner that they are in no way visible from the exterior of the Building. Tenant shall not place or keep any articles (i) on the windowsills so as to be visible from the exterior of the Building, or (ii) placed against glass partitions or doors that might appear unsightly from outside the Premises.
5. Landlord may exclude from the Building all persons who are not a Tenant Party. For example, Landlord may exclude or expel from the Building any person who, in Landlord’s judgment, is intoxicated or under the influence of liquor or drugs or who is in violation of any of the Rules and Regulations. Landlord is not liable for any damages for excluding any person from the Building. Landlord may evacuate the Building and/or prevent access to the Building during a *Force Majeure* Event.
6. Tenant shall not engage or allow any janitorial service or person other than the janitorial service or staff engaged by Landlord to clean the Premises without the prior written consent of Landlord, which consent may be withheld by Landlord in its sole discretion. Landlord is not responsible for loss or damage to any property of Tenant or a Tenant Party, regardless of cause. Landlord is not responsible for the failure to provide janitorial services to the Premises if Landlord is precluded from providing such janitorial services because the Premises are occupied or being used after Normal Business Hours.

7. Tenant shall ensure, before leaving the Premises each day, that all doors to the Premises are closed and securely locked, that all water faucets or water apparatus are shut off, and that the utilities (if applicable) are shut off. Tenant shall keep the door(s) to the Building corridors, stairwells, and rest rooms closed at all times except for ingress and egress.
8. Tenant shall not waste electricity, water, or air conditioning, shall cooperate fully with Landlord to assure the most effective operation of the Building's HVAC system, and shall refrain from adjusting any controls. Tenant shall keep window coverings in the Premises closed when the effect of sunlight or cold weather would impose unnecessary loads on the Building's HVAC system.
9. Tenant shall not alter any lock or access device or install a new or additional lock or access device to any door within the Premises. Tenant shall not make or have made additional copies of any keys or access devices provided to Tenant by Landlord. Tenant shall, upon the expiration or earlier termination of this Lease, deliver to Landlord all keys or access devices for the Building and its facilities. Tenant shall reimburse Landlord for the cost to replace any keys or access devices lost by Tenant.
10. The toilet rooms, toilets, urinals, wash bowls, and other apparatus must not be used for any purpose other than that for which they were constructed and no foreign substance of any kind whatsoever, including coffee grounds, may be thrown therein.
11. Tenant shall not use or keep within the Premises or the Building any kerosene or gasoline. Tenant shall not use any method of heating or air conditioning other than the Building's HVAC system.
12. Except for licensed and trained animals used to assist the disabled, animals are not allowed in the Building or the Premises.
13. Tenant shall not use the Premises for cooking or otherwise preparing food or for lodging or residential purposes; provided, however, that Tenant may use Underwriter's Laboratory approved microwave ovens to heat food items, ice machines, cold beverage machines, vending machines, and equipment for the preparation of coffee, tea, hot chocolate, and similar beverages.
14. Except with the prior written consent of Landlord, which consent may be withheld in Landlord's sole discretion, Tenant shall not sell or permit the sale of newspapers, magazines, periodicals, theater tickets, movie tickets, lottery tickets, or any other goods or merchandise within the Premises. Tenant shall not install an ATM within the Premises. Tenant shall not use the Premises for a stenography, typewriting, printing, photocopying, or similar business, for the storage of merchandise or the manufacture of any item, or as a barbershop or beauty parlor. Tenant shall not accept barbering or shoe shine services in the Premises except from persons authorized by Landlord to provide such services.
15. Tenant shall comply with Landlord's reasonable installation instructions if Tenant requires telegraphic, telephonic, burglar alarm, or similar services. Landlord will direct electricians as to where and how telephone, telegraph, and electrical wires are to be introduced or installed. No boring or cutting for wires will be allowed without the prior written consent of Landlord. The location of burglar alarms, telephones, call boxes, and other office equipment affixed to the Premises is subject to the prior written approval of Landlord.
16. Tenant shall not use or permit the Premises to be used for residential uses or for any purpose that, in Landlord's reasonable opinion, creates a nuisance or disturbs any other tenant or occupant of the Property (e.g., emitting from the Premises foul or noxious odors, loud noises, vibrations, etc.).

17. Tenant shall not install any radio or television antenna, loudspeaker, or any other device on the exterior walls or the roof of the Building. Tenant shall not interfere with radio or television broadcasting or reception at the Building.
18. Tenant shall not install linoleum, tile, carpet, or any other floor covering so that the same is affixed to the floor of the Premises in any manner that has not been approved by Landlord prior to installation. Tenant shall reimburse Landlord for all costs incurred by Landlord to remove any such floor covering.
19. No furniture, freight, equipment, materials, supplies, packages, merchandise, or other property will be received in the Building or carried up or down the elevators except during such hours and in such elevators as Landlord designates. Landlord may prescribe the weight, size, and position of all safes, furniture, files, bookcases, or other heavy equipment brought into the Building. Safes or other heavy objects shall, if considered necessary by Landlord, stand on wood strips of such thickness as determined by Landlord to be necessary to distribute properly the weight thereof. Landlord is not responsible for loss of or damage to any such safe, equipment, or property from any cause, and all damage done to the Building by moving or maintaining any such safe, equipment, or other property shall be repaired at Tenant's expense. Business machines and mechanical equipment belonging to Tenant which cause noise or vibration that may be transmitted to the structure of the Building or to any space therein to such a degree as to be objectionable to Landlord or to any tenants in the Building must be placed and maintained by Tenant, at Tenant's expense, on vibration eliminators or other devices sufficient to eliminate noise or vibration. Tenant may move equipment, safes, etc., in or out of the Building only by a contractor approved by Landlord.
20. Tenant shall not place a load upon any floor of the Premises that exceeds the load per square foot that such floor was designed to carry and which is allowed by applicable Governmental Regulations. Tenant shall not mark, drive nails, screw, or drill into the partitions, woodwork, or plaster or otherwise deface the Premises; provided, however, that Tenant shall be entitled to hang pictures or other works of art within the Premises in a manner similar to other modern office tenants.
21. Tenant shall not use any hand truck, cart, dolly, pallet jack, lift, or other material transportation device that does not conform to the transportation device standards set by Landlord from time to time (a copy of such standards is available upon request). Bicycles, Segways, scooters, skateboards, and other personal transportation devices are prohibited in the Building and the Premises except in areas specifically designated for securing such personal transportation devices (e.g., a bicycle rack).
22. Tenant shall store all its trash and garbage within the interior of the Premises. Tenant shall not place any material in the trash boxes or receptacles that cannot be disposed of in the ordinary and customary manner of removing and disposing of trash and garbage without violation of applicable Governmental Regulations. All trash, garbage, and refuse disposal must be made only through entryways and elevators provided for such purposes and at such times as Landlord designates.
23. Tenant shall not canvass, solicit, distribute handbills or other written materials, or peddle at the Property. Tenant shall cooperate with Landlord in preventing others from engaging in any such activities.
24. Without the prior written consent of Landlord, Tenant shall not use the name or likeness of the Building or its components in connection with or in promoting or advertising the business of Tenant; provided, however, that Tenant may use the name of the Building as part of its address.

25. Tenant shall comply with all energy conservation, safety, fire protection, and evacuation procedures and regulations established by Landlord or any governmental agency.
26. No weapons (concealed or otherwise) or ammunition are allowed in the Building or at the Property.
27. An authorized individual will attend to the requirements of Tenant only upon application at the office of the Building. Employees of Landlord shall not perform any work or do anything outside of their regular duties unless under special instructions from Landlord, and no employees will admit any person (tenant or otherwise) to any office without specific instructions from Landlord.
28. Tenant may install wallpaper or vinyl fabric materials on painted walls using only a strippable adhesive. If Tenant uses a non-strippable adhesive, Tenant shall reimburse Landlord for any cost or damages arising therefrom.
29. Tenant shall refer to Landlord for Landlord's supervision, approval, and control all contractors, contractor's representatives, and installation technicians rendering any service to Tenant in the Building, including the installation of telephones, telegraph equipment, and other electrical as well as any installation of any nature affecting floors, walls, woodwork, trim, windows, ceilings, equipment, or other physical portion of the Premises or Building. Tenant shall ensure that its contractors, vendors, suppliers, etc., comply with the contractor rules and regulations established by Landlord from time to time (if any).
30. Tenant shall give prompt notice to Landlord of any accidents to or defects in plumbing, electrical fixtures, or heating apparatus so that such accidents or defects may be attended to promptly.
31. Landlord may waive any one or more of these Rules and Regulations for the benefit of any particular tenant or tenants, but no such waiver by Landlord will be construed as a waiver of such Rules and Regulations in favor of any other tenant or tenants, nor prevent Landlord from thereafter enforcing any such Rules and Regulations against any or all tenants of the Building.
32. Landlord reserves the right to make such other reasonable rules and regulations as in its judgment may from time to time be needed for the operation and maintenance of the Building. Tenant shall abide by all Rules and Regulations adopted by Landlord after written notice thereof. Tenant shall be responsible for the observance of all Rules and Regulations by the Tenant Parties. If there is a conflict between the Rules and Regulations and the terms of the Lease, the terms of the Lease shall control.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

24

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE IDEA PART B FEDERAL FLOW-THROUGH APPLICATION TO CMLRCC
FOR SPECIAL EDUCATION EXPENSES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades **Date:** 08/18/2014

SUMMARY:

As in previous years, Lewistown Public Schools will apply for Federal Special Education Funds from Central Montana Learning Resource Center Cooperative (CMLRCC). These funds will be used to pay partial salaries and health insurance for Special Education Teachers and Assistants.

The Board of Trustees needs to consider and approve the School District's application for these needed funds.

SUGGESTED ACTION: Approve Flow-Through Application to CMLRCC

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

215 7th Avenue South
Lewistown, MT 59457

Director (406) 535-7454
Staff (406) 535-9012

APPLICATION FOR
CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE
EHA FLOW-THROUGH
PART B X / PRE SCHOOL _____ (Check One)
2014-2015 SCHOOL YEAR

SECTION I

School Superintendent Jason Butcher Telephone 535-8777
School District Name Fergus High School Number 0259
Address 215 7th Ave S
Lewistown, MT 59457
County Fergus

SECTION II

I, the undersigned authorized official of Fergus High School
School District Number 0259 located in Fergus
County submit this application to the Central Montana Learning Resource Center Cooperative for
EHA Part B Flow-Through Funds. I also agree to provide the Central Montana Learning
Resource Center Cooperative with an end of the year evaluation report on expenditures of all
funds.

Superintendent or Authorized District Official

School Board Chairman

SECTION III

(Central Montana Learning Resource Center Cooperative Use Only)

Project Number _____

Budget Code _____

Amount _____

Date _____

SERVING SPECIAL STUDENTS IN
FERGUS, WHEATLAND, GOLDEN VALLEY, PETROLEUM, MUSSELSHELL AND JUDITH BASIN COUNTIES

SECTION IV

Please give a brief description of how you intend to use this money and a brief description on how you will evaluate or document your expenditure of funds to meet the objective.

OBJECTIVES	EVALUATION/DOCUMENTATION	COST
Salary & Benefits for para-professionals to provide instructional & behavioral support to students in intervention programs such as Read Naturally, Rewards, Corrective Reading and Language.	Outcomes will be based on curriculum-based measures, such as AIMSWEB, and on instructional materials progress monitoring data.	Salaries 35,100.00 Benefits 23,400.00 Travel _____ Materials _____ Equipment _____ Supplies _____ Other _____
OBJECTIVES	EVALUATION/DOCUMENTATION	COST
		Salaries _____ Benefits _____ Travel _____ Materials _____ Equipment _____ Supplies _____ Other _____
OBJECTIVES	EVALUATION/DOCUMENTATION	COST
		Salaries _____ Benefits _____ Travel _____ Materials _____ Equipment _____ Supplies _____ Other _____
TOTAL FUNDS APPLIED FOR		58,500.00

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

25

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE SUBSTITUTE LIST FOR THE 2014-2015 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Sandi Chamberlain Date: 08/18/2014

SUMMARY:

The Board of Trustees needs to approve the substitute list for the 2014-2015 School Year as per attached list.

SUGGESTED ACTION: Approve the Substitute List for the 2014-2015 School Year

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

Lewistown Public Schools
2014-2015 SUBSTITUTE LIST

<u>SUBSTITUTE TEACHER/AIDE:</u>		<u>SUBSTITUTE SCHOOL FOOD:</u>	<u>SUBSTITUTE BUS DRIVERS:</u>
<u>NAME</u>	<u>NAME</u>	<u>NAME</u>	<u>NAME</u>
BAILOR, Adelaide	LANSING, Elizabeth	BENTON, Stacey	BOYLES, Joe
BENTON, Stacey	LEININGER, Dana	BUTLER, Marilyn	WHITE, Albert
BIRDWELL, Misti	MATOVICH, April	CROWDER, Carol	
BORGREEN, LaVonne	MEADER, Patricia		
CARLISLE, Kyle	NELSON, Folly		
CAUFFMAN, Curtis	PAGE, Richard		
DRISSELL, Eric	REESOR, Julie		
DYE, Robbin	ROBINSON, Carissa		
EPPERSON, Russell	ROWE, Devin		<u>SUBSTITUTE CUSTODIANS:</u>
GARNETT, Mark	SELPH, Terry		<u>NAME</u>
GATZ, Tricia	SMITH, Kendra		BERLINGER, Kenneth
GIEDD, Patricia	TINDALL, Shari		
GODDARD, Kimberly	TOWNE, Brenda		
GOLIK, Marjorie (Kay)	TUSS, Olivia		
GRUNA, Suzanne	VANDERBEEK, Eric		
HALL, Jackie	WEIDNER, Austin		
HAMLING, Mary Jo	WENTWORTH, Judy		
HENDERSON, Kelly	WIER, Linda		
HUFFINE-FORAN, Charlotte	YERMAN, Mary Lou		
IRWIN, Robert (Denny)			
JOHNSON, Bridgett			
KEPLER, Mary			
KRILLENBERGER, Richard			

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

08/18/2014

Agenda Item No.

26

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Jason Butcher Date: 08/18/2014

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Bristol						
Koterba						
Poss						
Thomas						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 18, 2014

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
BOWEN, KC	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	July 22, 2014	See attached letter.
FEIST, Robert	Adult Basic Education Instructor	Central Montana Education Center	Approve appointment at \$15.50 per hour for up to 910 hours	August 12, 2014 – June 11, 2015	See attached memo.
PERRY-WALKER, Paula	Adult Basic Education Instructor	Central Montana Education Center	Approve appointment at \$15.50 per hour for up to 670 hours	August 19, 2014 – June 18, 2015	See attached memo.
SWEENEY, Taylre	Head Cheerleading Coach	Fergus High School	Approve appointment on schedule—(0.125)	August 18, 2014	See attached memo.
PETERSEN, Kelcy	Assistant Cheerleading Coach	Fergus High School	Approve appointment on schedule—(0.074)	August 18, 2014	See attached memo.
BUEHLER, Dylan	First Assistant Girls Basketball Coach	Fergus High School	Approve appointment on schedule—(0.110)	August 18, 2014	See attached memo.
BURCH, Haley KELSEY, Michael ASHLEY, Dean WILSON, Ryan	Volunteer Cheer Coach Volunteer CC Coach Volunteer FB Coach Volunteer FB Coach	Fergus High School	Approve appointment on a volunteer basis.	August 18, 2014	See attached memo.
BARBER, Nancy	Special Education Teacher	Lewis & Clark Elementary	Approve appointment on schedule—MA 3 Step 15 (.50 FTE)	August 18, 2014	See attached hiring recommendation.
RUTHERFORD, Cindy	Special Education Teacher	Lewis & Clark Elementary	Approve appointment on schedule—MA 3 Step 15 (.50 FTE)	August 18, 2014	See attached hiring recommendation.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 18, 2014

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
FENLEY, Allison	School Nurse	School District #1	Approve appointment on schedule at \$18.00 per hour for up to 6.00 hours per day for up to 200 days	August 25, 2014	See attached hiring recommendation.
WHITE, Albert	Bus Driver	School District #1	Approve appointment on schedule—TRANS Step 0 for up to 5 hours per day for up to 185 days	August 18, 2014	See attached memo.
BASZCZUK, Rebecca	Bus Driver	School District #1	Approve revision of contract to reflect change in hours due to route change—TRANS Step 4+30 for up to 7.00 hours per day	August 18, 2014	See attached memo.
MILLER, Jeanette	Special Education Bus Aide	School District #1	Approve revision of contract to add extra duties assigned—PARA Step 6+30	August 18, 2014	See attached memo.
DONALDSON, Matt	Assistant Football Coach	Lewistown Junior High School	Approve appointment on schedule—(0.050)	August 18, 2014	See attached memo.
RECOMMENDATION FOR EXTRA-DUTY CONTRACTS	Bus Drivers	School District #1	Approve appointment on schedule as recommended on attachment	August 18, 2014	See attached list.
JOHNSON, Jennifer	Paraprofessional	Highland Park Elementary	Approve appointment on schedule—PARA Step 0+CERT for up to 7.50 hours for up to 186 days	August 25, 2014	See attached hiring recommendation.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: August 18, 2014

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
KONERT, Shawna	Paraprofessional	Highland Park Elementary	Approve appointment on schedule— PARA Step 0+CERT for up to 7.50 hours per day for up to 186 days	August 25, 2014	See attached hiring recommendation.
BOLING, Audrey	Paraprofessional	Highland Park Elementary School	Approve appointment on schedule— PARA Step 0+CERT for up to 7.50 hours per day for up to 186 days	August 25, 2014	See attached hiring recommendation.
OSBURN-CAUFFMAN, Nancy	Paraprofessional	Lewistown Junior High School	Approve appointment on schedule— PARA Step 4+CERT for up to 6.50 hours per day for up to 186 days	August 25, 2014	See attached hiring recommendation.
SCHRAUTH, Amanda	Paraprofessional	Lewis & Clark Elementary	Approve appointment on schedule— PARA Step 0+CERT for up to 7.50 hours for up to 186 days	August 25, 2014	See attached hiring recommendation.

7-22-14

To whom it may concern,

I will not be returning to LBS in the Fall of 2014. I Thank you all for a great six years and hope to return some day when my children are in school.

KC B

KC Bowen

Memorandum

To: Jason Butcher, Superintendent
From: Diane Oldenburg, ABLE Director
Date: July 28, 2014
Re: Adult Basic and Literacy Education Grant Contracts

I am requesting the Board of Trustees approval to hire Bob Feist and Paula Walker as instructors for the Adult Basic and Literacy Education Grant Program in 2014-2015. They each possess the appropriate credentials to hold these positions in the operation of our Adult Learning Centers in Lewistown and Roundup.

The 2014-2015 State/Federal ABLE Grant of \$53,656.00, which has been awarded to the Lewistown School District to administer this program, requires that we serve Fergus, Judith Basin, Musselshell, Petroleum, Golden Valley, and Wheatland counties. We also provide instruction for the Nexus Treatment Center and the Fergus County Jail inmates. The instructor's wages will be paid entirely by the grant funds.

Approximate dates of employment and approximate contract amounts:

Bob Feist	August 12-June 11, 2015 (910 hours)	\$21,487*
Paula Walker	August 19-June 18, 2015 (670 hours)	\$13,030*

The Adult Learning Centers in Lewistown and Roundup will be open Tuesdays, Wednesdays, and Thursdays each week. The rate of pay will be \$15.50 per hour (* Total contract amount includes six (6) paid holidays).

Thank you for your consideration.

CENTRAL MONTANA EDUCATION CENTER



FERGUS HIGH SCHOOL
Jim Daniels, Athletic Director
Jeff Elliott, Activities Director
Wendy Pfau, Athletic Secretary
(406) 535-2321 Fax: (406) 535-3835

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels, Athletic Director / Jeff Elliott, Activities Director
DATE: August 13, 2014
RE: Extracurricular Contract(s)

Please recommend to the Board of Trustees the following contract(s) for extracurricular activities for the 2014-2015 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Fergus High School:

Cheerleading

Taylre Sweeney	Head Coach	(0.125)	\$3,914.13
Kelcy Petersen	Assistant Coach	(0.074)	\$2,317.16

Girls Basketball

Dylan Buehler	First Assistant	(0.110)	\$3,444.43
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Volunteer Coaches

Haley Burch	Cheerleading
Michael Kelsey	Cross Country
Dean Ashley	Football
Ryan Wilson	Football

HIRING RECOMMENDATION

Nancy Barber

Special Education Teacher (.50 FTE)

MA 3

15

Lewis & Clark Elementary

Fall 2014

187 Days per Year

Jason Butcher

Tim Majerus

Rebekah Rhoades

Michelle Trafton

RECOMMENDATION NOT APPROVED ☐

If approved, the Superintendent will recommend to the Trustees at their regular Board meeting on August 18, 2014.

HIRING RECOMMENDATION

Cindy Rutherford

Special Education Teacher (.50 FTE)

MA 3

15

Lewis & Clark Elementary

Fall 2014

187 Days per Year

Jason Butcher

Tim Majerus

Rebekah Rhoades

Michelle Trafton

RECOMMENDATION NOT APPROVED ☐

If approved, the Superintendent will recommend to the Trustees at their regular Board meeting on August 18, 2014.

HIRING RECOMMENDATION

Allison Fenley

Job Title School Nurse

Classification NURSE

Rate of Pay	<u>\$18.00 per hour</u>
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Work location All Schools

Date to begin work August 25, 2014

Days per yr/Hrs per day 200 days per year / up to 6.00 hours per day

SELECTION COMMITTEE: Matt Lewis

Michelle Trafton

Matt Ventresca

RECOMMENDATION APPROVED ☒RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular Board meeting on August 18, 2014.

Memorandum

To: Rebekah Rhoades, Business Manager/District Clerk
Jason Butcher, Superintendent

From: Steve Klippenes, Transportation Director

Date: August 7, 2014

Re: Contract Recommendation/Revised Contracts

Following is a hiring recommendation for a Route Bus Driver for the Transportation Department for the 2014-2015 School Year:

Albert White TRANS Step 0 For up to 5.00 hours per day

Following is a recommendation for contract changes due to new assignments for the Transportation Department for the 2014-2015 School Year:

Rebecca Baszczuk TRANS Step 4+30 For up to 7.00 hours per day

Jeanette Miller PARA Step 6+30 For up to 3.50 hours per day

Rebecca's hours will increase by 2.00 hours per day. She will be the driver for the Special Education bus route that was added. Jeanette will cover the extra time needed for the Special Ed Bus Aide for that route.

Thank you for your consideration.

TRANSPORTATION



LEWISTOWN JUNIOR HIGH SCHOOL
Jim Daniels, Co-Activities Coordinator
Troy Henderson, Co-Activities Coordinator
(406) 535-5419 Fax: (406) 535-2300

TO: Jason Butcher, Superintendent of Schools
FROM: Jim Daniels / Troy Henderson
DATE: August 13, 2014
RE: Extracurricular

Please recommend to the Board of Trustees the following individual(s) for extracurricular activities for the 2014-2015 School Year. Stipends and salaries are taken from the Collective Bargaining Agreement.

Lewistown Junior High School:

Football

Matt Donaldson	Assistant	(0.050)	\$1,565.65
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LEWISTOWN PUBLIC SCHOOLS**EXTRA DUTY CONTRACTS**

August 18, 2014

LAST	FIRST	EXTRA DUTY ASSIGNMENT	PAY RATE
Ashley	Dean	Activity Bus Driver	\$10.61 per hour
Baszczuk	Rebecca	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Boyles	Joe	Activity Bus Driver	\$10.61 per hour
Burns	Frank	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
D'Hooge	Joan	In-Town Driving	\$10.61 per hour
Distad	Gary	Activity Bus Driver	\$10.61 per hour
Jensen	John	Activity Bus Driver	\$10.61 per hour
Lantzer	Lee	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Leap	Leslie (Bud)	In-Town Driving/Fueling	\$10.61 per hour
Lelek	Wayne	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Montgomery	Philip	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Moring	Tom	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Pearson	Jim	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Rector	Kirby	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Schaeffer	Kathleen	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Tucek	Paul	Activity Bus Driver	\$10.61 per hour
Walker	Debbie	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
White	Albert	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour
Wood	Fred	Activity Bus Driver/In-Town Driving/Fueling	\$10.61 per hour

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Jennifer Johnson

For:

Job Title

Paraprofessional

Classification

PARA

Step

Step 0 + CERT

Work location

Lewistown Junior High School

Date to begin work

August 25, 2014

Days per yr/Hrs per day

186 days per year / 7.50 hours per day

SELECTION COMMITTEE:

Matt Lewis

Tim Majerus

Michelle Trafton

Matt Ventresca

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular Board meeting on August 18, 2014.

HIRING RECOMMENDATION

Shawna Konert

Paraprofessional

PARA

Step 0 + CERT

Highland Park Elementary School

August 25, 2014

186 days per year / 7.50 hours per day

Matt Lewis

Tim Majerus

Michelle Trafton

Matt Ventresca

RECOMMENDATION NOT APPROVED ☐

If approved, the Superintendent will recommend to the Trustees at the Regular Board meeting on August 18, 2014.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Audrey Boling

For:

Job Title Paraprofessional

Classification PARA

Step Step 0 + CERT

Work location Highland Park Elementary School

Date to begin work August 25, 2014

Days per yr/Hrs per day 186 days per year / 7.50 hours per day

SELECTION COMMITTEE: Matt Lewis

Tim Majerus

Michelle Trafton

Matt Ventresca

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular Board meeting on August 18, 2014.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Nancy Osburn-Cauffman

For:

Job Title _____ Paraprofessional

Classification _____ PARA

Step _____ Step 4 + CERT

Work location _____ Lewistown Junior High School

Date to begin work _____ August 25, 2014

Days per yr/Hrs per day _____ 186 days per year / 6.50 hours per day

SELECTION COMMITTEE: _____ Matt Lewis

_____ Tim Majerus

_____ Michelle Trafton

_____ Matt Ventresca

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular Board meeting on August 18, 2014.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

HIRING RECOMMENDATION

The selection committee has reviewed the candidate's application and related data. On the basis of their review they recommend:

Amanda Schrauth

For:

Job Title

Paraprofessional

Classification

PARA

Step

Step 0 + CERT

Work location

Lewis & Clark Elementary

Date to begin work

August 25, 2014

Days per yr/Hrs per day

186 days per year / 7.50 hours per day

SELECTION COMMITTEE:

Matt Lewis

Tim Majerus

Michelle Trafton

Matt Ventresca

RECOMMENDATION APPROVED ☒

RECOMMENDATION NOT APPROVED ☐

Superintendent of Schools

If approved, the Superintendent will recommend to the Trustees at the Regular Board meeting on August 18, 2014.

THE BOARD OF TRUSTEES OF LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

2010-2015 GOALS AND STRATEGIC OBJECTIVES

Lewistown Public Schools, as entrusted by the Lewistown Community, provides children with an accountable, high quality, rigorous education in a safe, nurturing environment; developing the full potential of each child and preparing them for lifelong success in their personal lives and careers, wherever they may be in the world.

Goal Area 1: Measurable Student Achievement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed an outstanding educational program that ensures that every student achieves the highest academic performance possible and has multiple opportunities to actively participate in both co-curricular and extra-curricular activities offered by our District. We use a multitude of measures to gauge student performance based on district-created progress goals. We adequately prepare students for their career/job choices and life choices. Our staff is highly supporting and enthusiastic about our differentiated approach to instruction.*

Strategic Objectives:

1. Response to Intervention (RTI) is embraced and consistently implemented by staff in every building in the district and is used to monitor and improve student achievement.
2. The District is consistent in each building in developing and implementing both curricula as well as intervention programs to insure student achievement and success.
3. The District has evaluated the high school graduation requirements and its processes for allowing deviation from the requirements for both college bound and vocation bound students.
4. The District is consistent at all levels in developing and implementing differentiated instruction techniques.

Goal Area 2: Facilities

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools continues to strive for a state-of-the-art facilities program that meets the needs of our students and staff on a long-term basis. We have prioritized our facility needs and have a plan in place for resources necessary to achieve our facilities program. Our facilities program is fully supported by our community. In planning for our facilities, we have adequately addressed the issue of technology and incorporated that in to our facilities plan.*

Strategic Objectives:

1. Develop a comprehensive plan to address the District's building and facilities needs to insure our physical plant can effectively and efficiently address the needs of our students, staff and community for the next 20 years.
2. Secure community support and funding necessary to implement the comprehensive facilities plan.
3. Use gifting and fund-raising via the Central Montana Foundation to assure long-term funding for critical needs in our buildings and grounds.

Goal Area 3: Community / Parental Engagement

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has created an environment of collaboration and transparency with families of students and with our community as a whole. Families of students are actively involved in their children's education. The community is highly engaged in helping provide the best education possible for our children. As a result of our community's and family's commitment to public education, we have established a collaborative approach to solving public education issues that includes our local legislators.*

Strategic Objectives:

1. Develop, implement and maintain a consistent, district-wide effort to involve parents and interested community members in our schools.
2. Implement an accepted and used communication system so that information can be shared quickly and effectively with parents and interested community members and to allow easy and effective communication from parents and interested community members with the Board, administration and district staff.
3. Implement a program whereby those parents and community members interested and willing to advocate for public schools with the legislature and state agencies are empowered to do so.

Goal Area 4: Technology

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a technology plan that incorporates regular upgrades of both hardware and software and training of staff on existing and new programs. We have successfully incorporated technology into our facilities and all aspects of our educational program in a methodical and effective manner that prepares our students for the real world. We have systems in place to ensure the safety of our students and compliance with District standards.*

Strategic Objectives:

1. Keep technology infrastructure current and sound (routers, switchers, servers, internet service and work stations). Continue to prevent problems and keep technology accessible (security, filtering, preventative updates).
2. Have implemented steps to leverage social networking and other technology to support better teaching and learning by expanding student-to-student and student-to-faculty connections for collaborating beyond the classroom.
3. Provide staff development to ensure that technology standards are implemented in classrooms district wide.
4. Develop and implement efforts to develop a consistent approach/philosophy by our staff to the use of technology in the classroom as an effective and proven learning tool.
5. Determine how the district should help educate parents about the ways their children use technology (in and out of school, for good and bad reasons).

Goal Area 5: Highly Qualified Staff

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has developed a recruitment and retention program to ensure that the District hires and retains high quality, effective personnel. Our teachers and other staff have been provided professional development opportunities that directly correlate to the high academic standards set by the District. Our teachers and other staff have embraced the use of technology into all aspects of our educational programs. The staff shares the vision of the Board in providing differentiated educational programs in order to meet the needs of our students and in achieving the District's high academic standards.*

Strategic Objectives:

1. Implement a consistent, rigorous and fair assessment and evaluation process for staff that is understood and supported by administrators and staff.
2. Professional development is tailored to meet the needs of teachers, administrators, and staff. They are part of the planning and assessment of these opportunities.

Goal Area 6: Fiscal Management/Responsibility

Statement of Intended Outcome, 2010-2015: *Lewistown Public Schools has secured adequate, sustainable funding from the State and has developed a process to prioritize the financial resources that we have according to the educational goals set by the District. We have secured funding sources that are not earmarked for specific causes and have the discretion to determine where funds are needed in order to achieve our high standards and our goals. Through our community engagement initiative, our community understands our budgeting process, they support our schools and they understand our needs and the strategic direction of our District.*

Strategic Objectives:

1. Review all financial processes; streamline and consolidate these processes where possible; find ways to improve efficiencies and accountability in our financial processes while reducing, if possible, staff frustration with them.
2. Seek ways to better involve staff in budget development.
3. Carefully assess specific ways in which we can involve community, staff and the Board in better maintaining a strong and influential presence in the next Montana Legislature (2015).
4. The Lewistown Schools leadership team works with outlying communities to determine what cooperative efforts can be made to make the best use of limited resources.
5. Conclude, prior to June 30, 2015, a review of the Strategic Plan's 1-5 year goals and objectives and insure they still represent appropriate and realistic milestones on our way to our 20-year vision.

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

BOARD OF TRUSTEES

Barbara Thomas, Board Chair

CJ Bailey
Jeremy Bristol
Phil Koterba
Shelley Poss
Jennifer Thompson
Monte Weeden

LEWISTOWN PUBLIC SCHOOLS
2014-2015 SCHOOL CALENDAR

A. Pupil Instruction

First Semester					89 Days	Second Semester					90 Days
FIRST QUARTER					DAYS	THIRD QUARTER					DAYS
First Week	Aug	27 --	Aug	29	3	First Week	Jan	26 --	Jan	30	5
Second Week	Sept	2 --	Sept	5	4	Second Week	Feb	2 --	Feb	6	5
Third Week	Sept	8 --	Sept	12	5	Third Week	Feb	9 --	Feb	13	5
Fourth Week	Sept	15 --	Sept	19	5	Fourth Week	Feb	16 --	Feb	20	5
Fifth Week	Sept	22 --	Sept	26	5	Fifth Week	Feb	23 --	Feb	26	4
Sixth Week	Sept	29 --	Oct	3	5	Sixth Week	Mar	2 --	Mar	6	5
Seventh Week	Oct	6 --	Oct	10	5	Seventh Week	Mar	9 --	Mar	13	5
Eighth Week	Oct	13 --	Oct	15	3	Eighth Week	Mar	16 --	Mar	20	5
Ninth Week	Oct	20 --	Oct	24	5	Ninth Week	Mar	23 --	Mar	27	5
Tenth Week	Oct	27 --	Oct	31	5						44
					45						
SECOND QUARTER					DAYS	FOURTH QUARTER					DAYS
First Week	Nov	3 --	Nov	5	3	First Week	Mar	30 --	Apr	2	4
Second Week	Nov	10 --	Nov	14	5	Second Week	Apr	7 --	Apr	10	4
Third Week	Nov	17 --	Nov	21	5	Third Week	Apr	13 --	Apr	17	5
Fourth Week	Nov	24 --	Nov	25	2	Fourth Week	Apr	20 --	Apr	24	5
Fifth Week	Dec	1 --	Dec	5	5	Fifth Week	Apr	27 --	May	1	5
Sixth Week	Dec	8 --	Dec	12	5	Sixth Week	May	4 --	May	8	5
Seventh Week	Dec	15 --	Dec	19	5	Seventh Week	May	11 --	May	15	5
Eighth Week	Jan	5 --	Jan	9	5	Eighth Week	May	18 --	May	22	5
Ninth Week	Jan	12 --	Jan	16	5	Ninth Week	May	26 --	May	29	4
Tenth Week	Jan	20 --	Jan	23	4	Tenth Week	Jun	1 --	Jun	4	4
					44						46

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

August 25-26	PIR	2.00
October 16-17	Staff Development Days - Teachers Convention	2.00
November 5-6	Parent Teacher Conferences (Evening on Nov 5, All Day on Nov 6)	1.50
January 19	PIR	1.00
March 31	Parent Teacher Conferences - Evening ONLY (Regular Day for Students)	0.50
Floater	PIR	1.00
		8.00

2014-2015		
Regular Board Meetings		
July	14	6:00 p.m.
Aug	11	6:00 p.m.
Sept	8	6:00 p.m.
Oct	13	6:00 p.m.
Nov	10	6:00 p.m.
Dec	8	6:00 p.m.
Jan	12	6:00 p.m.
Feb	9	6:00 p.m.
Mar	9	6:00 p.m.
Apr	13	6:00 p.m.
May	11	6:00 p.m.
June	8	6:00 p.m.

C. Holidays / Vacations (Dates Inclusive)

September 1	Labor Day
October 16-17	Fall Vacation (Teachers - Convention)
November 6	Parent Teacher Conferences (Vacation Day for Students)
November 7	Vacation Day
November 26-28	Thanksgiving Vacation
December 22-January 2	Winter Break
January 19	PIR (Vacation Day for Students)
February 27	Vacation Day
April 3-6	Spring Break
May 25	Memorial Day