

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, October 10, 2016

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. Roll Call
2. Pledge of Allegiance
3. Presentation—Matt Lewis, Garfield Elementary Principal—Goal Setting K-1
4. Report---Student Representative
5. Report—Committees of the Board
6. Calendar Items, Concerns, Correspondence, Etc.
7. Report—Investment
8. Report—Superintendent

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

10. Minutes of the September 12, 2016, Regular Board Meeting

APPROVAL OF CLAIMS

11. Claims

INDIVIDUAL ITEMS

12. Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools
13. Approve Fergus High School Student Activity Account for Astronomy Club
14. Approve Increase to Mechanic Salary Matrix
15. Approve Request to Apply for the Solar Energy Grant
16. Approve Additions to the Substitute List for the 2016-2017 School Year
17. Approve Personnel Report

ADJOURNMENT

*A hard copy of the complete Agenda is available at the LPS Central Office
or on the Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/40>*

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

3

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION – MATT LEWIS – GOAL SETTING K-1

Requested By: Board of Trustees **Prepared By:** Matt Lewis

SUMMARY:

Matt Lewis, Garfield Elementary Principal, will be sharing about the K-1 goal setting meetings held on the first two days of school.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Mikayla Comes

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

FHS School Board Report

October 7, 2016

Mikayla Comes

Student Council

- Organized a successful Homecoming week
- Beginning to organize fundraisers for the upcoming months

Key Club

- Helped provide water at the Chokecherry Run
- In charge of Blessings in a Backpack every week
- Selling shirts for Pack the Place in Pink (Thursday Oct. 13)
- Youth Convention- Oct. 7-8th in Lewistown

Youth Mentoring:

- Finished up the application/interview process for new mentors/mentees
- First large group will be within the next few weeks

National Honor Society

- Directed runners at the Chokecherry Run
- Organizing a blood drive (Dec. 8th)

FFA

- Sent over 40 members to District Leadership School in Chinook
- Sent over 20 members to Fall Districts in Chinook to compete in Livestock Judging and Range Contests
- Will have four members going to Louisville (Oct. 18-26th) to compete at National Convention in the Veterinary Science CDE (career development event)

F Club

- Elected new officers: President- Isaac Fry; Vice President- Sam Butcher
- Finishing details for the Fergus Hall of Fame in the lobby

Science Olympiad

- Formed teams for all of the events
- Have begun meeting after school to practice those events
- State Competition is on Nov. 22nd

FCCLA

- Just attended a Leadership Conference in Bozeman (Oct. 2nd-4th)
- Responsible for the concessions at all home football games

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2016-2017 School Year.

SUGGESTED ACTION: Informational Report

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

STANDING COMMITTEES OF THE BOARD
2016-2017 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Troy Kelsey	Phil Koterba	Shelley Poss	Jennifer Thompson	Monte Weeden
Building & Grounds	3	X			X			X
Insurance Risk Committee	2					X	X	
Transportation	3		X	X				X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2016-2017 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Troy Kelsey	Phil Koterba	Shelley Poss	Jennifer Thompson	Monte Weeden
Activities	2	X				X		
Curriculum Committees:								
Science	1						X	
Social Studies	1		X					
Health Insurance Program	2				X		X	
School Calendar	1					X		
Vocational Advisory Council	1			X				

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

6

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

7

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent Prepared By: Rebekah Rhoades

SUMMARY:

Interest amounts were not available at the time of this posting.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

8

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: Superintendent Report

Requested By: Superintendent **Prepared By:** Superintendent

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ October Enrollment Count
- ❖ Staffing – Technology
- ❖ Audit Report
- ❖ MCEL—October 19-21, 2016—Billings
- ❖ Board Tours—Tuesday, November 1, 2016
- ❖ Superintendent's Evaluation—December 12, 2016—Following Regular Board Meeting
- ❖ FHS Choir Concert—Thursday, October 13, 2016—7:00 p.m.—FCPA
- ❖ LJHS Expedition Yellowstone—Friday, October 14—Monday, October 17, 2016
- ❖ CC—Central A Divisional Meet—Saturday, October 15, 2016—Belgrade
- ❖ LJHS BBB—Practice Begins—Monday, October 17, 2016
- ❖ FFA—National Convention—October 19-22, 2016—Indianapolis
- ❖ No School—October 20-21, 2016—Fall Vacation
- ❖ CC—State Class A Meet—Saturday, October 22, 2016—Kalispell
- ❖ Red Ribbon Week—October 24-28, 2016
- ❖ 4th Grade Music Program—October 27, 2016—7:00PM—FCPA
- ❖ Early Dismissal—Wednesday, November 2, 2016—1:30 p.m.
- ❖ Parent/Teacher Conferences—November 2-3, 2016—Evening only on November 2, 2016
- ❖ No School—November 3-4, 2016—P/T Conference (3) / Vacation Day (4)
- ❖ VB—Central/Eastern A Divisional Tournament—November 3-5, 2016 Laurel
- ❖ Eagle Booster Meeting—Monday, November 7, 2016—7:00 p.m.
- ❖ Home Athletic Games/Meets:
 - VB vs. Belgrade—Thursday, October 13, 2016—4:15 p.m.
 - FB vs. Havre—Friday, October 14, 2016—3:30/7:00 p.m.
 - VB (JV/FR) vs. Roy/Winifred—Tuesday, October 18, 2016—5:30 p.m.
 - VB vs. Browning—Saturday, October 29, 2016—3:00 p.m.
 - FB—First Round Playoffs—Saturday, October 29, 2016

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

LEWISTOWN PUBLIC SCHOOLS

Enrollment History

October 3, 2016

Grade	Fall 2006	Spring 2007	Fall 2007	Spring 2008	Fall 2008	Spring 2009	Fall 2009	Spring 2010	Fall 2010	Spring 2011	Fall 2011	Spring 2012	Fall 2012	Spring 2013	Fall 2013	Winter 2013	Spring 2014	Fall 2014	Winter 2014	Spring 2015	Fall 2015	Spring 2016	Fall 2016
Kindergarten	114	112	94	92	92	95	73	72	85	86	98	98	87	89	98	99	101	97	96	95	111	112	109
1st Grade	97	98	107	103	91	91	89	90	72	74	82	84	95	97	85	88	86	95	95	95	83	85	100
2nd Grade	90	92	95	94	101	101	90	88	90	99	75	75	81	79	95	97	95	82	82	83	95	97	86
3rd Grade	97	100	95	95	97	96	99	99	82	81	99	99	72	75	82	82	83	94	96	94	84	85	91
4th Grade	87	88	96	92	93	95	93	94	102	101	85	83	103	104	73	73	74	75	77	78	98	99	87
5th Grade	90	92	86	88	89	87	96	97	92	94	99	94	82	86	101	102	101	78	79	79	79	80	101
6th Grade	108	108	93	92	92	87	86	86	89	90	95	99	97	97	84	82	80	98	97	96	83	87	74
7th Grade	113	111	110	109	91	90	89	92	90	94	93	94	100	101	91	91	94	79	81	82	104	99	80
8th Grade	115	114	108	110	105	106	77	78	93	93	90	90	90	90	103	103	103	98	98	94	87	89	93
9th Grade	116	111	111	109	106	107	103	98	79	79	95	91	88	89	89	89	90	98	98	97	102	103	88
10th Grade	106	104	108	104	108	105	100	98	97	97	81	74	94	91	88	86	87	89	87	88	97	95	92
11th Grade	115	109	104	102	96	99	105	106	100	100	93	85	78	76	85	83	82	85	83	80	88	83	94
12th Grade	99	97	99	99	101	101	94	93	102	97	96	95	88	88	73	73	73	82	81	81	81	79	78
K-6	Fall 2006	Spring 2007	Fall 2007	Spring 2008	Fall 2008	Spring 2009	Fall 2009	Spring 2010	Fall 2010	Spring 2011	Fall 2011	Spring 2012	Fall 2012	Spring 2013	Fall 2013	Winter 2013	Spring 2014	Fall 2014	Winter 2014	Spring 2015	Fall 2015	Spring 2016	Fall 2016
K-6	683	690	666	656	655	652	626	626	612	625	633	632	617	627	618	623	620	619	622	620	633	645	648
7-8	228	225	218	219	196	196	166	170	183	187	183	184	190	191	194	194	197	177	179	176	191	188	173
9-12	436	421	422	414	411	412	402	395	378	373	365	345	348	344	335	331	332	354	349	346	368	360	352
Grand Total	1347	1336	1306	1289	1262	1260	1194	1191	1173	1185	1181	1161	1155	1162	1147	1148	1149	1150	1150	1142	1192	1193	1173

SCHOOL BOARD TOURS

TUESDAY, NOVEMBER 1, 2016

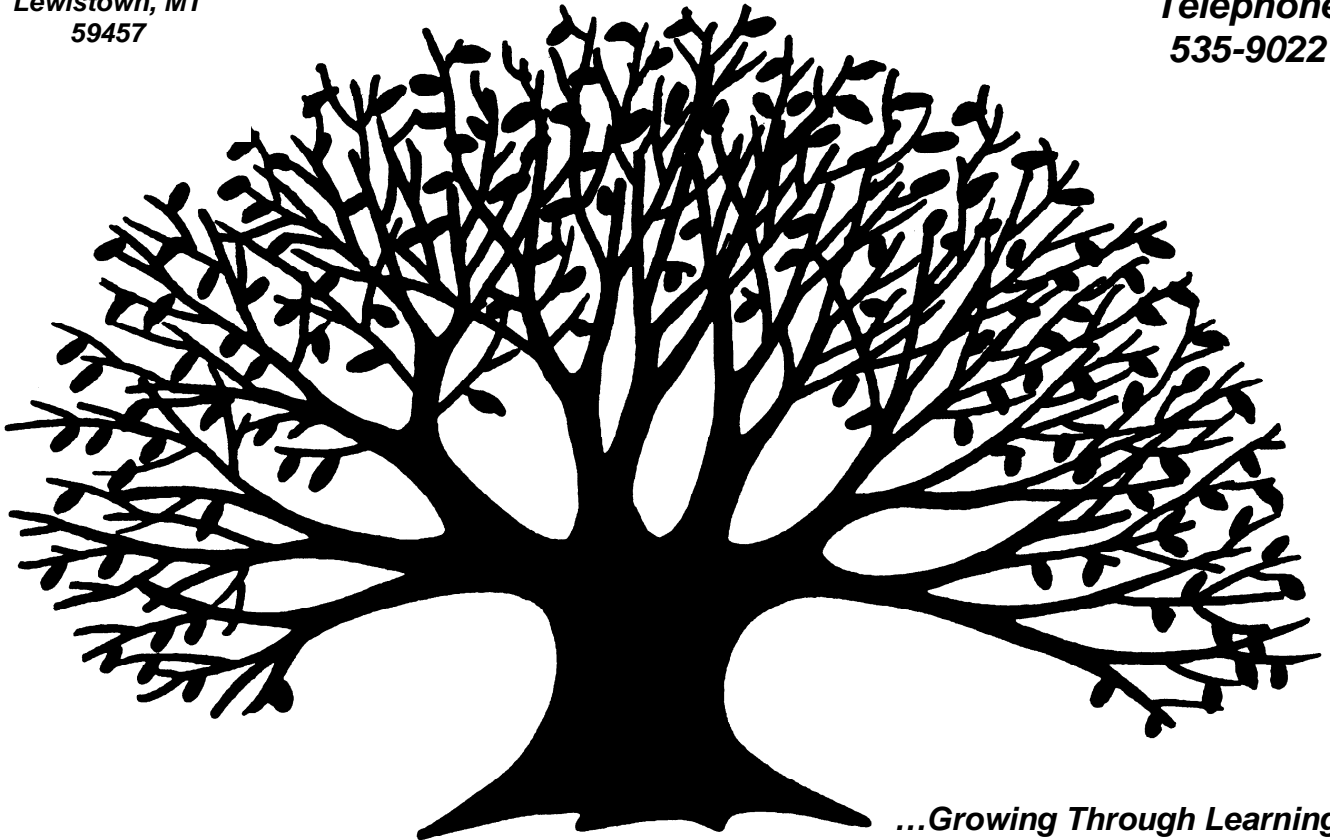
8:15-9:00		Central Montana Education Center- Meet with Diane Oldenberg-Tour Building
9:00 – 9:10		Travel to Junior High
9:10 – 9:20		Junior High- Meet with Tim Majerus
9:20 – 9:50		Classroom Visitations
9:50 – 10:00		Travel to Garfield
10:00 – 10:10		Garfield - Meet with Matt Lewis
10:10 – 10:40		Classroom Visitations
10:40 – 10:50		Travel to Highland Park
10:50 – 11:00		Highland Park – Meet with Matt Ventresca
11:00 – 11:30		Classroom Visitations
11:30 – 12:30		Lunch with Students
12:30 – 12:40		Travel to Fergus
12:40 – 12:50		Fergus - Meet with Jeff Elliott
12:50 – 1:30		Classroom Visitations
1:30—1:40		Travel to Lewis and Clark-Meet with Danny Wirtzberger
1:40-2:20		Classroom Visitations
2:20-3:00		Travel to Bus Barn-Meet with Steve Klippenes-Tour Bus Barn

ADULT EDUCATION 2016 FALL SCHEDULE

**Central Montana
Education Center
773 Airport Road
PO Box 1144
Lewistown, MT
59457**

**ADULT EDUCATION REGISTRATION:
BEGINS TUESDAY, SEPTEMBER 20, AT NOON**

**Telephone
535-9022**



...Growing Through Learning

BUS TRIPS–ALBERTA BAIR THEATER SIGN UP NOW! *

Fee includes coach bus ride and theater/show ticket. Dinner on your own at pre-arranged restaurant in Billings.

SCOTTY McCREERY His deep voice and irresistible sound create the perfect blend of contemporary and traditional country. After winning Season Ten of *American Idol* at age 17, Scotty McCreery released his debut album. By age 21, the talented singer/songwriter has sold nearly 2.5 million albums and received both Platinum and Gold certifications. Board the bus at 2:30pm, show time at 7:30 pm, Wed, **Oct 12th**. **Must register and pay by Friday, Sept. 9th**. **Fee: \$80**

“**FAME**” Based on the Academy Award winning film and Emmy Award winning TV series *Fame*, *Fame the Musical* tours the U.S. again in an all new production. Set at the famous School for the Performing Arts in New York City, this high octane show will have audiences dancing in their seats as relationships unfold for the lucky youngsters given a chance to develop their talents. Each personality hopes to make his or her own big splash in the performing arts world of music, dance and theater. Board the bus at 2:30pm, show time at 7:30 pm, Friday, **Oct 28th**. **Must register and pay by Monday, Sept. 26th**. **Fee: \$80**

JAY LENO Acclaimed TV late night show host, admired stand-up comedian, best-selling children's book author, much-in-demand corporate speaker, lovable TV and movie voice-over artist, pioneering car builder and mechanic, and philanthropist... it's no wonder that Jay Leno is widely characterized as “the hardest working man in show business. Board the bus at 1:30pm, show time at 6:00 pm, Friday, **Nov 18th**. **Must register and pay by Monday, Oct. 17th**. **Fee: \$100**

****ASK ABOUT OUR FULL YEAR OF ABT BUS TOURS!**

ELK VIEWING TOURS AT THE CMR WILDLIFE REFUGE *
SIGN UP NOW! Board our coach bus to the Slippery Ann elk viewing area and experience spine-tingling bugles and bulls defending their harems. Guided by CMR Wildlife Refuge staff. Thurs, Sept 29 **or** Tues, Oct 4. Board the bus at Fergus High at 3:30-4:00 pm and return at 9:00 pm. Fee: \$12. Box lunch available for \$6. No discounts. **Must register and pay by Monday, Sept 26 for the Sept 29 trip, & Friday Sept 29 for the Oct 4 trip if you would like a box lunch.**

APPLE DEVICES: IPODS, IPADS, & IPHONES *
Learn the fundamentals of your iOS Apple devices. Includes basic set-up, navigation of settings, naming your device, syncing and backing up through the iTunes platform and creating a free Apple ID. Instructor: Russell Epperson. CMEC computer lab, Mon & Thu, Oct 17 & 20, 6:00-8:00 pm. Fee: \$30. No discounts.

UNDERSTANDING YOUR APPLE LAPTOP *
Want to know how to operate a Mac laptop? This class will introduce you to the Mac operating system, basic navigation, keyboard shortcuts, and more. A basic understanding of computers is required to take this course. Must bring your own **Mac** laptop. Instructor: Russell Epperson. CMEC computer lab, Thurs, Oct 24 & 27, 6:00-8:00 pm. Fee: \$30. No discounts.

PAYROLL OPERATIONS WORKSHOP *
All you need to know about doing payroll in a business! Add this training to your job search resume. This class will take you through the paperwork process needed when hiring personnel, setting up payroll, applying for payroll accounts, basic payroll calculations, and quarterly and year end payments and reports. Instructors: HMAR Accounting Firm. CMEC Rm 2. Tues, Nov 1, 6:00-9:00 pm. Fee: \$30. No discounts.

CONVERSATIONAL SPANISH: LEVEL 1 *
Join our native Spanish-speaking instructor to learn common words, phrases & expressions. You will develop communication skills including greetings & farewells, answering phones, ordering meals, traveling and directions, and so much more! Great for travel, just for fun, or to exercise your brain! Instructor: Chiara Vanderbeek. FHS Rm 213. Tues, 6 wks, Oct 4 – Nov 8, 6:00-8:00 pm. Fee: \$60. **Level 2 to follow in Winter Session.**

BEGINNING AMERICAN SIGN LANGUAGE *
Learn basic communication techniques to use with the hearing impaired. Practice many skills, including finger spelling and sentence structure. Come have fun & learn a new language! Instructors: Hannah Andrews & Alex Hook. CMEC Rm 2, Weds, 5 wks, Oct 19 – Nov 16, 6:30-8:30 pm. Fee: \$50.

MEDITATION & STRESS REDUCTION TECHNIQUES *
Learn how adrenaline affects the brain and the body. Learn to relax using stress reduction and meditation techniques. Revive and renew in this workshop with Chris Tremain. Sat, Oct 8, 9:00 am-12:00 pm. CMEC. Fee: \$35. No discounts.

HEALING THROUGH JOURNALING
Engage in focused journaling exercises designed to facilitate healing and transformation. The course is intended to help make meaning out of memory and put the past where it belongs—behind us. Telling stories about our past through focused journaling can help change our perspectives to enable healing and empowerment. Instructor: LaVonne Limpus. FHS Library. Mon, 3 wks, Oct 3-17, 6:00-8:00pm. Fee: \$45.

WATERCOLOR – I SEE THE LIGHT *
We will concentrate on one of the challenging aspects in watercolor: planning out and leaving white areas within the composition. We will deliberately look at the shapes that shadows and whites make on the surface of an object and put them to work for us in a painting. Instructors: Clint Loomis & Mary Frieze. Clint Loomis Studios. 3 wks, Sundays, Oct 16-30, 2:00-4:30 pm. Fee: \$55 + supplies. You may rent a supply kit from instructor for \$5. No discounts.

“DIY” HOLIDAY DECORATIVE GLASS BLOCKS *
Create your own holiday glass block decoration using lights, ribbons, and other embellishments to create a unique holiday display for yourself or to give as a gift. Instructor: Bertie Brown. Thurs, Nov 17, 6:00-8:00 pm, CMEC Rm 3. Fee includes supplies. Fee: \$25. No discounts. **Must register & pay by Nov 10.**

DELIGHTFULLY DELICIOUS CINNAMON ROLLS *
Recipes & Taste-Testing! Nothing smells better than fresh bread baking in the oven except maybe cinnamon rolls baking in the oven. We will learn how to make them from start to finish, as well as enjoying the delicious final product. Instructor: Pam Brurud. FHS Rm 117. Thurs, Oct 13, 6:00-8:00 pm. Fee: \$20.

HOLIDAY APPETIZERS & PARTY PLANNING *
Recipes & Taste-Testing! Learn how to make tasty appetizers for your holiday parties! Some recipes are very simple, while others more complex. Joan will also demonstrate how to use wonton wrappers and phyllo dough for upscale snacks. Get tips on planning all aspects of your party, so that it will be stress-free for you as the host! Instructor: Joan Gill. FHS Rm 117. Tues, Oct 25, 6:00-8:00 pm. Fee: \$25.

MEDITERRANEAN CUISINE COMES TO YOU! *
Recipes & Taste-Testing! There is scientific support for the health benefits associated with a Mediterranean lifestyle, and the food is delicious! The majority of the foods come from plants; whole grains, fruits, vegetables, herbs and spices, beans, nuts, seeds, olive oil and lean proteins. Explore the culinary practices related to the Mediterranean way of eating and living. Instructor: Denise Seilstad. FHS Rm 117. Thurs, Nov 10, 6:00-8:00 pm. Fee: \$25.

BASIC DOG OBEDIENCE *
Course for beginning dogs, six months or older. Teaches foundation commands for a well-behaved dog. Require proof of current rabies & distemper/parvo vaccines at first class. Instructor: Cheryl Bannes. LJHS gym, 3 wks, Weds, Oct 12 – Oct 26, 7:00 – 8:15 pm. Fee: \$35. No discounts.

LINE DANCING *
Learn the most popular line dances in a fun and easy environment. Great exercise too! This class is for everyone, no partner needed! Instructor: Sherry Bishop. Garfield gym, 5 wks, Sun, Oct 9 – Nov 6th, 1:30 – 3:00 pm. Fee: \$40. No discounts.

FIRST AID / ADULT, INFANT & CHILD CPR *
A certified American Heart Association course with hands-on learning of life-saving techniques, choking & rescue breathing & practical first aid. In addition to class fee, there will be a book fee of \$15 as well. No discounts.

Saturday, Oct 15
Healthcare Provider CPR: Fee: \$55: _____ 9:00 am – 1:00 pm
Or Monday/Thursday: Oct 17 & Oct 20
Adult, Infant/Child CPR- Fee: \$50: _____ 5:30 – 9:00 pm
First Aid - Fee: \$35: _____ 6:00 – 9:00 pm
Combo-First Aid/CPR - Fee: \$60
Choose a Saturday: Nov 5 or Nov 12
Heart Saver CPR/ First Aid: _____ 8:30 am – 4:00 pm
Combo-First Aid/CPR - Fee: \$60

TESTING & TUTORING CENTER
*High School Equivalency Diploma – HiSET
*College Placement Exams: COMPASS & MUSWA
*Proctoring for online college courses
Fees vary. Please inquire by calling the CMEC at 535-9022.

CMEC = Central MT Education Center, Airport Road
FHS = Fergus High School
LJHS = Lewistown Junior High School

*** Limited Enrollment**



ADULT EDUCATION 2016 FALL SCHEDULE

REGISTRATION:

Registration begins Tuesday, September 20, 12:00 noon - 5:00 p.m. and continues throughout fall quarter. Registration will remain open until each class is filled. Registrations may be phoned in after that time and fees mailed in, if necessary. No registration will be accepted prior to 12:00 noon, September 20. These classes are for adults, 16 years of age and older; please inquire as some exceptions may apply.

FEES:

Tuition is due at registration. Make checks payable to CMEC (Central Montana Education Center). Fees may be mailed to Central Montana Education Center, PO Box 1144, Lewistown, MT 59457. In some cases there are additional fees for supplies.

SENIOR CITIZENS:

Half-price discounts are available to those persons 65 years and over, unless otherwise noted. This discount does not include supply costs.

REFUNDS:

Anyone wishing to withdraw from a course must notify the Central Montana Education Center, 535-9022, (not your instructor) **no later than 24 hours** prior to the first class meeting. Leave a message on the answering machine after office hours. Refund of fees are as follows: 100% of fee 24 hours prior to first class meeting
50% of fee if canceled the day class begins or prior
to second class meeting
No refund of fee after second class meeting

ANY COURSES THAT ARE CANCELED BY THIS OFFICE WILL BE REFUNDED IN FULL.

Minimum enrollment is required for a course to be held, and the Central Montana Education Center may find it necessary to cancel a course. Those registered will be notified.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

9

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

10

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent**
☒ **Action - Indiv.**

ITEM TITLE: MINUTES

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the September 12, 2016 Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	<i>Motion</i>	<i>Second</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Other</i>
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM

215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, September 12, 2016

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL
TRUSTEES PRESENT:
CJ Bailey, Kris Birdwell, Shelley Poss, Jennifer Thompson, Phil Koterba, Troy Kelsey
TRUSTEES ABSENT:
Monte Weeden
STAFF PRESENT:
Superintendent Jason Butcher, Business Manager/District Clerk Rebekah Rhoades, Sandi Chamberlain, Chris Hildebrant—LEA President, Bobbie Atchison, Scott Dubbs
OTHERS PRESENT:
Joe Zahler – KXLO Radio, Doreen Heintz—Lewistown News-Argus, Bekhi Spika, Matt Woody and other interested parties.
2. PLEDGE OF ALLEGIANCE
3. Presentation—Bekhi Spika, Manufacturing Day
Becky Spika and Matt Woody of Spika Manufacturing shared information to the Board of Trustees information regarding the “Dream it. Do it.” Initiative and upcoming Manufacturing Day.
4. Report—Student Representative
Mikayla Comes, Student Representative to the Board, was not able to attend the meeting. A copy of her report was included in the agenda.
5. Report—Committees of the Board
There were no committee reports. The Building and Grounds Committee will need to meet in the near future.
6. Calendar Items, Concerns, Correspondence, Etc.
Kris Birdwell commented that the pep band played exceptionally well at the Football game.
7. Report—Investment
Interest earned and distributed for July 2016, was reported with \$3,005.22 in the elementary funds and \$2,243.57 in the high school funds for a total of \$5,247.79. Interest earned and distributed for August 2016, was reported with \$632.22 in the elementary funds and \$602.77 in the high school funds for a total of \$1,234.99.

8. Report—Superintendent
Superintendent Jason Butcher presented that the first day enrollment information was up slightly from last year. Handbooks for each school were shared with the Trustees. Board Tours are scheduled for Tuesday, November 1, 2016. MCEL will be taking place October 19-21 and Trustees must notify Superintendent Butcher of they are interested in attending by September 23rd. Superintendent Butcher also notified the board of upcoming dates and events in the District.

PUBLIC PARTICIPATION

9. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items
There was no public participation.

ACTION ITEMS

MINUTES

10. Minutes of the August 8, 2016, Regular Board Meeting – Approved with correction of Phil Koterba for Board Chair signature and the date of the next meeting as September 12, 2016 unanimously (Bailey/Poss)

APPROVAL OF CLAIMS

11. Claims -- Approved unanimously (Birdwell/Bailey)
July through September 2016 Phil Koterba, Monte Weeden, Jennifer Thompson and Shelley Poss

INDIVIDUAL ITEMS

12. Approve Fergus High School Class of 2020 Student Activity Account -- Approved unanimously (Birdwell/Kelsey)
13. Approve Disposal/Destruction of Documents per the State Record Retention Schedule -- Approved unanimously (Bailey/Thompson)
14. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property -- Approved unanimously (Birdwell/Poss)
15. Approve Out-Of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools -- Approved unanimously (Thompson/Kelsey)
16. Approve IDEA Part B Federal Flow-Through Application to CMLRCC for Special Education Expenses -- Approved unanimously (Thompson/Birdwell)
17. Approve Additions to the Substitute List for the 2016-2017 School Year -- Approved unanimously (Kelsey/Bailey)
18. Approve Personnel Report – See Exhibit A – Approved with corrections to Michael Kelsey as Volunteer Cross Country Coach, Adrienna DeCock as Volunteer Volleyball Coach, and Tyrel Walters as Volunteer Golf Coach unanimously (Poss/Thompson)

ADJOURNMENT

The meeting was adjourned at 7:11 p.m (Bailey). The next regular meeting will be held at 6:00 p.m. on Monday, October 10, 2016, at the Lincoln Board Room.

PHILLIP R. KOTERBA
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

"EXHIBIT A"

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: September 12, 2016

EMPLOYEE NAME	POSITION	LOCATION	RECOMMENDED ACTION	EFFECTIVE DATE	COMMENTS
Kyle Dubbs	Volunteer Football Coach	Fergus High School	Volunteer position; no contract	9/12/2016	
Michael Kelsey	Volunteer Cross Country Coach	Fergus High School	Volunteer position; no contract	9/12/2016	
Adrienna DeCock	Volunteer Volleyball Coach	Fergus High School	Volunteer position; no contract	9/12/2016	
Tyrel Walters	Volunteer Golf Coach	Fergus High School	Volunteer position; no contract	9/12/2016	
Jack Baldwin	Ski Club Advisor	Junior High School	Approve appointment on schedule—\$488.69 (Index 0.015 x \$32,579.00)	9/12/2016	
Tim Nefzgar	Science Bowl/Olympiad Co-Advisor	Fergus High School	Approve appointment on schedule—\$895.92 (Index 0.0275 x \$32,579.00)	9/12/2016	Revised contract.
Mike Mangold	Science Bowl/Olympiad Co-Advisor	Fergus High School	Approve appointment on schedule—\$895.92 (Index 0.0275 x \$32,579.00)	9/12/2016	Revised contract.
Angela Woolett	Technology	Fergus High School	Approve appointment on schedule—TECH SUPPORT SPECIALIST (Records) For up to 20 days \$17.48 per hour	9/12/2016	
Laure Watson	Food Server/Cashier	Fergus High School	Accept letter of resignation	8/22/2016	See attached letter.
Ashton Jaynes	Food Server/Cashier	Highland Park	Accept letter of resignation	8/31/2016	See attached letter.
Floyd Carter	School Bus Route Driver	Transportation	Approve appointment on schedule – TRANSPORTATION Step 0 for up to 4.5 hours per day for up to 186 days	8/25/2016	
Jennifer Peterson	Administrative Secretary	Central Office	Approve appointment on schedule—ADMIN SECRETARY Step 0 for up to 8 hours per day for up to 224 days	8/29/2016	
Leisha Armstrong	School Nurse	District Wide	Approve appointment on schedule— SCHOOL NURSE (RN) Step 0 for up to 7 hours per day for up to 200 days	8/24/2016	

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

PERSONNEL REPORT FOR BOARD ACTION

DATE: September 12, 2016

EMPLOYEE NAME	POSITION	LOCATION	RECOMMENDED ACTION	EFFECTIVE DATE	COMMENTS
Jennifer Tolzien	Paraprofessional	Junior High School	Approve appointment on schedule---PARA EDUCATOR+CERT Step 0 for up to 7.5 hours per day for up to 186 days	8/24/2016	
Tom Wojtowick	Accompanist	Junior High/Fergus High School	REVISED -- Approve appointment on schedule---PARA Step 2 for up to 440 hours (164 hrs at JHS/276 hrs at FHS) per year	9/12/2016	
Alex Lamb	Paraprofessional	Highland Park	Approve appointment on schedule---PARA EDUCATOR+CERT Step 0 for up to 7.5 hours per day for up to 186 days	8/24/2016	
Mandi Kingsford	Food Server	Junior High School	Approve appointment on schedule---FOOD SERVER/KITCHEN AIDE Step 0 for up to 2.5 hours per day for up to 187 days	8/25/2016	
Holly Peterson	Food Server	Fergus High School	Approve appointment on schedule---FOOD SERVER/CASHIER Step 0 for up to 4 hours per day for up to 179 days	9/6/2016	
Susan Kucera	Food Server	Highland Park	Approve appointment on schedule---FOOD SERVER/CASHIER Step 0 for up to 3.7 hours per day for up to 175 days	9/12/2016	
Rosemary Lafever	Food Server	Lewis & Clark	Approve appointment on schedule---FOOD SERVER Step 3 for up to 3.7 hours per day for up to 187 days	8/25/2016	Revised Contract.
Aimee Donaldson	Paraprofessional	Garfield	Approve appointment on schedule---PARA EDUCATOR+CERT Step 0 for up to 7 hours per day for up to 177 days	9/6/2016	
Cole Eades	Assistant 2 Football Coach	Junior High School	Approve appointment on schedule---\$1628.95 (Index 0.050 x \$32,579.00)	9/12/2016	
Gabby Shifley	Head Cheerleading Coach	Fergus High School	Approve appointment on schedule---\$4072.38 (Index 0.125 x \$32,579.00)	9/12/2016	
Taylre Sweeney	Assistant Cheerleading Coach	Fergus High School	Approve appointment on schedule---\$2410.85 (Index 0.074 x \$32,579.00)	9/12/2016	
Jade Watson	Mechanic	Transportation	Approve appointment on schedule---MECHANIC I Step 0 for up to 8 hours per day for up to 90 days	9/12/2016	
Meggan Cirrincione	Student Government Advisor	Fergus High School	Approve appointment on schedule---\$1140.27 (Index 0.035 x \$32,579.00)	9/12/2016	
Jessica Miller	Student Government Asst. Advisor	Fergus High School	Approve appointment on schedule---\$1140.27 (Index 0.035 x \$32,579.00)	9/12/2016	

LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

PERSONNEL REPORT FOR BOARD ACTION

DATE: September 12, 2016

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>COMMENTS</i>
Betty Sanders	Paraprofessional	Fergus High School	Approve appointment on schedule---PARA EDUCATOR+CERT Step 10 for up to 8 hours per day for up to 186 days	9/12/2016	Revised contract.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

11

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: CLAIMS

Requested By: Board of Trustees Prepared By: LuAnn Schrauth

SUMMARY:

Approve claims paid through October 7, 2016, as approved by the Finance Committee.

Members of the Finance Committee for October-December 2016 include: Board Chair Phil Koterba, Shelley Poss, Jennifer Thompson, and Monte Weeden.

SUGGESTED ACTION: Approve Claims as Presented

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

12

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN THE LEWISTOWN PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Jason Butcher

SUMMARY:

The Board of Trustees needs to approve the following requests for out-of-district students to attend the Lewistown Public Schools as indicated below.

Joanne, C. Zapata-Brown
611 1st Ave E
Hobson, MT 59452

9th Grade

Fergus High School

District of Residence: Hobson School District

Ava M. Assenmacher
P.O. Box 89
Roy, MT 59471

5th Grade

Lewis & Clark Elementary

District of Residence: Roy School District

Kadence D. Nelson
24996 Forest Grove Rd.
Grass Range, MT 59032

2nd Grade

Highland Park Elementary

District of Residence: Grass Range School District

SUGGESTED ACTION: Approve Out-of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

13

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE FHS STUDENT ACTIVITY ACCOUNT FOR ASTRONOMY CLUB

Requested By: Board of Trustees Prepared By: Jeff Elliott

SUMMARY:

The Board of Trustees needs to approve the request from Fergus High School to open a student activity account for Astronomy Club.

SUGGESTED ACTION: Approve Fergus High School Student Activity Account for Astronomy Club.

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

14

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE INCREASE TO MECHANIC SALARY MATRIX

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the request to increase the salary matrix for the Bus Barn Mechanic, effective 1/14/2017. Currently, the Mechanic wages are significantly lower than both the Maintenance V and Transportation (Route Bus Driver) wages. The knowledge and job responsibility for the Mechanic is not reflected in current wages. Please see the attached salary comparison.

SUGGESTED ACTION: Approve Increase to Mechanic Salary Matrix

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
FY2016-17 CLASSIFIED PAY MATRIX
January 14, 2017

*****PROPOSED CHANGES HIGHLIGHTED*****

FY17 NEGOTIATED INCREASE: 2%

	0	1	2	3	4	5	6	7	8	9	10	11+
MAINT V	17.76	18.20	18.65	19.08	19.53	19.97	20.42	21.31	21.31	21.31	21.31	22.20
MAINT V+15	18.20	18.65	19.08	19.53	19.97	20.42	20.86	21.75	21.75	21.75	21.75	22.64
MAINT V+30	18.65	19.08	19.53	19.97	20.42	20.86	21.31	22.20	22.20	22.20	22.20	23.07
MAINT V+45	19.53	19.97	20.42	20.86	21.31	21.75	22.20	23.08	23.08	23.08	23.08	23.97
MECH I	15.97	16.36	16.76	17.16	18.00	18.84	19.06	19.50	19.50	19.50	19.50	19.95
MECH I+15	16.36	16.76	17.16	17.56	18.40	19.23	19.46	19.90	19.90	19.90	19.90	20.35
MECH I+30	16.76	17.16	17.56	17.96	18.79	19.63	19.86	20.30	20.30	20.30	20.30	20.74
MECH I+45	17.38	17.78	18.18	18.58	19.42	20.25	20.48	20.92	20.92	20.92	20.92	21.36
TRANSPORTATION	15.69	16.00	16.31	16.63	16.94	16.94	16.94	16.94	16.94	16.94	16.94	16.94
TRANSPORTATION+15	16.00	16.31	16.63	16.94	17.26	17.26	17.26	17.26	17.26	17.26	17.26	17.26
TRANSPORTATION+30	16.31	16.63	16.94	17.25	17.57	17.57	17.57	17.57	17.57	17.57	17.57	17.57
TRANSPORTATION+45	16.94	17.26	17.56	17.88	18.20	18.20	18.20	18.20	18.20	18.20	18.20	18.20

LEWISTOWN PUBLIC SCHOOLS
FY2016-17 CLASSIFIED PAY MATRIX
April 4, 2016

FY17 NEGOTIATED INCREASE: 2%

	0	1	2	3	4	5	6	7	8	9	10	11+
MAINT V	17.76	18.20	18.65	19.08	19.53	19.97	20.42	21.31	21.31	21.31	21.31	22.20
MAINT V+15	18.20	18.65	19.08	19.53	19.97	20.42	20.86	21.75	21.75	21.75	21.75	22.64
MAINT V+30	18.65	19.08	19.53	19.97	20.42	20.86	21.31	22.20	22.20	22.20	22.20	23.07
MAINT V+45	19.53	19.97	20.42	20.86	21.31	21.75	22.20	23.08	23.08	23.08	23.08	23.97
MECH I	14.17	14.52	14.88	15.23	16.46	17.70	17.70	17.70	17.70	17.70	17.70	17.70
MECH I+15	14.52	14.88	15.23	15.59	16.82	18.05	18.05	18.05	18.05	18.05	18.05	18.05
MECH I+30	14.88	15.23	15.59	15.94	17.18	18.41	18.41	18.41	18.41	18.41	18.41	18.41
MECH I+45	15.23	15.59	15.94	16.30	17.53	18.76	18.76	18.76	18.76	18.76	18.76	18.76
TRANSPORTATION	15.69	16.00	16.31	16.63	16.94	16.94	16.94	16.94	16.94	16.94	16.94	16.94
TRANSPORTATION+15	16.00	16.31	16.63	16.94	17.26	17.26	17.26	17.26	17.26	17.26	17.26	17.26
TRANSPORTATION+30	16.31	16.63	16.94	17.25	17.57	17.57	17.57	17.57	17.57	17.57	17.57	17.57
TRANSPORTATION+45	16.94	17.26	17.56	17.88	18.20	18.20	18.20	18.20	18.20	18.20	18.20	18.20

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

15

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE REQUEST TO APPLY FOR THE SOLAR ENERGY GRANT

Requested By: Board of Trustees Prepared By: Rebekah Rhoades /Randy Barber

SUMMARY:

The Board of Trustees needs to approve the request to apply for the Solar Energy Grant. See attached email from John Bailey with Thunderbird Development.

SUGGESTED ACTION: Approve Request to Apply for the Solar Energy Grant

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						



Rebekah Rhoades <rrhoades@lewistown.k12.mt.us>

Fwd: SOLAR GRANT Revisited

1 message

Jason Butcher <jbutcher@lewistown.k12.mt.us>

Tue, Sep 20, 2016 at 12:27 PM

To: Rebekah Rhoades <rrhoades@lewistown.k12.mt.us>, Randy Barber <rbarber@lewistown.k12.mt.us>

----- Forwarded message -----

From: "John Bailey" <jb@thunderbirddevelopment.com>

Date: Sep 20, 2016 12:25 PM

Subject: SOLAR GRANT Revisited

To: <jbutcher@lewistown.k12.mt.us>

Cc:

Superintendent Butcher,

I hope this note finds you well. Following a successful grant application for the Twin Bridges School District I wanted to reach out to your team to consider reapplying for the solar system we discussed at about this time last year.

I recall that NorthWestern did not fund the Lewistown project only because it did not score high enough on their rubric, and I believe this was due the fact they had funded a wind installation in your district.

It is my opinion that if Lewistown Public Schools would be willing to double your investment in the project - from about \$6200 to \$12,4000 - NorthWestern would fund at 80% to match your 20% investment.

The Return on Investment to Lewistown Public Schools would increase from just over 2 years to just over 4 years and the district would still enjoy over \$115,000 in savings over the next two decades.

The deadline for the fall application cycle is the end of October. If you're interested in pursuing this opportunity I would ask Harvest to update the bid officially to reflect 2016 pricing and if the school district or board was willing to fund 20% of the project I am confident that NorthWestern would look more favorably on our application.

I hope to hear from you as able, and look forward to bringing your district savings via a successful application for these grant funds.

John Bailey

--

John Tarver Bailey

406-600-7415

www.thunderbirddevelopment.com

"(The Paris Climate Agreement) sends a very powerful signal to the investor community and businesses that the era of carbon-based fuels is coming to an end and that they **should take advantage of one of the most exciting events** in the entire history of technology and business. Investors should divest themselves of oil stocks and coals stocks...**and start shifting over to renewable energy**...every nation in the world is in on this now." - Al Gore - January 15th, 2016

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

16

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2016-2017 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Jennifer Peterson

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2016-2017 School Year as listed below:

Substitute Teacher/Aide List:

Banner Hecht
E. Darlene Beaudry
Adelaide C. Bailor
Lisa Robinson
Kathryn Cristaldi
Cassi Miller
Francisco Rueda

Substitute Food Service:

Beth Ann Davis

Substitute Bus Driver:

Chad Francis

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2016-2017 School Year

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/10/2016

Agenda Item No.

17

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Jason Butcher

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA
PERSONNEL REPORT FOR BOARD ACTION**

DATE: October 10, 2016

EMPLOYEE NAME	POSITION	LOCATION	RECOMMENDED ACTION	EFFECTIVE DATE	RECOMMENDED BY	COMMENTS
Jamie Waltenbaugh	Assistant Speech & Drama Coach	Fergus High School	Approve appointment per collective bargaining extra duty salary schedule--Index .075	10/10/2016	Jim Daniels, Athletic Director	
Austin Carter	Technology Support Specialist	Lincoln Building	Accept letter of resignation	10/14/2016		
Denny Irwin	Paraprofessional	Lewis & Clark	Accept letter of resignation	10/4/2016		See attached letter.
Teresa Majerus	Certified Teacher (Counselor)	Fergus High School	Add 5 days to contract for 2016-2017 school year.	10/10/2016	Jeff Elliott, FHS Principal	Revised contract.
Taylre Sweeny	LJHS Head Cheer Coach	Junior High School	Approve appointment per collective bargaining extra duty salary schedule--Index .030	10/10/2016	Jim Daniels, Athletic Director	
Brad Breidenbach	Head Boy's Basketball Coach	Junior High School	Accept letter of resignation	9/26/2016		See attached letter.
Jared Long	FFA Advisor	Fergus High School	Approve Out-of-State Travel to attend the Natinal FFA Convention in Indianapolis, IN	10/15/2016 - 10/23/2016		See attached letter.

Austin Carter

54 Thomas Lane
Lewistown, MT
(406) 698-3962
austin.carter@me.com

September 20, 2016

Bill Klapwyk
215 7th Ave South
Lewistown, MT 59457

Dear Bill,

Please accept this letter as notice of my resignation from my position as Tech Support. My last day of employment will be October 14, 2016. I have decided to take a break from work to finish up my education.

It has been a pleasure working with you and everyone else in the department over the past 2 years. This job has absolutely been one of the highlights of my working career.

Bill, thank you again for the opportunity to work for Lewistown School District. I wish you and everyone all the best and I look forward to staying in touch. You can email me anytime at austin.carter@me.com or call me at (406) 698-3962.

Sincerely,

Austin Carter

9-15-16

Mr. Wirtzberger

Please accept this letter of resignation effective September 30, 2016.

OCT. 4,

A handwritten signature in dark ink, appearing to be 'DJ' or similar, written over the date.

Denny Irwin:

September 26, 2016

Ladies and Gentlemen,

I would like to thank you for the opportunity over the last 10 years to coach in the Lewistown School District. However, upon much contemplation, I would like to resign my position of basketball coach at Lewistown Junior High.

I have spent much of the past few months fighting with myself over this decision. I have thoroughly enjoyed my position, but have recently not been looking forward to the time commitment that comes with coaching. With my family in the position it is in, I think it is more important that I spend as much time as I can with my daughters. With my thoughts always in other places, I do not feel that I would be able to put in the proper work that the students need after school to be a proper coach.

Thank you for your understanding.

Sincerely,

Brad Breidenbach

School District Number 1 Trustees,

My name is Jared Long and I am the Agriculture Education Instructor/FFA Advisor. I am seeking your approval to travel with students to the National FFA Convention in Indianapolis, IN. This year our Veterinary Science Team won their state Career Development Event (CDE). The students competing in the National Veterinary Science Career Development Event are Abigail Gatz, Haiden Collins, Cassi Bawden, and Traci Choate.

We will travel in a school suburban and are leaving Lewistown October 15th and returning Sunday October 23rd. If you have any questions please feel free to contact me. Thank you.

Jared Long
Fergus High Ag. Ed. / FFA Advisor