

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM

215 Seventh Avenue South
Lewistown, Montana 59457

**MONDAY, October 9, 2017
5:00 p.m.**

REGULAR BOARD MEETING

CALL TO ORDER (5:00 p.m.)

1. Pledge of Allegiance
2. Roll Call
3. Motion to Set Agenda
4. Presentation—Jared Long---FFA Advisor & Students and Boys & Girls Varsity Golf Teams (Coaches and Students)
5. Report---Student Representative
6. Report---LEA
7. Report—Committees of the Board
8. Calendar Items, Concerns, Correspondence, Etc.

SUPERINTENDENT'S REPORT

9. Report—Investment
10. Report—Superintendent

PUBLIC PARTICIPATION

11. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

MINUTES

12. Minutes of the September 11, 2017, Regular Board Meeting

APPROVAL OF CLAIMS

13. Claims

INDIVIDUAL ITEMS

14. Approve Out-of-District Student Attendance Agreement Requests for Placement in and out of Lewistown Public Schools
15. Discussion on Assessing Late Charge Penalty to Empire Roofing for High School Roof Project – TABLED from September 11, 2017
16. Approve opening additional checking account for Fergus High Student Activities
17. First Reading---Board Policy 2150---Suicide Awareness and Prevention
18. First Reading---Board Policy 3120---Compulsory Attendance
19. First Reading---Board Policy 3121---Enrollment and Attendance Records
20. First Reading---Board Policy 3125---Education of Homeless Children
21. Eliminate Board Policy---8122---Use of Private Autos on School Business
22. Approve Additions to the Substitute List for 2017-2018 School Year
23. Approve Personnel Report

*A hard copy of the complete Agenda is available at the LPS Central Office
or on the Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/40>*

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: **PRESENTATION – JARED LONG-FFA ADVISOR & STUDENTS AND BOYS & GIRLS VARSITY GOLF TEAMS**

Requested By: Board of Trustees Prepared By: Jared Long and Golf Coaches/ Students

SUMMARY:

FFA Advisor, Jared Long and students will update the Board on events and both the Boys and the Girls Varsity Golf Teams are recognized at the Board Meeting.

SUGGESTED ACTION: Informational

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees Prepared By: Emily Eckhardt

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

1. BPA: October 8, 9 is Fall Districts
2. FCCLA: Desserts for Crab Feed, Pie and Caramel Sales, Card Readers
3. FFA: Spice Sales, Meat Sticks, Concessions, KXLO, NILE
4. HOW Club: Meeting 10/05
5. YPR Club: Haunted Hustle
6. Key Club: Meeting Plannings
7. Book Club:
8. Art Club: Homecoming Signs, Albertsons Wall, Senior/Sophomore Signs, Caramel Sales, Eagles Nest, Senior Wall
9. Outdoors Club:
10. Spanish Club: Member Sign Ups and Officer Elections
11. Science Olympiad: Assigning Events, Practice Sessions
12. Robotics:
13. Graduation Matters:
14. National Honor Society: Blood Drive Coming Up
15. F Club: Eagles Nest, Senior Wall with Art Club
16. Speech and Drama: Officially Started: Teams and Practice Sessions
17. Student Council: HOMECOMING
18. Central Montana Youth Mentoring: Assigning Students to Mentees
19. Astronomy Club:
20. Youth Alive: See You at the Pole
21. Ducks Unlimited:
22. Skills USA: Planning for Competition
23. Gay-Straight Alliance: First Meeting 10/13
24. Model UN: Practicing for Competition
25. Tech Club: Getting put together
26. Film Club: Getting put together

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

6

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees **Prepared By:** LEA REPRESENTATIVE

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/09/2017

Agenda Item No.

7

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2017-2018 School Year.

SUGGESTED ACTION: Informational Report

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

STANDING COMMITTEES OF THE BOARD
2017-2018 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Phil Koterba	Jeff Southworth	Jennifer Thompson	Stephen Vantassel	Monte Weeden
Building & Grounds	3	X		X				X
Insurance Risk Committee	2		X			X		
Transportation	3		X		X			X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2017-2018 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Phil Koterba	Jeff Southworth	Jennifer Thompson	Stephen Vantassel	Monte Weeden
Activities	2	X			X			
Curriculum Committees:								
Science	1					X		
Social Studies	1		X					
Health Insurance Program	2			X		X		
School Calendar	1	X						
Vocational Advisory Council	1						X	
Gaining	3		X			X	X	
Finance (October-December 2017)	3		X		X			X

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

8

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

9

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Interest amounts for September were not available at the time of this posting.

An example of a report for July 2017 showing the various investments and fees is attached to this Board Agenda. If the Board requests, this information can be attached to Board Agendas each month going forward.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

COUNTY INVESTMENT SUMMARY

JULY 2017

Investments:

STATE – STIP – Short Term Investment Pool – Liquid (money available tomorrow) – Interest Paid Monthly

FIRST BANK – REPO – Repurchase Agreement – Very Liquid (money available today) – Interest Paid Daily

FERGUS FCU – CD – Certificate of Deposit – Not Liquid – Interest Paid Quarterly

DA DAVIDSON –MONEY MARKET – Not Liquid – Interest Paid Monthly, Quarterly, Semi-Annually

Interest Earned:

Fergus Federal Credit Union and DA Davidson = \$15,220.50

Wells Fargo , First Bank, and Bank of the Rockies Checking = -\$121.84

STIP and First Bank Repo = \$ 18,375.35

County TOTAL = \$18,375.35

Lewistown Elementary = \$2,792.54

Fergus High School = \$2,324.03

TOTAL Lewistown Schools = \$5,116.57

Admin Fees:

County TOTAL = \$18,375.35 x 2% = \$367.51

Lewistown Elementary = \$56.96

Fergus High School = \$47.40

TOTAL Lewistown Schools = \$104.36

RATES OF RETURN ON INVESTMENTS
JULY 2017

<u>FERGUS COUNTY TREASURER</u>					
<u>MONTHLY CASH REPORT</u>					
<u>ENDING JULY 2017</u>					
<u>BANK BALANCES</u>					
FIRST NATIONAL BANK OF LEWISTOWN					
	0.10%	\$	39,807.51		
WELLS FARGO BANK MONTANA NA (1)					
		\$	61,255.59		
BANK OF THE ROCKIES					
	0.10%	\$	3,653.91		
1ST BANK (CHECK CLEARING)					
		\$	10,000.08		
E B M S (NORWEST BANK)					
		\$	-		
FCU SAVINGS					
		\$	27.30		
WELLS FARGO PAYROLL					
		\$	-		
CASH ON HAND AND ITEMS					
		\$	28,945.18		
TOTAL					
		\$	143,689.57		
<u>INVESTMENTS</u>					
<u>REPO'S AND MONEY MARKETS</u>					
<u>DA DAVIDSON</u>					
X	STEP-AVG	1.00%	\$ 1,000,000.00	DUE 5/21/2018	
X	STEP-AVG	1.02%	\$ 1,250,000.00	DUE 1/30/2018	
X	STEP-AVG	2.03%	\$ 1,000,000.00	DUE 10/28/2021	
X	STEP-AVG	0.84%	\$ 1,000,000.00	DUE 12/28/2017	
X	STEP-AVG	0.88%	\$ 1,000,000.00	DUE 12/27/2017	
X	STEP-AVG	0.90%	\$ 1,000,000.00	DUE 12/27/2017	
X	STEP-AVG	1.50%	\$ 1,000,000.00	DUE 05/07/2021	
X	STEP-AVG	1.50%	\$ 500,000.00	DUE 07/26/2019	
	STEP-AVG	1.55%	\$ 500,000.00	DUE 10/27/2020	
	STEP-AVG	1.50%	\$ 500,000.00	DUE 07/26/2021	
	STEP-AVG	1.38%	\$ 500,000.00	DUE 5/28/2020	
	STEP-AVG	1.61%	\$ 2,000,000.00	DUE 08/25/2020	
	STEP-AVG	1.91%	\$ 500,000.00	DUE 06/23/2020	
	STEP-AVG	1.75%	\$ 1,000,000.00	DUE 06/29/2020	
	STEP-AVG	1.85%	\$ 500,000.00	DUE 07/6/2021	
	STEP-AVG	1.75%	\$ 500,000.00	DUE 09/29/2020	
<u>FERGUS CO FCU</u>					
	CERT #10018	1.65%	\$ 114,686.80	DUE 01/22/2022	
<u>RBC WEALTH MANAGEMENT</u>					
<u>BASIN STATE BANK</u>					
<u>BANK OF THE ROCKIES</u>					
<u>FIRST BANK OF MONTANA</u>					
<u>STIP</u>					
COFE97	AVERAGE %	1.15	\$ 100,000.00		
<u>1ST BANK REPO</u>					
		50.00%	\$ 5,649,778.41		
TOTAL					
		\$	19,614,485.21		
<u>TOTAL CASH</u>					
		\$	19,758,154.78		

REPO: 12 month fixed at a tiered rate (see below)

\$0 - \$1,999,999.99	.45%
\$2,000,000 - \$4,999,999.99	.65%
\$5,000,000 - \$9,999,999.99	.80%
\$10,000,000.00 and over	.80%

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

10

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: Superintendent Report

Requested By: Superintendent **Prepared By:** Superintendent

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ October Enrollment Count
- ❖ Staffing – Technology
- ❖ Audit Report
- ❖ Student Accident and Potential Threat Incidents
- ❖ MCEL—October 19-20, 2017—Billings
- ❖ Board Tours—Wednesday, October 11, 2017
- ❖ Billings Visit – Apprentice Programs through Education Center, October 12, 2017
- ❖ Maintenance Project Updates
- ❖ FHS Choir Concert—Thursday, October 12, 2017—7:00 p.m.—FCPA
- ❖ Gaining Training – November 6th or 7th
- ❖ Calendar Committee - Options
- ❖ CC—Central A Divisional Meet—Saturday, October 14, 2017—Livingston
- ❖ LJHS GBB—Practice Begins—Monday, October 16, 2017
- ❖ FFA—National Convention—October 18-21, 2017—Indianapolis
- ❖ No School—October 19-20, 2017—Fall Vacation
- ❖ CC—State Class A Meet—Saturday, October 21, 2017—Helena
- ❖ Red Ribbon Week—October 23-27, 2017
- ❖ Early Dismissal—Wednesday, November 1, 2017—1:30 p.m.
- ❖ Parent/Teacher Conferences—November 1-2, 2017—Evening only on November 2, 2016
- ❖ No School—November 2-3, 2017—P/T Conference (2) / Vacation Day (3)
- ❖ VB—Central/Eastern A Divisional Tournament—November 1-4, 2017, Fergus High
- ❖ Eagle Booster Meeting—Monday, November 6, 2017—7:00 p.m.
- ❖ Home Athletic Games/Meets:
 - FB vs. Billings Central—Friday, October 13, 2017—7:00 p.m.
 - VB vs. Huntley Project—Saturday, October 21, 2017—2:00/3:30/5:00 p.m.
 - VB vs. Havre—Friday, October 27, 2017—4:00 p.m.
 - FB—First Round Playoffs—Saturday, October 28, 2017

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

LEWISTOWN PUBLIC SCHOOLS																							
Enrollment History																							
October 2, 2017																							
Grade	Fall 2007	Spring 2008	Fall 2008	Spring 2009	Fall 2009	Spring 2010	Fall 2010	Spring 2011	Fall 2011	Spring 2012	Fall 2012	Spring 2013	Fall 2013	Winter 2013	Spring 2014	Fall 2014	Winter 2014	Spring 2015	Fall 2015	Spring 2016	Fall 2016	Spring 2017	Fall 2017
Kindergarten	94	92	92	95	73	72	85	86	98	98	87	89	98	99	101	97	96	95	111	112	109	108	96
1st Grade	107	103	91	91	89	90	72	74	82	84	95	97	85	88	86	95	95	95	83	85	100	97	109
2nd Grade	95	94	101	101	90	88	90	99	75	75	81	79	95	97	95	82	82	83	95	97	86	86	95
3rd Grade	95	95	97	96	99	99	82	81	99	99	72	75	82	82	83	94	96	94	84	85	91	89	92
4th Grade	96	92	93	95	93	94	102	101	85	83	103	104	73	73	74	75	77	78	98	99	87	87	94
5th Grade	86	88	89	87	96	97	92	94	99	94	82	86	101	102	101	78	79	79	79	80	101	99	89
6th Grade	93	92	92	87	86	86	89	90	95	99	97	97	84	82	80	98	97	96	83	87	74	73	101
7th Grade	110	109	91	90	89	92	90	94	93	94	100	101	91	91	94	79	81	82	104	99	80	77	78
8th Grade	108	110	105	106	77	78	93	93	90	90	90	103	103	103	103	98	98	94	87	89	93	93	77
9th Grade	111	109	106	107	103	98	79	79	95	91	88	89	89	89	90	98	98	97	102	103	88	87	92
10th Grade	108	104	108	105	100	98	97	97	81	74	94	91	88	86	87	89	87	88	97	95	92	91	81
11th Grade	104	102	96	99	105	106	100	100	93	85	78	76	85	83	82	85	83	80	88	83	94	88	91
12th Grade	99	99	101	101	94	93	102	97	96	95	88	88	73	73	73	82	81	81	81	79	78	78	85
	Fall 2007	Spring 2008	Fall 2008	Spring 2009	Fall 2009	Spring 2010	Fall 2010	Spring 2011	Fall 2011	Spring 2012	Fall 2012	Spring 2013	Fall 2013	Winter 2013	Spring 2014	Fall 2014	Winter 2014	Spring 2015	Fall 2015	Spring 2016	Fall 2016	Spring 2016	Fall 2017
K-6	666	656	655	652	626	626	612	625	633	632	617	627	618	623	620	619	622	620	633	645	648	639	676
7-8	218	219	196	196	166	170	183	187	183	184	190	191	194	194	197	177	179	176	191	188	173	170	155
9-12	422	414	411	412	402	395	378	373	365	345	348	344	335	331	332	354	349	346	368	360	352	344	349
Grand Total	1306	1289	1262	1260	1194	1191	1173	1185	1181	1161	1155	1162	1147	1148	1149	1150	1150	1142	1192	1193	1173	1153	1180

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

11

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☐ Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

12

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the September 11, 2017 Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

**MINUTES
LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

LINCOLN BOARD ROOM
215 Seventh Avenue South
Lewistown, Montana 59457

MONDAY, September 11, 2017

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL

TRUSTEES PRESENT:

CJ Bailey, Kris Birdwell, Jeff Southworth, Jennifer Thompson, Phil Koterba, Stephen Vantassel,

TRUSTEES ABSENT:

Monte Weeden

STAFF PRESENT:

Superintendent Thom Peck, Business Manager/District Clerk Rebekah Rhoades, Chris Hildebrandt—LEA President, Bobbie Atchison, Jessica Miller, Scott Dubbs, Adrienna DeCock, Tim Nefzger, Jeff Friesen, Tim Tarplee, Sydney Stivers, and Kristina Smith.

OTHERS PRESENT:

Joe Zahler – KXLO Radio, Zane Fulbright, Emily Eckhardt and other interested parties.

AGENDA CHANGES

3. MOTION TO SET AGENDA - Approved as-is unanimously (Birdwell/Thompson)

PRESENTATIONS AND RECOGNITION OF GUESTS

4. Presentation—Fergus High Student Council Officers & New Teachers for the 2017-2018 School Year
Jessica Miller, Advisor, introduced Fergus High School Student Council Officers and Class Officers to the Board.

Thom Peck introduced Tim Tarplee (Fergus High), Sydney Stivers (Fergus High), Kristina Smith (Junior High) as new teachers in the District. Unable to attend the meeting were new teachers Katy Ireland, Megan Houdeshell, Leah Olson.
5. Science Equipment Demonstration – Tim Nefzger & Adrienna DeCock
Tim Nefzger and Adrienna DeCock brought in four Fergus High School students to demonstrate a science experiment to the Board.
6. Report—Student Representative
Emily Eckhardt, Student Representative to the Board, reported on upcoming activities at Fergus High School.
7. Report – LEA
Chris Hildebrandt, President of the Lewistown Education Association (LEA) updated the Board of Trustees on the activities and happenings for their organization.
8. Report—Committees of the Board
There were no committee reports.

The Building and Grounds Committee will meet on Tuesday, September 26th at 7:00am.

The Gaining Team will be represented by Stephen Vantassel, Kris Birdwell, and Jennifer Thompson. In addition, a Gaining training will be set up in November.

9. Calendar Items, Concerns, Correspondence, Etc.

Thom handed out a packet of information including an email from OPI regarding state budget cuts, College Readiness Letter regarding ACT Test Scores, Head Start Board/Policy Report, and Building Principal 20-day plan memos.

SUPERINTENDENT'S REPORT

10. Report—Investment

Interest earned and distributed for August 2017, was reported with \$1,882.46 in the elementary funds and \$1,977.34 in the high school funds for a total of \$3,859.80.

11. Report—Superintendent

Superintendent Thom Peck requested that the October Board Meeting be moved to 5:00pm. First day enrollment information is just slightly over 1200 students district-wide.

Jeff Southworth excused himself at 7:04pm.

Board Tours will be scheduled for the second week in October. Mr. Peck notified the board that the “Did You Know” radio campaign started. Mr. Peck attended the Northern ‘C’ Meeting last week to get feedback from the committee as to what Lewistown Public Schools can do better to host more tournaments. Superintendent Peck also notified the board of upcoming dates and events in the District. Bids are being requested for Energy Audit’s from various companies.

12. Discussion on Board Policies

Board Policy 2150, 3120, 3121, 3125, 8122, and 8123 were discussed. These policies will be placed on the October Board Agenda for the First Reading.

The option to have Classified Staff & Administrators as Coaches/Advisors was also presented to the Board. There is nothing currently in policy that does not allow an Administrator to coach. It is the recommendation that this policy stays the same, however, Mr. Peck wanted to run in past the Board first. Currently, Lewistown Public Schools classified staff has not been allowed due to overtime regulations per Wage and Hour. MTSBA Legal has given a legal opinion that would allow classified staff to receive a stipend without overtime costs. Kris Birdwell cautioned against allowing this.

PUBLIC PARTICIPATION

13. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

There was no public participation.

ACTION ITEMS

MINUTES

14. Minutes of the August 14, 2017, Regular Board Meeting – Approved unanimously (Bailey/Thompson)

APPROVAL OF CLAIMS

15. Claims -- the claims referenced in the 2017-2018 Bill Schedule and submitted through September 8, 2017, were approved unanimously (Thompson/Bailey). The Finance Committee for October-December 2017 will be Board Chair Phil Koterba, Kris Birdwell, Jeff Southworth, and Monte Weeden.

INDIVIDUAL ITEMS

16. Approve Fergus High School Class of 2021 Student Activity Account – Approved

- unanimously (Birdwell/Bailey)
17. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property with the amendments presented to remove the trampoline and demonstration table – Approved unanimously (Bailey/Thompson)
 18. Approve Out-Of-District Student Attendance Agreement Requests for Placement in the Lewistown Public Schools – Approved unanimously (Thompson/Bailey)
 19. Approve Memorandum of Understanding for Montana’s Job Corps – Approved unanimously (Birdwell/Thompson)
 20. Approve Assessing Late Charge Penalty to Empire Roofing for High School Roof Project – (Bailey/Birdwell)
Move to table the motion on the floor – Approved unanimously (Bailey/Thompson)
 21. Approve Additions to the Substitute List for the 2017-2018 School Year – Approved unanimously (Birdwell/Bailey)
 22. Approve Personnel Report – See Exhibit A – Approved unanimously (Thompson/Vantassel)

ADJOURNMENT

The meeting was adjourned at 8:08 p.m (Bailey). The next regular meeting will be held at 5:00 p.m. on Monday, October 9, 2017, at the Lincoln Board Room.

PHILLIP R. KOTERBA
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

EXHIBIT 'A'
LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA

Monday September 11, 2017

EMPLOYEE NAME	POSITION	LOCATION	RECOMMENDED ACTION	EFFECTIVE DATE	RECOMMENDED BY	COMMENTS
DRISSELL, Paula	Assistant Speech & Drama Coach	Fergus High School	Approve appointment on schedule--(0.75 x \$33,231.00) \$2,492.33	9/11/2017	Jim Daniels	
HARRIS, Jaime	Food Server/Kitchen Aide	Highland Park	Approve appointment on schedule--FOOD SERVER/KITCHEN AIDE Step 0, Food server 5 days per week for 3.75 hours, Kitchen aide 5 days per week for 3 hours (Total 33.75 hours)	9/6/2017	Amie Friesen	Revised Contract
STICKEL, Abigail	Custodian	Fergus High School	Approve appointment on schedule--MAINT II Step 0 for up to 6 hours per day for up to 210 days for the 2017-2018 FY.	9/11/2017	Randy Barber	Replacing Robert Peterson
GOODWIN, Rachel	Assistant Cheerleading Coach	Fergus High School	Approve appointment on schedule--(.074 x \$33,231.00) \$2,459.09	9/11/2017	Jim Daniels	
PIERCE, Tony	Volunteer Golf Coach	Fergus High School	Volunteer position; no contract	9/11/2017	Jim Daniels	See memo.
PIERCE, Lisa	Volunteer Golf Coach	Fergus High School	Volunteer position; no contract	9/11/2017	Jim Daniels	See memo.
DECOCK, Adrienna	Volunteer Volleyball Coach	Fergus High School	Volunteer position; no contract	9/11/2017	Jim Daniels	See memo.
OLSON, Tara	Volunteer Volleyball Coach	Fergus High School	Volunteer position; no contract	9/11/2017	Jim Daniels	See memo.
DUBBS, Kyle	Volunteer Football Coach	Fergus High School	Volunteer position; no contract	9/11/2017	Jim Daniels	See memo.
MARSHALL, Jacob	Volunteer Cross Country Coach	Fergus High School	Volunteer position; no contract	9/11/2017	Jim Daniels	See memo.

EXHIBIT 'A'

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday September 11, 2017

EMPLOYEE NAME	POSITION	LOCATION	RECOMMENDED ACTION	EFFECTIVE DATE	RECOMMENDED BY	COMMENTS
FELLER, VIC	Zero Hour Weight Training Coach	Fergus High School	Approve appointment on schedule--(.040 x \$33,231.00) \$1,329.24	9/11/2017	Jeff Elliot	See memo.
GOODWIN, Rachel	Head Cheerleading Coach	Junior High School	Approve appointment on schedule--(.030 x \$33,231.00) \$996.93	9/11/2017	Tim Majerus	
PETERSON, Robert	Custodian	Fergus High School	Accept Letter of Resignation	9/11/2017		See attached letter.
WATSON, Jade	Mechanic	Bus Barn	Accept Letter of Resignation	9/11/2017		See attached letter.
BLACKADAR, Leslie	Food Server/Kitchen Aide	Garfield	Approve appointment on schedule--FOOD SERVER/KITCHEN AIDE Step 1, Food server 5 days per week for 2.5 hours, Kitchen aide 2.5 days per week for 3 hours (Total 20 hours)	9/7/2017	Amie Friesen	Revised Contract
MARTIN, Rachel	Food Server/Kitchen Aide	Highland Park	Resignation via text	9/6/2017		

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

13

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action - Consent**
☐ **Action - Indiv.**

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** LuAnn Schrauth

SUMMARY:

Approve claims paid through October 6, 2017, as approved by the Finance Committee.

Members of the Finance/Claims Committee for October-December 2017 include: Board Chair Phil Koterba, Kris Birdwell, Jeff Southworth, and Monte Weeden.

SUGGESTED ACTION: Approve Claims as Presented

☐ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

14

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN AND OUT OF LEWISTOWN PUBLIC SCHOOLS

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the following requests for out-of-district students to attend the Lewistown Public Schools as indicated below.

SUGGESTED ACTION: Approve Out-of-District Student Attendance Agreement Requests for Placement Inside/outside of Lewistown Public Schools

☒ **Additional Information Attached** **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

STUDENT NAME	ADDRESS	CITY/STATE/ZIP	GRADE/SCHOOL	DISTRICT OF ATTENDANCE
H.W.		Hilger, MT (LPS)		Winifred
R.J.		Lewistown, MT		Moore
C.J.		Lewistown, MT		Moore
K.O.		Lewistown, MT		Moore
Q. O.		Lewistown, MT		Moore
C.F.		Lewistown, MT		Moore
A.F.		Lewistown, MT		Moore
S.L.		Lewistown, MT		Moore
M.W.		Lewistown, MT		Moore
T.W.		Lewistown, MT		Moore
L.O.		Lewistown, MT		Moore
E.R.		Lewistown, MT		Moore
L.W.		Lewistown, MT		Moore
S.R.		Lewistown, MT		Moore
J.W.		Lewistown, MT		Moore
R.P.		Lewistown, MT		Moore

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

010/09/2017

Agenda Item No.

15

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: DISCUSSION ON ASSESSING LATE CHARGE PENALTY TO EMPIRE ROOFING FOR HIGH SCHOOL ROOF PROJECT – Tabled from September 11, 2017

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Roofing project was 10 Business Days behind schedule. According to the contract between Empire Roofing and Lewistown Public Schools, there is a \$500/day Late Fee subtracted from the Total Contract Fee. This is a total of \$5000 that should be subtracted from the final project assessment.

SUGGESTED ACTION: Discussion on Assessing Late Charge Penalty to Empire Roofing for HS

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

Specifications:

Section	Title	Pages
Division 1	General Requirements – Bidding Documents	8 plus AIA Doc and Wage Rates
Division 2	Roof Removal and Replacement Work	15
Division 3	Concrete	8
Division 5	Metal	4
Division 6	Wood	4
Division 7	Thermal and Moisture Protection	24
Division 8	Doors and Windows	2
Division 9	Finishes	7
Division 15	Mechanical	5
Division 16	Electrical	1

.3 addenda prepared by the Architect as follows:

Number	Date	Pages
#1	2-17-17	3
#2	2-23-17	1

.4 written orders for changes in the Work issued after execution of this Agreement; and

.5 other documents, if any, identified as follows:

None

ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

The number of calendar days available to the Contractor to substantially complete the Work is the Contract Time. The date of commencement of the Work shall be the date of this Agreement unless otherwise indicated below. The Contractor shall substantially complete the Work, no later than Friday, August 11, 2017 subject to adjustment as provided in Article 10 and Article 11.

Work to commence on or before Tuesday May 30, 2017 and upon receipt of a written Notice To Proceed. Bidder must pay as liquidated damages the sum of \$500 for each consecutive calendar thereafter the above Construction Deadline.

ARTICLE 3 CONTRACT SUM

§ 3.1 Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

Three Hundred Twenty-seven Thousand Nine Hundred Eighteen Dollars and Zero Cents (\$ 327,918.00)

The Contract sum, as mutually agreed upon, is a result of negotiation between Owner and the Bidder.

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:

(Paragraph deleted)

Portion of Work

Schedule of Values to be submitted and prior approved.

§ 3.3 Unit prices, if any, are as follows:

(Paragraph deleted)

Item	Units & Limitations	Price per Unit (\$0.00)
Unit Cost A – Replace unsuitable Roof/Fascia wood decking	Per Square Foot	\$ 4.06
Unit Cost B – Replace existing Unidentified Fascia boards	Per Linear Foot	\$ 5.23
Unit Cost C – Patch/Repair existing metal gutter system beyond that shown.	Per Linear Foot	\$24.66

§ 3.4 Allowances included in the Contract Sum, if any, are as follows:

(Paragraph deleted)

Init.

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User Notes:

ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

ARTICLE 12 PAYMENTS AND COMPLETION

§ 12.1 CONTRACT SUM

The Contract Sum stated in the Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 12.2 APPLICATIONS FOR PAYMENT

§ 12.2.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in the Agreement. Such Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or other encumbrances adverse to the Owner's interests.

§ 12.3 CERTIFICATES FOR PAYMENT

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for such amount as the Architect determines is properly due, or notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in whole or in part.

§ 12.4 PROGRESS PAYMENTS

§ 12.4.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

§ 12.4.2 The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

§ 12.4.3 Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

§ 12.4.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

§ 12.5 SUBSTANTIAL COMPLETION

§ 12.5.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

§ 12.5.2 When the Work or designated portion thereof is substantially complete, the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish the responsibilities of the Owner and Contractor, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

Init.

§ 8.12 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

ARTICLE 9 ARCHITECT

§ 9.1 The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 9.2 The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

§ 9.3 The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

§ 9.4 Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 The Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request from either the Owner or Contractor.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of and reasonably inferable from the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor and Architect. Consent shall not be unreasonably withheld.

ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect will have authority to order minor changes in the Work not involving changes in the Contract Sum or the Contract Time and not inconsistent with the intent of the Contract Documents. Such orders shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall carry out such orders promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

010/09/2017

Agenda Item No.

16

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE OPENING ADDITIONAL CHECKING ACCOUNT FOR FERGUS HIGH STUDENT ACTIVITIES

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

FCCLA would like to start using "Square" readers for their coffee kiosk fundraiser at the High School. After speaking with the auditors and bank, a second account is highly recommended for the deposits of these transactions.

At this time only FCCLA will be using this process a pilot group.

SUGGESTED ACTION: Approve opening additional checking account for Fergus High Student Activities

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

Agenda Item No.

10/09/2017

17

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: FIRST READING—BOARD POLICY #2150– SUICIDE AWARENESS AND PREVENTION

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of Board Policy #2150 – Suicide Awareness and Prevention and consider adoption of said policy.

SUGGESTED ACTION: First Reading of Board Policy #2150 – Suicide Awareness and Prevention

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<u>Board Action</u>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

Lewistown School District #1

INSTRUCTION

2150-R

Suicide Awareness and Prevention

The Administration shall develop and implement a youth suicide prevention program meeting minimum requirements set forth in 10.55.719, ARM.

The District will provide professional development on youth suicide awareness and prevention to each employee of the district who work with any students enrolled in the school district. The training materials will be approved by the Office of Public Instruction (OPI)

The District will provide at least two (2) hours of youth suicide and prevention training beginning the 2017-18 school year. The District will provide, at a minimum, two (2) hours of youth suicide awareness and prevention training every five (5) years thereafter. All new employees who work directly with any student enrolled in the School District will be provided training the first year of employment.

Youth suicide and prevention training may include:

- A. In-person attendance at a live training;
- B. Video conference;
- C. An individual program of study of designated materials;
- D. Self-review modules available online; and
- E. Any other method chosen by the local school board that is consistent with professional development standards.

No cause of action may be brought for any loss or damage caused by any act or admission resulting from the implementation the provisions of this policy or resulting from any training, or lack of training related to this policy. Nothing in this policy shall be construed to impose a specific duty of care.

Legal Reference: 20-7-1310, MCA Youth suicide awareness and prevention training

Policy History:

Adopted on: June 28, 2004

Revised on:

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

Agenda Item No.

10/09/2017

18

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: FIRST READING—BOARD POLICY #3120---COMPULSORY ATTENDANCE

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of Board Policy #3120 – Compulsory Attendance and consider adoption of said policy.

SUGGESTED ACTION: First Reading of Board Policy #3120 – Compulsory Attendance

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

STUDENTS

3120

Compulsory Attendance

To reach the goal of maximum educational benefits for every child requires a regular continuity of instruction, classroom participation, learning experiences, and study. Regular interaction of students with one another in classrooms and their participation in instructional activities under the tutelage of competent teachers are vital to the entire process of education. This established principle of education underlies and gives purpose to the requirement of compulsory schooling in every state in the nation. A student's regular attendance also reflects dependability and is a significant component of a student's permanent record.

Parents or legal guardians or legal custodians responsible for seeing that their children who are age seven (7) or older before the first (1st) day of school attendance until the later of the following dates:

1. Child's sixteenth (16th) birthday; or
2. Completion date of the work of eighth (8th) grade.

The provisions above do not apply in the following cases:

- (a) The child has been excused under one of the conditions specified in 20-5-102.
- (b) The child is absent because of illness, bereavement or other reason prescribed by the policies of the trustees.
- (c) The child has been suspended or expelled under the provisions 20-5-202.
- (d) The child is excused pursuant Section 2 of 20-5-103.

Compulsory attendance stated above will not apply when children:

1. Are provided with supervised correspondence or home study; or
2. Are excused because of determination by a district judge that attendance is not in the best interest of the child; or
3. Are enrolled in a non-public or home school; or
4. Are enrolled in a school in another district or state; or
5. Are excused by the Board on a determination that attendance after age sixteen (16) is not in the best interests of the child or the school.

Legal Reference:	20-1-308, MCA	Religious instruction released time program
	20-5-101, MCA	Admittance of child to school
	20-5-102, MCA	Compulsory Enrollment and excuses
	20-5-103, MCA	Compulsory Attendance and excuses
	20-5-104, MCA	Attendance Officer
	20-5-106, MCA	Truancy
	20-5-108, MCA	Tribal agreement with district for Indian child compulsory attendance and other agreements
	20-5-109, MCA	Nonpublic school requirements for compulsory enrollment exemption
	20-5-202, MCA	Suspension and expulsion

Policy History:

Adopted on: June 28, 2004

Revised on:

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

Agenda Item No.

10/09/2017

19

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: FIRST READING—BOARD POLICY #3121---ENROLLMENT AND ATTENDANCE

RECORDS

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of Board Policy #3121 – Enrollment and Attendance Records and consider adoption of said policy.

SUGGESTED ACTION: First Reading of Board Policy #3121 – Enrollment and Attendance Records

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<u>Board Action</u>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

Enrollment and Attendance Records

Since accurate and enrollment and attendance records are essential both to obtain state financial reimbursement and to fulfill the District's responsibilities under the attendance laws, staff shall be diligent in maintaining such records.

Lewistown School District may only include, for ANB purposes, an enrolled student who is:

- A resident of the District or a nonresident student admitted by trustees under a student attendance agreement and who is attending a school of the district;
- Unable to attend school due to a medical reason certified by a medical doctor and receiving individualized educational services supervised by the District, at District expense, at a home or facility that does not offer an educational program;
- Unable to attend school due to the student's incarceration in a facility, other than a youth detention center, and who is receiving individualized educational services supervised by the District, at District expense, at a home or facility that does not offer an educational program;
- Living with a caretaker relative under 1-1-215, MCA;
- Receiving special education and related services, other than day treatment, under a placement by the trustees at a private nonsectarian school or private program if the student's services are provided at the district's expense under an approved individual education plan supervised by the District;
- Participating in the Running Start program at district expense under 20-9-706, MCA;
- Receiving education services, provided by the District using appropriately licensed District staff at a private residential program or private residential facility licensed by the Department of Health and Human Services;
- Enrolled in an educational program or course provided at district expense using electronic or offsite delivery methods, including but not limited to tutoring, distance learning programs, online programs, and technology delivered learning programs, while attending a school of the district or any other nonsectarian offsite instructional setting with the approval of the trustees of the district; or
- A resident of the district attending a Montana Job Corps program under an interlocal agreement with the District under 20-9-707, MCA.
- A resident of the district attending a Montana Youth Challenge Program under an interlocal agreement with the District under 20-9-707, MCA.

In order for a student who is served through distance learning or offsite delivery methods to be included in the calculation of average number belonging, the student must meet the residency requirements for that district; live in the district, and must be eligible for educational services under the Individuals with Disabilities Education Act or under 29 U.S.C. 794; or attend school in the district under a mandatory attendance agreement as provided in 20-9-707, MCA.

Homeless Youth and Foster Children

Assignment to schools shall be subject to modification when federal law applicable to students placed in foster care or students who are homeless requires that such students be educated in a "school of origin" that differs from the assigned school.

Legal Reference:	1-1-215, MCA	Residence – rules for determining Calculation of average number belonging (ANB) – three year averaging. Running Start Program – authorizing class credits at postsecondary institution – eligibility – payment for credits Agreement with Montana Youth Challenge Program or accredited Montana Job Corp Program
	20-9-311, MCA	
	20-9-706, MCA	
	20-9-707, MCA	

29 U.S.C. 794 Nondiscrimination under Federal grants and programs
34 CFR 300.1, et seq. Assistance to states for the education of children with
disabilities.

Policy History:

Adopted on: June 28, 2004

Revised on:

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

Agenda Item No.

10/09/2017

20

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: FIRST READING—BOARD POLICY #3125---EDUCATION OF HOMELESS CHILDREN

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

The Board of Trustees needs to approve the first reading of Board Policy #3125 – Education of Homeless Children and consider adoption of said policy.

SUGGESTED ACTION: First Reading of Board Policy #3125 – Education of Homeless Children

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<u>Board Action</u>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

Lewistown School District

STUDENTS 3125

Education of Homeless Children

Each child of a homeless individual and each homeless child has equal access to the same free, appropriate public education as provided to other students. The trustees must assign and admit a child who is homeless to a school in the District regardless of residence and irrespective of whether the homeless child is able to produce records normally required for enrollment. The trustees may not require an Out-of-District attendance agreement and tuition for a homeless child.

Should a child become homeless over the course of the school year, the child must be able to remain at the school of origin, or be eligible to attend another school in the District.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residence, birth certificates, school records, and other documentation.

Homeless students shall have access to services comparable to services offered to other students, including but not limited to:

1. Transportation services;
2. Educational services for which the student meets eligibility criteria (e.g., Title I);
3. Educational programs for children with disabilities and limited English proficiency;
4. Programs in vocational and technical education, as well as programs for gifted and talented students; and
5. School nutrition program.

The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths not currently attending school. The Superintendent shall appoint a liaison for homeless children.

A “homeless child” is defined as provided in the McKinney Homeless Assistance Act.

A complaint regarding the placement or education of a homeless child shall first be presented orally and informally to the District’s homeless liaison/coordinator. Thereafter a written complaint must be filed in accordance with the District’s Uniform Complaint Procedure. *Note: This policy is required for a district receiving federal funds under Title I.*

Cross Reference: 3215 Uniform Complaint Procedure

Legal Reference: 42 U.S.C. 11431, et seq. McKinney Homeless Assistance Act
20-5-101, MCA Admittance of child to school

Policy History:

Adopted on: June 28, 2004

Revised on:

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

Agenda Item No.

10/09/2017

21

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action - Consent

☒ Action - Indiv.

ITEM TITLE: ELIMINATE BOARD POLICY #8122---USE OF PRIVATE AUTOS ON SCHOOL

BUSINESS

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

The Board of Trustees needs to approve the elimination of Board Policy #8122 – Use of Private Autos on School Business.

SUGGESTED ACTION: Eliminate Board Policy #8122 – Use of Private Autos on School Business

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<u>Board Action</u>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

Lewistown School District

NONINSTRUCTIONAL OPERATIONS

8122

Use of Private Autos on School Business

The Board recognizes the need for regular or occasional use of privately owned autos for school purposes. To safeguard the District, approved drivers, and students in matters concerning liability, particularly liability relating to transportation of a student or students, the following policy will be observed:

1. To use a private auto for school purposes, the driver must have the written permission of the Superintendent or his/her designee:
 - a. This permission may be in the form of a standing permit for employees who regularly use their own auto for school purposes. The permit will state the particular purpose and whether it includes transportation of students.
 - b. For all special trips involving students, including field trips, a special permit for the specific trip must be obtained in advance.
2. Persons so authorized to use their autos for school business purposes will be provided liability coverage by the District.
3. The District will assume no responsibility for liability in case of accident, unless the employee has the authorization described above.
4. The Board specifically forbids any person to transport students for school purposes without prior authorization by the Superintendent or his/her designee.
5. No student will be sent on school business with his/her own auto, an employee's auto, or a District-owned auto WITHOUT PRIOR WRITTEN PERMISSION OF PARENT OR GUARDIAN.
6. For the purpose of this policy, "auto" will be defined as a four-(4)-wheeled passenger automobile or pickup.
7. All other vehicles are excluded from this definition except as specifically authorized by the Superintendent.

Policy History:

Adopted on: June 28, 2004

Revised on:

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

22

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2017-2018 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Jennifer Peterson

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2017-2018 School Year as listed below:

Substitute Teacher/Aide List:

Talena Cripps
Johnathan Skipper
Jenny Gertge
Julia Valach
Robert Peterson
Kelly Ann Comer
Jess Brooks

Substitute Food Service/Custodian:

Jeannie Marie Rickert
Stacey Benton
Kami Rasmussen

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2017-2018 School Year

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/9/2017

Agenda Item No.

23

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday October 9, 2017

EMPLOYEE NAME	POSITION	LOCATION	RECOMMENDED ACTION	EFFECTIVE DATE	RECOMMENDED BY	COMMENTS
RASMUSSEN, Kami	Food Server/Kitchen Aide	Fergus High School	Approve appointment on schedule--FOOD SERVER/KITCHEN AIDE Step 0, Breakfast 2 days per week, 2 hours per day, Lunch 5 days per week, 3 hours per day (Total 20 hours per week) for 156 days/year	10/6/2017	Amie Friesen	Replaing Holly Peterson
WYMAN, Michael	Custodian	Fergus High School	Approve appointment on schedule--MAINT II Step 0 for up to 6 hours per day for 160 days, up to 8 hours per day for 20 days for the 2017-2018 FY.	10/9/2017	Randy Barber	Replacing Abigail Stickel
STICKEL, Abigail	Custodian	Fergus High School	Approve appointment on schedule--MAINT II Step 0 for up to 8 hours per day for up to 201 days for the 2017-2018 FY.	9/22/2017	Randy Barber	Replacing Robert Peterson
SCHURMAN, Karen	Food Server/Kitchen Aide	Highland Park	Approve appointment on schedule--FOOD SERVER/KITCHEN AIDE Step 0, Food server 5 days per week for 3.75 hours, Kitchen aide 5 days per week for 3 hours (Total 33.75 hours per week) for 147 days/year	10/23/2017	Amie Friesen	Replacing Jaime Harris
BALDWIN, Scott	Director of Technology	Lincoln	Approve Administration Salary \$55,000, 8 hours/day, 5 days/week, 12 months/year, for up to 189 days/year	10/10/2017	Thom Peck	Replacing Bill Klapwyk
PECK, Thom	Superintendent	Central Office	Approve Out-of-State Travel to attend the National Conference on Education in Nashville, TN	2/15/2018-2/17/2018		MASS will cover the cost of the Conference Registration and Round-Trip Flight
LONG, Jared	FFA Advisor	Fergus High School	Approve Out-of-State Travel to attend the National FFA Convention in Indianapolis, IN	10/22/2017 - 10/29/2017		See attached letter.
DECOCK, Adrienna	Science Bowl/Olympiad Club Advisor	Fergus High School	Accept Resignation.	9/11/2017		
MANGOLD, Mike	Science Bowl/Olympiad Club Advisor	Fergus High School	Approve appointment on schedule--(.028 x \$33,231.00) \$913.85	9/11/2017	Jeff Elliot	Revised Contract.
NEFZGER, Tim	Science Bowl/Olympiad Club Advisor	Fergus High School	Approve appointment on schedule--(.028 x \$33,231.00) \$913.86	9/11/2017	Jeff Elliot	Revised Contract.

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday October 9, 2017

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
Harris, Jaime	Food Server/Kitchen Aide	Highland Park	Accept Resignation via telephone.	9/25/2017		
KLAPWYK, BILL	Director of Technology	All Schools	Accept Letter of Resignation.	11/4/2017		See attached letter.
LAROWE, Clint	Girls First Assistant Basketball Coach	Fergus High School	Accept Verbal Resignation.	10/1/2017		
WIRTZBERGER, Danny	Girls First Assistant Basketball Coach	Fergus High School	Approve appointment on schedule (.110 x \$33,231.00) \$3,655.41	10/9/2017	Jim Daniels	See attached letter.
BROOKS, Jessica	Paraprofessional	Garfield	Accept Letter of Resignation.	10/9/2017		See attached letter.



Jennifer Peterson <jennifer.peterson@lewistown.k12.mt.us>

Fwd: AASA National Conference on Education Incentive Award

1 message

Thom Peck <thom.peck@lewistown.k12.mt.us>

Tue, Oct 3, 2017 at 11:41 AM

To: Jennifer Peterson <jennifer.peterson@lewistown.k12.mt.us>

This is the email from SAM confirming my receipt of the Incentive Award Scholarship. Thanks!

Thom

----- Forwarded message -----

From: **Kimberly Scofield** <samks@sammt.org>

Date: Mon, Sep 25, 2017 at 3:36 PM

Subject: AASA National Conference on Education Incentive Award

To: Thom Peck <thom.peck@lewistown.k12.mt.us>

Cc: Pat Audet <sampa@sammt.org>

Thom,

Congratulations on being chosen to attend the conference! As an incentive award winner, MASS will cover the cost of the conference registration and your round-trip flight.

The National Conference on Education will be held in Nashville February 15-17. If you would like me to make your flight reservation, please let me know the dates and times of day you would like to travel. If you do not have a preference, I will make reservations for you to arrive in Nashville on February 14 and depart February 18. I need to know your full name and date of birth along with the full name and date of birth of any companions that may travel with you. Once purchased, you can mail a check to the SAM office for the reimbursement of your companion's flight. What airport do you prefer to fly out of from Lewistown?

I will reserve your hotel room within the Montana room block at the Omni for \$246 + tax per night once I know your travel dates.

I have attached a copy of the registration form. I will complete and submit the form for you so we can receive Team rates, but please look at the second page and let me know if you would like to attend any of the tours or ticketed events. In order to take advantage of the special rates, these need to be completed before October 31st.

Please let me know if you have any questions.

--

*Kimberly Scofield**Communications Specialist*

School Administrators of Montana

900 N. Montana Avenue, Suite A-4

Helena, MT 59601

406-442-2510

406-442-2518 Fax

<http://www.sammt.org>

School District Number 1 Trustees,

My name is Jared Long and I am the Agriculture Education Instructor/FFA Advisor. I am seeking your approval to travel with students to the National FFA Convention October 22nd through October 29th in Indianapolis, IN. All Fergus students attending the National FFA Convention are listed below.

Grace Holzer
Tessa Gatz
Chloe Arndt

Dustin Thayne
Zarius Mitzel
Kendall Barta
Jake Miller
Zack Jensen

Mr. Standley (my student teacher) and I intend to travel in a Fergus Cruiser with the FFA Chapters of Chinook and Melstone along with their Advisors. We are leaving Lewistown early Sunday morning October 22nd and returning Sunday October 29th. We will be touring aspects of the agriculture industry not commonly seen in Montana in route to Indianapolis. Students will experience opportunities they might not be able to experience in Montana. If you have any questions please feel free to contact me. Thank you for your consideration.

Jared Long
Fergus High Ag. Ed. / FFA Advisor

9/19/2017

Dear Rebekah Rhoades, Tom Peck, and School Board,

Please accept my letter of resignation from my position as Director of Technology. My last day of employment will be Friday November 3rd 2017.

This resignation was a very difficult decision for me to make as I have thoroughly enjoyed my time employed here. I feel the necessity to resign given the severely declining health of my parents who live in Hamilton. My sister was helping to take care of them, but has been diagnosed with cancer and can no longer provide the support my parents need. So I feel that I need to move back over to Hamilton to provide the much needed assistance to my parents and be available for my sister in her time of need.

It has been a pleasure working with all of the staff over the past 3 years. I would like to help with the transition so the technology can continue to grow and be forward thinking. I know things have been implemented both prior to and during my time here so if there is anything I can do to help smooth the introductory process I will try to make myself as available as possible.

I would like to thank all of you for the wonderful opportunity to work for Lewistown Public Schools and wish everyone the best moving forward. I look forward to staying in touch and can be reached via email

Sincerely,

Bill Klapwyk



Jennifer Peterson <jennifer.peterson@lewistown.k12.mt.us>

GBB JV Coach

1 message

Tue, Oct 3, 2017 at 4:00 PM

Jim Daniels <jdaniels@lewistown.k12.mt.us>

To: Jennifer Peterson <jennifer.peterson@lewistown.k12.mt.us>

Cc: Thom Peck <thom.peck@lewistown.k12.mt.us>, Nycole Devers <nycole.devers@lewistown.k12.mt.us>, Danny Wirtzberger

<danny.wirtzberger@lewistown.k12.mt.us>, Jeff Friesen <jfriesen@lewistown.k12.mt.us>, Jeff Elliott <jelliott@lewistown.k12.mt.us>, Wendy Pfau

<wpfau@lewistown.k12.mt.us>

Jennifer,

Good afternoon, we have a change in our GBB coaching staff. Could you please take Clint LaRowe off as the JV GBB coach and replace him with Danny Wirtzberger-GBB JV Coach for the 2017-18 season.

Then would you advertise for the next two weeks for:

GBB Freshman Coach open till filled.

Thanks and have a great day! Go Golden Eagles!
Jim



Jennifer Peterson <jennifer.peterson@lewistown.k12.mt.us>

Title 1 para resignation from Garfield Elementary School

1 message

Jessica Brooks <jessica.brooks@lewistown.k12.mt.us>

To: Matt Lewis <mlewis@lewistown.k12.mt.us>

Cc: Jennifer Peterson <jennifer.peterson@lewistown.k12.mt.us>

Wed, Oct 4, 2017 at 5:25 PM

Mr. Lewis-

I have decided not return to back to work as a Title I para at Garfield Elementary School, following my maternity leave. I have learned a lot each year and I thank you for the opportunity I had to serve on different councils and attend various trainings in the past couple of years. I would like to be added to the substitute list and be a volunteer whenever I'm needed in the schools. Thank you! Jess Brooks

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

**LEWISTOWN PUBLIC SCHOOLS
2017-2018 SCHOOL CALENDAR**

A. Pupil Instruction

First Semester

89 Days

Second Semester

90 Days

FIRST QUARTER

DAYS

First Week	Aug	24 -- Aug	25	2
Second Week	Aug	28 -- Sept	1	5
Third Week	Sept	5 -- Sept	8	4
Fourth Week	Sept	11 -- Sept	15	5
Fifth Week	Sept	18 -- Sept	22	5
Sixth Week	Sept	25 -- Sept	29	5
Seventh Week	Oct	2 -- Oct	6	5
Eighth Week	Oct	9 -- Oct	13	5
Ninth Week	Oct	16 -- Oct	18	3
Tenth Week	Oct	23 -- Oct	27	5
				44

THIRD QUARTER

DAYS

First Week	Jan	22 -- Jan	26	5
Second Week	Jan	29 -- Feb	2	5
Third Week	Feb	5 -- Feb	9	5
Fourth Week	Feb	12 -- Feb	16	5
Fifth Week	Feb	19 -- Feb	22	4
Sixth Week	Feb	26 -- Mar	2	5
Seventh Week	Mar	5 -- Mar	9	5
Eighth Week	Mar	12 -- Mar	16	5
Ninth Week	Mar	19 -- Mar	23	5
				44

SECOND QUARTER

DAYS

First Week	Oct	30 -- Nov	1	3
Second Week	Nov	6 -- Nov	10	5
Third Week	Nov	13 -- Nov	17	5
Fourth Week	Nov	20 -- Nov	21	2
Fifth Week	Nov	27 -- Dec	1	5
Sixth Week	Dec	4 -- Dec	8	5
Seventh Week	Dec	11 -- Dec	15	5
Eighth Week	Dec	18 -- Dec	20	3
Ninth Week	Jan	3 -- Jan	5	3
Tenth Week	Jan	8 -- Jan	12	5
Eleventh Week	Jan	16 -- Jan	19	4
				45

FOURTH QUARTER

DAYS

First Week	Mar	26 -- Mar	29	4
Second Week	Apr	3 -- Apr	6	4
Third Week	Apr	9 -- Apr	13	5
Fourth Week	Apr	16 -- Apr	20	5
Fifth Week	Apr	23 -- Apr	27	5
Sixth Week	Apr	30 -- May	4	5
Seventh Week	May	7 -- May	11	5
Eighth Week	May	14 -- May	18	5
Ninth Week	May	21 -- May	25	5
Tenth Week	May	29 -- May	31	3
				46

Totals

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

August 22-23	PIR	2.00
October 19-20	Staff Development Days - Teachers Convention	2.00
November 1-2	Parent Teacher Conferences (Evening on Nov 1, All Day on Nov 2)	1.50
January 15	PIR	1.00
March 27	Parent Teacher Conferences - Evening <u>ONLY</u> (Regular Day for Students)	0.50
Floater	PIR	1.00
		8.00

Holidays / Vacations (Dates Inclusive)

C.

September 4	Labor Day
October 19-20	Fall Vacation (Teachers - Convention)
November 2	Parent Teacher Conferences (Vacation Day for Students)
November 3	Vacation Day
November 22-24	Thanksgiving Vacation
December 21-January 2	Winter Break
January 15	PIR (Vacation day for Students)
February 23	Vacation Day
March 30-April 2	Spring Break
May 28	Memorial Day