

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Thursday, December 6, 2018

SPECIAL BOARD MEETING

CALL TO ORDER (5:30 P.M.)

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEM

INDIVIDUAL ITEM

4. Selection of Architectural Firm Facility Plans
5. Approve Resolution to Apply for Transfer of Property located at 773 and 779 Airport Road

ADJOURNMENT

*A hard copy of the complete Agenda is available at the LPS Central Office
or on the Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/266>*

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/06/2018

Agenda Item No.

3

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees Prepared By: _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

SUGGESTED ACTION:

 Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/06/2018

Agenda Item No.

4

ITEM TITLE: SELECTION OF ARCHITECTURAL FIRM FACILITY PLANS.

Requested By: Board of Trustees Prepared By: Thom Peck

SUMMARY:

The following Architectural Firms were interviewed in November:

- CWG
- SMA
- NE45
- CTA

SUGGESTED ACTION:

Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

12/06/2018

Agenda Item No.

5

ITEM TITLE: APPROVE RESOLUTION TO APPLY FOR TRANSFER OF PROPERTY LOCATED AT 773 AND 779 AIRPORT ROAD

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

Action was taken on October 30, 2018 at a Special Board Meeting to file a letter of intent with the Federal Government to acquire the property at 773 and 779 Airport Road (formerly the Montana State University – Northern Building). Since that meeting, MSU-Northern has relinquished the building back to the Federal Government, allowing Lewistown Public Schools to officially apply to acquire the property. As part of the application process, this resolution is required to be approved by the Board of Trustees with a majority vote.

SUGGESTED ACTION: Informational

Additional Information Attached

NOTES:

For the application to be submitted, the applicant's governing body must provide approval in the form of the Resolution below. The Resolution must also authorize an individual to expend any necessary funds. The formal resolution follows and needs to be duplicated exactly as it appears below:

RESOLUTION

WHEREAS, certain real property owned by the United States of America, located in the County of **Fergus**, State of **MT**, has been declared surplus to the needs of the Federal government and is subject to assignment for disposal for educational purposes by the Secretary of education, under the provisions of §203(k) of the Federal Property and Administrative Services Act of 1949, as amended ("Act"), 40 U.S.C. §550(c), and rules and regulations promulgated pursuant thereto, more particularly described as follows:

The former BLM Lewistown Field Office, and most recently, Montana State University-Northern satellite campus, located at 773 and 779 Airport Road (formerly 80 Airport Road), Lewistown, Fergus County, Montana. The property consists of a 13,226 square foot classroom building, a warehouse/shop, a vehicle parking shed, and an eight stall garage situated on 3.6562 acres of land.

WHEREAS, **School District 1 of Fergus County dba Lewistown Public Schools** needs and can utilize said property for educational purposes in accordance with the requirements of said Act and the rules and regulations promulgated thereunder of which this Board is fully informed, including commitments regarding use and time within such use shall commence.

NOW, THEREFORE, BE IT RESOLVED, that **School District 1 of Fergus County dba Lewistown Public Schools** shall make application to the Secretary of Education for, and secure the transfer to it, of the abovementioned property for said use upon and subject to such exceptions, reservations, terms, covenants, agreements, conditions and restrictions as the Secretary of Education, or his authorized representative may require in connection with the disposal of said property under said Act and rules and regulations issued thereto; and

BE IT FURTHER RESOLVED, that has legal authority and is willing and is in a position financially and otherwise to assume immediate care and maintenance of the property, and that authorized official, Rebekah Rhoades, Business Manager, is authorized, for and on behalf of the **School District 1 of Fergus County dba Lewistown Public Schools** to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution including the preparing, making and filing of plans, applications, reports and other documents; the execution, acceptance, delivery and recordation of agreements, deeds and other instruments pertaining to the transfer of said property; and the payment of any and all sums necessary on account of the purchase price thereof including fees or costs incurred in connection with the transfer of said property for surveys, title searches, real estate appraisals, recordation of instruments or costs associated with escrow arrangements; together with any payments necessary by virtue of nonuse or deferral of use of the property. If the applicant is unable to place the property into use (or determines that a deferral of use should occur), IT IS UNDERSTOOD AND AGREED THAT will pay to the U.S. Department of Education for each month of nonuse beginning twelve (12) months after the date of the deed, or thirty-six (36) months where construction or major renovation is contemplated, the sum of 1/360th of the then current fair market value of the property for each month of nonuse.

If submission of the Application for Public Benefit Allowance Acquisition of Surplus Federal Real Property for Educational Purposes is approved, a copy of the application and standard deed conditions will be filed with the permanent minutes of the Board.

Name: School District 1 of Fergus County dba Lewistown Public Schools

Address: 215 7th Avenue South

City: Lewistown State: MT Zip Code: 59457

I, **Phillip Koterba**, hereby certify that I am the **Board Chair** of the **Lewistown Public Schools Board of Trustees** and that the foregoing resolution is a true and correct copy of the resolution adopted by the vote of a majority of the members of said **Lewistown Public Schools Board of Trustees** present at a meeting of said Board of the 10th day of December, 2018, at which a quorum was present.

With my signature, I affirm that I have read and understand the Department of Education regulations and I attest to the validity of the information contained herein. Lastly, I agree to comply with the Department's policies and procedures and will cooperate in their implementation.

Signature of Certifying Officer:

(Please note: The official certifying and attesting to the action taken by the governing board in this resolution must **NOT** be the same individual designated and authorized to represent the applicant organization in the body of the resolution.)

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

LEWISTOWN PUBLIC SCHOOLS 2018-2019 SCHOOL CALENDAR

A. Pupil Instruction

First Semester	90 Days	Second Semester	89 Days
FIRST QUARTER		THIRD QUARTER	
First Week	Aug 23 -- Aug 24 2	First Week	Jan 21 -- Jan 25 5
Second Week	Aug 27 -- Aug 31 5	Second Week	Jan 28 -- Feb 1 5
Third Week	Sept 4 -- Sept 7 4	Third Week	Feb 4 -- Feb 8 5
Fourth Week	Sept 10 -- Sept 14 5	Fourth Week	Feb 11 -- Feb 15 5
Fifth Week	Sept 17 -- Sept 21 5	Fifth Week	Feb 18 -- Feb 21 4
Sixth Week	Sept 24 -- Sept 28 5	Sixth Week	Feb 25 -- Mar 1 5
Seventh Week	Oct 1 -- Oct 5 5	Seventh Week	Mar 4 -- Mar 8 5
Eighth Week	Oct 8 -- Oct 12 5	Eighth Week	Mar 11 -- Mar 15 5
Ninth Week	Oct 15 -- Oct 17 3	Ninth Week	Mar 18 -- Mar 22 5
Tenth Week	Oct 22 -- Oct 26 5		44
	44		
SECOND QUARTER		FOURTH QUARTER	
First Week	Oct 29 -- Nov 2 5	First Week	Mar 25 -- Mar 28 4
Second Week	Nov 5 -- Nov 7 3	Second Week	Apr 1 -- Apr 5 5
Third Week	Nov 12 -- Nov 16 5	Third Week	Apr 8 -- Apr 12 5
Fourth Week	Nov 19 -- Nov 20 2	Fourth Week	Apr 15 -- Apr 17 3
Fifth Week	Nov 26 -- Nov 30 5	Fifth Week	Apr 23 -- Apr 26 4
Sixth Week	Dec 3 -- Dec 7 5	Sixth Week	Apr 29 -- May 3 5
Seventh Week	Dec 10 -- Dec 14 5	Seventh Week	May 6 -- May 10 5
Eighth Week	Dec 17 -- Dec 21 5	Eighth Week	May 13 -- May 17 5
Ninth Week	Jan 3 -- Jan 4 2	Ninth Week	May 20 -- May 24 5
Tenth Week	Jan 7 -- Jan 11 5	Tenth Week	May 28 -- May 31 4
Eleventh Week	Jan 15 -- Jan 18 4		45
	46		
		Totals	179

B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

August 21-22	PIR	2.00
October 18-19	Staff Development Days - Teachers Convention	2.00
November 7-8	Parent Teacher Conferences <i>(Evening on Nov. 7 from 4:00-7:00 pm; All Day Nov. 8)</i>	1.50
January 14	PIR	1.00
March 26	Parent Teacher Conferences - Evening <u>ONLY</u> (Regular Day for Students)	0.50
1 Floating PIR		1.00
		8.00

C. Holidays / Vacations (Dates Inclusive)

September 3	Labor Day
October 18-19	Fall Vacation (Teachers - Convention)
November 9	Vacation Day
November 21-23	Thanksgiving Vacation
December 24 - January 2	Winter Break
January 14	PIR (Vacation day for Students)
February 22	Vacation Day
March 29	Vacation Day
April 18, 19 & 22	Spring Break
May 27	Memorial Day