

**LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM**

215 Seventh Avenue South  
Lewistown, Montana 59457

**MONDAY, October 8, 2018  
5:00 p.m.**

**REGULAR BOARD MEETING**

**CALL TO ORDER (5:00 p.m.)**

1. Pledge of Allegiance
2. Roll Call
3. Motion to Set Agenda
4. Recognition of FFA students and Mr. Long
5. Recognition of Fergus Golf Team and Coach Thackeray
6. Presentation—Tim Majerus, Fergus High School Principal---Hi-Set Option
7. Presentation—Danny Wirtzberger, Lewis & Clark Principal, and Staff---MBI Platinum Award
8. Presentation—Danny Wirtzberger, Lewis & Clark Principal---Lewis and Clark Student Council
9. Report—Student Representative
10. Report—LEA
11. Report—Committees of the Board
12. Calendar Items, Concerns, Correspondence, Etc.

**SUPERINTENDENT'S REPORT**

13. Report—Investment
14. Report—Superintendent

**PUBLIC PARTICIPATION**

15. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

**ACTION ITEMS**

**MINUTES**

16. Minutes of the September 10, 2018, Regular Board Meeting

**APPROVAL OF CLAIMS**

17. Claims

**INDIVIDUAL ITEMS**

18. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
19. Approve Fergus High School Gay-Straight Alliance (GSA) Club Student Activity Account
20. Approve Closing Fergus High School Student Activities Accounts
21. Approve Out-of-District Student Attendance Agreement Requests for Placement in and out of Lewistown Public Schools
22. Approve Additions to the Substitute List for 2018-2019 School Year
23. Approve Personnel Report

*A hard copy of the complete Agenda is available at the LPS Central Office  
or on the Lewistown Public Schools Website:  
<http://www.lewistown.k12.mt.us/content/266>*

## PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

4

Minutes/Claims     Board of Trustees     Superintendent's Report     Action – Consent  
 Action – Indiv.

ITEM TITLE: RECOGNITION: FFA STUDENTS AND MR. LONG

Requested By: Board of Trustees    Prepared By: Mr. Jared Long

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**SUMMARY:**

Jared Long, FFA Instructor, was recently nominated for Montana FFA Teacher of the Year by current and former students. We would like to recognize Mr. Long and some of his students for their outstanding accomplishments in FFA.

**SUGGESTED ACTION:** Informational

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Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

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NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

5

Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: RECOGNITION - FERGUS HIGH GOLF AND COACH THACKERAY

Requested By: Board of Trustees    Prepared By: Brett Thackeray

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SUMMARY:

Coach Brett Thackeray, Fergus High Golf, would like to recognize boys and girls golfers for their Divisional Titles (4<sup>th</sup> in a row for the Girls) and their participation in the State Golf Tourney. He will also talk about the program and future outlook.

SUGGESTED ACTION: Informational

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Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

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NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

6

- Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: PRESENTATION - TIM MAJERUS FERGUS HIGH SCHOOL - HI-SET OPTION

Requested By: Board of Trustees    Prepared By: Tim Majerus

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SUMMARY:

Tim Majerus, Fergus High School Principal will present on the Hi-SET Option that Fergus High School would like to begin.

SUGGESTED ACTION: Informational

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Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

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NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

7

Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: PRESENTATION - DANNY WIRTZBERGER AND STAFF - MBI PLATINUM AWARD

Requested By: Board of Trustees    Prepared By: Danny Wirtzberger

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**SUMMARY:**

Danny Wirtzberger and Lewis and Clark Staff will present on their MBI Platinum Award they received last year. Lewis and Clark Student Council will be recognized at the Board Meeting.

**SUGGESTED ACTION:** Informational

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Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

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NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

8

Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: PRESENTATION - DANNY WIRTZBERGER - L&C STUDENT COUNCIL

Requested By: Board of Trustees    Prepared By: Danny Wirtzberger

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**SUMMARY:**

Danny Wirtzberger will present the Lewis and Clark Student Council officers.

**SUGGESTED ACTION:** Informational

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Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

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NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

9

- Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees    Prepared By: Tanner Trafton

SUMMARY:

Fergus High School Student Representative to the Board of Trustees will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:



## FHS Club Report

1. BPA: N/A
2. FCCLA:
3. FFA: Qualified a team for state in April, and also they took second at Fall Districts
4. HOW Club: N/A
5. YPR Club: N/A
6. Key Club: Had lunch at Frank Day Park with Kiwanis Club members. They will also be doing trunk or treat for Halloween.
7. Book Club: N/A
8. Art Club: N/A
9. Outdoors Club: N/A
10. Spanish Club: Had their first meeting.
11. Science Olympiad: N/A
12. Robotics: Starting to work on Science Fair projects
13. Graduation Matters: N/A
14. National Honor Society: Worked to Chokecherry run.
15. F Club: N/A
16. Speech and Drama: N/A
17. Student Council: worked very hard on homecoming
18. Central Montana Youth Mentoring: Had their first training on Tuesday October 2nd
19. Astronomy Club: N/A
20. Youth Alive: N/A
21. Ducks Unlimited: N/A
22. Skills USA: N/A
23. Gay-Straight Alliance: N/A
24. Model UN: N/A
25. Film Club: N/A
26. Tech Club: N/A

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

10

Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees    Prepared By: LEA REPRESENTATIVE

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

SUGGESTED ACTION: Informational

Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/08/2018

Agenda Item No.

11

Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees    Prepared By: Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2018-2019 School Year.

The Building and Grounds Committee will need to schedule a meeting.

SUGGESTED ACTION: Informational Report

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

**STANDING COMMITTEES OF THE BOARD  
2018-2019 School Year**

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Phil Koterba	Jeff Southworth	Jennifer Thompson	Stephen Vantassel	Monte Weeden
Building & Grounds	3	X		X				X
Insurance Risk Committee	2		X			X		
Transportation	3		X		X			X

**OTHER COMMITTEES WITH BOARD REPRESENTATION  
2018-2019 School Year**

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Phil Koterba	Jeff Southworth	Jennifer Thompson	Stephen Vantassel	Monte Weeden
Activities	2	X			X			
Curriculum Committees:								
Fine Arts, Library, Technology, Guidance, Health Enhancement	2		X			X		
Health Insurance Program	2			X		X		
School Calendar	1	X						
Vocational Advisory Council	1						X	
Gaining	3		X			X	X	

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

12

Minutes/Claims     Board of Trustees     Superintendent's Report     Action – Consent  
 Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees    Prepared By: \_\_\_\_\_

**SUMMARY:**

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

SMA Architects – Thank You card  
MSGIA Pamphlet  
Youth Risk Behavior Survey  
Port Authority – Soft Skills

**SUGGESTED ACTION:**

Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Minutes/Claims  
Superintendent's Report

Board of Trustees  
 Action - Consent

Agenda Item No.

13

Action - In

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent Prepared By: Rebekah Rhoades

SUMMARY:

Interest amounts for August 2018 are as follows:

Elementary	\$3,119.35
High School	<u>\$3,027.46</u>
Total	\$6,146.81

Interest amounts for September 2018 were not available at the time of posting.

SUGGESTED ACTION: Informational

Additional Information Attached Estimated cost/fund source \_\_\_\_\_

NOTES:

**LEWISTOWN PUBLIC SCHOOLS**  
**Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

10/8/2018

**Agenda Item No.**

14

Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

**ITEM TITLE:** Superintendent Report

**Requested By:** Superintendent    **Prepared By:** Superintendent

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**SUMMARY:**

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ October Enrollment Count
- ❖ Audit Report, TEAMS Report, & Office of Civil Rights Report  
MCEL – October 18-19 in Missoula (Video Option)
- ❖ Board Tours—Wednesday, October 11, 2017
- ❖ Architectural Firm Tours – Deadline for RFQ is Oct. 12. Meeting to decide on Interviews?
- ❖ Maintenance Project Updates
- ❖ FHS Choir Concert—Tuesday, October 16, 2018—7:00 p.m.—FCPA
- ❖ HiSET and WorkKeys Test Center sites
- ❖ Calendar Committee – Options
- ❖ October 15
- ❖ CC—Central A Divisional Meet—Saturday, October 13 2017—Livingston
- ❖ LJHS GBB—Practice Begins—Monday, October 16, 2017
- ❖ No School—October 18-19, 2018—Fall Vacation
- ❖ CC—State Class A Meet—Saturday, October 20, 2018—Helena
- ❖ Red Ribbon Week—October 22-26, 2016 (handout)
- ❖ Early Dismissal—Wednesday, November 7, 2018—1:30 p.m.
- ❖ Parent/Teacher Conferences—November 7-8, 2018—Evening only on November 7, 2018
- ❖ No School—November 8-9, 2018—P/T Conference (2) / Vacation Day (3)
- ❖ VB—Central/Eastern A Divisional Tournament—Oct. 31 – Nov. 3, 2018, Glendive
- ❖ Eagle Booster Meeting—Monday, November 5, 2018—7:00 p.m.
- ❖ Home Athletic Games/Meets:
  - VB vs. Belgrade—Thursday, October 11, 2018—6:00 p.m.
  - FB vs. Dawson—Friday, October 21, 2017—7:00 p.m. SENIOR NIGHT
  - VB vs. Havre—Friday, October 26, 2018—6:00 p.m.
  - FB—First Round Playoffs—Saturday, October 27, 2018

**SUGGESTED ACTION:** Informational

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**Additional Information Attached**

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# LEWISTOWN PUBLIC SCHOOLS

Enrollment History

October 1, 2018

Grade	Fall 2007	Spring 2008	Fall 2008	Spring 2009	Fall 2009	Spring 2010	Fall 2010	Spring 2011	Fall 2011	Spring 2012	Fall 2012	Spring 2013	Fall 2013	Winter 2013	Spring 2014	Fall 2014	Winter 2014	Spring 2015	Fall 2015	Spring 2016	Fall 2016	Spring 2017	Fall 2017	Spring 2018	Fall 2018
<b>Kindergarten</b>	94	92	92	95	73	72	85	86	98	98	87	89	98	99	101	97	96	95	111	112	109	108	96	101	104
<b>1st Grade</b>	107	103	91	91	89	90	72	74	82	84	95	97	85	88	86	95	95	95	83	85	100	97	109	105	95
<b>2nd Grade</b>	95	94	101	101	90	88	90	99	75	75	81	79	95	97	95	82	82	83	95	97	86	86	95	95	98
<b>3rd Grade</b>	95	95	97	96	99	99	82	81	99	99	72	75	82	82	83	94	96	94	84	85	91	89	92	90	90
<b>4th Grade</b>	96	92	93	95	93	94	102	101	85	83	103	104	73	73	74	75	77	78	98	99	87	87	94	93	94
<b>5th Grade</b>	86	88	89	87	96	97	92	94	99	94	82	86	101	102	101	78	79	79	79	80	101	99	89	88	93
<b>6th Grade</b>	93	92	92	87	86	86	89	90	95	99	97	97	84	82	80	98	97	96	83	87	74	73	101	100	89
<b>7th Grade</b>	110	109	91	90	89	92	90	94	93	94	100	101	91	91	94	79	81	82	104	99	80	77	78	79	106
<b>8th Grade</b>	108	110	105	106	77	78	93	93	90	90	90	90	103	103	103	98	98	94	87	89	93	93	77	77	79
<b>9th Grade</b>	111	109	106	107	103	98	79	79	95	91	88	89	89	89	90	98	98	97	102	103	88	87	92	92	76
<b>10th Grade</b>	108	104	108	105	100	98	97	97	81	74	94	91	88	86	87	89	87	88	97	95	92	91	81	81	96
<b>11th Grade</b>	104	102	96	99	105	106	100	100	93	85	78	76	85	83	82	85	83	80	88	83	94	88	91	87	80
<b>12th Grade</b>	99	99	101	101	94	93	102	97	96	95	88	88	73	73	73	82	81	81	81	79	78	78	85	83	85
	<b>Fall 2007</b>	<b>Spring 2008</b>	<b>Fall 2008</b>	<b>Spring 2009</b>	<b>Fall 2009</b>	<b>Spring 2010</b>	<b>Fall 2010</b>	<b>Spring 2011</b>	<b>Fall 2011</b>	<b>Spring 2012</b>	<b>Fall 2012</b>	<b>Spring 2013</b>	<b>Fall 2013</b>	<b>Winter 2013</b>	<b>Spring 2014</b>	<b>Fall 2014</b>	<b>Winter 2014</b>	<b>Spring 2015</b>	<b>Fall 2015</b>	<b>Spring 2016</b>	<b>Fall 2016</b>	<b>Spring 2017</b>	<b>Fall 2017</b>	<b>Spring 2018</b>	<b>Fall 2018</b>
<b>K-6</b>	666	656	655	652	626	626	612	625	633	632	617	627	618	623	620	619	622	620	633	645	648	639	676	672	663
<b>7-8</b>	218	219	196	196	166	170	183	187	183	184	190	191	194	194	197	177	179	176	191	188	173	170	155	156	185
<b>9-12</b>	422	414	411	412	402	395	378	373	365	345	348	344	335	331	332	354	349	346	368	360	352	344	349	343	337
<b>Grand Total</b>	<b>1306</b>	<b>1289</b>	<b>1262</b>	<b>1260</b>	<b>1194</b>	<b>1191</b>	<b>1173</b>	<b>1185</b>	<b>1181</b>	<b>1161</b>	<b>1155</b>	<b>1162</b>	<b>1147</b>	<b>1148</b>	<b>1149</b>	<b>1150</b>	<b>1150</b>	<b>1142</b>	<b>1192</b>	<b>1193</b>	<b>1173</b>	<b>1153</b>	<b>1180</b>	<b>1171</b>	<b>1185</b>



LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

10/8/2018

Agenda Item No.

15

- Minutes/Claims     Board of Trustees     Superintendent's Report     Action - Consent  
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS  
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees    Prepared By: \_\_\_\_\_

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

\_\_\_\_\_  
 Additional Information Attached    Estimated cost/fund source \_\_\_\_\_

NOTES:

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/8/2018

**Agenda Item No.**

16

- Minutes/Claims**   
  **Board of Trustees**   
  **Superintendent's Report**   
  **Action - Consent**  
 **Action - Indiv.**

**ITEM TITLE:** MINUTES

**Requested By:** Board of Trustees    **Prepared By:** Rebekah Rhoades

**SUMMARY:**

The following minutes are attached for your approval:

- Minutes of the September 10, 2018 Regular Board Meeting

**SUGGESTED ACTION:** Approve Minutes as Presented

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

**MINUTES  
LEWISTOWN PUBLIC SCHOOLS  
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM**  
215 Seventh Avenue South  
Lewistown, Montana 59457

**MONDAY, September 10, 2018**

**REGULAR BOARD MEETING**

**CALL TO ORDER (6:00 p.m.)**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL

**TRUSTEES PRESENT:**

CJ Bailey, Jennifer Thompson, Phil Koterba, Stephen Vantassel, Kris Birdwell (6:15pm), Jeff Southworth (6:15pm)

**TRUSTEES ABSENT:**

Monte Weeden

**STAFF PRESENT:**

Superintendent Thom Peck, Business Manager/District Clerk Rebekah Rhoades, Luke Brandon—LEA President, Bobbie Atchison, Matt Lewis, Jessica Miller, Mike Mangold, Danny Wirtzberger, Tim Majerus

**OTHERS PRESENT:**

Doreen Heintz – Lewistown News Argus, Tanner Trafton – Student Representative, Charisse Jennings, Tia Carr, Jennifer DeGuzman, and other interested parties.

**AGENDA CHANGES**

3. MOTION TO SET AGENDA - Approved unanimously (Thompson/Bailey)

**PRESENTATIONS AND RECOGNITION OF GUESTS**

4. Recognition – Introduction of New Teachers  
Matt Gruener, Marci Kulhmann, Kenton Cripps, Nikki Casale, Emily Louis were new teachers introduced to the Board. Cassi Gobble, Andy Heck, Casey Sanders, and Katie Wirtzberger were not able to attend the meeting.
5. Recognition—Fergus High Softball  
Mike Mangold and Kristen Miller introduced some of the members of the 2017-18 Girls Softball Team that achieved the highest GPA (3.90) in the State for all Classes.
6. Recognition – Lewistown Sea Lions Swim Team (6:15pm)  
Mr. Peck introduced the Sea Lions Swim Team to the Board. Jennifer DeGuzman also commented on the hard work that the entire team puts in each year.
7. Recognition – Fergus High School Student Council Officers  
Jessica Miller, Advisor, presented the Student Council and Class Officers for 2018-2019 school year.
8. Report—Student Representative  
Tanner Trafton, Student Representative to the Board, reported on upcoming activities at Fergus High School.
9. Report – LEA  
Luke Brandon, President of the Lewistown Education Association (LEA) updated the Board of Trustees on the activities and happenings for their

- organization.
10. Report—Committees of the Board  
The Building and Grounds Committee met on Friday, August 24<sup>th</sup>. Randy Barber and Jason Fry updated the District on completed and current projects. In addition, the Committee prioritized future projects.
  11. Calendar Items, Concerns, Correspondence, Etc.
    - Superintendent Peck shared a letter regarding a grant received from Humanities of Montana for a presentation by Mary Jane Bradbury who will dress in character as different Montana historical figures to various grade levels.
    - Central Montana Medical Center provided 30 pedometers to the Health Enhancement classes at Lewis and Clark and Highland Park.
    - Mr. Peck also shared each Administrator's 20 day plan.

#### **SUPERINTENDENT'S REPORT**

12. Report—Investment  
Interest earned and distributed for August 2018 was not available.
13. Report—Superintendent  
Superintendent Thom Peck reported on first day enrollment for the District. A Request for Qualifications (RFQ) was sent to 8 different architectural firms. Board Tours will take place on the first Tuesday in November. The College and Career Fair will be held on September 19<sup>th</sup>. Board Members wanting to attend MCEL need to let Mr. Peck know if they plan to attend by September 21<sup>st</sup>. Out of District letters and forms were sent out to all students living outside of the school district boundaries. Mr. Peck updated the Board on dates and events taking place throughout the District.

#### **PUBLIC PARTICIPATION**

14. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items  
There was no public participation.

#### **ACTION ITEMS**

##### **MINUTES**

15. Minutes of the August 13, 2018, Regular Board Meeting – Approved unanimously (Bailey/Thompson)

##### **APPROVAL OF CLAIMS**

16. Claims -- the claims referenced in the 2018-2019 Bill Schedule and submitted through September 7, 2018, were approved unanimously (Bailey/Thompson). The Finance Committee for October-December 2018 will be Board Chair Phil Koterba, Kris Birdwell, Jeff Southworth, and Monte Weeden.

##### **INDIVIDUAL ITEMS**

17. Approve Individual Transportation Contract for the Elementary District – Approved unanimously (Birdwell/Vantassel)
18. Approve Out-Of-District Student Attendance Agreement Requests for Placement inside/outside the Lewistown Public Schools – Approved unanimously (Bailey/Thompson)
19. Approve Additions to the Substitute List for the 2018-2019 School Year – Approved unanimously (Thompson/Bailey)
20. Approve Personnel Report – See Exhibit A – Approved unanimously (Bailey/Thompson)

#### **ADJOURNMENT**

The meeting was adjourned at 7:07 p.m (Bailey). The next regular meeting will be held at 5:00 p.m. on Monday, October 8, 2018, at the Lincoln Board Room.

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**PHILLIP R. KOTERBA**  
**BOARD CHAIR**

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**REBEKAH RHOADES**  
**BUSINESS MANAGER/CLERK**

**EXHIBIT 'A'**

**LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA**

**Monday September 10, 2018**

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
<b>FOWLER, Laurie</b>	Paraprofessional	Jr. High School	Approve appointment on schedule - PARA EDUCATOR - CERT Step 0 for up to 7.5 hours per day for up to 184 days	8/27/2018	Scott Dubbs/Amie Friesen	Replace Jennifer Tolzien
<b>GERTGE, Jenny</b>	Paraprofessional	Garfield School	Approve appointment on schedule - PARA EDUCATOR - CERT Step 0 for up to 7.5 hours per day for up to 186 days	8/20/2018	Matt Lewis	Replace Dawn Perkins
<b>GILL, David</b>	Paraprofessional	Fergus High School	Approve appointment on schedule - PARA EDUCATOR - CERT Step 0 for up to 7.5 hours per day for up to 186 days	8/20/2018	Tim Majerus	Replace Lora Poser-Brown
<b>HECHT, Banner</b>	Assistant Boy's Basketball Coach	Jr. High School	Approve appointment on schedule - (.055 x \$33,729.00) \$1,855.10	9/10/2018	Scott Dubbs	
<b>HECHT, Banner</b>	Volunteer Cross Country Coach	Fergus High School	Volunteer position; no contract	9/10/2018	Jim Daniels	
<b>LAROWE, Clint</b>	Volunteer Football Coach	Fergus High School	Volunteer position; no contract	9/10/2018	Jim Daniels	
<b>MCRAE, Sandy</b>	Paraprofessional	Garfield School	Approve appointment on schedule - PARA EDUCATOR - CERT Step 0 for up to 7.5 hours per day for up to 186 days	8/20/2018	Matt Lewis	New Position
<b>NORSLIEN, Eric</b>	Volunteer Football Coach	Fergus High School	Volunteer position; no contract	9/10/2018	Jim Daniels	
<b>SNYDER, Suwaphit</b>	Food Service	Central Kitchen	Approve appointment on schedule - SECOND COOK Step 0, 5 days per week for 8 hours per day for 186 days	9/4/2018	Amie Friesen	Revised Contract - Replace Laurie Fowler and Eileen Newman
<b>STICKEL, Abigail</b>	Custodian	Fergus High School	Accept Letter of Resignation	8/29/2018	Randy Barber/Jason Fry	See attached letter.

EXHIBIT 'A' CONTINUED

LEWISTOWN PUBLIC SCHOOLS  
LEWISTOWN, MONTANA

Monday September 10, 2018

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
<b>WALKER, Deborah</b>	Bus Driver	Transportation	Approve appointment on schedule - TRANSPORTATION Step 0 + 45 for up to 5 hours per day for up to 185 days	8/21/2018	Steve Klippenes	
<b>DECOCK, Brendan</b>	Assistant Wrestling Coach	Jr. High School	Approve appointment on schedule - (.050 x \$33,729.00) \$1,686.45	9/10/2018	Scott Dubbs	
<b>ORTMAN, Karl</b>	Elementary Music	Fergus High School	Approve appointment on schedule - (.010 x \$33,729.00) \$337.29	9/10/2018	Per CBA	
<b>ORTMAN, Lauren</b>	Elementary Music	Jr. High School	Approve appointment on schedule - (.010 x \$33,729.00) \$337.29	9/10/2018	Per CBA	
<b>SCHWALLER, Rachael</b>	Elementary Music	Garfield School	Approve appointment on schedule - (.050 x \$33,729.00) \$1,686.45	9/10/2018	Per CBA	
<b>YAEGER, Allysa</b>	Volunteer Volleyball Coach	Fergus High School	Volunteer position; no contract		Jim Daniels	
<b>WALKER, Deborah</b>	Activity Bus Driver/In-Town Driving/Fueling	Transportation	Approve extra duty assignmment at \$11.43 per hour.	9/10/2018	Steve Klippenes	

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/8/2018

**Agenda Item No.**

17

- Minutes/Claims  
  Board of Trustees  
  Superintendent's Report  
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** CLAIMS

**Requested By:** Board of Trustees   **Prepared By:** LuAnn Schrauth

**SUMMARY:**

Approve claims paid through October 5, 2018, as approved by the Finance Committee.

Members of the Finance/Claims Committee for October-December 2018 include: Board Chair Phil Koterba, Kris Birdwell, Jeff Southworth, and Monte Weeden.

**SUGGESTED ACTION:** Approve Claims as Presented

**Additional Information Attached**   **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<b><i>Board Action</i></b>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

10/8/2018

**Agenda Item No.**

18

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

**Requested By:** Board of Trustees    **Prepared By:** Rebekah Rhoades

**SUMMARY:**

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

**SUGGESTED ACTION:** Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						



**NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY**

**WHEREAS**, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

**\*\*\* SEE ATTACHED LIST OF SURPLUS PROPERTY \*\*\***

**WHEREAS**, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

**THEREFORE BE IT RESOLVED** that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

**BE IT FURTHER RESOLVED** that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

**DONE** at Lewistown, Montana, this 8th day of October 2018.

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**CHAIR  
BOARD OF TRUSTEES  
SCHOOL DISTRICT NUMBER ONE  
HIGH SCHOOL DISTRICT NUMBER ONE**

**ATTEST:**

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**REBEKAH RHOADES  
BUSINESS MANAGER/CLERK  
SCHOOL DISTRICT NUMBER ONE  
HIGH SCHOOL DISTRICT NUMBER ONE**

**To be published in the News Argus on October 10, 2018**

**P.O. #**

**BIDDING INFORMATION**

Any person's interested in purchasing any of the surplus items listed may submit a sealed bid for said purchase. Bids should be submitted to: Lewistown Public Schools, Attn: Rebekah Rhoades, 215 7<sup>th</sup> Ave South, Lewistown, MT 59457. Bidding will close on Wednesday, October 24th, at 12:00 p.m. Bidders will be notified of the results. For general questions, please contact Rebekah Rhoades at 535-8777 x 116.

**SURPLUS LIST  
Fall 2018**

**Highland Park:**

white shelf on wheels

**Lewis & Clark:**

TV 25" Panasonic - Works

**Fergus High School:**

TV - Unknown Condition

TV Cart

Cd/Radio - no cord

Cassette recorder - - Unknown Condition

double cassette recorder (sony) - Unknown Condition

3 snare drums - broken

Laser Disk player - Unknown Condition

Computer speakers - Unknown Condition

Set of Essential Elements books

Ivers and Pond Piano - Unknown Condition

**Lincoln Building:**

Burroughs Check writer

Rainbow vacuum cleaner - works with all attachments

Microfiche Reader/ Printer (1986)

Microfiche Camera (1986)

Microfiche Fireproof Safe

Cassette Recorder

2 Computer Carts

**Technology**

11 Cisco Access Points

65 Computer Towers

46 Laptops

6 Computer Monitors

13 Samsung Tablets

7 IBM Point of Sale Machines

3 Projectors

Server

Apple Ipad

Science Workshop 500

**\*\*No bids will be accepted on Technology Department items\*\***

**Maintenance:**

Honda Hydrostatic Snowblower - Track Drive - Cracked Motor

John Deere 826 Snowblower - Runs

**School Food:**

2 door Manitowc cooler - Not Working

1 door True refrigerator - Not Working

1 milk cooler - Not Working

**LEWISTOWN PUBLIC SCHOOLS  
Lewistown, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

10/8/2018

**Agenda Item No.**

19

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE FERGUS HIGH SCHOOL GAY-STRAIGHT ALLIANCE (GSA) CLUB STUDENT ACTIVITY ACCOUNT

**Requested By:** Board of Trustees    **Prepared By:** Tim Majerus/Jessica Miller

---

**SUMMARY:**

A request is being made by the Gay-Straight Alliance (GSA) Club to set up a student activity account with the Fergus High School Activity Funds.

**SUGGESTED ACTION:** Approve FHS Gay-Straight Alliance (GSA) Club Student Activity Account

---

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

---

**NOTES:**

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/8/2018

**Agenda Item No.**

20

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE CLOSING FERGUS HIGH SCHOOL STUDENT ACTIVITY ACCOUNTS

**Requested By:** Board of Trustees    **Prepared By:** Tim Majerus/Jessica Miller

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**SUMMARY:**

A request is being made by to close the following student activity accounts in the Fergus High School Activity Funds, as they are no longer active clubs.

**Eastern MT Jazz  
Newspaper**

**SUGGESTED ACTION:** Approve closing Fergus High School Student Activity Accounts

---

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

---

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/8/2018

**Agenda Item No.**

21

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE OUT-OF-DISTRICT STUDENT ATTENDANCE AGREEMENT REQUESTS FOR PLACEMENT IN AND OUT OF LEWISTOWN PUBLIC SCHOOLS

**Requested By:** Board of Trustees    **Prepared By:** Thom Peck

**SUMMARY:**

The Board of Trustees needs to approve the following requests for out-of-district students to attend the Lewistown Public Schools as indicated below.

**SUGGESTED ACTION:** Approve Out-of-District Student Attendance Agreement Requests for Placement Inside/outside of Lewistown Public Schools

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Ave	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						



Lewistown, Montana

**BOARD AGENDA ITEM**

Meeting Date

10/8/2018

Agenda Item No.

22

- Minutes/Claims  
  Board of Trustees  
  Superintendent's Report  
  Action - Consent  
 Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2018-2019 SCHOOL YEAR

Requested By: Board of Trustees   Prepared By: Christy Rogers

**SUMMARY:**

The Board of Trustees needs to approve the additions to the substitute list for the 2018-2019 School Year as listed below:

Substitute Teacher/Aide List:

Jennifer Burnham  
Jayme Robins  
Stephanie L. Tobin

Substitute Food Service/Custodian:

Dennie Ellestad  
Eileen Newman  
Deborah Parsons

**SUGGESTED ACTION:** Approve Additions to the Substitute List for the 2018-2019 School Year

Additional Information Attached   Estimated cost/fund source \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						

**LEWISTOWN PUBLIC SCHOOLS**  
Lewistown, Montana

**BOARD AGENDA ITEM**

**Meeting Date**

10/8/2018

**Agenda Item No.**

23

- Minutes/Claims   
  Board of Trustees   
  Superintendent's Report   
  Action - Consent  
 Action - Indiv.

**ITEM TITLE:** APPROVE PERSONNEL REPORT

**Requested By:** Board of Trustees    **Prepared By:** Thom Peck

**SUMMARY:**

Attached is the Personnel Report for your review.

**SUGGESTED ACTION:** Approve All Items

**Additional Information Attached**    **Estimated cost/fund source** \_\_\_\_\_

**NOTES:**

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Southworth						
Thompson						
Vantassel						
Weeden						













## LEWISTOWN PUBLIC SCHOOLS 2018-2019 SCHOOL CALENDAR

### A. Pupil Instruction

First Semester	90 Days	Second Semester	89 Days
<b>FIRST QUARTER</b>		<b>THIRD QUARTER</b>	
	<b>DAYS</b>		<b>DAYS</b>
First Week	Aug 23 -- Aug 24 2	First Week	Jan 21 -- Jan 25 5
Second Week	Aug 27 -- Aug 31 5	Second Week	Jan 28 -- Feb 1 5
Third Week	Sept 4 -- Sept 7 4	Third Week	Feb 4 -- Feb 8 5
Fourth Week	Sept 10 -- Sept 14 5	Fourth Week	Feb 11 -- Feb 15 5
Fifth Week	Sept 17 -- Sept 21 5	Fifth Week	Feb 18 -- Feb 21 4
Sixth Week	Sept 24 -- Sept 28 5	Sixth Week	Feb 25 -- Mar 1 5
Seventh Week	Oct 1 -- Oct 5 5	Seventh Week	Mar 4 -- Mar 8 5
Eighth Week	Oct 8 -- Oct 12 5	Eighth Week	Mar 11 -- Mar 15 5
Ninth Week	Oct 15 -- Oct 17 3	Ninth Week	Mar 18 -- Mar 22 5
Tenth Week	Oct 22 -- Oct 26 5		<b>44</b>
	<b>44</b>		
<b>SECOND QUARTER</b>		<b>FOURTH QUARTER</b>	
	<b>DAYS</b>		<b>DAYS</b>
First Week	Oct 29 -- Nov 2 5	First Week	Mar 25 -- Mar 28 4
Second Week	Nov 5 -- Nov 7 3	Second Week	Apr 1 -- Apr 5 5
Third Week	Nov 12 -- Nov 16 5	Third Week	Apr 8 -- Apr 12 5
Fourth Week	Nov 19 -- Nov 20 2	Fourth Week	Apr 15 -- Apr 17 3
Fifth Week	Nov 26 -- Nov 30 5	Fifth Week	Apr 23 -- Apr 26 4
Sixth Week	Dec 3 -- Dec 7 5	Sixth Week	Apr 29 -- May 3 5
Seventh Week	Dec 10 -- Dec 14 5	Seventh Week	May 6 -- May 10 5
Eighth Week	Dec 17 -- Dec 21 5	Eighth Week	May 13 -- May 17 5
Ninth Week	Jan 3 -- Jan 4 2	Ninth Week	May 20 -- May 24 5
Tenth Week	Jan 7 -- Jan 11 5	Tenth Week	May 28 -- May 31 4
Eleventh Week	Jan 15 -- Jan 18 4		<b>45</b>
	<b>46</b>		
		<b>Totals</b>	<b>179</b>

### B. Pupil Instruction Related Days (PIR) - (Teachers ONLY - No School for Students)

August 21-22	PIR	2.00
October 18-19	Staff Development Days - Teachers Convention	2.00
November 7-8	Parent Teacher Conferences <i>(Evening on Nov. 7 from 4:00-7:00 pm; All Day Nov. 8)</i>	1.50
January 14	PIR	1.00
March 26	Parent Teacher Conferences - Evening <u>ONLY</u> (Regular Day for Students)	0.50
<b>1 Floating PIR</b>		<b>1.00</b>
		<b>8.00</b>

### C. Holidays / Vacations (Dates Inclusive)

September 3	Labor Day
October 18-19	Fall Vacation (Teachers - Convention)
November 9	Vacation Day
November 21-23	Thanksgiving Vacation
December 24 - January 2	Winter Break
January 14	<b>PIR (Vacation day for Students)</b>
February 22	Vacation Day
March 29	Vacation Day
April 18, 19 & 22	Spring Break
May 27	Memorial Day