

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 Seventh Avenue South
Lewistown, Montana 59457

Wednesday, March 8, 2017

SPECIAL BOARD MEETING

CALL TO ORDER (6:00 p.m.)

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Recognition of Parents, Patrons, and Others Who Wish to Address the Board

ACTION ITEMS

4. Reject Awarding Bids for Repairs to the Fergus High School Roof located at 1001 Casino Creek Drive
5. Approve Call for Bids for Repairs to the Roof of the Fergus High School Building located at 1001 Casino Creek Drive

BOARD OF TRUSTEES

6. Application Screening—Superintendent Candidate

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/8/2017

Agenda Item No.

3

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS THE BOARD

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board.

SUGGESTED ACTION:

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/8/2017

Agenda Item No.

4

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: REJECT AWARDING CONTRACT FOR REPAIRS TO THE ROOF ON FERGUS HIGH SCHOOL LOCATED AT 1001 CASINO CREEK DR.

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to reject the awarding contract for the Repairs to the Roof on Fergus High School located at 1001 Casino Creek Drive.

SUGGESTED ACTION: Reject Awarding Contract for Repairs to the Roof on Fergus High School located at 1001 Casino Creek Drive.

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

03/8/2017

Agenda Item No.

5

- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: Approve Call for Bids for Repairs to the Roof at Fergus High School located at 1001 Casino Creek Drive

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve Call for Bids for Repairs to the Roof on Fergus High School located at 1001 Casino Creek Drive.

SUGGESTED ACTION: Approve Call for Bids for Repairs to the Roof on Fergus High School located at 1001 Casino Creek Drive.

Additional Information Attached **Estimated cost/fund source** _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

ADVERTISEMENT FOR BIDS

Project: High School Roof Repair
Fergus High School
1001 Casino Creek Drive
Lewistown, Montana 59457

Owner: Lewistown Public Schools
215 7th Ave. South
Lewistown, Montana 59457

Architect: Durward K. Sobek, AIA Architect
2817 2nd Ave. North Suite 202
Billings, Montana 59101
406-245-5082

Separate and sealed bids for the construction of the High School Roof Repair, Lewistown Public Schools, Lewistown, Montana will be received by the Lewistown Public Schools, Lewistown, Montana until **12:00 Noon**, Tuesday, March 28, 2017. At such time, in Board Room in the Lincoln Building at 215 7th Ave S., Lewistown, Montana 59457, bids will be publicly opened and read aloud.

No Bidder may withdraw his bid within 30 days after the actual date of the opening thereof. A certified check, cashier's check, bank money order, bank draft, upon a solvent bank, bid bond or lawful money of the United States in the amount of ten percent (10%) of the amount of the bid made in favor of the Lewistown Public Schools, Lewistown, Montana, must accompany each bid as a proposal security. The bid security of the successful bidder will be held until execution of the contract, the bid security of the unsuccessful bidders will be returned at the time of the award.

Bidder shall comply with all fair labor practices and must meet all applicable requirements of the Montana State Statutes and Department Regulations and Federal Statutes and Regulations. The Contractor's Montana Gross Receipt Tax applies to this project. Bidder shall have a current Montana Public Contractor's License and be registered with the Department of Labor and Industry (Workman's Comp) and must include his registration number on the Proposal Form.

Bids must be completed in accordance with the Instructions to Bidders and must be submitted in a sealed envelope bearing on the outside the name of the bidder, his address, and the name of the project for which the bid is submitted.

Right is reserved to reject any or all bids, to waive informalities, to evaluate the bids submitted and to accept the proposal which best serves the interest of the Owner.

The project involves removal and replacement of roof membrane and standing seam metal roof and flashing systems as well as all incidentals and as defined in the plans and specifications.

The PRIME CONTRACTOR shall be a bonafide and duly licensed and experienced Roofing Contractor.

To schedule an onsite inspection of the project location and physical layout of the premises please contact the Facilities Manager for the Lewistown Public Schools, Randy Barber @ (406)535-8777, ext. 114 at least one week prior to the bid opening.

Contract Documents including plans and specifications, may be examined at the following locations:

Durward K. Sobek AIA
2817 2nd Avenue N., Suite 202
Billings, Montana 59101

Montana Contractors Assoc.
PO Box 4519
Helena, Montana 59604

Great Falls Builders Exchange
325 2nd St. South
Great Falls, Mt. 59405

Billings Builders Exchange
2050 Broadwater Ave.
Billings, Mt. 59102

Bozeman Plans Library
2016A Gilkerson
Bozeman, MT 59715

Missoula Builders Exchange
201 N. Russell Street
Missoula, MT 59801

Contract documents, including plans and specifications, may be obtained at the office of the Architect. A \$100.00 deposit per set will be required with deposit refundable when the Architect again receives the contract documents complete with all addenda and in good condition, which are returned to the Architect within (10) days of the bid opening.
Done by the order of the Lewistown Public School.

This Advertisement for Bids document is issued by Lewistown School District #1, 215 7th Ave. South, Lewistown, Mt. 59457

School District Representatives:

Jason Butcher, Superintendent
Rebekah Rhoades, Business Manager
Randy Barber, Facilities Manager

LEWISTOWN PUBLIC SCHOOLS

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

Agenda Item No.

03/8/2017

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- Minutes/Claims
 Board of Trustees
 Superintendent's Report
 Action - Consent
 Action - Indiv.

ITEM TITLE: APPLICATION SCREENING – SUPERINTENDENT CANDIDATES

Requested By: Board of Trustees Prepared By: MONTANA SCHOOL BOARDS ASSOCIATION

SUMMARY:

The Board of Trustees will screen applications for the Superintendent position.

SUGGESTED ACTION: Informational

-

Additional Information Attached Estimated cost/fund source _____

NOTES:

<i>Board Action</i>	Motion	Second	Aye	Nay	Abstain	Other
Bailey						
Birdwell						
Koterba						
Poss						
Kelsey						
Thompson						
Weeden						

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the District. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.