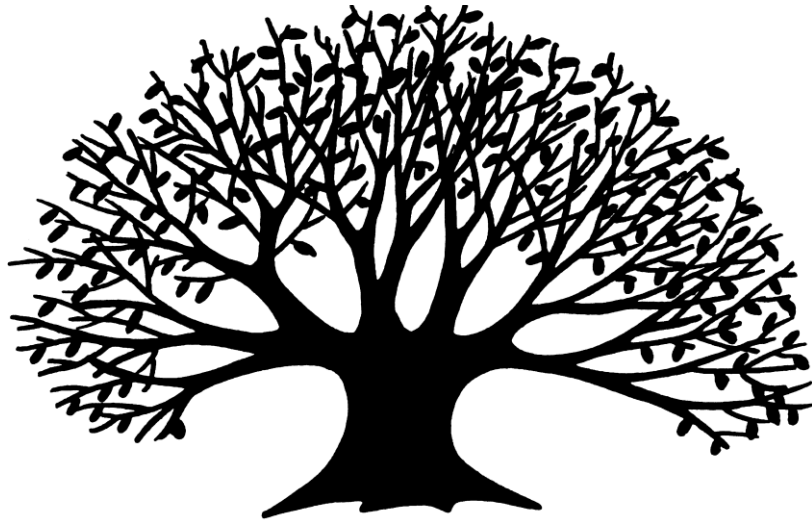


ADULT EDUCATION 2017 FALL SCHEDULE

Central Montana
Education Center
773 Airport Road
PO Box 1144
Lewistown, MT
59457

Telephone
535-9022

**ADULT EDUCATION REGISTRATION:
BEGINS MONDAY, SEPTEMBER 18, AT NOON**



...Growing Through Learning

REGISTRATION:

Registration begins Monday, September 18, 12:00 noon - 5:00 p.m. and continues throughout fall quarter. Registration will remain open until each class is filled. Registrations may be phoned in after that time and fees mailed in, if necessary. No registration will be accepted prior to 12:00 noon, September 18. These classes are for adults, 16 years of age and older; please inquire as some exceptions may apply.

FEES:

Tuition is due at registration. Make checks payable to CMEC (Central Montana Education Center). Fees may be mailed to Central Montana Education Center, PO Box 1144, Lewistown, MT 59457. In some cases there are additional fees for supplies.

REFUNDS:

*Anyone wishing to withdraw from a course must notify the Central Montana Education Center, 535-9022, (not your instructor) **no later than 24 hours** prior to the first class meeting. Leave a message on the answering machine after office hours. Refund of fees are as follows: 100% of fee 24 hours prior to first class meeting
50% of fee if canceled the day class begins or prior to second class meeting
No refund of fee after second class meeting*

ANY COURSES THAT ARE CANCELED BY THIS OFFICE WILL BE REFUNDED IN FULL.

Minimum enrollment is required for a course to be held, and the Central Montana Education Center may find it necessary to cancel a course. Those registered will be notified.

BUS TRIPS—ALBERTA BAIR THEATER SIGN UP NOW! *

Fee includes coach bus ride and theater/show ticket. Board the bus at 2:30pm at Fergus HS, dinner on your own at pre-arranged restaurant stop in Billings, showtime at 7:30pm. **NOTE DEADLINES TO BUY!**

JERSEY BOYS They were just four guys from Jersey that had a sound nobody had ever heard. Go behind the music and inside the story of Frankie Valli and The Four Seasons in this Tony Award-winning true-life musical phenomenon. **Show Date: Fri Dec 8. Must register and pay by Fri Oct 13. Fee: \$90.**

SWAN LAKE BALLET by Moscow Festival Ballet Company. While hunting, a Prince sees an amazing swan. As he takes aim to shoot, the swan turns into a beautiful woman who is under a spell. Watch the story unfold within the framework of Russian classic ballet. **Show Date: Tues Feb 13. Must register and pay by Fri Dec 1. Fee: \$75.**

CABARET Tony Award winning Broadway play with the most memorable songs in theatre history. Divinely, dangerously decadent! Masterpiece! **Show Date: Tues April 17. Must register & pay by Thurs Feb 1. Fee: \$85.**

ELK VIEWING TOUR AT THE CMR WILDLIFE REFUGE *

SIGN UP NOW! Board our coach bus to the Slippery Ann elk viewing area and experience spine-tingling bugles and bulls defending their harems. CMR Wildlife Refuge staff. **Thurs Sept 28.** Board the bus at Fergus High at 3:30-4pm and return at 9:00 pm. Fee: \$15. Box lunch available for \$6. **Must register & pay by Mon Sept 25 if you want a box lunch.**

THE MOSS MANSION CHRISTMAS TOUR *

Join us for "A Montana Christmas" tour of this historic mansion in Billings, while it is all decked out with a tree in every room! **Thurs Nov 30, 9:30am-5:30pm.** Fee: \$45 (Includes cruiser bus trip to Billings & tour)

APPLE DEVICES: IPODS, IPADS, & IPHONES *

Learn the fundamentals of your iOS Apple devices. Basic set-up, navigation of settings, naming your device, syncing and backing up through iTunes platform and creating a free Apple ID. Instructor: Russell Epperson. CMEC, **Thurs Nov 9 & 16,** 6-8 pm. Fee: \$30.

BEGINNING COMPUTER AND WORD *

Hands-on course for beginners, includes basic terminology, using software, mouse, Microsoft Windows & Word. Instructor: LaVonne Jurack. FHS Library Lab. **Mon & Wed Oct 9 & 11,** 6-8 pm. Fee: \$30

GOOGLE BASICS FOR BEGINNERS *

Who needs Microsoft Office(Word, Excel, Powerpoint) when you can get it all for free with Google? Instructor: Rebekah Rhoades. FHS Library Lab. Tues, 6:30-8:30 pm. Fee: \$15 per class. Take one or all.

Class 1: Creating a Google account, changing your settings & familiarizing with Google (Beginners only without accounts) **Oct 10.**

Class 2: Google Email & Calendars, **Oct 17.**

Class 3: Google Docs, **Oct 24.**

Class 4: Google Sheets, **Nov 7.**

Class 5: Google Presentations, **Nov 14.**

BEGINNING BOOKKEEPING AND PAYROLL OPERATIONS

Set up a chart of accounts, basic debit & credit accounting transactions, bank & loan reconciliation, & end with a few statements you can use to evaluate your success. Plus a basic payroll setup from start to finish. Instructors: HMRA CPA's, CMEC, **Thurs Oct 26,** 6-9 pm. Fee: \$30.

CONVERSATIONAL SPANISH: LEVEL 1 *

Join a native Spanish-speaking instructor to learn common words, phrases & expressions. Develop skills including greetings & farewells, answering phones, ordering meals, traveling and directions, and more! Great for travel or just for fun! Instructor: Chiara Vanderbeek. FHS Rm 213. 6 wks. **Tues Oct 10—Nov 14 (except 10/31),** 6-8 pm. Fee: \$60.

IDENTIFYING IF YOUR CHILD HAS A LEARNING GLITCH

Brain integration therapy is simple & it can be useful for the student who struggles to read or write. Explore the 4 Learning Gates and see which one might be "out" for your struggling student. Instructor: LaVonne Jurack M.A. Ed. FHS Library. **Mon Oct 16,** 6:30-8:30 pm. Fee: \$20.

WEED CONTROL FOR RESIDENTIAL AND SMALL PROPERTIES

Learn modern weed control methods for residential properties or properties of 20 acres or less. Receive information dealing with current issues of weed control. Instructor: Brady Cannon. Weed District Building on Armory Road. **Thurs Oct 12,** 6-9 pm. Fee: \$20.

WINTERIZE YOUR YARD AND LANDSCAPING

Are you new to gardening, have perennial beds or shrubs, and are unsure what if anything to do to help them survive the long winter months? If so, this class is for you! Process of winterizing and maintenance discussed. Leave specific questions at registration. Instructor: Kathryn Baldwin. CMEC, **Wed Oct 4,** 6:30-9 pm. Fee: \$20.

BASIC TREE CARE

Intro to planting, watering & general care of trees in landscaping. Learn techniques of pruning, when and how to do it properly. Instructor: Josh Stoychoff, State Service Forester. CMEC, **Mon Oct 16,** 6-9 pm. Fee: \$20.

HANDS ON ART CLASS: FROM REALISM TO ABSTRACTION *

Try something new & fun! We will develop a realistic image and then turn it into an abstract. Come and see what the talk about abstraction is all about. Materials will be mixed and include watercolor, graphite, colored pencils & torn paper. Instructor: Clint Loomis. Clint Loomis Studios. **Sun Oct 22 & 29.** 1-4:30 pm. Fee: \$70 + supplies. You may rent a supply kit from the instructor for \$10.

INTRO TO ART JOURNALING * MUST REGISTER BY OCT 24

Create mixed media art in an art journal by working with paint and collage. Includes an art kit and art journal. Class discussion and art journaling will focus on using art as personal expression and trying innovative design and paper craft techniques. All are welcome, beginners & experts. Instructor: KellyAnne Terry. FHS Rm 216. **Thurs Nov 9 & 16,** 6:30-8:30 pm. Fee: \$30 + \$25 supply fee.

BASIC DOG OBEDIENCE *

For beginning dogs, 6 months or older. Teaches foundation commands for a well-behaved dog. Require proof of current rabies & distemper/parvo vaccines at first class. Cheryl Bannes. LJHS gym, **Weds Oct 11, 18, 25.** 7-8:15 pm.. Fee: \$35.

LINE DANCING

Learn popular line dances in a fun and easy environment. Great exercise! No partner needed! Instructor: Sherry Bishop. Garfield gym, 5 wks, **Sun Oct 8 – Nov 5,** 1- 2:30 pm. Fee: \$40.

LEARN TO SKATE PLUS BEGINNING HOCKEY SKILLS *

Learn to skate for beginners (12 & older) and advance to learning how to play novice hockey. For people who have never skated or those wanting to hone their skills. Lewistown Ice Skating Assoc. Frank Day Park Rink.

6 wks, **Sun Dec 10, 17, Jan 7, 14, 21, 28.** 6-8 pm. Fee: \$50.

BEGINNING CROCHET *

Learn the basics of crocheting and how to read patterns. Good time to get started on a Christmas project. Finish one or more projects by the end of classes. Instructor: LuAnn Schrauth. CMEC. 3 wks. **Tues Oct 10, 17 & 24.** 6-8 pm. Fee: \$40 + supplies.

WILTON CAKE DECORATING COURSE *

This premier class will teach cake decorating basics for delicious & beautiful ideas that you will learn with the tool kit & instructors expertise. Instructor: Dorothy Swanson. LJHS FACS rm. **Sat Oct 14, 8am-12 & 1-5pm.** Fee: \$50 + \$25 Supply Kit from Instructor.

MOMMY & ME DECORATING XMAS COOKIES *

Mom or Grandma & child (8 & older) have fun together learning great decorating ideas with frostings, different pipings, embellishments and more! Instructor: Dorothy Swanson. LJHS FACSs rm. **Sat Dec 2, 10am-12pm.** Fee: \$20 for pair.

EAT CLEAN

Learn the basics of clean eating which is choosing foods in their most natural state, avoiding processed ingredients, understanding portion sizes, & trying to make healthy choices consistently. Instructor: Carlee Knox. **Thurs Nov 9 & 16,** 7-8 pm. CMEC. Fee: \$20.

FIRST AID / ADULT, INFANT & CHILD CPR *

A certified American Heart Association course with hands-on learning of life-saving techniques, choking & rescue breathing & practical first aid. Instructors: CMMC Occupational Health Services.

Choose a Saturday: Oct 14 or Nov 11

Heart Saver CPR: _____ 8:30am-12 noon

First Aid: _____ 1:00-4:30 pm

Fees:

Book (required for class) - Fee: \$15

Adult, Infant/Child CPR only - Fee: \$50

First Aid only - Fee: \$35_____

Combination-First Aid & CPR - Fee: \$60

TESTING & TUTORING CENTER

*High School Equivalency Diploma--HiSET

*College Placement Exams: AccuPlacer & Writing Assessment

*Proctoring exams for online college courses

Fees vary. Please inquire by calling the CMEC at 535-9022

***Limited Enrollment**

CMEC = Central MT Education Center, Airport Road

FHS = Fergus High School

LJHS = Lewistown Junior High School